



MINUTES

ORDINARY MEETING Tuesday 19 November 2019



Venue

Council Chambers
506 Kang Kang Road
Aurukun Qld 4892

ORDINARY MEETING

MINUTES OF ORDINARY MEETING OF THE AURUKUN SHIRE COUNCIL HELD AT AURUKUN SHIRE COUNCIL OFFICE 506 KANG KANG ROAD, AURUKUN ON TUESDAY 19 NOVEMBER 2019

Present

Councillors	Cr. Dereck Walpo (Mayor) Cr. Edgar Kerindun (Deputy Mayor) Cr. Doris Poonkamelya Cr. Ada Woolla
Leave of Absence	Cr. Vera Koomeeta
Officers	Bernie McCarthy – Chief Executive Officer (CEO) Gus Yates – Director Technical Services (DTS) Alan Neilan – Director Community Services (DCOM) Ron Fenner – Director Corporate Services (DCOR) Amanda Ray – Acting Executive Assistant and Minute Secretary (AEA)

Guests

Senior Sergeant Geoff Stockall, OIC, Aurukun Police
Inspector Mark Henderson, Queensland Police Services, Cape Patrol Group
– via teleconference
Kathy Ona, Deputy Principal, Aurukun State School
Pastor Lee Willis, Aurukun Uniting Church
Natalie Lewis, Aurukun Uniting Church
Louise Ashmore, Keeping Cultures Aurukun Archive

1. Opening

Mayor opened the Meeting with a Prayer at 9.03am

2. Declaration of Material Personal Interests (MPI)

Nil

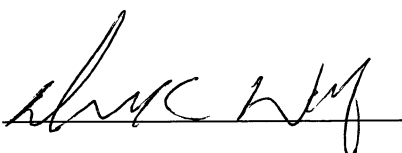
3. Declaration of Conflict of Interest (COI)

Nil

4. Condolences

Waal Waal Amos Kerindun

Mayor



A minute's silence was observed for the recent passing of Waal Waal Amos Kerindun.

Bernie McCarthy, CEO offered sincere condolences to the Deputy Mayor, Councillor Edgar Kerindun and the Kerindun family on behalf of Aurukun Shire Council staff.

5. Leave of Absence for Approval/Late Arrivals

5.1 Leave of Absence

Resolution 19.6471

That Council approves the leave of absence for Cr Vera Koomeeta.

**MOVED: Cr Edgar Kerindun SECONDED: Cr Doris Poonkamelya
CARRIED**

5.2 Late Arrivals

Ron Fenner, Director Corporate Services arrived at the meeting at 9.05am

Amanda Ray, Acting Executive Assistant arrived at the meeting at 9.06am

Gus Yates, Director Technical Services arrived at the meeting at 9.10am

6. Previous Minutes

6.1 Business Arising from Minutes of Ordinary Council Meeting 17 October 2019

6.1.2 Resolution 19.6457

That Council removes the furniture from the ASC house located at 608 Muttich Street and offers the property at the unfurnished rate detailed in Council's Fees and Charges to the Community Justice Group for accommodation for its Coordinator.

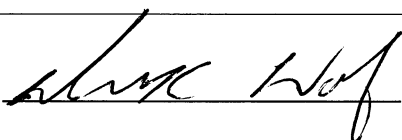
Update: Aurukun Community Justice Group has advised that it does not want the property for its Coordinator.

Resolution 19.6472

That Council receives and adopts the Minutes of the Ordinary Council Meeting of 17 October 2019 and confirms these as a true and correct record.

**MOVED: Cr Ada Woolla SECONDED: Cr Doris Poonkamelya
CARRIED**

Mayor



7. Procedural Matters

Nil

8. Presentation of Petitions

Nil

9. Consideration of Notified Motions

Nil

10. Reception and Consideration of Committee and/or Delegates Reports

Nil

11. Mayor's Report

11.1 Meetings and Community Events

Future

20 November 2019	Supermarket Advisory Meeting
21 November 2019	LDMG Pre Cyclone Season Meeting
5 December 2019	ASC Aurukun Christmas Event

NOTED

11.2 Community Events

11.2.1 Remembrance Day Ceremony – 11 November 2019

Remembrance Day Ceremony was well attended by Mayor, Council Members and Residents. There were over 100 attendees with many participating in the laying of wreaths and prior street march.

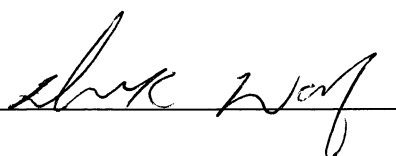
NOTED

11.2.2 Let's Keep Aurukun Tidy – Cash for your Cans

As part of our 'Let's Keep Aurukun Tidy' promotion we will be having recycle containers collection in the Town Square on Wednesday 20 November 2019. Residents and children are invited to drop off their cans and plastic containers on the day and receive cash for them.

This is a great initiative and one that I highly recommend all residents and children continue to support this.

NOTED

Mayor 

11.3 Community Meetings

11.3.1 Supermarket Advisory Meeting – 20 November 2019

At our next meeting we will discuss many issues that have been raised by the Community including education around smoking and its harmful affects and cost, quality and variety of essential food products available in Aurukun etc.

11.3.1 Local Disaster Management Group (LDMG) – 21 November 2019

With the cyclone season nearly upon us the LDMG meeting will discuss Aurukun's Local Disaster Management Plan to ensure that we are prepared, as can be, for the wet season.

NOTED

11.4 Car Thefts

Over the last couple of weeks, we had numerous vehicles damaged/stolen which caused unease within the Community.

I would like to formally thank the Aurukun Police for handling this matter so quickly and I understand several arrests were made in relation to the car thefts/damage.

NOTED

11.5 Community Visit – 2020

I attended the TCICA Meeting with the CEO on 6/7 November 2019 in Cairns where I had the opportunity to meet with the Honourable Mick de Brenni MP, Minister for Housing and Community Public Works and invited him to visit Aurukun in early 2020 to discuss housing issues in Aurukun.

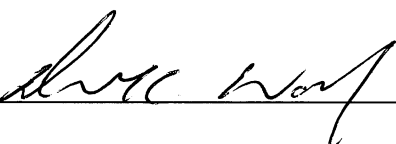
We will discuss the possibility of tenants having more input and involvement in their choice of housing to promote ownership and pride in their home.

NOTED

11.6 Councillor Elections March 2020

Councillor and Mayor elections will be held on 28 March 2020 and in preparation the Department of Local Government, Racing and Multicultural Affairs has launched '*So you want to be a Councillor*' training for candidates for the 2020 Local Government elections.

