



Aurukun Shire Council

MINUTES

ORDINARY MEETING

9:00am

Tuesday 17 April 2018

Venue:

**Council Chambers, 39 Kang Kang Road,
Aurukun Qld 4892**



ORDINARY MEETING

MINUTES OF ORDINARY MEETING OF THE AURUKUN SHIRE COUNCIL, HELD AT AURUKUN SHIRE COUNCIL CHAMBER, 39 KANG KANG RD, AURUKUN ON TUESDAY 17 APRIL 2018

Present:

Councillors

Cr. Dereck Walpo (Mayor)
Cr. Edgar Kerindun (Deputy Mayor)
Cr. Ada Woolla
Cr. Doris Poonkamelya
(Later) Cr. Vera Koomeeta

Officers

(Later) Bernie McCarthy – Chief Executive Officer (CEO)
Ron Fenner – Director Corporate Services (DCOR)
Alan Neilan – Director Community Service (DCOM)
Perry Gould – Director Technical Services (DTS)
Steph Atkinson – Executive Assistant and Minute Secretary (EA)

Via Videoconference from
ASC Cairns Support Office:

Marina Schaefer – Finance Manager (FM).

Guests:

Senior Sergeant Brett Jenkins, Officer in Charge, Aurukun Police Station.

1. Opening

The Meeting opened at 9:01am.

2. Condolences

The Mayor held a minute's silence in memory of those who had passed.

3. Leave of Absence

Nil.



4. Previous Minutes

4.1 Previous Minutes Ordinary Council Meeting 20 March 2018

Councillor Vera Koomeeta entered the Meeting at 9:16am.

4.1.1 Resolution 18.5880: Removal of Barriers Po'al Street

The Mayor noted that the barriers had been removed but that new tape has been put up on Po'al Street.

4.1.2 Resolution 18.5910: Glencore Partnership Agreement

No response received.

4.1.3 Resolution 18.5914: Management of MacKenzie Camp 2

A draft interim agreement was received 16 April 2018 containing a proposal for Kondo Korp Pty Ltd to manage the Camp until 31 July 2018. It is hoped that the Camp will be tenanted by 27 April 2018.

Resolution 18.5932

That Council receives and adopts the Minutes of the Ordinary Council Meeting of 20 March 2018 and confirms these as a true and correct record.

MOVED: Councillor Doris Poonkamelya
CARRIED

SECONDED: Councillor Edgar Kerindun

4.2 Previous Minutes Special Council Meeting 3 April 2018

Resolution 18.5933


That Council receives and adopts the Minutes of the Special Council Meeting of 3 April 2018 and confirms these as a true and correct record.

MOVED: Councillor Ada Woolla
CARRIED

SECONDED: Councillor Vera Koomeeta

5. Procedural Matters – 17 April 2018

Nil.



6. Presentation of Petitions

Nil.

7. Consideration of Notified Motions

Nil.

8. Reception and Consideration of Committee and/or Delegates Reports

Nil.

9. Mayor's Report

9.1 Reminder for Councillors to provide updated contact details

NOTED

9.2 School Awards and Installation of Clan Law Poles

NOTED

9.3 Pot Holes and Damage to Roads from Recent Rain

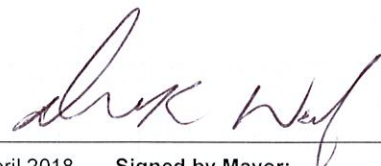
Director Technical Services advised that there has been a loader working over the past week fixing roads, especially side roads. He is still awaiting supplies to complete the repair of pot holes which have been filled in but still need to be sealed.

Resolution 18.5934

That Council requests Director Technical Services to conduct an inspection of local roads for pot holes and damage and schedules works to repair these, particularly roads which have serious damage and are in heavy use.

MOVED: Councillor Doris Poonkamelya
CARRIED

SECONDED: Councillor Ada Woolla



9.4 Local Disaster Management Group and Cyclone Nora Event

NOTED

9.5 Opening of Aak Ngench Thayan Cemetery and Community Information Table

NOTED

9.6 Upcoming Travel and Events

NOTED

9.7 Wo'uw Ko'alam Community Centre Grounds Maintenance

Director Technical Services advised that the grounds has now been tidied up. Director Community Services noted that Cape York Employment has expressed interest in doing this work in the long-term but has not yet demonstrated its capacity to regularly maintain this and other Council sites. Council has employed a Manager and casual Cleaner/Groundsperson to maintain the Centre.

Resolution 18.5935

That Council requests Director Community Services to arrange for restoration and maintenance of the grounds of Wo'uw Ko'alam Community Centre.

MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Doris Poonkamelya
CARRIED

9.7 Deputy Mayor Availability in Absence of Mayor

Resolution 18.5936

That Council requests the Deputy Mayor to be available at Council Office to carry out Mayoral duties in the absence of the Mayor on Council business.

MOVED: Councillor Ada Woolla **SECONDED:** Councillor Vera Koomeeta
CARRIED

9.8 Correspondence

9.8.1 Ongoing Funding for Remote Indigenous Housing

NOTED

9.8.2 2017-18 Natural Disaster Resilience Program (NDRP) Now Open for Funding Applications

Council will submit an Expression of Interest for identified projects for this Fund.

NOTED

9.8.3 Aurukun Waterfront Redevelopment Project

There was discussion about this matter and it was agreed that Council does not have any budget to contribute the concrete which has been requested, and that the waterfront area is in need of more significant planning and investment.

NOTED

9.8.4 Visitors at 66 Wel Street

This Item was deferred until the attendance of Senior Sergeant Brett Jenkins later in the Meeting.

DEFERRED

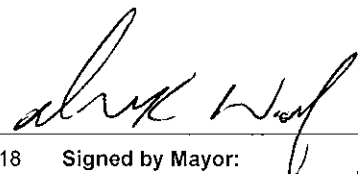
9.8.5 Letter of Support Sought for Western Cape Enterprise Development Initiative

Resolution 18.5937

That Council provides a letter of support for DATSIP to co-fund the Western Cape Enterprise Development Initiative.

MOVED: Councillor Edgar Kerindun
CARRIED

SECONDED Councillor Doris Poonkamelya



Resolution 18.5938

That Council receives and adopts the Mayor's Report.

MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Ada Woolla
CARRIED

Item 10 (Chief Executive Officer's Report) was deferred until attendance of the CEO.

Item 11 (Finance Manager's Report) was deferred until after the CEO Report.

12. Director Corporate Services Report

12.1 Actions from Previous Council Meetings

NOTED

12.2 HR Manager's Report

NOTED

12.3 Administration Manager's Report

NOTED

12.4 Art Centre Manager's Report

CEO entered the Meeting at 10:08am.

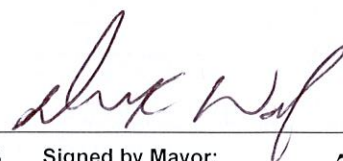
NOTED

5.1 Information Technology Report

NOTED

12.6 Commercial Accommodation Report

NOTED



12.7 Council Stores

NOTED

12.8 Leasing Update

Director Corporate Services advised that Cape York Enterprises has informed ASC that they cannot sign the provided lease because of their contract with the Federal Government which prohibits payment of rent on premises which have been federally funded.

This matter is being investigated and a meeting with the Department of Prime Minister and Cabinet has been arranged to discuss. Council solicitors have confirmed the tripartite agreement has expired and Council believes that the building is now fully owned and managed by ASC. Further action will be taken once clarification has been received from the Department of Prime Minister and Cabinet.

CEO noted that he would also investigate the outcome of a proposed Memorandum of Understanding between ASC and Cape York Employment.

NOTED

Resolution 18.5939

That Council receives and adopts the Director Corporate Services Report.

MOVED: Councillor Doris Poonkamelya
CARRIED

SECONDED: Councillor Vera Koomeeta

10. Chief Executive Officer's Report

10.1 Action from Ordinary Council Meeting 20 March 2018 and Special Council Meeting 3 April 2018

NOTED

10.2 Future Meetings / Events

CEO encouraged Councillors to assist with the Information Table about the opening of the Aak Ngench Thayan Cemetery which will be held at 10am on Saturday 21 April 2018. He also directed staff to publicise with handouts and flyers around the community and via email and Facebook.

CEO noted that the 2018 Aurukun ANZAC Day commemorations are in planning and invited Councillor Koomeeta to read The Ode as she had done last year.

Mayor will now be presenting the second Deadly Employee Awards on Tuesday 24 April 2018.

NOTED

10.3 Meetings / Conferences attended in Aurukun

NOTED

10.4 Facebook Report March 2018

CEO noted that Facebook had been an excellent outlet for sending information to the community during the Cyclone Nora event, as well as the ASC text and Telstra text emergency systems.

NOTED

10.6 Tenancy Management Update Report, Department of Housing and Public Works

CEO drew attention to Item 3 of 'Tenancy Management News' which noted that there are tenants living temporarily in Bartlett Street because of issues at Muttich Street and Francis Close.

NOTED

Damir Lovrencic (Information Technology Systems Officer) entered the Meeting at 10:31am.

