



MINUTES

ORDINARY MEETING

10.00am

Monday 20 November 2017

Venue:

**Council Chambers, 39 Kang Kang Rd
Aurukun Qld 4892**



aurukun.qld.gov.au

ORDINARY MEETING

**MINUTES OF ORDINARY MEETING OF THE AURUKUN SHIRE COUNCIL,
HELD AT AURUKUN SHIRE COUNCIL CHAMBER, 39 KANG KANG RD,
AURUKUN
ON MONDAY 20 NOVEMBER 2017**

Present:

Councillors Cr. Dereck Walpo (Mayor)
Cr. Edgar Kerindun
Cr. Ada Woolla
Cr. Doris Poonkamelya
Cr. Vera Koomeeta

Officers Perry Gould – Director Technical Services (DTS)

Video Conference from ASC Cairns Support Office

Bernie McCarthy – Chief Executive Officer (CEO)
Ron Fenner – Director Corporate Services (DCOR)
Alan Neilan – A/Director Community Service (A/DCOM)
Marina Schaefer – Finance Manager (FM)
Margaret Marsden – Minute Secretary – Temporary Executive Assistant (EA)

Apologies Nil

Guests:

10:30 am Louise Ashmore, Linguist, Pama Lanugage Centre
12:30 pm Baressa Frazer, A/Principal, Aurukun State School

1. Opening

Mayor declared the meeting open at 10:08 am with a prayer.

2. Condolences

A minute's silence was held to acknowledge recent passings including ASC Chief Executive Officer's nephew-in-law (Daniel Sage).

3. Leave of Absence

Nil.

Mayor.....



4. Previous Minutes – Business Arising

4.1 Minutes of Ordinary Council Meeting 24 October 2017

Item 13.6 Animal Control

Pressure to be kept up for Excess Dog Applications. Another recent dog attack was raised

Item 14.3 Water, Waste and Sewerage

One more notice to be sent out for reinforcing the removal of building waste material

Item 16.5 Children riding cycles at night

Concerns and recommendations to be noted in General Business

Item 16.7 Removal of unwanted vehicles

Concerns and recommendations to be noted in General Business

Resolution 17.5783

That Council receives and adopts the Minutes of the Ordinary Council Meeting of 24 October 2017 as amended, and confirms them as a true and correct record.

**MOVED: Cr. Doris Poonkamelya
CARRIED**

SECONDED: Cr. Ada Woolla

5. Procedural Matters

Nil

6. Presentation of Petitions

Nil

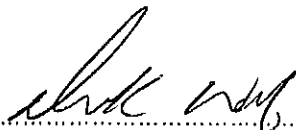
7. Consideration of Notified Motions

Nil

8. Reception and Consideration of Committee and/or Delegates Reports

Nil

Mayor.....



Guest Report – Louise Ashmore

Louise Ashmore, Linguist, Pama Language Centre joined the meeting at 10:30 am

Louise Ashmore (LA) addressed the Council and discussed the following:

- Thanks to the Council for allowing presentation
- Project is Keeping Cultures Archived
 - Project was approved by ASC for one year
 - Delayed with the Indigenous Knowledge Centre (IKC) being closed most of the year
 - Would like a decision for extending project into next year
- The Keeping Cultures Community Knowledge Management System is a centralised keeping place for keeping cultural material. This is a way that digitised records can be more accessible in a web based way
- Has had three days training to be able to set up and administer the system, and train the IKC coordinator and other local staff
- The program will be a community controlled archival system, with good restriction ability, customised settings, and searchability
- System was originally designed for an Indigenous community so has a proven track-record of suitability
- Would like to show Council and the community what the system can do and determine what importance the Council and community would place on having such a system
- Would like to trial it with the community in the IKC, along with other recommended stakeholders (ie schools, etc)
- A range of organisations would be able to benefit from it, including children in boarding schools who would be able to research photos, etc. Material could include funeral plans and house openings, etc
- Would like to know how to access Aurukun material, what should be restricted, and what material should be kept, etc
- Has negotiated a two-month extension on the archive licence (which was due to be renewed 31 December)
- Would like longer-term funding to be considered for developing and facilitating the system

Councillors indicated it is very important for future generations to have history preserved.

