

Position Description

Job Title	Aak Muunchanak Splash Park Supervisor
Organisational Context	Aurukun Shire Council is an Indigenous community of about 1450 people. Council provides a variety of services to the community that include provision of education, health, police and welfare services; operation of airport, postal and bank agencies; development and maintenance of roads and housing. Funding is received through both State and Federal governments.
Department	Community Services
Award & Classification Level	Queensland Local Government Industry (Stream B) Award – State 2017 Division 2, Section 5 – Operational Services - Level 5
Location	Aurukun Aak Muunchanak Splash Park
Reports to	Wo'um Ko'alam Community Center Manager
Position Scope	This position has direct contact with children, the general public and visitors to Aurukun.
Employees Supervised	Casual weekend supervisors
Job Role & Key Objective/s	Supervision of casual weekend attendant at Aak Muunchanak Splash Park and operations
Working Hours	flexibility with hours including possible weekends
Qualifications, Experience & Personal Attributed	<ol style="list-style-type: none"> 1. Clear Police Check 2. Eligible to obtain Blue Card 3. Current Open Drivers Licence 4. Safe Food Handling 5. First Aid certificate 6. Handling hazardous chemicals 7. Small engines maintenance (mower, whipper snipper etc.) 8. Fire evacuation 9. Previous experience with Splash Parks, Swimming Pools or community activity facilities for children 10. Strong interpersonal and communication skills with friendly and helpful disposition 11. Physical fitness 12. Must enjoy working outdoors and with children and young adults 13. Must be reliable and punctual 14. Certificate 3 in Pool & Spa Services CCP31218 or ability to obtain

Duties & Responsibilities	<ol style="list-style-type: none"> 1. Supervision of casual weekend attendant/s and all activities 2. Maintenance of grounds including watering and mowing of lawns 3. Test, clean and maintain splash park equipment as per manufacturers recommendations / instructions. 4. Test, monitor and adjust water quality in accordance with suppliers' instructions 5. Procure and store sufficient consumables to maintain the park within safe guidelines. 6. Cleaning of surrounds including splash pad, toilets, kiosk buildings and play equipment 7. Manage bookings 8. Adhere to Workplace Health & Safety requirements 9. Adhere to Council's policies and procedures 10. Other water operations duties as directed 11. Operate BBQ for special events & any other time when required.
Key Performance Indicators	Key Performance Measures:
	<ol style="list-style-type: none"> 1. No breaches of ASC policies and procedures 2. No breaches of Workplace Health & Safety requirements 3. No serious criminal offences 4. No absences from work outside of Award & Contract provisions 5. Undertake duties with minimal supervision 6. Positive feedback from Aurukun community 7. No unsubstantiated complaints from the community

I, _____ acknowledge and agree to the above position description.

Employee's Signature _____

Date _____