

**MINUTES OF ORDINARY MEETING OF THE AURUKUN SHIRE COUNCIL,  
HELD AT THE COUNCIL CHAMBERS, 39 KANG KANG ROAD, AURUKUN ON  
TUESDAY, 15 JULY 2014**

- PRESENT:**
- |                    |  |
|--------------------|--|
| <b>Councillors</b> | Cr Dereck Walpo<br>Cr Angus Kerindun<br>Cr Ada Woolla<br>Cr Vera Koomeeta  |
| <b>Officers</b>    | Ron Fenner – Acting Chief Executive Officer<br>Steve Polain, Acting Director of Corporate Services<br>Jason Holt, Director of Community Services<br>Robert Love, Director of Technical Services<br>Linda Sivyver, Minute Secretary |
| <b>Guests:</b>     | Brad Welsh, Scott Goodson – Rio Tinto Alcan  |

1. **OPENING**  
The Mayor declared the Meeting open at 9.13 am and asked Linda Sivyver to open with a word of prayer.
2. **CONDOLENCES**  
The Mayor asked Council to observe a minute's silence in remembrance of the late Mr Ngakapoorgum and the person killed on the PDR the previous day.
3. **LEAVE OF ABSENCE**  
14.4446 **RESOLVED THAT** Cr Edgar Kerindun be granted leave of absence due to attendance at FRC Meetings.  
**MOVED:** Cr Koomeeta **SECONDED:** Cr Woolla  
**CARRIED**
4. **CONFIRMATION OF MINUTES**  
14.4447 **RESOLVED THAT** Council receives and adopts the Minutes of the Ordinary Meeting of 17 June 2014 and Minutes of the Special Meeting of 19 June 2014 and confirms them as a true and correct record.  
**MOVED:** Cr Woolla **SECONDED:** Cr A Kerindun  
**CARRIED**
5. **BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS**  
**Minutes Ordinary Meeting of 17 June 2014**  
Nil.  
**Minutes Special Meeting of 19 June 2014**  
Nil.
6. **PRESENTATION OF PETITIONS**  
Nil.
7. **CONSIDERATION OF NOTIFIED MOTIONS**  
Nil.

Confirmed as a true and correct record of proceedings .....Mayor

**8. RECEPTION OF NOTICES OF MOTION FOR NEXT MEETING**

Nil.

**9. QUESTIONS ON NOTICE OF MOTION**

Nil.

**10. DELEGATIONS**

As stated during course of Meeting.

**11. RECEPTION AND CONSIDERATION OF COMMITTEE AND/OR DELEGATES REPORTS**

Nil.

**12. MAYOR'S REPORT**

The Mayor presented a verbal report to Council.

**14.4448 RESOLVED THAT** the Mayor's Report be received.

**MOVED:** Cr A Kerindun

**SECONDED:** Cr Woolla

**CARRIED**

**13. ACTING CHIEF EXECUTIVE OFFICER'S REPORT**

**13.1 Leasing of Premises**

Lynette Adidi – enquiry renting of office at CJG Building for Centrelink Office.

**14.4449 RESOLVED THAT** should Council office space for a Centrelink Office in Aurukun be sought by a private agent then Council requests that the rental on office space be paid directly from Centrelink to Council at the current rates and not through the third party agent. Should this not be negotiable with Centrelink, then Council advise Centrelink to seek alternative options of office space.

**MOVED:** Cr A Kerindun

**SECONDED:** Cr Woolla

**CARRIED**

**14.4450 RESOLVED THAT** APN be advised to continue negotiations with Council Officers regarding any proposal for rental of vacant offices at Wuungkam Lodge.

**MOVED:** Cr Woolla

**SECONDED:** Cr A Kerindun

**CARRIED**

**13.2 3 Rivers Community Centre**

Noted.

**13.3 Wuungkam Lodge Management EOIs**

This matter was deferred to the August Ordinary Meeting.

**13.4 Aurukun Planning Scheme**

Council agreed that Council's consultants should hold a community meeting to inform all stakeholders within the community of the new regulations in place under the Aurukun Shire Council Plan and the Sustainable Planning Act (2009).