10.7 Proposal by Sea Swift for Depot and Compound near Boat Ramp

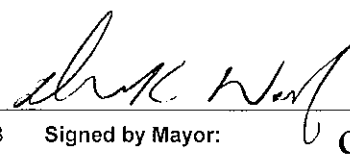
CEO noted that the Boat Ramp is a public recreation amenity and it would be inappropriate to place a commercial depot/compound close to the waterfront, however there may be suitable locations which could be explored.

NOTED

10.8 Royal Reception for Linda Sivyler, OAM

CEO noted that it was a great honour for Linda Sivyler, OAM to be invited to the Government House Reception with His Royal Highness the Prince of Wales.

NOTED



10.9 Planned Power Outage – Insufficient Notification

CEO outlined the ongoing issue of sufficient and suitable notification for planned power outages by Ergon Energy.

Resolution 18.5940

That Council urges Ergon Energy to:

- (1) improve communication of planned power outages to organisations in remote communities and ensure that ASC have sufficient and appropriate notice of future planned works which would impact operations
- (2) provide ASC with sufficient and appropriate notice of future planned works which would impact on operations.

MOVED: Councillor Doris Poonkamelya
CARRIED

SECONDED: Councillor Ada Woolla

10.10 Correspondence

10.10.1 Meeting Attendance Register Advice

CEO advised Councillors that the advice received from LGAQ is that Council is not legally required to maintain a Meeting Attendance Register.

NOTED

10.10.2 Aurukun Splash Park Management

There was discussion about the advice received from DATSIP that it no longer wished to manage the Aurukun Splash Park. It was agreed that Council continues its position of not wishing to participate in the management of this facility.

Resolution 18.5941

That Council advises Tammy Williams, Acting Director-General, Department of Aboriginal and Torres Strait Islander Partnerships (DATSIP) that Council

- (1) has previously approved a ten year lease to DATSIP for the management and operation of the Splash Park (ASC Resolution 17.5821)
- (2) does not wish to manage or seek another independent entity or operator to manage the Splash Park
- (3) is willing to promote an expression of interest in this asset via its media outlets.

MOVED: Councillor Edgar Kerindun
CARRIED

SECONDED: Councillor Doris Poonkamelya

10.10.3 Information on NDRRA State Disaster Arrangements

NOTED

10.10.4 Census Information Session – 2018/19 National Aboriginal and Torres Strait Islander Health Survey

NOTED

10.10.5 2018 Privacy Awareness Week Launch

NOTED

10.11 Rainfall Data March, 2018

NOTED

Resolution 18.5942

That Council receives and adopts the Chief Executive Officer's Report.

MOVED: Councillor Edgar Kerindun
CARRIED

SECONDED: Councillor Ada Woolla

The Meeting adjourned for morning tea at 10:34am

The Meeting recommenced after morning tea at 10:59am.

11. Finance Manager's Report

11.1 Cash and Investments

NOTED

11.2 Summary of Council Operations

NOTED

11.3 Grants Received Update

NOTED

11.4 SynergySoft Installation Update

NOTED

11.5 External Audit Visits

NOTED

11.6 Draft External Audit Plan 2017-18 (attached)

NOTED

11.7 Transfer of Bond Monies to General Account – Total \$3,960

Resolution 18.5943

That Council approves the transfer of the following monies to the General Account as payment for cleaning and repairs of the tenanted properties:

- Community Enterprise Australia bonds \$2,460
- Department of Communities (ATSIS) \$500
- Darren Bryant \$500
- GSS Management Australia \$500.

MOVED: Councillor Doris Poonkamelya
CARRIED

SECONDED: Councillor Vera Koomeeta

11.8 Draft Internal Audit Plan (Tabled)

Resolution 18.5944

That Council accepts the Draft Internal Audit Plan as proposed on the condition that changes may be incorporated as internal audit progresses.

MOVED: Councillor Ada Woolla
CARRIED

SECONDED: Councillor Vera Koomeeta

11.8 Extension of Licence of ML 7024 (Waste Disposal Facility) and Conditions to be Met Prior to Drafting of New Ten Year Sublease (Lease Extension to be Tabled)

Resolution 18.5945

That Council directs Bill Cuthbertson (Consultant) to provide RTA Weipa Pty Ltd with copies of items 1 – 5 (below) as part of his ten year review of the Aurukun Waste Facility:

- (1) advice that the environmental approval is the most current environmental approval
- (2) copies of all other approvals including permits, licences and authorities including approval from the Cook Shire Council
- (3) details of the most recent government audit including any non-compliance issues
- (4) a copy of the Site Base Management Plan including the Site Development Plan
- (5) access to the Waste Disposal Facility for a site inspection.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Vera Koomeeta
CARRIED

11.9 Disposal of Sharp Photocopier MX-2300NTD (Asset No IEQIN-0002)

The photocopier which is in Cairns Office was mainly used to print invoices. A new photocopier was purchased in 2017-18 which prints invoices with much better quality and this equipment is now redundant.

