

Position Vacant

Job Title: **Electrical Supervisor**
Work type: Full-time contract position
Department: Infrastructure Services
Pay range: \$135,000 - \$140,000 + allowances per annum (pro rata) + superannuation

About the Organisation

Aurukun Shire Council plays a crucial role in leading the community and addressing the needs of its residents. The Council works closely with various stakeholders, including government agencies, non-governmental organisations, and local businesses, to improve service delivery and create opportunities for the community it serves.

Key focus areas for the Aurukun Shire Council include community safety, governance, economic development, and preservation of cultural identity, environmental management, postal services, aged care and child care provision. Initiatives are developed and implemented in consultation with community members, ensuring their active participation and ownership. The Council strives to empower community members, promote self-determination, and build a sustainable and prosperous future for Aurukun.

About the Role

This role is residential and based in Aurukun.

As the Electrical supervisor, you will be supervising the Electrical Services team within the Aurukun community while working with other employees in the Building, Construction and Maintenance team and various contractors.

As well as supervising the Electrical Services team, you will also be expected to complete electrical work as required to keep up with work demand.

Key Accountabilities

Aurukun Shire Council has staff housing, leased accommodation as well as commercial buildings and water and sewage infrastructure. We also complete maintenance works for QBuild. As Aurukun Shire Council Electrical Supervisor, you be responsible for ensuring maintenance work is completed in a timely manner.

1. Performance and maintenance of activities as directed by management.
2. Undertaking work allocated by the Building Services Manager and General Manager Infrastructure Services to meet the needs of the Aurukun community.
3. Completion of daily job cards, job reporting and monitoring by various software including Mentor APM.
4. Completion of Council Stores paperwork work - requisitions for issuing of materials from Council Stores.

5. Participating in and facilitating meetings including pre-start, toolboxes, staff and health and safety meetings.
6. Regular liaison with the Building Services Manager and General Manager Infrastructure Services with the Finance office in relation to all administration and finance paperwork.
7. Ensure all electrical work is undertaken according to WHS and legal compliance.
8. Conduct a risk assessment on all jobs before commencement and ensure correct control measures are in place.
9. Ensure all incidents, accidents and injuries are reported, documented and forwarded to Human Resources in a timely manner.
10. Ensure staff and contractors are aware of all WHS compliance requirements.
11. Performance management of all staff – advising Building Services Manager and General Manager Infrastructure of any concerns.
12. Supervise staff to achieve work goals and objectives of the department.
13. Provide training and support to apprentices where required, including recommending to Training Coordinator any further training required.

Qualifications, Skills and Attributes

Essential

- Minimum of a Certificate III in Electrotechnology
- Open unrestricted Car (Manual) driver's licence
- Minimum of 5 years experience in the role of Electrician on Maintenance projects and new building projects, both commercial and domestic.
- Experience supervising a team or demonstrating the ability to lead and manage a team.
- Strong interpersonal and communication skills with the ability to negotiate, conflict manage and diffuse volatile situations.
- Ability to work independently and as part of a team to achieve positive outcomes.
- Experience or the ability to obtain an understanding of Aboriginal and Torres Strait Islander cultures, with the ability to communicate effectively and sensitively with Indigenous people, a knowledge of Aboriginal culture and customs would be an advantage.
- Capacity to demonstrate a high level of commitment to interact positively in a remote Aboriginal community.
- A knowledge of or ability to obtain a knowledge of all legal requirements in regard to Electrical work, including but not limited to Australian standards, WHS standards and Building codes.
- Understanding legislation or acquiring legislative knowledge of Aurukun Shire Council Local Laws.

Desirable

- Experience with SCADA, including using it as a fault-finding tool, minor programming and configuring experience.
- Experience with CCTV, including replacing hardware and programming.
- QTP and QBP qualifications

- Cert II in split AC installations

Benefits

Joining ASC means becoming part of an organisation with strong cultural values with a focus on providing exceptional services to, and for, the community.

For this position you will be offered;

- \$135,000 - \$140,000 + allowances per annum (pro rata) + superannuation
- 5 weeks annual leave, 8 Days Isolation Leave per year
- Minimum 2 return flights per year to Cairns from Aurukun in accordance with Council policy
- Relocation expenses in accordance with Council policy
- Access to our Employee Assistance Program (EAP)

How to apply

To apply, email a copy of your current resume and cover letter of no more than 1 page in length to hrmanager@aurukun.qld.gov.au

Applications close 4pm Friday 14 August 2026.

Shortlisting for this position will begin immediately and Council reserves the right fill the role prior to the nominated closing date. Only shortlisted applicants will be contacted. Appointment to this position is subject to a satisfactory National Police Check and pre-employment medical assessment.

For further information or a copy of the position description contact the HR Manager on **0418 387 516** or email hrmanager@aurukun.qld.gov.au