

Position Description

Job Title	Electrician
Organisational Context	Aurukun Shire Council is an Indigenous community of approximately 1450 people. Council provides a variety of services to the community that include provision of education, health, police and welfare services; operation of airport, postal and bank agencies; development and maintenance of roads and housing. Funding is received through both State and Federal governments.
Department	Technical Services
Award & Classification Level	Queensland Local Government Industry (Stream C) Award – State 2017 Division 2, Section 2 Engineering & Electrical/Electronic Services – C10
Location	Aurukun
Reports to	Electrical Supervisor and / or Director of Technical Services
Position Scope	This position has significant contact with members of the community and Council employees
Employees Supervised	Potentially will supervise a trades assistant on an as needs basis or ongoing depending on Council requirements
Job Role & Key Objective/s	As an Electrician, you will be providing maintenance services to Council facilities and the homes within the Aurukun community while working with other employees in the Building, Construction and Maintenance team and building contractors.
Qualifications, Experience & Personal Attributes	<ul style="list-style-type: none"> • Minimum of a Certificate III in Electrotechnology. • Open unrestricted Car (Manual) drivers' licence. • Experience undertaking a high level of maintenance within the community and as required on construction works. • Strong interpersonal and communication skills with ability to negotiate, conflict manage and diffuse volatile situations. • Ability to work independently and as part of a team to achieve positive outcomes. • Experience or the ability to obtain an understanding of Aboriginal and Torres Strait Islander cultures, with the ability to communicate effectively and sensitively with Indigenous people, a knowledge of Aboriginal culture and customs would be an advantage. • Capacity to demonstrate a high level of commitment to interact positively in a remote Aboriginal community. • Understanding of legislation, or ability to acquire legislative knowledge of Aurukun Shire Council Local Laws.

Duties & Responsibilities	<ul style="list-style-type: none"> • Performance and maintenance of activities as directed by the Electrical Supervisor. • Undertaking work allocated by the Electrical Supervisor to meet the needs of the Aurukun community. • Completion of daily job cards. • Completion of store paperwork work - requisitions for issuing of materials from store. • Participating in meetings including pre-start, tool boxes, staff and health and safety meetings as directed by Electrical Supervisor. • Contributing to community events as appropriate. • Undertaking work in a safe manner compliant with relevant legislation including reporting hazards within the workplace. • Other duties as directed from time to time by the Director of Technical Services.
Key Performance Indicators	<ol style="list-style-type: none"> 1. Efficiently and timely completion of tasks taking into consideration cultural aspects and agreement with other trades, employees of the Building, Construction and Maintenance team, and building contractors. 2. Follows direction and undertakes work efficiently as required. 3. Follow Council WH&S policies, rules and guidelines. 4. Participate in meetings including but not limited to pre-start; tool boxes, WHS. 5. Assist with development of Safe Work method statements and safety procedures. 6. Works in a safe manner demonstrating good practise. 7. Reports any hazards or incidents in a timely manner. 8. Assists with the training and mentoring of local staff where required.

I, _____ acknowledge and agree to the above position description.

Employee's Signature _____ Date _____