Training is mandatory for all candidates, including existing Councillors and Mayors to complete prior to election nominations.

Mayor 

I will soon be doing the online training and invite any persons interested in running for Council to come into the Council Office and complete the online training.

If any young adults in the Community are interested in knowing and understanding how Councils work, and the responsibilities of Council Members then I extend an invitation to you to attend one of the training sessions.

NOTED

11.7 Correspondence

11.7.1 Letter received 31 October 2019 from Department for Housing and Public Works.

Referring to Council's proposal regarding the intended program of works for the \$2.35 million allocation as part of the interim capital program to increase the supply of housing in Aboriginal and Torres Strait Islander communities.

NOTED

11.7.2 Letter received 30 October 2019 from Minister for State Development, Manufacturing, Infrastructure and Planning.

Referring to Councils seeking funding for Aurukun Fuel Facility Upgrade. DSDMIP's assessment at this stage is for Aurukun Shire Council to submit a business case for the project.

NOTED

11.7.3 Email with attachment received 1 November 2019 from Torres Cape Indigenous Council Alliance (TCICA).

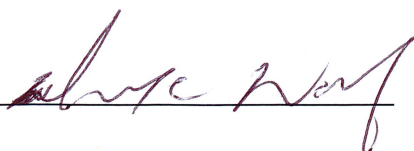
Media Release from the Hon Ken Wyatt MP, Minister for Indigenous Australians on the development of a voice for Indigenous Australians to Government, along with a fact sheet outlining how the co-design process will work.

NOTED

11.7.4 Letter received from Minister de Brenni's office regarding funding for remote Indigenous housing.

Correspondence between the Queensland and Australian Governments regarding funding for remote Indigenous housing, as referred to by Minister de Brenni last week at TCICA meeting.

NOTED

Mayor 

Resolution 19.6473

That Council receives and adopts the Mayor's Report.

MOVED: Cr Doris Poonkamelya SECONDED: Cr Edgar Kerindun
CARRIED

12. Chief Executive Officer's Report

12.1 Action from Previous Council Meetings

Resolution 19.6446

That Council:

- (1) supports a service delivery review being undertaken for the Aurukun Shire by an independent person/agency
- (2) holds further discussions with Mornington Shire Council (MSC) as to how it conducted their recent services review
- (3) seeks a copy of the Terms of Reference used by Mornington Shire Council.

Update: On 6 November 2019 Mayor Dereck Walpo and CEO Bernie McCarthy met with Frank Mills, CEO, Mornington Shire Council to discuss their approach in dealing with the Thriving Communities possibility as proposed by DATSIP. Morning Shire Councils document is attached for Council's consideration.

Resolution 19.6474

That Council notes the contents of Mornington Shire Council's documents in respect of the current DATSIP Thriving Communities possibility and further discusses the information at the Special Council meeting to be held on 23 January 2020.

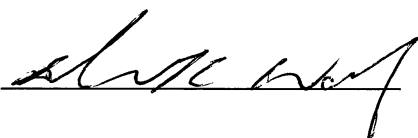
MOVED: Cr Edgar Kerindun SECONDED: Cr Doris Poonkamelya
CARRIED

12.2 Future Meetings / Events

Future

18/24 November 2019	Get Ready Pre Cyclone Clean Up
5 December 2019	Aurukun Christmas Event
10 December 2019	ASC Ordinary Council Meeting
11 December 2019	ASC Staff Christmas Party

Mayor



24 December 2019/ 2 January 2020	ASC Closure
23 January 2020	Special Council Meeting
26/27 January 2020	Australia Day Events

NOTED

12.3 Councillor and Officer's Register of Interest

Councillors and Officers were requested to review their Register of Interests and advise the Finance Manager of any changes which need to be recorded.

NOTED

12.4 Aurukun Shire Council (ASC) Corporate Plan 2020/25

ASC hard copy plans of the ASC Corporate Plan are now available at Council Reception.

Digital copies have been forwarded to staff, stakeholders, government and other agencies, Ministerial and Government Champions and residents.

NOTED

12.5 Ministerial / Government Champions

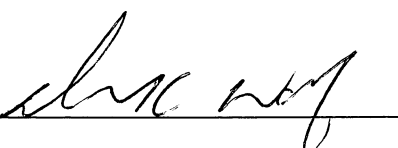
12.5.1 Video conference meeting held on Tuesday 29 October 2019 with Ministerial Champion, Di Farmer and Government Champion, Rachel Hunter

Issues discussed:

- ongoing community unrest
- ongoing Skytrans flight delays / cancellations
- increasing use of Wo'uw Ko'alam Community Centre
- IKC community radio lack of progress
- Aak Muunchanak Splash Park usage and operational arrangements
- Ngaay Road Industrial Estate development
- new ASC Corporate Plan
- Airport Terminal draft design plans
- CCTV 100% operations under the ASC Electrical Team
- barge crossing progress.

NOTED

12.6 Tenancy Management Update Report, Department of Housing and Public Works

Mayor 

Nil report

12.7 Facebook Report for October 2019

For the month of October there were 23 posts, 22 notices and 5 shares.

The page now has 3,613 followers; original posts that tell a story are consistently reaching well over 1,000 people.

The most popular post was Brianna Waia joining Chivaree Centre as an assistant cook. This post was held over as it was scheduled to run shortly after the death of a family member. There was a very strong show of support for Brianna with 429 likes, 16 shares and 31 supportive comments reaching 4,299 people.

The second most popular post was a story about the Ku story place with a file photo of the camp dog carvings. This shows how people are interested in learning about Wik and Kugu culture. This post reached 3,583 people with 192 likes, 10 comments and 21 shares.

NOTED

12.8 Torres Cape Indigenous Council Alliance (TCICA) Meeting

The Mayor and I attended the TCICA Meeting on 6/7 November 2019 in Cairns. Program for the two days was full and well attended. Below is a brief outline of the two days.

Mike Lollback, LGAQ and Brian Cox, Director Disaster Management Services, State Emergency Services held discussion with TCICA members concerning current arrangements for the removal of SES from local government.

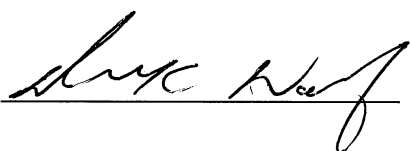
Lt Colonel Mick O'Sullivan, Commanding Officer and Regimental Sergeant Major Simon Foley, 51st Battalion, Far North Queensland Regiment. Talked about strengthening the connection between 51st Battalion and Local Governments, including advice on incentives for Councils who employ service men and women.

