

**MINUTES OF ORDINARY MEETING OF THE AURUKUN SHIRE COUNCIL,
HELD AT THE COUNCIL CHAMBERS, 39 KANG KANG ROAD, AURUKUN
ON TUESDAY, 18 JUNE 2013**

PRESENT:	Councillors Cr Dereck Walpo Cr Angus Kerindun Cr Ada Woolla Cr Edgar Kerindun Cr Vera Koomeeta (entered at 9.25 am)
Officers	Ron Fenner – Director of Corporate and Community Services Robert Love – Director of Technical Services Linda Sivyer, Minute Secretary
Guests:	Senior Constable Jonathan Gregory, Queensland Police Robert Ziegterman, Program Office Stuart Marquardt, Aurukun Justice Group John Buttigieg, DATSIMA

1. OPENING

The Mayor declared the Meeting open at 9.16 am and asked Linda Sivyer to offer a word of prayer.

2. CONDOLENCES

Nil.

3. LEAVE OF ABSENCE

Leave of absence from Chief Executive Officer due to medical appointments was received.

4. CONFIRMATION OF MINUTES

13.4849 RESOLVED THAT Council receives the Minutes of the Ordinary Meeting of 21 May 2013 and confirms them as a true and correct record.

MOVED: Cr Woolla

SECONDED: Cr E Kerindun

CARRIED

5. BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS

Nil.

6. DELEGATIONS

As referred to during course of Meeting.

7. RECEPTION AND CONSIDERATION OF COMMITTEE AND/OR DELEGATES REPORTS

Nil.

8. MAYOR'S REPORT

Nil.

9. CHIEF EXECUTIVE OFFICER'S REPORT

9..1 Leasing of Premises

9.1.2 Aurukun Business Precinct

13.4850 RESOLVED THAT Council accepts the expression of interest from Aak Puul Ngantam and have Council's solicitors, MacDonnell's Law, prepare an appropriate lease.

MOVED: Cr A Kerindun

SECONDED: Cr Woolla

Confirmed as a true and correct record of proceedingsMayor

CARRIED

a. Legal Matters

Council asked that the outstanding issue of Cape York Partnerships lease be investigated.

9.3 Capital Contribution/Lease Rio Tinto – Aurukun Business Precinct

13.4851 RESOLVED THAT Council seeks an answer from Rio Tinto as to how they will manage basing office staff in Aurukun if they do not have a permanent residence; the Mayor is to endeavour to seek an answer from Rio Tinto management.

MOVED: Cr Koomeeta

SECONDED: Cr E Kerindun

CARRIED

9.4 Nang Aak Kunch – Use of BPO

13.4852 RESOLVED THAT Council requires NAK to pay rental for the BPO premises plus other outstanding debts, actual rental to be determined after further discussion with Council, and suggests that some rental charges may possibly be reimbursed by the three (3) mining proponents.

MOVED: Cr E Kerindun

SECONDED: Cr Woolla

CARRIED

9.5 Housing Construction and Training Program

13.4853 RESOLVED THAT

Council continues to seek assistance from the Minister for Housing and Public Works for:

(1) allocation of land for at least four (4) allotments for housing employment/training pilot program in Aurukun community and

(2) items as previously requested for housing pilot program, and

Council liaise with the Program Office on its proposed four (4) allotments housing employment/training pilot program in Aurukun community.

MOVED: Cr A Kerindun

SECONDED: Cr Koomeeta

CARRIED

9.7 Council Policies

13.4854 RESOLVED THAT Council adopts the following policies:

Policy	Type of Policy	
Revenue	Statutory	Effective 1 July 2013
Advertising spending	Statutory	Effective 1 July 2013
Debt	Statutory	Effective 1 July 2013
Community Grants	Statutory	Effective 1 July 2013
Entertainment and hospitality	Statutory	Effective 1 July 2013
Investment	Statutory	Effective 1 July 2013
Reimbursement of Councillors Expenditure	Statutory	Effective 1 July 2013
Confidentiality	Strategic	Effective 1 July 2013
Accounts Receivable	Strategic	Effective 1 July 2013
Staff travel	Administrative	Effective 1 July 2013
Corporate Credit Card	Administrative	Effective 1 July 2013
Dress	Administrative	Effective 1 July 2013