A/Director Community Services suggested the back room of the IKC (near RIBS room) would be a suitable place for collection of material and access to the program for community members and organisations interested.

A/Director Community Services also indicated Education Queensland is aiming to provide a resource commencing on the first school day for 2018 to manage the IKC.

A/Director Community Services gave an undertaking to tidy up and rearrange furniture to have room ready for the project to be housed during the consultation period.

Mayor.....



9. Mayor's Report

9.1 Torres Cape Indigenous Council Alliance

On 8 November 2017, the Mayor attended a meeting for the Torres Cape Indigenous Council Alliance (TCICA).

NOTED

9.2 Remembrance Day 11 November 2018

On 11 November 2017, the Mayor attended Remembrance Day Service.

NOTED

9.3 Meeting with Cape York Employment

On 1 November 2017, the Mayor met with Chris Davey from CYE to discuss them partnering with ASC for ongoing community clean-up, particularly with pre-cyclone clean up.

NOTED

9.4 Taylor's Carnival

Resolution 17.5784

That Council requests A/Director Community Services to provide feedback to the visiting Taylor's Carnival operators asking them to be more flexible with their hours for the next visit, with the hours being after business hours, 4:00 pm – 8:00 pm.

**MOVED: Cr. Ada Woolla
CARRIED**

SECONDED: Cr. Vera Koomeeta

9.5 Community Police Officers (CPOs)

Concerns about issues/security concerning the Business Centre and CPOs not intervening or engaging with community members who are being abusive.

Resolution 17.5785

That Council requests the A/Director Community Services to address CPO performance.

**MOVED: Cr. Doris Poonkamelya
CARRIED**

SECONDED: Cr. Vera Koomeeta

Mayor 

9.6 Aurukun Waterfront Proposed Works

Council is keen to see the proposal for improvement works for shelters, concrete slabs and installation of tables, seats and bbqs occur as soon as possible.

Resolution 17.5786

That Council requests Management to follow up and advise on the outcome of funding requests for the proposed Aurukun Waterfront works.

**MOVED: Cr. Edgar Kerindun
CARRIED**

SECONDED: Cr. Ada Woolla

9.7 Works in the community

NOTED

9.8 2017 Staff Christmas Function

Aurukun Shire Council Christmas function is to be held at Pikkuws Restaurant, 13 December 2017 and Councillors are invited to attend.

NOTED

9.9 Correspondence

9.9.1 Glencore Bauxite Resources P/L Donation

Correspondence dated 8 November 2017 providing support and funding from Glencore for the Aurukun Community Christmas Function through sponsorship of \$1,650

Resolution 17.5787

That Council thanks Glencore Bauxite Resources P/L for their generous donation towards the Aurukun community Christmas function

**MOVED: Cr. Vera Koomeeta
CARRIED**

SECONDED: Cr. Ada Woolla

9.9.2 Reverend Ray Nelson-Hauer

Correspondence dated 13 November 2017 requesting permission to visit the community for Church on 27 November and 4 December

NOTED

9.9.3 WCCCA

Mayor 

Correspondence dated 13 November 2017 requesting confirmation of attendance at next meeting on 22 November 2017

NOTED

9.9.4 Invitation to Wik Awards McKenzie

Correspondence dated 14 November 2017 inviting Mayor Walpo to attend the Wik Awards on Thursday 30 November 2017

NOTED

Resolution 17.5788

That Council receives and adopts the Mayor's Report.

MOVED: Cr. Edgar Kerindun

SECONDED: Cr. Vera Koomeeta

Louise Ashmore departed the meeting at 11:02 am

Council adjourned the meeting for morning tea at 11:02 am

Council resumed the meeting at 11:24 am

10. Chief Executive Officer's Report

10.1 Business Development and Grants Officer Report (Business)

NOTED

10.2 Future Meetings / Events

22 November – Aurukun Interagency meeting

28 November – Technical Working Group

9 December – Christmas Aurukun Community Event

12 December – Council meeting

13 December – ASC Staff Christmas Party, Aurukun (Pikkuws)

TBA – Wo'uw Ko'alam Community Centre Opening

12 January – Australia Day Award nominations closure

NOTED

10.3 Meetings / Conferences attended in Cairns etc

NOTED

Mayor. 