There was a workshop facilitated by Simone Talbot from Regional Roads and Transport Group (RRTG). Extensive discussion was held by RRTG for TCICA Councils possibility. Further exploration is to occur.

The Honourable Mick de Brenni MP, Minister for Housing and Public Works attended the meeting. A reasonable amount of discussion was held on housing funding and how this program can be best implemented.

Warren Entsch MP, Federal Member for Leichhardt attended the meeting and discussed a wide variety of issues.

Mayor



In the afternoon discussions were held on TCICA Strategic Operational Plan.

Next TCICA Meeting to be held in early 2020.

Resolution 19.6475

That Council requests TCICA to consider expanding the possible Regional Road and Transport Group to include other common issues including water, sewerage, waste and infrastructure.

**MOVED: Cr Edgar Kerindun
CARRIED**

SECONDED: Cr Ada Woolla

12.9 Donations

ASC is donating \$500 of vouchers to Koolkan Aurukun State School students who have returned to school or made a huge improvement between semesters. The School will appreciate Mayor and Councillors presenting these vouchers at the final school assembly with Matty Bowen in attendance on 3 December 2019.

NOTED

12.10 Acting Chief Executive Officer

Chief Executive Officer will be on annual leave from 21 December 2019, returning on 6 January 2020.

Resolution 19.6476

That Council appoints Ron Fenner, Director Corporate Services as Acting Chief Executive Officer from 21 December 2019 to 6 January 2020.

**MOVED: Cr Doris Poonkamelya
CARRIED**

SECONDED: Cr Ada Woolla

12.11 Correspondence

12.11.1 Email received 31 October 2019 from Department of Local Government, Racing and Multicultural Affairs regarding Mandatory Candidate Training for Councillors.

Department of Local Government, Racing and Multicultural Affairs has launched '*So you want to be a Councillor*' training for candidates for the 2020 Local Government elections.

Mayor 

The Queensland Government's recent reforms amending the *Local Government Electoral Act 2011* introduced the requirement for this training to be completed by all candidates (including existing councillors) before they lodge their nomination with the Electoral Commission Queensland.

The online training takes around one hour to complete, and candidates are encouraged to complete it early so they are aware of their obligations.

Although many concepts within the modules will be familiar to current councillors and mayors, the training also aligns with recent Local Government reforms and will ensure that all councillors and mayors are aware of their current and future obligations.

Anyone can complete the free online training, including anyone still unsure whether they will nominate or members of the community who would like to know more about the role of a councillor or candidates' election requirements.

Those who complete the training are emailed a completion certificate, which candidates should keep for their records and for when nominations open.

Candidates who cannot complete the training online can [register](#) for face-to-face training sessions being offered at a number of locations around the State, or contact the department on 3452 7148 to request a hard copy version of the training.

Further information and resources including a *So you want to be a Councillor* fact sheet and a candidate campaign checklist are also available on the [department's website](#).

Resolution 19.6477

That Council:

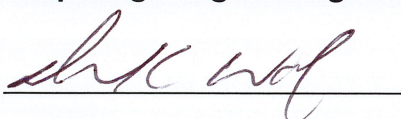
- (1) notes the information of the Department of Local Government, Racing and Multicultural Affairs '*So you want to be a Councillor*' training for candidates for the 2020 Local Government election
- (2) conducts two '*So you want to be a Councillor*' online training sessions for candidates at the Aurukun Shire Council Offices on 24 January and 4 February 2020 commencing at 9.00am.

**MOVED: Cr Edgar Kerindun
CARRIED**

SECONDED: Cr Doris Poonkamelya

12.11.2 Email received 31 October 2019 from Naomi Shiels, Skytrans apologising for flight delays.

Mayor



Skytrans is a regional airline dedicated to the communities we serve, to safety and our people. But our commitment to safety and our people sometimes means that regrettably, there are delays or cancellations to our schedule.

Whilst delays occur, our team works really hard in the background to ensure that we do all we can to care for our customers, to re-accommodate them and to get them to their destination safely and as quickly as we can. We apologise to any of our valued clients that have either been directly or indirectly impacted by these disruptions and we sincerely regret any frustration you may have experienced due to the delays. We sincerely value your support and understanding.

NOTED

12.11.3 Email received 7 November 2019 from Debbie Walters, Skytrans regarding Aurukun Shire Council Remote Workers Scheme 2019.

Proposed Remote Workers Scheme for Aurukun Shire Council which will enable externally recruited ASC workers (excluding over 3 years of service) to receive \$250 one way fares between CNS – AUU Wednesday – Friday and AUU – CNS Monday – Wednesday. All ASC locally recruited employees will continue to be encouraged to register for Lower Fare Scheme which provides cheaper AUU/CNS fares at \$406 return.

NOTED

12.11.4 Email received 7 November 2019 from Rachel Hunter, Department of State Development, Manufacturing, Infrastructure and Planning regarding current Police Staffing in Aurukun.

Advising she has followed up with QPS re: staffing in the community and they advise there are 7 vacancies (2 x Sergeant, 1 x Senior Constable and 4 x constables). All positions are being recruited and will be filled.

QPS has advised they are continuing to roster crew 24/7 and that vacancies are being covered by 28 day deployments from within the region.

NOTED

Resolution 19.6478

That Council receives and adopts the Chief Executive Officer's Report.

**MOVED: Cr Ada Woolla
CARRIED**

SECONDED: Cr Doris Poonkamelya

Mayor 

Marina Schaefer, Finance Manager joined the meeting via videoconference in Cairns at 10.15am

13. Finance Manager's Report

13.1 Cash and Investments

13.1.1 Cash on Hand as of 31 October 2019

NOTED

13.2 Liabilities

NOTED

13.4 External Audit Results

Resolution 19.6479

That Council adopts the recommendations presented by Queensland Audit Office as listed in the Final Management Report, dated 18 November 2019.

**MOVED: Cr Edgar Kerindun
CARRIED**

SECONDED: Cr Doris Poonkamelya

13.5 2018/19 Annual Report to be tabled

Resolution 19.6480

That Council adopts the 2018/19 ASC Annual Report as tabled.

**MOVED: Cr Edgar Kerindun
CARRIED**

SECONDED: Cr Doris Poonkamelya

13.6 Finance Officer's Network Meeting – 25 October 2019

Finance Manager, Marina Schaefer, attended the Finance Officers' Network Meeting held at the Boland Centre on 25 October 2019 and hosted by the Department of Local Government, Racing, and Multicultural Affairs (DLGRMA).

