

1. Heads of Power

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld), sections 164 and 165

ISO 31000:2018 Risk Management Guidelines

2. Intent

The purpose of this policy is to establish a structured and consistent approach to risk management at Aurukun Shire Council. This policy supports effective decision-making, improves service delivery, enhances governance, and ensures compliance with statutory obligations.

3. Scope

This policy applies to all Councillors, employees, contractors, and volunteers engaged in any Council activities or decision-making. It covers all types of risk that may impact the achievement of Council objectives, including strategic, operational, financial, compliance, reputational, environmental, and safety risks.

4. Definitions

Risk: The effect of uncertainty on objectives.

Risk Management: Coordinated activities to direct and control an organisation with regard to risk.

Risk Owner: The person or entity with the accountability and authority to manage a risk.

Residual Risk: The remaining level of risk after treatment.

Risk Register: A documented record of identified risks, including their analysis, evaluation, treatment, and ongoing review.

5. Policy Statement

Aurukun Shire Council is committed to proactive and effective risk management as an integral component of good governance. Council will establish and maintain a robust enterprise risk management framework aligned with ISO 31000:2018 to:

- Identify, assess, and manage risks to Council's operations and objectives;
- Promote a risk-aware culture that supports informed decision-making;
- Ensure compliance with statutory obligations and accountability;
- Protect Council assets, reputation, people, and community interests;
- Facilitate continuous improvement through regular risk review and reporting.

6. Roles and Responsibilities

- **Council:** Endorses the risk management policy and framework; oversees significant risks and mitigation strategies.
- **CEO:** Accountable for implementing effective risk management systems and ensuring risk information is incorporated into corporate planning and reporting.
- **Executive Leadership Team (ELT):** Identifies and manages risks within their areas of responsibility and contributes to the maintenance of the Corporate Risk Register.
- **Governance and Legal Officer:** Maintains the risk framework and risk register; provides guidance and support across Council; reports on risk to the CEO and ELT.
- **Employees and Contractors:** Responsible for managing risks within their daily activities and escalating concerns as appropriate.

7. Document Control and Reporting

Council will maintain a Corporate Risk Register that is reviewed at least quarterly by the ELT and annually by Council. Significant and emerging risks will be reported to the CEO and Council as required. The risk management framework and this policy will be reviewed biennially or sooner if legislative or organisational changes necessitate.

8. Associated Documents

- Enterprise Risk Management Framework
- Corporate Risk Register
- Internal Audit Policy
- Fraud and Corruption Prevention Policy

9. Policy Owner

Legal and Governance Officer