10.4 Facebook Report October 2017

NOTED

10.5 Aurukun Disaster Management Group Annual Meeting

NOTED

10.6 Enterprise Bargaining Agreement

NOTED

10.7 Tenancy Management Update Report, Department of Housing and Public Works

NOTED

10.8 Proposed Housing Allocation for Cultural Recommendation

Resolution 17.5789

That Council endorses as culturally appropriate the allocations of the Seniors Units at Fred Kerindun Drive, Aurukun, and requests the Department of Housing and Public Works to investigate introducing housing guidelines containing strict conditions regarding any other persons staying in the units, as well as restricting visitors (including family members) to only being allowed to visit during 'off-pension' weeks.

**MOVED: Cr. Edgar Kerindun
CARRIED**

SECONDED: Cr. Doris Poonkamelya

10.9 Annual Report 2016/17

The Queensland Audit Office appointed auditors have noted a requirement for the draft Annual Report to be tabled at Council

Resolution 17.5790

That Council notes and approves the Draft Annual Report 2016/17 as tabled, and that a copy be made available to the external auditors.

**MOVED: Cr. Doris Poonkamelya
CARRIED**

SECONDED: Cr. Vera Koomeeta

Mayor.....



10.10 Make Alignment Amendment to the Aurukun Shire Council Planning Scheme under the Alignment Amendment Rules and the *Planning Act 2016*, Section 293

Resolution 17.5791

That Council:

- decides to make an alignment amendment to the Aurukun Shire Council Planning Scheme under the Alignment Amendment Rules made by the Planning Minister under section 293 of the *Planning Act 2016* for the purpose of aligning the planning scheme with terminology in the *Planning Act 2016* and making codes more robust for the purposes of development assessment using the new decision rules
- after preparing the alignment amendment, the amendment will commence 22 December 2017
- will publish a public notice in:
 - the gazette;
 - in a newspaper circulating in the Aurukun Shire Council area; and
 - on the Aurukun Shire Council's website.
- will give the Chief Executive of the Department of Local Government, Infrastructure and Planning a copy of the public notice and a copy of the alignment.

**MOVED: Cr. Vera Koomeeta
CARRIED**

SECONDED: Cr. Ada Woolla

10.11 Correspondence

10.11.1 Department of State Development

Correspondence dated 1 November 2017 regarding the deferring of the official opening for the Wo'uw Ko'alam Community Centre originally scheduled for 2 November 2017

NOTED

10.11.2 Email from Alex and Elizabeth Becka

Itinerants on site at the old ASC Cairns Office premises, 347 and 351 Sheridan Street, North Cairns

Resolution 17.5792

That Council advises A & E Becka

1. that Aurukun Shire Council has no legislation to support directing Aurukun itinerant residents to leave A & E Becka's property, or to return to Aurukun
2. consider completing the security fencing and installing a security gate on their property

**MOVED: Cr. Ada Woolla
CARRIED**

SECONDED: Cr. Edgar Kerindun

Mayor.....

10.11.3 Department of Infrastructure, Local Government and Planning
Correspondence dated 2 November 2017 regarding alignment
amendment of Council's Planning Scheme

NOTED

Cr Vera Koomeeta left the meeting at 12:02 pm

Cr Vera Koomeeta returned to the meeting at 12:05 pm

Resolution 17.5793

That Council receives and adopts the Chief Executive Officer's Report.

MOVED: Cr. Doris Poonkamelya
CARRIED

SECONDED: Cr. Ada Woolla

Marina Schaefer, Finance Manager, joined the meeting at 12:06 pm

11. Financial Performance Report

11 Executive Summary

11.1 Cash and Investments

NOTED

11.2 Summary of Council Operations

NOTED

11.3 Grants Received Update

NOTED


11.4 2016-17 Audit

NOTED

11.5 New Revenue Officer

NOTED

Mayor.....