The topics covered:

Mayor



- Meeting the Cost of Local Government Services, presented by Queensland Audit Office.
- Understanding the Way in Which the Financial Assistance Grant is calculated, presented by Michael Meehan from the Grants Commission.
- Disaster Management of Townsville Floods presented by Shane Cagney and Rebecca Fraser from Townsville Regional Council.

NOTED

13.7 Cairns Support Office Staff Movements

NOTED

Resolution 19.6481

That Council receives and adopts the Finance Manager's Report.

**MOVED: Cr Ada Woolla
CARRIED**

SECONDED: Cr Doris Poonkamelya

14. Director Corporate Services Report

14.1 Actions from Previous Council Meeting

Nil

14.2 Human Resources Manager's Report

14.2.1 Staff Induction

NOTED

14.2.2 Workers Compensation Claims

NOTED

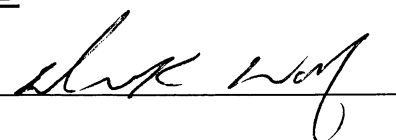
14.2.3 2019 Deadly Employee and Deadly Safety Awards of the Fourth Quarter

Fourth quarter schedule as follows:

- nominations close on Thursday 21 November 2019
- presentations on Friday 29 November 2019 at Joint Staff meeting.

Annual Awards Presentation – 5 December 2019.

NOTED

Mayor 

14.2.4 Staff Entitlements Committee (previously EBA)

- Staff Entitlements Committee to be established and consideration will be given to which staff should be members.
- A meeting in November will be scheduled to discuss committee, appropriate actions (cost analysis, issues/staff benefits to be included/excluded).
- Policy updates are in progress (Bullying, Leave and TOIL) and draft versions will be presented at the proposed December meeting for discussion and review.

NOTED

14.2.5 Training

Completed Training

Snake Handling (funded through LGAQ

Attendees: Damien Schulga, Qantas MacKinlay and Andrew Verevis

Security Training

Attendee: Dick Wilson, Thomas Toikalkin, Maree Kalkeeyorta, Darryl Yunkaporta and Kim Pantoomba

Scheduled Training - December

No training is scheduled. However, work will commence on drafting a training calendar for 2020. Calendar draft will be presented at Management Committee Meeting in early 2020.

NOTED

14.2.6 Staff Statistics

NOTED

14.2.7 Workplace Health and Safety

14.2.7.1 Workplace Health and Safety Acting Manager's Report

Nil Reports

14.2.7.2 Incidents

Nil Reports

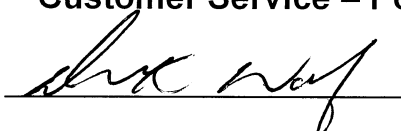
14.3 Administration Manager's Report

14.3.1 Customer Service - Bank

NOTED

14.3.2 Customer Service – Post Office

Mayor



Local Fare Scheme – Scheme has been extended until 30 June 2021. Ongoing dissemination of information and promotion for residents to join the scheme. Number registered to date 630.

NOTED

14.3.3 Treasury

NOTED

14.3.4 Staff Accommodation/Cleaning Crew

NOTED

14.3.5 General Business

NOTED

14.3.5 Confidential Business

Nil

14.4 Arts Centre Manager's Report

14.4.1 Artists Sales and Purchases

NOTED

14.4.2. Exhibitions/Conferences

The second biannual Indigenous Art Centre Alliance (IACA) Member Conference was held from 29/31 October 2019 in Cairns.

Representatives of all 13 Indigenous Art Centres in FNQ met with Industry to engage in a conference program filled with practical and informative presentations including updates from Arts QLD and CIAF, along with special interest sessions on aspects of the Copyright by Stephanie Parkins, Funding Opportunities by Museums and Galleries QLD, and vital information on the IACA arts worker program.

Always a favourite, the Art Centre reports presented an invaluable bonding experience. Wik & Kugu Arts Manager, Sabine Hoeng and artist, Garry Namponan, gave a presentation on the Arts Centre's successful skill development program resulting in an array of exquisite new paintings, painted sculptures and a merchandise range that was very well received by the audience.

Of importance and popularity were the one-on-one sessions with industry experts providing advice, guidance and information to Art Centre Managers on current issues.

NOTED

Mayor 

14.4.3 Workshops

Belonging' Workshop (Part 2) in preparation to an IACA curated show at the National Museum in Canberra 2020.

Edwina Circuit (Arts Development Facilitator) was invited back by the Art Centre to run an 18 day workshop supporting female and male artists in producing new paintings for the IACA curated Belonging exhibition to be presented at the National Museum in Canberra in 2020. Again, many female and male artists immersed themselves in the high-quality material provided by the Art Centre: Belgian linen was cut, stretched and primed; artists created their own paint by mixing Aurukun ochres, dry-pigments and matt medium.

The workshop gave the artists the opportunity to share their culture through storytelling and art. 13 magnificent paintings have been selected by the curators of the show and are waiting to be freighted down to Canberra.

NOTED

14.5 Information Technology Report

14.5.1 Telstra Bill Review – Good News Story

Work continues on removing Telstra services which are no longer required. The old Sheridan Street office service for data was cancelled in the October 2019 Telstra bill – the cancellation was backdated to 30 June 2016 and a substantial refund was received.

Other services under review for cancellation include:

- the old Aurukun office service for data
- 07 4060 6107 and 07 4060 6095 have been located at Island & Cape Supermarket
- Telstra Radius services (N7020788R and N7814853R)
- the old fax line at the Koolkan Childcare Centre is no longer required and will be cancelled
- four other landline services
- an unidentified payphone service 07 4060 6194.

NOTED

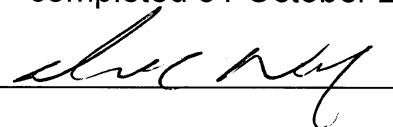
14.5.2 CCTV Systems

NOTED

14.5.3 Computer Replacements

Phase One of the desktop computer replacement program was completed 31 October 2019.

Mayor



Phase Two of the replacement plan will begin with the ordering of 24 computers in November. The new computers will be configured in the Cairns office as that office has a faster Internet connection. They will be deployed in Aurukun before 31 January 2019.

NOTED

14.5.4 IT Policy and User Access

NOTED

14.5.5 Digital Notice Boards

NOTED

14.5.6 LDMG Annual 'Always Ready' Exercise

During November the Council took part in the Queensland government's 2019 Desktop Exercise Semper Paratus (Always Ready) which was organized by District Disaster Management Group (the DDMG).

