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Queensland Government

# Local Fare Scheme Application for Eligible Resident

The Local Fare Scheme (**LFS**) is administered by the Queensland Government, through the Department of Transport and Main Roads (**TMR**), with the assistance of local councils and the Weipa Town Authority (each a **Local Authority**). This application form must be completed by a local resident who wishes to apply for a Letter of Eligibility.

LFS eligible residents can obtain a subsidy of up to $200 for each one-way airfare to and from airports in the scheme region or between an eligible airport in the scheme region and Cairns or Mt Isa airports.

The minimum out-of-pocket amount payable by (or for) an eligible resident for a one-way airfare under the scheme (after the subsidy is applied) is $99 (including GST) plus booking fees, therefore the actual subsidy amount may be less than the maximum subsidy of $200.

The scheme region is comprised of the areas in Cape York, Gulf of Carpentaria and Torres Strait shown on the maps available at www.tmr.qld.gov.au/Travel-and-transport/Local-Fare-Scheme-Far-North-Queensland or from your Local Authority.

More details about the LFS, including about:

- eligibility
- the airfares that are within the scope of the LFS
- the scheme conditions,

can be found at www.tmr.qld.gov.au/Travel-and-transport/Local-Fare-Scheme-Far-North-Queensland or from your Local Authority.

### How do I qualify for the LFS?

**Step 1** – Complete this application form and submit it to your Local Authority, together with appropriate identification and eligibility documentation (as per the 'Eligibility' provisions that follow section D of this application form).

**Step 2** – Your Local Authority will issue you with a Letter of Eligibility if you successfully demonstrate that you are an eligible resident.

**Step 3** – You will need your Letter of Eligibility to make a booking through a ticketing agent for a participating airline. You do not need your Letter of Eligibility for travel, however, you may be required to present photo ID at time of travel.

If the applicant is under 18 years of age, a parent or guardian must sign this application form on behalf of the applicant.

## Section A – Personal information about applicant

**Identification** (as it will appear on your Letter of Eligibility and matches your photo ID)

**Title**

☐ Mr ☐ Master ☐ Miss ☐ Mrs ☐ Ms ☐ Other ☐ Rather not respond

First name | Middle name | Known name | Family name/Surname/Last name

Residential address (in full)

Postcode

Email address | Mobile number

Are you currently living in the scheme region?

☐ Yes ☐ No

**For current Weipa residents:**

Have you lived in the scheme region (not necessarily just in Weipa) for at least the last three years?

☐ Yes ☐ No

**For other residents in the scheme region:**

Have you lived in the scheme region for at least the last 12 months?

☐ Yes ☐ No

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## Section B – Terms of application

By signing this application form, you:

(i) confirm that:

- you understand that the scheme applies only to airfares for personal travel and that subsidised airfares under the scheme are not available for any form of business-related travel
- you have read and understood the scheme information, including the scheme conditions, which is available at www.tmr.qld.gov.au/Travel-and-transport/Local-Fare-Scheme-Far-North-Queensland or from your Local Authority
- you are an eligible resident (or, where signing as a parent or guardian for a person under 18 years of age, the applicant is an eligible resident)
- the information provided on this application form is true and correct
- you have read and understood the privacy statement at the end of this application form.

(ii) acknowledge that:

- availability of subsidised fares under the LFS is subject to seat availability and other requirements of airline operators and neither TMR nor your Local Authority gives any assurance that a subsidised fare will be available for any particular date of travel
- if you miss or do not present for a flight for which a subsidised fare was booked under the scheme, you may be suspended or removed from participation in the scheme
- TMR has the right to change any aspect of the LFS, including closing/ceasing, extending or changing the amount of the subsidy for airfares under the LFS
- changes made by TMR to the LFS may impact the availability of subsidised airfares under the LFS or the amount of out-of-pocket cost payable by an eligible resident for airfares under the LFS
- you will advise the Local Authority that issued your Letter of Eligibility if you are relocating outside the LFS region.

(iii) consent to the disclosure by a ticketing agent or airline operator of any personal information that may be contained in a Letter of Eligibility or otherwise collected during the booking or travel process to TMR for purposes of TMR administering, monitoring and evaluating the LFS.

## Section C – Signature - Adults

To be completed where applicant is 18 years of age or more.

Applicant's name (please print full name)

Applicant's signature

Date

## Section D – Signature - Minors

To be completed where applicant is under 18 years of age. If the applicant is under 18 years of age, a parent or guardian must sign this application form on behalf of the applicant.

Where this application form is signed by a parent or guardian, the parent or guardian gives the confirmations, acknowledgements and consents described above on behalf of the applicant.

Applicant's name (please print full name)

Date of birth

Parent or guardian's name

Parent or guardian's signature

Date

**Privacy statement:** The Local Authority is collecting the personal information on this form for the purpose of assessing the applicant's eligibility for a Letter of Eligibility under the LFS. Personal information on this application form may be given by the Local Authority to TMR for the purpose of TMR administering, monitoring and evaluating the LFS. Except as specified in this privacy statement, the applicant's personal details on this form and, where the applicant is under 18 years of age, those of the applicant's parent or guardian signing this form, will not be disclosed to any third party without the consent of the applicant or the applicant's parent or guardian, except as required or authorised by law. Some of the applicant's personal information, including name and address, will appear on a Letter of Eligibility created and issued under the LFS.

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## Eligibility

The LFS is open to eligible residents. To be an eligible resident, you must have been a resident within a community in the scheme region for a specified period of time, as follows:

- **For current Weipa residents:** You must demonstrate that you currently live in Weipa and have lived in the scheme region (not necessarily just in Weipa) for at least the last three years.
- **For other residents in the scheme region:** You must demonstrate that you currently live in the scheme region and that you have lived in the scheme region for at least the last 12 months.

To obtain a Letter of Eligibility, you will need to provide proof of eligibility to your Local Authority. See below for information about proof of eligibility.

### Proof of eligibility requirements

An applicant must produce one of the following documents from each of Categories 1 and 2 (copies of all records to be kept on file by the authority issuing the Letter of Eligibility):

**Category 1** (to establish identity):

- applicant's driver licence or other local, state or commonwealth issued photo identification
- applicant's passport
- photo identification from a non-government organisation showing the applicant's full name. For example, community-based organisations such as My Pathway, RISE and Junkuri Laka.

  **If the applicant does not have photo identification one of below options may be used to establish identity:**
  - » Statutory Declaration from representative of the Local Authority acknowledging the identity of the applicant together with the applicant's full name to appear on the Letter of Eligibility
  - » applicant's Medicare card.

**Category 2** (to establish residential address):

- applicant's driver licence that shows the current residential address of the applicant
- rates notice
- bank statement showing the residential address of the applicant
- correspondence from any local, state or commonwealth department addressed to the applicant which confirms the residential address of the applicant

  **If the applicant does not have any record of their residential address the below option is available:**
  - » Statutory Declaration from a representative of the Local Authority acknowledging the residential address of the applicant. (Please note where a Statutory Declaration has been used to satisfy Category 1 also, this information can be incorporated on the same document)

**Note:** A Statutory Declaration or the applicant's driver licence (if the residential address is current) may be used to fulfill the requirements of both Category 1 and Category 2.

### For applicants who are under the age of 18

A parent or legal guardian of the applicant must produce one type of proof from each of Categories 1 and 2

The parent or guardian must be an eligible resident and must establish the relationship to the applicant who is under 18. For example, a Medicare card showing the name of the eligible resident parent or guardian and the under-18 applicant.