MOVED: Cr A Kerindun

SECONDED: Cr Woolla

CARRIED

Confirmed as a true and correct record of proceedingsMayor

9.9 General Briefing Meeting

13.4855 RESOLVED THAT Council holds an initial Briefing Meeting on Tuesday 11 July 2013 between 9 to 10 am.

**MOVED: Cr E Kerindun
CARRIED**

SECONDED: Cr Koomeeta

13.4856 RESOLVED THAT Council adopts and receives the Chief Executive Officer's Report.

**MOVED: Cr A Kerindun
CARRIED**

SECONDED: Cr Woolla

Senior Constable Jonathan Gregory entered the Meeting at 10.12 am.

The Mayor welcomed Senior Constable Gregory to the Meeting.

Senior Constable Gregory raised the issue of sly grogging at present and the fact that it is becoming a serious issue.

Following discussion regarding the sly grogging, it was decided to hold a community meeting about this issue and how we can try to stop it by working together with the State Police.

Senior Constable Gregory departed the meeting at 10.35 am and Council adjourned for Morning Tea at 10.45 and resumed at 11.27 am.

10. FINANCE REPORT

13.4857 RESOLVED THAT Council resolves to:

- a) close all existing reserves for the purpose of Annual Report disclosure statement, and
- b) account for the reserves using an internal management accounting system.

**MOVED: Cr A Kerindun
CARRIED**

SECONDED: Cr Koomeeta

13.4858 RESOLVED THAT Council adopts and receives the Finance Report be received.

**MOVED: Cr Koomeeta
CARRIED**

SECONDED: Cr Woolla

10. REPORT - DIRECTOR OF CORPORATE AND COMMUNITY SERVICES

11.1 Human Resource Policies of Council

13.4859 RESOLVED THAT Council adopts these policies for use by Council.

- (a) Recruitment and Retention Policy
- (b) Leave Policy
- (c) Staff Grievance Policy
- (d) Staff Disciplinary Policy
- (e) Staff Code of Conduct
- (f) Workplace Health and Safety Policy

**MOVED: Cr Koomeeta
CARRIED**

SECONDED: Cr E Kerindun

11.2 Purchase of New Phone System for Council

13.4860 RESOLVED THAT Council chooses the phone system rental option at \$1,912 per month for five (5) years with an upfront payment of \$7,470

**MOVED: Cr A Kerindun
CARRIED**

SECONDED: Cr Woolla

Confirmed as a true and correct record of proceedingsMayor

11.3 Security Arrangements

Council must discuss the above item "In Committee" under the provisions of the Local Government (Operations) Regulation 2010 section 72 (1)

- (e) contracts proposed to be made by it, or
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government.

13.4861 **RESOLVED THAT** Council go into Committee.

**MOVED: Cr A Kerindun
CARRIED**

SECONDED: Cr Koomeeta

Discussions took place regarding Council's security arrangements.

13.4862 **RESOLVED THAT** Council come out of Committee.

**MOVED: Cr Koomeeta
CARRIED**

SECONDED: Cr E Kerindun

13.4863 **RESOLVED THAT** Council approves the following actions:

- (1) Council's finance team review an effective and fair way to invoice other organisations in the community for their fair share of community security costs.
- (2) GSS Security officers be reminded by Mr Bob Hoult that Council reimburses their wages and that they are not to carry out duties for the Store such as power card issue when they are being effectively paid by Council and to have their presence based in Council's main office not the Store.
- (3) GSS Security Staff develop a draft roster in conjunction with Council's Director of Corporate and Community Services covering optimum numbers of Community Police, out of hours work for their employees and Community Police paid by Council including weekend, public holidays and school holidays for approval by the chief Executive Officer at Council's next meeting in July.
- (4) Council investigate employing its own qualified security officer as the bill from GSS for one qualified officer turns out at \$156,156 a year. The only issue here is the employee would require accommodation which is particularly sparse at the moment.