During a real emergency, an Emergency Alert message can be requested by the Local Disaster Management Group by using the files saved at this location:

<H:\00 Intranet\Disaster MGT Plan\Emergency Alert EA Request Form>

NOTED

14.5.7 Airport AVData Machine and SynergySoft Version Update

NOTED

14.5.8 Other issues being worked on

NOTED

14.6. Council Stores

Nil

14.7 Leasing Update

NOTED

Resolution 19.6482

That Council receives and adopts the Director Corporate Services Report.

MOVED: Cr Edgar Kerindun

SECONDED: Cr Doris Poonkamelya

Mayor



CARRIED

*Marina Schaefer, Finance Manager left the meeting at 10.35am
10.35am meeting adjourned for morning tea
11.00am meeting resumed*

15. Director Community Services Report

15.1 Actions from previous Council Meeting

NOTED

15.2 Funerals

- | | | |
|---------------|--------------------|---|
| 15.2.1 | Organised Funerals | Waal Waal Barbara Ambeybegan –
25 October 2015 |
| 15.2.2 | Upcoming Funerals | Waal Waal Amos Kerindun |
| 15.2.3 | House Openings | Nil |

NOTED

15.2.4 Sorry Business Protocol – State Government Agencies

The Draft Aurukun Sorry Business Protocol (tabled) was a project of the former Senior Government Co-Ordinator, Mr. Brendan McMahon as an action item from the then Interagency Network. The protocol ensures all agencies are aware of the actions to take in relation to continued service delivery.

Resolution 19.6483

That Council

- (1) endorses the Draft Aurukun Sorry Business Protocol developed by Senior Government Co-Ordinator, Mr Brendan McMahon
- (2) provides a copy of this protocol to Emma Burchill, Manager of Remote Services Delivery Aurukun, Cape and Torres Region, DATSIP.

**MOVED: Cr Edgar Kerindun
CARRIED**

SECONDED: Cr Ada Woolla

15.3 Events

NOTED

15.4 Community Police, Safety and CCTV

15.4.1 Patrol Schedule and Locations

Mayor



NOTED

15.4.2 Incident Reports

Nil Reports

15.4.3 CCTV – Operations

User Activity Report

Total Number: 1,142

Queensland Police Service: 951

Aurukun Shire Council: 191

Internal CCTV systems also operate at the Wo'uw Ko'alam Community Centre, Koolkan Early Childhood Centre, Wik and Kugu Art Centre, Wuungkam Lodge, Chivaree Centre and Cairns Support Office.

NOTED

15.4.4 Training and Licensing

NOTED

15.4.5 Street Lights

Ergon has not offered a quotation for the repair of streetlights. Director Community Services will follow up with Ergon and report back to December Council meeting.

NOTED

15.4.6 Security Services

NOTED

15.5 Koolkan Childcare Centre

15.5.1 Department of Education Visits

Nil

15.5.2 Staffing (Completion of accredited training)

NOTED

15.5.3 Enrolment Report

Total enrolment

- Babies room: 8
- Toddlers: 14
- Kindy: 10

Mayor



Attendance

- Average Daily Attendance: 17

NOTED

15.5.4 QBuild Works – Funded by Education Queensland

NOTED

15.5.5 Incident Reports

Nil Reports

15.5.6 Community Engagement

Judy Purcell thanked Council for the chance to attend the Community Child Care Fund Restricted Services Forum in Cairns on 23 and 24 October 2019.

The forum was conducted by the Commonwealth Government, to document issues all Childcare Services are having with the introduction of the Child Care Subsidy and the solutions to some of the problems. Koolkan Early Childhood Centre has been one of the most successful Funded Childcare Centres in the Program.

Three service providers were asked to sit on a panel and provide some insights and to take questions from the floor. Judy was fortunate to be a part of the panel.

Representatives from Federal Education, State Education and appropriate bodies were in attendance. The forum has provided additional tools to continue to improve the service.

NOTED

15.7 Service Closures – Notifications to Department of Education (Commonwealth)

NOTED

15.6 Chivaree Community Aged Care Centre

15.6.1 Aged Care and Disability Program – General

NOTED

15.6.2 WCCCA – Disability Assistance Applications

NOTED

15.6.3 Good News

Mayor 

Three ladies from Chivaree Centre recently attended the Tarnathi Painted Stories Art Exhibition as exhibitors. Jean Walmbeng, Janet Koongotema and Nita Yunkaporta told their stories through their paintings which were exhibited at Handorf, South Australia.

Look to the Stars Project team, Queensland Police Service visited the Centre and spent time with Janet Koongometa, Henry Peinkinna, Olive Kepple, Jock Gothachalkenin, Stanley Monday and Nita Yunkaporta having a yarn about their stories.

Staff Members:

- Giles Ngakyunkwokka, George Warusam, Roseanne Holroyd and Daisy Wolmby completed training in 'Comply with Infection Prevention and Control Policies & Procedures' HLTINF001.

Chivaree Centre has been growing organic vegetables with great success, harvesting cucumbers, tomatoes, chillis, radishes, some yams and silver beet this month. Clients and staff have been working together to achieve this. Our sunflowers shine over the Centre and put smiles on faces.

NOTED

15.6.4 Status of Client Overpayments

NOTED

15.6.5 Assistance – Client Yards

- Total number of eligible clients: 53
- Number of yards cleaned October: 7

Recruitment is continuing for additional groundsmen to undertake maintenance of client's yards.

NOTED

15.7 Animal Control

15.7.1 Feral Animals

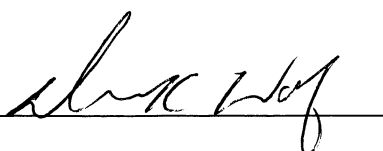
NOTED

15.7.2 Visiting Veterinary Program

The Vet visit on 30/31 October 2019, completed treatment for 62 animals. In addition, 13 females spayed and two dogs euthanised.

NOTED

Mayor



15.7.4 Community Awareness

Notices continue to be placed on public notice boards and Facebook regarding dog impoundments.

Dogs that are found at Island and Cape Supermarket, and the Business Precinct are being impounded.

Notice of Seadog Veterinary Services are placed on public notice boards advertising the upcoming visits. With every interaction the Animal Control Officer encourages the neuter/spaying of all dogs and cats.

"No excuse for Animal Abuse" flyer was place on public notice boards and Facebook.

NOTED

15.7.5 Pound

Impounding seven dogs in October 2019, one was re-homed and six dogs were humanely euthanised.

NOTED

15.7.6 Domestic Animals

This month saw a rise in dogs having extensive burns, from hot water being poured over them.