11.6 New Business Information System

See Confidential Items Agenda Item 17.2

NOTED

Attachment A: Aged Debtors Report

NOTED

Attachment B: Monthly Grants Schedule

NOTED

Cr Ada Woolla left the meeting at 12:30 pm

11.7 Correspondence

11.7.1 Queensland Audit Office

Correspondence dated 3 November 2017 regarding General Purpose Financial Statements – 2016/17, Current-year Financial Sustainability Statement 2016/17 (Aurukun Shire Council)

11.7.2 Aurukun Shire Council Proposal

Document as tabled regarding supply, implementation and annual maintenance of Corporate Management System by IT Vision

NOTED

Resolution 17.5794

That Council receives and adopts the Finance Manager's Report for the period ended 10 November 2017.

**MOVED: Cr. Doris Poonkamelya
CARRIED**

SECONDED: Cr. Vera Koomeeta

Cr Ada Woolla rejoined the meeting at 12:32 pm

Baressa Frazer, A/Principal Aurukun State School joined the meeting at 12:36 pm

Guest Report – Baressa Frazer

Baressa Frazer (BF), A/Principal Arurkun State School, addressed the Council and discussed the following:

- Thanks to Council for allowing the presentation
- The school is aiming to have Wik Mungkan language taught again at the school

Mayor 

- Would like to consult to find out how it needs to be done, and how it could be done
- Holding a meeting on Thursday 23 November 2017 to discuss with stakeholders and would like to invite Mayor and any interested Councillors to attend the meeting
- Can anyone recommend who would go onto the list to assist in teaching the bi-lingual program?

Baressa Frazer left the meeting at 12:44 pm

Council adjourned for lunch at 12:45 pm

Council resumed meeting at 1:35 pm

12. Director of Corporate Services Report

12.1 Business Development and Grants Officer Report (Grants)

NOTED

12.2. Human Resources Manager's Report

NOTED

12.3 Administration Manager's Report

NOTED

Cr Ada Woolla left the meeting at 1:49 pm

12.4 Art Centre Manager's Report

NOTED

Cr Ada Woolla rejoined the meeting at 1:56 pm

Mayor Dereck Walpo requested Deputy Mayor Edgar Kerindun to chair the meeting in his absence

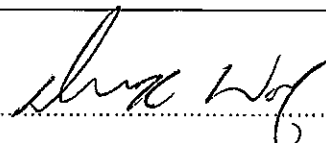
Mayor Dereck Walpo left the meeting 1:58 pm

Cr Ada Woolla left the meeting 1:58 pm and did not return

12.5 Information Technology Report

NOTED

Mayor.....



12.6 Commercial Accommodation

NOTED

12.7 Council Stores

NOTED

12.8 Leasing Update

NOTED

Mayor Dereck Walpo returned to the meeting 2:16 pm and resumed chair duties

12.9 Write-off Laurie Lindner Constructions (LLC) Airport Camp Rental and Other Issues

See Confidential Items Agenda Item 17.2

NOTED

12.10 Correspondence Letter from Bendigo Bank regarding closure of the Bank Agency on Saturday mornings from 4 December 2017

Bendigo Bank Trading Hours

Monday – 9:00 am-3:30 pm
Tuesday – 9:00 am-3:30 pm
Wednesday – 9:00 am-12:00 pm
Thursday – 9:00 am-3:30 pm
Friday – 9:00 am-3:30 pm
Saturday - CLOSED

NOTED

Resolution 17.5795

That Council receives and adopts the Director Corporate Services Report.

**MOVED: Cr. Vera Koomeeta
CARRIED**

SECONDED: Cr. Doris Poonkamelya

Mayor. 

13. A/Director Community Services Report

13.1 Funerals

13.1.1 Operation of Morgue

Resolution 17.5796

That Council thanks A/Director Community Services for his efforts in lobbying for Aurukun Shire Council staff to not be required to handle deceased persons in the Aurukun Morgue.