**MOVED: Cr A Kerindun
CARRIED**

SECONDED: Cr Woolla

11.4 Human Resources Update

13.4864 **RESOLVED THAT** Council approves the Housing Budget being spent on these houses/units for staff purposes as a matter of urgency and any remaining refurbishments be given high priority in the 2013/14 Budget deliberations.

**MOVED: Cr A Kerindun
CARRIED**

SECONDED: Cr E Kerindun

11.2 KOOLKAN EARLY CHILDHOOD CENTRE AND FAMILY SUPPORT HUB

Tabled.

11.3 HUMAN RESOURCES REPORT

Tabled.

11.4 LIBRARY/INDIGENOUS KNOWLEDGE CENTRE REPORT

Tabled.

Confirmed as a true and correct record of proceedingsMayor

11.5 WIK AND KUGU ARTS CENTRE REPORT

Tabled.

11.6 HOME AND COMMUNITY CARE REPORT

Tabled.

11.7 GRANTS REPORT

Tabled

13.4865 RESOLVED THAT Council adopts and receives the Director of Corporate and Community Services Report.

**MOVED: Cr A Kerindun
CARRIED**

SECONDED: Cr Koomeeta

LATE ITEM

11.8 PROPOSED CHANGES TO PURCHASING POLICY DELEGATIONS

13.4866 RESOLVED THAT Council adopts the changes to the purchasing limits in Council’s Procurement Policy:

Office Manager	\$10,000
HACC Manager	\$ 5,000
Childcare Centre Manager	\$ 3,000
Art and Craft Manager	\$ 3,000
CEO P/A	\$10,000

**MOVED: Cr E Kerindun
CARRIED**

SECONDED: Cr Woolla

The meeting adjourned for lunch at 12.22 pm and resumed at 1.27pm.

Mr Robert Zigterman from the Program Office entered the Meeting at 1.27 pm.

Mr Zigterman gave a presentation to Council on the draft Planning Scheme for the community and asked for Council to consider this and if satisfied to request the Minister to approve the Scheme for public consultation.

13.4867 RESOLVED THAT Council is satisfied with the draft planning scheme and requests that the Planning Minister approves the draft scheme for public consultation.

**MOVED: Cr A Kerindun
CARRIED**

SECONDED: Cr E Kerindun

Mr Zigterman departed the Meeting at 2 pm.

12. REPORT – DIRECTOR OF TECHNICAL SERVICES

12.3 New Cemetery

13.4868 RESOLVED THAT Council approves the relocation of the access road to the new cemetery to an alignment on the existing road immediately to the west of the airport fence line.

**MOVED: Cr Koomeeta
CARRIED**

SECONDED: Cr Woolla

Confirmed as a true and correct record of proceedingsMayor

12.8 **Civil Construction and Maintenance**

13.4869 RESOLVED THAT Council defers for consideration the two matters below to the Budget Meeting for 2013/2014 Budget:

1. An amount of \$60,000 plus GST in the 2013/2014 budget for repair of street lights.
2. An offer of \$1 for the purchase of the batch plant from CEA and include in the 2013/2014 budget an allocation of \$150,000 to allow renovation of the Council batch plant including the purchase of a replacement second hand agitator truck.

**MOVED: Cr E Kerindun
CARRIED**

SECONDED: Cr Koomeeta

12.9 LAND AND SEA MANAGEMENT

13.4870 RESOLVED THAT Council approves the Ground Control Program against feral pigs by Cape York Weed and Feral Animal Program including the placement of 1080 bait subject to the following:

1. Implementation of the program is subject to consultation and agreement between the traditional owners for the area and CYWAFSA;
2. All 1080 baits are to be placed only by officers authorised by Cook Shire Council;
3. The program being monitored by Mr Brian Ross of CYWAFSA.

**MOVED: Cr A Kerindun
CARRIED**

SECONDED: Cr Koomeeta

13.4871 RESOLVED THAT Council adopts and receives the Director of Technical Services report.

**MOVED: Cr Woolla
CARRIED**

SECONDED: Cr Koomeeta

LATE ITEMS

1. BARGE RAMP CONSTRUCTION AND CONTRACTOR ACCOMMODATION

13.4872 RESOLVED THAT:

1. Council allows Goodline to occupy the Tavern complex for the duration of the barge ramp contract to provide accommodation and storage facilities.
2. the contractor be offered a reduced rent with the difference between the rent charged and rent calculated in accordance with Council's Schedule of Fees and Charges being directed toward the following:
 - (a) Renovation of the tavern kitchen
 - (b) Repair of toilet facilities in the complex
 - (c) Repair of external doors.