Animal owners have been encouraged to come forward if an animal has been injured.

NOTED

15.7.7 Workplace Health and Safety

Nil Reports

NOTED

15.7.8 Training and Support

NOTED

15.7.9 Dog Audit

The audit process has now been completed with the residential area south of Kang Kang Road.

A summary of the dog population will be provided at 10 December Council Meeting, summarising the number of dogs by registration, gender and capacity to breed.

NOTED

Mayor



15.8 Indigenous Knowledge Centre and Community Broadcasting

15.8.1 Flexible Learning Program

The Flexible Learning Program attracted an average attendance of school aged students of 11.

Over the month, 200 school aged children came into the IKC during school hours and engaged in various activities from drawing, to reading to accessing the digital resources or helping collect materials with Elders for art and bush craft activities.

NOTED

15.8.2 IKC Borrowing and Membership Program

NOTED

15.8.3 Special Priority Project

The “Woyan Min” Bio Cultural project continues to generate a lot of interest in the community as well as outside. Responses to some recent work has been very encouraging and several new pieces of work are nearing completion for release.

The work entails working with elders and young people who all enjoy their cultural places and activities which are digitally recorded for screening at the school as well as the wider Aurukun community.

NOTED

15.8.4 Keeping Culture Program

The Keeping Culture Program is nearing its public opening with plans for this event starting to take shape.

Louise Ashmore will offer viewings of the archives for Elders to advise on best ways to facilitate community engagement with the material.

NOTED

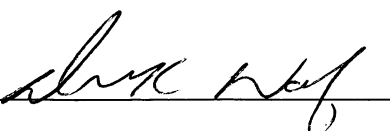
15.8.5 Community Engagement

There were over 380 individual visits to the IKC in October with a daily average of 23 visitors. The Bio/Cultural videos are proving a big hit and other digital presentations also attract a good crowd at times.

Various Services drop in for point of contact with clients such as Child Safety, QPS and Queensland Health.

NOTED

15.8.6 First Five Forever (FFF)

Mayor 

NOTED

15.8.7 Good News Story

A couple of the Flexi Ed crew are gradually being transitioned back to the Secondary Department at Koolkan Aurukun State School where they will work towards the option of going to boarding school, something they wouldn't have thought about a few months ago.

NOTED

15.9 Environmental Health

15.9.1 Notifiable Diseases Report

NOTED

15.9.2 Food Licenses and Assessments

NOTED

15.9.3 Illegal Dumping

Please note that reports on illegal dumping are referred to in General Business. Residents are reminded that penalties will apply for any offences.

NOTED

15.9.4 Container Program

The container refund scheme has commenced visits to Aurukun, which are due to occur every second Wednesday. With improved promotion and community education, the container scheme will reduce rubbish on the streets and provide a small income for community members.

The next pop up refund point will be at the Town Square on Wednesday 20 November 2019.

NOTED

15.10 Grants Development and Lobbying

15.10.1 Grant Application Status

NOTED

15.11 Wo'uw Ko'alam Community Centre

15.11.1 Operational Status

NOTED

Mayor 

15.12 Family Support Worker and Playgroup

15.12.1 Playgroup Attendance

20 children attended playgroup on a regular basis for the month.
During week two of school holiday we averaged 15 children each day.

NOTED

15.12.2 Good News

All Playgroup staff completed the Fun Run with some of our Playgroup families. It was lovely to see the children and their parents put in a great effort and enjoy the Splash Park afterwards.

NOTED

15.13 Muunchanak Splash Park

Operation of the Splash Park has recommenced following a power board panel being damaged from electrical storms. DATSIP has been requested to pay for repairs. The pump system is being operated manually until repairs are completed.

The Koolkan Aurukun State School have a user agreement in place for their user of the facility but managed by their staff.

The Splash Park opens on Saturday and Sunday from 1.00pm to 5.00pm. Attendance fluctuate from 15 to 30.

NOTED

Resolution 19.6484

That Council receives and adopts the Director Community Services Report.

**MOVED: Cr Doris Poonkamelya SECONDED: Cr Edgar Kerindun
CARRIED**

16. Director Technical Services Report

16.1 Actions from Previous Council Meeting

16.1.1 Resolution 19.6357

That Council calls for Expressions of Interest for an appropriate design for Aurukun waterfront redevelopment.

DTS Update Meeting scheduled with DATSIP on Wednesday 20 November 2019.

Mayor 

16.1.2 Resolution 19.6358

That Council requests the Director Technical Services to investigate the appointment of a suitably qualified organization to manage the delivery of the Interim Capital Works Program – Social Housing.

DTS Update

QBuild has provided Department of Housing and Public Works a proposed costing to construct six houses including land costs for example extension of services.

Department of Housing and Public Works will contact Council to discuss this proposed costing prior to any agreement around delivery.

16.1.2 Resolution 19.6463

That Council requests the Director Technical Services:

- (1) seeks current and future R2R funds (total funds \$268,745), reallocated to the reconstruction of the Airport Drive culvert structure
- (2) engages a suitably qualified engineering firm to design and project manage the reconstruction of Airport Drive culvert.

DTS Update

- (1) Allan Chisholm from R2R recommended that the project be included into the October R2R report. The project (\$201,559) has been submitted as per advice received.
- (2) initial discussions have commenced with ERSCON to provide a price through Local Buy to provide this service

NOTED

16.2 Building – Community and Council Housing, Grants Projects

NOTED

16.3 Roads Construction and Maintenance

16.3.1 Works commenced/completed

Boyd's reconstruction

All works have been completed on this section of the Aurukun Access Road and it is now open to the travelling public.

Boundary Creek drainage and pavement upgrades

Works are progressing well with the bitumen seal programmed to be completed in December.

Enyan Circuit

Mayor



Bitumen sealing of the roadside batter was undertaken in conjunction with the sealing of Boyd's section of the Aurukun Access Road. Grouting of the rock lined drain is still to occur.

NOTED

16.3.2 Industrial Estate Civil Works

Refer to Late Items

NOTED

16.3.3 Asset Disposal

There was residual value in the pipes that were destroyed by fire on Airport Drive (\$27,593.35).

Resolution 19.6485

That Council:

- (1) resolves to have the asset components listed below, removed from the Councils asset register
- (2) requests that Council's Finance section complete all relevant tasks necessary to remove these asset components from Council's asset register.

