

Position Description

Job Title	Senior Heavy Plant Operator
Organisational Context	Aurukun Shire Council (ASC) is an Indigenous community of about 1400 people. Council provides a variety of services to the community including child care, aged care, community police, airport, postal and bank agencies, roads and housing. Funding is received through both State and Federal governments.
Department	Technical Services
Award & Classification Level	Qld Local Government Industry Award - State 2017 Administrative, Technical, Community Services, Supervisory and Managerial (Other than Indigenous Councils) Group Level 6
Location	Aurukun
Reports to	The position reports to the Director of Technical Services
Position Scope	This position has significant direct contact with members of the community and Council staff
Employees Supervised	Up to 15
Job Role & Key Objective/s	<p>The position is responsible for civil construction maintenance for Aurukun Shire Council, including road maintenance and the management of parks and gardens.</p> <p>The role is accountable for the implementation of projects of a range of works including parks and gardens, road and footpath construction, rehabilitation and repairs and refuse services.</p> <p>The position is in an aboriginal community and requires cultural awareness and sensitivity to aboriginal issues.</p>
Qualifications, Experience & Personal Attributed	<p>Required:</p> <ul style="list-style-type: none"> • Current Manual Driver's license • White Card • Current Police Check • FEL, Excavator, bobcat, backhoe, telehandler, grader. <p>Desirable:</p> <ul style="list-style-type: none"> • Certificate III in Civil Construction Plant Operations (RII30813) or Certificate III in Civil Construction (Road Construction and Maintenance) (RII30913) • HR Licence • Chainsaw ticket • Demonstrated experience in successfully communicating, negotiating and interacting with Aboriginal people and a demonstrated knowledge of

	<p>aboriginal culture and customs</p> <ul style="list-style-type: none"> • A sound understanding of the regulatory requirements for managing roads, drainage and bulk earthworks, and parks and gardens development and maintenance • Proven ability to mentor and lead an operational team in civil construction works • Knowledge of the Australian Standards relevant to civil construction works and Main Roads Standards • Demonstrated knowledge of civil construction and maintenance, including supervision of Operators and Contractor • An understanding of procurement documents to order supplies, equipment and services and the monitoring of operational budgets; including the preparation of estimates and reports as directed • A demonstrated commitment to work place health and safety and the environment
<p>Duties & Responsibilities</p>	<ul style="list-style-type: none"> • Implement Council’s civil construction and maintenance programs • Build the capability of the department’s operational team through on the job training of local staff • Assist the development and management of the department’s budget processes and monitor the costs associated with the management of plant, equipment and other resources • Ensure all civil construction plant and equipment is maintained to allow efficient use of resources to achieve road construction and maintenance requirements within budget • Implement civil constructions and associated earth works • Communicate road management and parks & gardens updates to the community in a timely manner • Assist with the maintenance of the plant and infrastructure asset register for Council and comply with the Council’s asset management plan • Provide timely advice and monitor community feedback • Ensure waste facility meets legislative requirements • Ensure barge landing is functional and in accordance with legislative requirements • Liaise with Council contractors in conjunction with external Project Managers • Assist with disaster response under Council’s disaster management plan • Perform duties in accordance with the Council’s policies including Work, Health and Safety and the Staff Code of Conduct • Other duties as directed

Key Performance Indicators	Key Performance Measures
General	<ul style="list-style-type: none"> • All civil maintenance enquiries are to be completed within requested timeframes or renegotiated with customer • Maintain regular and consistent refuse services • All civil works to be performed within budget constraints. • Timesheets prepared by Wednesday each week • Arrange for appropriate repairs of defective plant within 24 hours of advice • Provide Reports to the Director of Technical Services as requested • Full compliance with Council's policies

I, _____ acknowledge and agree to the above position description.

Employee's Signature _____

Date _____