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**14.4451** **RESOLVED THAT** Council approves in principle for the Aurukun Shire Council Planning Scheme to be adopted in accordance with the Sustainable Planning Act (2009).  
**MOVED:** Cr A Kerindun **SECONDED:** Cr Woolla  
**CARRIED**

**14.4452** **RESOLVED THAT** Council inform APN and NAK that should either of these organisations wish to place any buildings on land within the whole Shire, submissions must be placed with Council and permission obtained in writing from Council in accordance with the Aurukun Planning Scheme and the Sustainable Planning Act (2009)  
**MOVED:** Cr A Kerindun **SECONDED:** Cr Woolla  
**CARRIED**

13.5 **Councillor Remuneration Policy**  
**14.4453** **RESOLVED THAT** Council adopts the Councillor Remuneration Policy as attached as Appendix "A" to these Minutes.  
**MOVED:** Cr A Kerindun **SECONDED:** Cr Koomeeta  
**CARRIED**

**13.6** **Staff Housing Leases**  
This matter is being followed up by the Acting Chief Executive Officer.

13.7 **Farewell Function – Linda Sivyer**  
**14.4454** **RESOLVED THAT** Council hold a Farewell Function for Linda Sivyer and that the whole community be invited to this on 28 August 2014 for a farewell and bbq in Town Square at approximately 10 am.  
**MOVED:** Cr A Kerindun **SECONDED:** Cr Koomeeta  
**CARRIED**

13.8 **Amban Road – Rio Tinto Discussion**  
Noted.

**13.9** **Terms of Reference Tourism and Batching Plant Business Plans**  
Noted.

**13.10** **Forthcoming Meetings/Events**  
Noted.

**13.11** **Proposed Meetings – Cairns**  
Noted.

**14.4455** **RESOLVED THAT** Council receives and adopts the Acting Chief Executive Officer's Report.  
**MOVED:** Cr A Kerindun **SECONDED:** Cr Koomeeta  
**CARRIED**

**The Meeting adjourned for morning tea at 10.55 am and resumed at 11.15 am.**

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**14. FINANCE REPORT**

14.1 **Financial Statements – June 2014**  
Noted.

14.2 **Summary**  
Noted.

14.3 **Income**  
Noted.

14.4 **Expenses**  
Noted.

14.5 **Cash**  
Noted.

14.6 **Bad Debts**  
Council instructed the Chief Executive Officer to follow through the amounts currently owing by APN before the new issue of rental of further properties is discussed.

**14.4456 RESOLVED THAT** Council write off Bad Debts for 2013/2014 totalling \$1960.45 as detailed:

Len Comprabar	\$200.00
Tammy Kawangka	\$211.00
Lenny Koowarta	\$274.70
Peter Koongotema	\$433.25
Fergus Ngakyunkwokka	\$129.00
Alair Pambegan	\$220.00
Kim Pamtoonda	\$492.50

**MOVED:** Cr A Kerindun  
**CARRIED**

**SECONDED:** Cr Woolla

**14.4457 RESOLVED THAT** Council adopts and receives the Finance Report.

**MOVED:** Cr A Kerindun  
**CARRIED**

**SECONDED:** Cr Koomeeta

**15. REPORT - DIRECTOR OF CORPORATE SERVICES**

15.1.1 **Recruiting Update**  
Noted.

15.1.2 **Security Guards Tender**  
Noted.

15.1.3 **Healthy Communities**  
Noted.

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## STANDING ORDERS ADJOURNED

### 15. Report - Director of Corporate Services

#### Late Item - Audit Committee

- 14.4462 **RESOLVED THAT** Council appoint the Mayor and Deputy Mayor to constitute the Audit committee and engage Pacifica as the external advisor to complete the composition of the Committee. Furthermore the newly constituted committee meet at a suitable time before Council's unaudited financial statements go to Council for adoption in September 2014 to vet the unaudited statements.  
**MOVED:** Cr Koomeeta **SECONDED:** Cr Woolla  
**CARRIED**

### RESUMPTION OF STANDING ORDERS

- 14.4463 **RESOLVED THAT** Council adopts and receives the Director of Corporate Services Report.  
**MOVED:** Cr Woolla **SECONDED:** Cr Koomeeta  
**CARRIED**

**Scott Goodson and Brad Welsh entered the Meeting at 2.45 pm.**

Brad addressed Council and raised the issue of the Amban Road. Rio intend to carry out some survey work on the road and maybe a few new alignments and asked if Council was happy for this to be done.

Council asked to be updated when the survey work was done.

**Scott Goodson and Brad Welsh departed the Meeting at 3.10 pm.**

### 16. REPORT – DIRECTOR OF TECHNICAL SERVICES

#### 16.1 Building Construction and Maintenance

Noted.