**MOVED: Cr. Doris Poonkamelya
CARRIED**

SECONDED: Cr. Vera Koomeeta

NOTED

13.2 Draft Aurukun Community Events Schedule 2018

Resolution 17.5797

That Council defers adoption of the proposed draft Aurukun Community Events Schedule 2018 until the Council December meeting.

**MOVED: Cr. Edgar Keridun
CARRIED**

SECONDED: Cr. Doris Poonkamelya

13.3 Community Police, Safety and CCTV

NOTED

13.4 Koolkan Childcare and Family Hub Report

NOTED

13.5 Chivaree Community Aged Care Centre

NOTED

Resolution 17.5798

That Council receives and adopts the A/Director Community Services Report.

MOVED: Cr. Doris Poonkamelya

SECONDED: Cr. Vera Koomeeta

Mayor.....

CARRIED

14. Director Technical Services Report

14.1 Building Construction and Maintenance

Resolution 17.5799

That Council:

1. discusses any previous costs incurred by Rio Tinto for the surveying of five lots in "Bauxite Boulevard"
2. registers the surveyed five lots for Light Industrial use
3. names existing road from Kang Kang Road past proposed lots linking up with MacKenzie Drive for ease of identification for future planning and development within the area
4. discusses road names further at the Council December 2017 meeting.

MOVED: Cr. Doris Poonkamelya
CARRIED

SECONDED: Cr. Vera Koomeeta

14.2 Civil Construction and Maintenance / Parks and Gardens

NOTED

14.3 Water, Waste and Sewerage

NOTED

14.4 Workshop

NOTED

14.5 Airport Operations

NOTED

14.6 Electrical

NOTED

14.7 Human Resource Matters

NOTED

Mayor. 

14.8 Institute Public Works Engineering Australasia (Queensland 2017 Conference)

NOTED

Resolution 17.5800

That Council receives and adopts the Director Technical Services Report.

**MOVED: Cr. Doris Poonkamelya
CARRIED**

SECONDED: Cr. Edgar Kerindun

15. Late Items

- 15.1 Request for Glencore Bauxite Resources P/L (Scott Goodson) to present at 12 December Ordinary Council Meeting

Council agreed Glencore Bauxite Resources P/L (Scott Goodson) to present at 12 December 2017 Ordinary Council Meeting

- 15.2 Correspondence dated 14 November from Blackfella Films regarding Native Weapons ABC Series, looking for skilled craftsmen in Aurukun Area who are still making artefacts/weapons that are, or could be fit for purpose and that are regionally specific

Resolution 17.5801

That Council advises Blackfella Films that Aurukun spears are made only for hunting/fishing purposes.

**MOVED: Cr. Doris Poonkamelya
CARRIED**

SECONDED: Cr. Edgar Kerindun

16. General Business

- 16.1 Safety Helmets/Lights/Reflectors for Bicycles

Resolution 17.5802

That Council requests

- 1 Island & Cape Store and Kang Kang Café to sell bicycles as a package with safety helmets, lights and reflectors
- 2 Aurukun Police to promote, educate and monitor bicycle safety

**MOVED: Cr. Edgar Kerindun
CARRIED**

SECONDED: Cr. Doris Poonkamelya

Mayor. 

16.2 Abandoned Vehicles

Resolution 17.5803

That Council requests

- 1 Aurukun Police to assist in the removal of abandoned vehicles from Council streets and public areas
- 2 Cairns Regional Council or other appropriate local authorities to advise on the correct process that they pursue to control abandoned vehicles

**MOVED: Cr. Vera Koomeeta
CARRIED**

SECONDED: Cr. Doris Poonkamelya

16.2 Quad Bikes

Council requests that quad bike riders be reminded that:

- they should always wear a helmet
- they should not take passengers with them on quad bikes
- quad bikes should not be driven/ridden by children who are not of legal age

16.3 Neighbourhood Watch

Cr Koomeeta raised the possibility of the formation of an Aurukun Neighbourhood Watch being investigated to assist with domestic violence offenders

Resolution 17.5804

That Council requests A/Director Community Service to investigate the feasibility of forming a Neighbourhood Watch group.