**MOVED: Cr E Kerindun
CARRIED**

SECONDED: Cr A Kerindun

2. APN – CATTLE PROGRAM

13.4873 RESOLVED THAT Council supports in principle the Cattle Program which APN intends to undertake within the Shire.

**MOVED: Cr Koomeeta
CARRIED**

SECONDED: Cr E Kerindun

3. BIN HOOKS

Council accepts the recommendation on bin hooks and the replacement of damaged bins.

4. ENTRANCE TO COUNCIL ADMINISTRATION BUILDING

Council accepts the recommendations to the Council Administration Building.

Confirmed as a true and correct record of proceedingsMayor

Mr Stuart Marquardt entered the Meeting at 3.05 pm.

Mr Marquardt made a presentation to Council concerning the video conferencing facility which is presently situated at the Library/Indigenous Knowledge Centre and requested Council to allow this facility to be transferred to the Justice Building for use by the Justice Group with families in the community.

Stuart Marquardt departed the Meeting at 3.40 pm.

- 13.4874 RESOLVED THAT** Council defers a decision regarding the transfer of the video conferencing equipment from the Library Building to the Justice Centre building until investigated further by the Mayor and Chief Executive Officer.
MOVED: Cr A Kerindun **SECONDED: Cr Woolla**
CARRIED

Mr John Buttigieg, DATSIMA entered the Meeting at 3.40 pm.

COMMUNITY SAFETY PLAN

Discussion took place regarding the Community Safety Plan and a visit by CMC representatives on 24/25 June 2013. Council has not had time to consider this as it was only received in time for the Meeting and will discuss it at a later date. Council requests that an extension of time for the completion of the Safety Plan be requested.

Mr John Buttigieg departed the Meeting at 4.10 pm.

13. CORRESPONDENCE

13.1 Peninsula Roads – Cape York Roads

- 13.4875 RESOLVED THAT** Council resolves to commend the Federal Government on the announcement of PDR to Aurukun road Improvement, and strongly urges the State Government through the Minister for Transport and Main Roads, Scott Emerson MP and State Member David Kempton MP, to approve the required financial contribution and seek the support of LGAQ and CIMA in lobbying for the early completion of this possible road improvement.
MOVED: Cr A Kerindun **SECONDED: Cr Woolla**
CARRIED

13. Government Grants and Infrastructure Program – Infrastructure Subsidy Program

- 13.4876 RESOLVED THAT** Council advises the Department of three projects under this subsidy program:

(1) Airport to Council Office footpath -	\$229,000
(2) Library Upgrade	\$120,000
(3) Street Lighting	\$60,000

SUBJECT TO Council's 60% own contribution being sourced from matching grants, ie, WCCCA Southern Sub Regional Trust and the Aurukun Accord.

MOVED: Cr A Kerindun **SECONDED: Cr Woolla**
CARRIED

FaHCSIA – PROGRAMS

- 13.4877 RESOLVED THAT** Council confirms the ten projects as listed below as set out in email of 14 June 2013 from Helena Wright, Senior Executive Manager, Department of Families, Housing, Community Services and Indigenous Affairs, Regional Operations, Cairns are the priorities for the Aurukun Accord for 2013/2014.
MOVED: Cr E Kerindun **SECONDED: Cr A Kerindun**
CARRIED

Confirmed as a true and correct record of proceedingsMayor

14. PRESENTATION OF PETITIONS

Nil.

15. CONSIDERATION OF NOTIFIED MOTIONS

Nil.

16. RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING

Nil.

17. QUESTIONS ON NOTICE OF MOTION

Nil.

18. QUESTIONS FROM PUBLIC GALLERY

Nil.

19. GENERAL BUSINESS

Nil.

There being no further business, the Mayor closed the Meeting at 4.40 pm.

Confirmed as a true and correct record of proceedingsMayor