Asset ID	Asset Description	Written Down Value
12396	Airport Drive Stormwater	\$13,618.39
12397	Airport Drive Stormwater	\$4,693.81
12398	Airport Drive Stormwater	\$4,587.34
12399	Airport Drive Stormwater	\$4,693.81

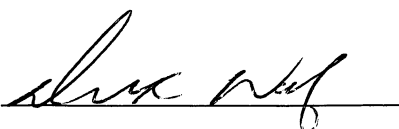
MOVED: Cr Doris Poonkamelya SECONDED: Cr Ada Woolla
CARRIED

16.4 Works

16.4.1 Water supply/infrastructure

Council's Plumbing section continues to supply compliant potable water to the community, there have not been any exceedances reported from the samples submitted to Cairns Water for testing.

Monitoring of treated water consumption and ground water levels in the bores is continuing. We are currently resting bores to replenish the groundwater supply. If ground water supplies are not replenished by

Mayor 

rain events during November, we will look to implementing water restrictions in December until the ground water supplies are recharged.

NOTED

16.4.2 Sewerage

NOTED

16.4.3 Garbage collection

Some mechanical issues have been experienced with the lift arm on the garbage truck. Minimal disruption to services has occurred as running repairs have been carried out. Replacement parts have been ordered and will be fitted when received.

NOTED

16.5 Workshop/Depot

16.5.1 Works in progress

Recruitment of a replacement Workshop Supervisor and Mechanic is ongoing. We have been unsuccessful in finding a temp for the short term. Essential emergent repairs have been actioned by other Tech Services staff as required.

NOTED

16.5.2 Replacement Fleet Items

NOTED

16.5.3 Workshop staffing and training

Chris Woolla has successfully completed the first year of his apprenticeship.

NOTED

16.5.4 Tender 011/19 Vehicles and Plant for Sale

Refer to Confidential Section

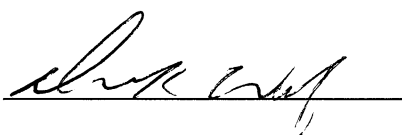
NOTED

16.6 Airport Operations

16.6.1 Airport overview

All maintenance activities have been carried out in accordance with the airport maintenance manual. The airport remains CASA compliant.

Mayor



Aerodrome Maintenance Services carried out the Annual Safety Inspection of our aerodrome on Monday 11 November 2019.

NOTED

16.6.2 Regular Passenger Transport (RPT)

Skytrans Pty Ltd had scheduled 27 return flights servicing Aurukun for the month of October 2019. Of these flights:

- 22 arrived on time
- 72 hours of delayed flights
- 3 were cancelled
- Aurukun State School students were unable to attend a school camp due to the service being cancelled on Monday 21 October 2019.

NOTED

16.6.3 Aurukun Airport Terminal Upgrade

Refer to Late Items

NOTED

16.6.4 Capital Improvement to the Airport Backup Generator

Director Technical Services requested that a new capital project (\$8,000) be included in the 2019/20 capital budget.

The scope of this project is to supply and install automatic start and switching equipment for the Airport backup generator autotomising which:

- will ensure the generator starts automatically during power outage
- reduces the need for staff call outs for non-emergency landings
- reduces risk to flight, pilots and passengers when flights are attempting to land between dusk and dawn and mains power is out
- will improve general safety for the airport.

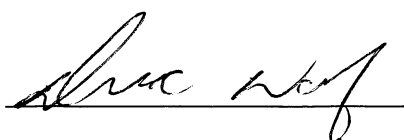
Resolution 19.6486

That Council approves the Director Technical Services request for new capital project (\$8,000) to supply and install automatic start and switching equipment for the Airport backup generator autotomising to be included in the 2019/20 capital budget.

MOVED: Cr Edgar Kerindun

SECONDED: Cr Ada Woolla

Mayor



CARRIED

16.7 Electrical/CCTV

16.7.1 Works completed in October

The following works were completed during October:

- Community Centre air curtains and hand dryer's installation.
- 425 War Street Ergon connection
- CCTV cable pit upgrade (water treatment plant).

NOTED

16.7.1 Works in Progress

NOTED

16.7.1 CCTV

100% cameras working: from 25th to 31st October 2019

NOTED

Resolution 19.6487

That Council receives and adopts the Director Technical Services Report.

**MOVED: Cr Edgar Kerindun
CARRIED**

SECONDED: Cr Doris Poonkamelya

17. Confidential Business

Resolution 19.6488

That in accordance with Local Government Regulation 2012, Chapter 8 Administration, Part 2 Local Government meetings and committees, Council closes the meeting to the public for the following reasons:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else or enable a person to gain financial advantage.

**MOVED: Cr Edgar Kerindun
CARRIED**

SECONDED: Cr Doris Poonkamelya

Mayor



Aurukun Community Justice Group (ACJG) Documents

- (1) ACJG Statement – Tiri Johnston, Author**
- (2) Aurukun Community Elders and Traditional Owners Actions**
- (3) Community Meeting 6 November 2019 - Attendance list**

Discussion was held on the items raised in ACJG documents listed above, items including:

- community unrest that gained momentum over the past few months
- police actions
- escalation of violence, consumption of sly grog, homebrew, property damage, criminal behaviour, fighting in the streets
- local employment, traineeships, cadetships, apprenticeships and school leavers for locals, particular reference to Administration Staff at ASC office
- education
- cultural awareness
- empowerment
- mediation service
- parental control.

Geoff Stockall, OIC, Aurukun Police joined the meeting and Inspector Mark Henderson, Queensland Police Services, Cape Patrol Group joined the meeting via teleconference at 11.30am

Discussions were held between Council, Inspector Mark Henderson and OIC Geoff Stockall in relation to Aurukun Community Justice Group concerns of Police handling of youth who were allegedly responsible for the recent car thefts/damage.

Resolution 19.6489

That Council comes out of closed committee and opens the meeting back up to the public.

MOVED: Cr. Ada Woolla
CARRIED

SECONDED: Cr. Doris Poonkamelya

Geoff Stockall and Mark Henderson left the meeting at 12.16pm.

Aurukun Community Justice Group (ACJG) document/issues

Resolution 19.6490

That Council replies to the Aurukun Community Justice Group (ACJG) providing a response on:

Mayor 

- (1) number of Indigenous staff Aurukun Shire Council has employed in administration over the past six years including their names and length of service
- (2) recruiting process for local Indigenous staff by providing copies of advertisements for administration vacancies
- (3) Aurukun Shire Council's strategy to promote local youth employment through implementation of Work Engagement Program (WEP) and School Leavers Employment Program (SLEP) initiated to promote local youth employment opportunities.

