

Position Vacant

Job Title: **Illegal Dumping Officer**
Work type: Contract position
Department: Community Services
Pay range: \$90,000.00 - \$95,000.00 per annum including allowances

About the Organisation

Aurukun Shire Council plays a crucial role in leading the community and addressing the needs of its residents. The Council works closely with various stakeholders, including government agencies, non-governmental organisations, and local businesses, to improve service delivery and create opportunities for the community it serves.

Key focus areas for the Aurukun Shire Council include community safety, governance, economic development, and preservation of cultural identity, environmental management, postal services, aged care and child care provision. Initiatives are developed and implemented in consultation with community members, ensuring their active participation and ownership. The Council strives to empower community members, promote self-determination, and build a sustainable and prosperous future for Aurukun.

About the Role

This role is residential and based in Aurukun.

Devise strategies and perform necessary compliance actions in accordance with legislative requirements and Council policies and procedures to achieve set outcomes in relation to the reduction of illegal dumping and littering for the Aurukun Shire Council area.

Key Accountabilities

- Develop policies, protocols and practices
- Investigate and advise on illegal dumping and littering offences and related issues.
- Identify illegal dumping priority sites and develop culturally relevant signage.
- Conduct verbal, written and electronic interviews of witnesses and persons of interest.
- Identify illegal dumping sites in the region as well as carrying out the collection and disposal of small volumes of illegally dumped/ littered materials.
- Prepare correspondence, reports, notices, infringements, and other Statutory Instruments under relevant legislation including the preparation of reports to document outcomes
- In conjunction with the Environmental Health Manager, prepare statements, fact sheets and briefs of evidence for Court as necessary.
- Promote compliance with legislation and relevant Council Laws through various initiatives including assisting in the development and provision of education programs and media campaigns.

- Provide high quality customer service with specialist advice, analysis and technical assistance to internal and external stakeholders.
- Assist in devising and implementing waste, health and natural environment plans and strategies.
- Capture accurate waste information data, monitor trends and complete audits.
- Assist in devising strategies for new and existing waste reduction/ collection projects and coordinate their implementation.
- Liaise with environmental experts and relevant State Departments and adhere to legislative requirements of the position.
- Adhere to Council's policies and procedures.
- Other duties as directed by the Environmental Health Manager or Director Community Services.

Selection Criteria

Qualifications, Training Licences

1. Tertiary qualification/s relevant to the discipline or equivalent level of expertise, and substantial compliance/ enforcement experience gained by service
2. General Safety Induction White Card Essential
3. Manual Open 'C' class Drivers Licence
4. Training in Manual Handling and Handling of Hazardous Chemicals
5. Skills, Knowledge and Experience
6. Knowledge and understanding of Aboriginal and Torres Strait Islander cultures, with ability to communicate effectively and sensitively with Indigenous people
7. Willingness to undertake further training suitable to this position.
8. Ability to work as part of the Environmental Health team and commitment to work as an effective, positive team member to gain the cooperation of clients and staff.
9. High level of interpersonal skills and the ability to maintain positive relationships with internal and external stakeholders
10. Practical experience in a similar role, preferably in a local government environment.

Benefits

Joining ASC means becoming part of an organisation with strong cultural values with a focus on providing exceptional services to, and for, the community.

You will be offered;

- A salary of \$90- \$95,000 per annum including allowances plus superannuation
- Access to our Employee Assistance Program (EAP)

For applicants recruited from outside of the Shire:

- Subsidised accommodation provided
- 5 weeks annual leave, 8 Days Isolation Leave per year

How to apply

To apply, email a copy of your current resume and cover letter addressing the selection criteria to hrmanager@aurukun.qld.gov.au

Applications close 4pm Monday 14 September 2026

Shortlisting for this position will begin immediately and Council reserves the right to fill the role prior to the nominated closing date. Only shortlisted applicants will be contacted. Appointment to this position is subject to a satisfactory National Police Check and pre-employment medical assessment.

For further information or a copy of the position description contact the People, Culture and Safety Manager on **0418 387 516** or email hrmanager@aurukun.qld.gov.au