**MOVED: Cr. Edgar Kerindun
CARRIED**

SECONDED: Cr. Vera Koomeeta

16.4 Open Invitation to Cr Ada Woolla's 60th birthday

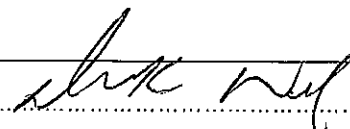
Mayor Dereck Walpo issued an open invitation to Aurukun Shire Council Councillors and staff to attend Cr Ada Woolla's 60th birthday on 1 December 2017

17. Confidential Items

Resolution 17.5805

That in accordance with Local Government Regulation 2012, Chapter 8 Administration, Part 2 Local government meetings and committees, Council closes the meeting to the public for the following reasons:

Mayor.....



Clause (h) other business for which a public discussion would be likely to prejudice the interests of the local government, or enable a person to gain a financial advantage.

Clause (c) the local government budget; and Clause (e) contracts proposed to be made by it.

Clause (b) industrial matters affecting employees.

MOVED: Cr. Edgar Kerindun
CARRIED

SECONDED: Cr. Vera Koomeeta

17.1 Write-off Laurie Lindner Constructions (LLC) Airport Contractors Camp Rental

This matter was discussed after explanation by Ron Fenner, Director Corporate Services

17.2 New Business Information System Grant to be held over for consideration by incoming government

Marina Schaefer, Finance Manager, joined the meeting at 3:19 pm

This matter was discussed after explanation by Marina Schaefer, Finance Manager

Alan Neilan, Perry Gould, Margaret Marsden and Marina Schaefer left the meeting at 3.27 pm

17.3 ASC Staff Issues

These matters were discussed after explanation by Bernie McCarthy, Chief Executive Officer

Resolution 17.5806

That Council comes out of closed committee and opens the meeting back up to the public.

MOVED: Cr. Edgar Kerindun
CARRIED

SECONDED: Cr. Vera Koomeeta

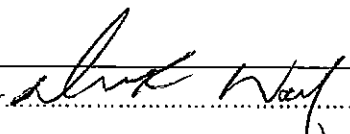
Alan Neilan, Perry Gould, and Margaret Marsden rejoined the meeting at 3:46 pm

Resolution 17.5807

That Council writes off an amount of \$16,709.89 including GST of rental relating to the Airport Contractors Camp Accommodation for period up to 12 March 2017 when Laurie Lindner Constructions (LLC) started adding accommodation to their work quotes.

This write off is subject to the following conditions:

Mayor



- (i) LLC paying the remainder of the Airport Contractors Camp Accommodation and Batching Plant Storage Compound account rental to Council within 14 days of the write off being applied.
- (ii) LLC removing the caravan from the Airport Contractors Camp Accommodation as previously requested by Council.
- (iii) LLC signing the leases Council previously supplied for the Airport Contractors Camp Accommodation and the Batching Plant Storage Compound with a commencement date of 12 March 2017.
- (iv) for any possible future lease, LLC being charged for electricity consumption at the Airport Contractors Camp Accommodation from 1 January 2018 on a pro rata basis of rooms occupied.
- (v) if LLC requires any change to above proposed leasing arrangements, they are required to confirm in writing to ASC CEO by 7 December 2017.

**MOVED: Cr. Edgar Kerindun
CARRIED**

SECONDED: Cr. Doris Poonkamelya

Resolution 17.5808

That Council requests

1. Queensland Health and Laurie Lindner Constructions to provide plans for accommodation for the Health Clinic project to be lodged by 30 November 2017
2. plans and information relating to temporary accommodation for Aurukun Health Clinic project
3. provision of details of water/sewerage connections and waste removal

**MOVED: Cr. Edgar Kerindun
CARRIED**

SECONDED: Cr. Doris Poonkamelya

18. Closure

There being no more business, the Meeting closed at 3:46 pm

Mayor