#### 16.2. Civil Construction and Maintenance

##### ( f ) Swimming Pool Operation

- 14.4465 **RESOLVED THAT** Council set up a task force to undertake detailed investigation of funding sources for repair and operating costs for the swimming pool or alternative aqua scenes including security provisions.  
**MOVED:** Cr A Kerindun **SECONDED:** Cr Woolla  
**CARRIED**
- 14.4466 **RESOLVED THAT** Council adopts and receives the Director of Technical Services Report.  
**MOVED:** Cr Koomeeta **SECONDED:** Cr A Kerindun  
**CARRIED**

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**17. CORRESPONDENCE**

**Letter from APN**

Council dealt with this matter in the Finance Report when discussing Debtors. Item 14.6 should be referred to in reply to this letter.

**18. QUESTIONS FROM PUBLIC GALLERY**

Nil.

**19. GENERAL BUSINESS**

**19.1 Re-gassing of Fridges in Private Homes (Mayor)**

The Mayor raised the matter of private fridges and freezers if these could be re-gassed as home owners tended to throw them out when the motors were going but no longer keeping cold. The Director of Technical Services advised that Council's electrician had a licence and could do this but a fee would be incurred.

**There being no further business, the Mayor closed the Meeting at 4.08 pm.**

**Confirmed as a true and correct record of proceedings .....Mayor**

## APPENDIX "A"

### Aurukun Shire Council

#### COUNCILLOR REMUNERATION POLICY

##### Background

Aurukun Shire Council requires a Policy to determine how Councillor Remuneration will be managed from 1 July 2014.

##### Objectives

The objectives of this Policy are to:

- Identify the amount of remuneration to be paid relative to that provided for by the Local Government Remuneration and Discipline Tribunal (the Tribunal)
- Identify who is authorised to certify attendance at Council meetings as required by the Tribunal (Note: For Councillors in Category 3 Councils, a base payment of \$23,872 is payable from 1 July 2014. A meeting fee of \$1,989 is payable for attendance at each of the mandated monthly meetings of Council subject to certification by the Mayor or the Chief Executive Officer of the Council. Mayors and Deputy Mayors in Category 3 receive the full remuneration).
- Identify circumstances in which meeting fees will be payable to Councillors where they have not attended, or will not be attending, Council meetings.

##### Application

This policy applies to all members of the Aurukun Shire Council unless expressly excluded

##### Amount of Remuneration to be paid to Councillors

Maximum remuneration payable to Councillors effective from 1 July 2014, as determined by the Tribunal, is in accordance with the following table:

Description	Remuneration Payable
Mayor	\$95,488
Deputy Mayor	\$55,089
Councillors	\$47,744

##### Certification of Attendance at Council Meetings

The Mayor is responsible for certifying Councillor attendance at monthly mandated meetings of Council. In his absence the Chief Executive Officer is responsible for certification.

##### Circumstances in which meeting fees will be paid

The following are circumstances under which Councillors will qualify for meeting attendance payments in accordance with the decision of the Tribunal:

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1. Consideration of the granting of Leave of Absence of those Councillors unable to attend the Meeting shall be considered as the first business of all Meetings of Council after the Opening of the Meeting;
2. Leave of Absence shall only normally be provided by Council where a Councillor has provided written notification to the Council prior to the Meeting date of their unavailability for that Meeting;
3. Such notification shall need to be provided by the Councillor to the Chief Executive Officer or the Mayor or the Council at least one full day prior to the date the Meeting is to be held;
4. Submission of an apology to the next mandated monthly meeting of Council after the meeting for which the payment is being made, owing to the ill health of the Councillor or an immediate family member and approved by resolution by a simple majority of Council;
5. Leave of Absence is only required to be sought for non-attendance at Ordinary and Special Meetings of Council;
6. Leave of absence approved by resolution by a simple majority of Council at the meeting for which payment is being made;
7. Absence of the Councillor on Council business approved by the Mayor or by resolution by a simple majority of Council;
8. A Councillor is taken to have attended a Meeting if the Councillor is present at the commencement of the Meeting and has signed the Attendance Book (verified by the Mayor or the Chief Executive Officer);
9. A Councillor is also taken to have attended a Meeting if the Councillor has participated through use of teleconferencing as prescribed by the Local Government Act.

**Payment of Remuneration**

For Councillors a base payment of \$23,872 per annum is payable from 1 July 2014.

A meeting fee of \$1,989 is payable for attendance at each of the mandated monthly meetings of Council subject to certification by the Mayor or Chief Executive Officer of the Council.

The Mayor and Deputy Mayor receive the full remuneration on a per annum basis.

Payments will be made weekly on the pay day immediately after the mandated monthly Council Meeting

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The monetary amounts shown are per annum figures. If an elected representative only serves for part of a full year (that is, 1 July 2014 to 30 June 2015) they are only entitled to a pro-rata payment to reflect the portion of the year served.

**Confirmed as a true and correct record of proceedings .....Mayor**