**MOVED: Cr Edgar Kerindun
CARRIED**

SECONDED: Cr Doris Poonkamelya

Resolution 19.6491

That Council invites representatives from the Aurukun Community Justice Group (ACJG) to attend the December Ordinary Council meeting to discuss issues raised in their list emanating from their community meeting held on 5 November 2019.

**MOVED: Cr Ada Woolla
CARRIED**

SECONDED: Cr Doris Poonkamelya

Kathy Ona, Deputy Principal, Koolkan Aurukun State School and Louise Ashmore, Keeping Cultures Aurukun Archive Project entered the meeting at 12.21pm

Presentation – Koolkan Aurukun State School

Kathy Ona gave a presentation update on Koolkan Aurukun State School:

- A Culture that promotes learning
- School Attendance
- Quality teaching and learning
- Boarding School Placement for 2020

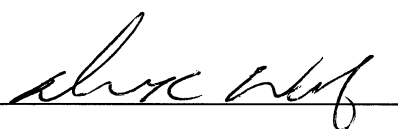
CEO asked Kathy what could be done to increase School Attendance in 2020. Short discussion was held with Kathy advising of several suggestions that the school is looking into.

Kathy advised that cyber bullying on social media is of concern and that the school was considering having a mobile free school in 2020.

Presentation - Keeping Cultures Aurukun Project

12.44pm Louise Ashmore gave a presentation update on the Keeping Cultures Aurukun Archive website.

Mayor



1.02pm Minister Lee Willis and Natalie Lewis, Aurukun Uniting Church entered the meeting.

Mayor welcomed Minister Willis to Aurukun Community. Minister Willis gave a brief introduction about himself and his goals for his work in Aurukun Community.

1.06pm meeting adjourned for lunch

1.45pm meeting resumed

Marina Schaefer, Finance Manager joined the meeting via videoconference in Cairns at 1.45pm

Resolution 19.6492

That in accordance with Local Government Regulation 2012, Chapter 8 Administration, Part 2 Local Government meetings and committees, Council closes the meeting to the public for the following reasons:

- (e) contracts/tenders proposed to be made by it; or
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else or enable a person to gain financial advantage.

**MOVED: Cr Edgar Kerindun
CARRIED**

SECONDED: Cr Doris Poonkamelya

Discussion was held on the following items:

- **Tender for Sale of Council Vehicle and Plant items**

- Ten tenders were received from interested parties. Nine were received by the nominated closing time and one was received late on 29 October 2019. The late tender was accepted due to the limited number of tenders received.
- Majority of items tendered for sale received one or more offers. All offers have been identified in an excel spreadsheet.

- **90 day Debtors List as at 31 October 2019**

Resolution 19.6493

That Council comes out of closed committee and opens the meeting back up to the public.

MOVED: Cr Doris Poonkamelya

SECONDED: Cr Ada Woolla

Mayor



CARRIED

Marina Schaefer, Finance Manager left the meeting at 2.00pm

Tender for Sale of Council Vehicle and Plant items

Resolution 19.6494

That Council:

- (1) sells the vehicle and plant items to the tenderers that offered the highest tendered price
- (2) offers the registered tenderers to supply a late offer for the three vehicles that did not receive an offer.
- (3) removes these vehicle and plant items from Council's asset register
- (4) requests that Council's Finance section complete all relevant tasks necessary to remove these vehicles and plant items from Council's asset register.

**MOVED: Cr Ada Woolla
CARRIED**

SECONDED: Cr Doris Poonkamelya

90 day Debtors List as at 31 October 2019

Resolution 19.6495

That Council receives the 90 Day Debtor's Report – 30 October 2019 and undertakes the necessary follow up actions.

**MOVED: Cr Edgar Kerindun
CARRIED**

SECONDED: Cr Doris Poonkamelya

Debt Write Off – Bryant (Qld) Pty Ltd

Resolution 19.6496

That Council writes off the debt (\$39,782) from Bryant (Qld) Pty Ltd for security deposit on MacKenzie Camp One.

**MOVED: Dr Doris Poonkamelya
CARRIED**

SECONDED: Cr Ada Woolla

18. Late Items

18.1 Airport Terminal Design

Mayor



Explanation by Director Technical Services of circulated plans which were displayed visually. CEO advised details on the Public Consultation process.

Resolution 19.6497

That Council:

- (1) notes the new Airport Terminal Design plans
- (2) adopts proposed strategies/timeline on Airport Terminal Design public consultation.

**MOVED: Cr Ada Woolla
CARRIED**

SECONDED: Cr Doris Poonkamelya

18.2 Ngaay Road Industrial Estate Development – Expenditure Approval

DTS advised that the completed development of this Estate will generate revenue for Council through rent and leasing charges.

- budget requested \$82,000 (excluding GST), to be funded from Council Reserves
- works to be completed by Council Staff; ASC Roads Crew to be supported by Sub Contractors as per roadwork projects
- the expected annual income from lease and service charges whilst leased to Seaswift Pty Ltd or another third party.

Resolution 19.6498

That Council approves the \$82,000 expenditure for Ngaay Road Industrial Estate Development for two allotments being incurred in the 2019/20 financial year.

**MOVED: Cr Doris Poonkamelyua
CARRIED**

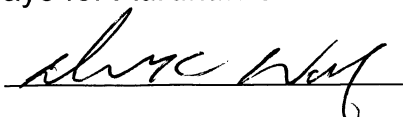
SECONDED: Cr Edgar Kerindun

18.3 2020 Special Holidays for Council Area

Correspondence received from Jacqui McGuire, Office of Industrial Relations Department. Confirming the approval of the 2020 Special Holidays for Aurukun Shire Council area.

Resolution 19.6499

That Council notes the advice of Office of Industrial Relations Department and informs Aurukun residents and stakeholders of proposed 2020 Special Holidays for Aurukun Shire Council area will be held on 17 July 2020 for the

Mayor 

Shire of Aurukun for the purpose of Cairns Annual Show Day and 4 August 2020 for Aurukun Day.

**MOVED: Cr Edgar Kerindun
CARRIED**

SECONDED: Cr Doris Poonkamelya

19. General Business

Ownership of Land – Houseboat

Deputy Mayor, Cr Edgar Kerindun asked if Council could confirm ownership of the land where the houseboat is situated. Director Technical Services and CEO will provide a response at the December Council Meeting.

Illegal Rubbish Dumping – Township Area

Deputy Mayor, Cr Edgar Kerindun advised that he is aware of two cases of illegal rubbish dumping in the Township area. Two names of alleged offenders were provided. Director Community Services will investigate and provide a response to the December Council Meeting.

20. Closure

The meeting closed at 2.40pm

Mayor