Resolution 18.5946

That Council disposes of the following asset either by auction or through various media:

Asset No: IEQIN-0002
Asset Name: Sharp Photocopier MX-2300 NTD
Written Down Value at 9 April 2018: Nil.

MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Ada Woolla
CARRIED

11.10 Compliance Training for Vera Chan – Bendigo Bank (Letter to be Tabled)

Resolution 18.5947

That Council approves the cancellation of Vera Chan's Customer Service Officer designation with Bendigo Bank, as she no longer works as a Customer Service Officer for Aurukun Shire Council.

MOVED: Councillor Ada Woolla
CARRIED

SECONDED: Councillor Edgar Kerindun

11.11 Cairns Support Office Update

NOTED

Resolution 18.5948

That Council receives and adopts the Finance Manager's Report.

MOVED: Councillor Ada Woolla
CARRIED

SECONDED: Councillor Vera Koomeeta

13. Director Community Services Report

13.1 Actions from Previous Council Meetings

NOTED

13.2 Funerals

NOTED

13.3 Events

Director Community Services noted that plans are well progressed for the ANZAC Day commemorations on 25 April 2018. He also noted that the Community Concert planning is underway.

NOTED

13.4 Koolkan Childcare Report

NOTED

13.5 Chivaree Community Aged Care Centre

NOTED

13.6 Animal Control

NOTED

13.6.5 Excess Dog Applications

13.6.5.2 Edgar Kerindun - 223 Kleidon Drive

Resolution 18.5949

That Council approves the Application for Excess Dogs from Edgar Kerindun at 223 Kleidon Drive.

MOVED: Councillor Ada Woolla
CARRIED

SECONDED: Councillor Vera Koomeeta

13.6.5.2 Bryce Coxall – 207 Bowenda Drive

Resolution 18.5950

That Council approves the Application for Excess Dogs from Bryce Coxall at 207 Bowenda Drive.

MOVED: Councillor Edgar Kerindun
CARRIED

SECONDED: Councillor Ada Woolla

13.7 Indigenous Knowledge Centre and Community Broadcasting

NOTED

13.8 Environmental Health

NOTED

13.9 Grants Development and Lobbying

NOTED

Resolution 18.5951

That Council receives and adopts the Director Community Services Report.

MOVED: Councillor Edgar Kerindun
CARRIED

SECONDED: Councillor Ada Woolla

14. Director Technical Services Report

14.1 Actions from previous Council Meeting Tuesday 20 March 2018.

NOTED

14.2 Building Construction and Maintenance

NOTED

14.3 Civil Construction and Maintenance / Parks and Gardens

NOTED

14.4 Water supply

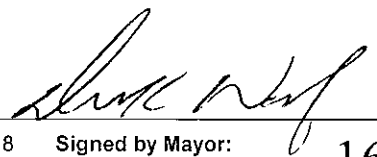
NOTED

14.5 Workshop

NOTED

14.6 Airport Operations.

NOTED



14.7 Electrical

Director Technical Services noted that waiting for delivery of parts for broken CCTV infrastructure was creating long delays in repairs.

Resolution 18.5952

That Council approves the purchase of a reserve stock of CCTV parts to reduce ordering and delivery delays for parts needed to complete rectification works on CCTV infrastructure.

MOVED: Councillor Doris Poonkamelya

SECONDED: Councillor Edgar Kerindun

CARRIED

14.8 Human Resource Matters

NOTED

14.9 Council Assets

NOTED

14.11 Project Management – Grants Projects

NOTED

Resolution 18.5953

That Council receives and adopts the Director Technical Services Report.

MOVED: Councillor Vera Koomeeta

SECONDED: Councillor Edgar Kerindun

CARRIED

Visitor: Senior Sergeant Brett Jenkins, Officer in Charge, Aurukun Police Station

Senior Sergeant Jenkins thanked Councillors for his invitation to the Meeting. He noted the following:

- Aurukun will be participating in a QPS initiative which will be launched on 25 May 2018
- There is an deployment changeover happening and eight new police officers will arrive in Aurukun today

- Court will be held in Aurukun this week
- Aurukun Police is thankful to hear that the damaged CCTV cameras are being repaired
- Brendan McMahon (Senior Government Coordination Officer, Department of Aboriginal and Torres Strait Islander Partnerships) is hoping to travel back to Aurukun for ANZAC Day if medical advice allows
- The new flags and flag poles provided by the Island and Cape Community Fund have been received and will be in use on ANZAC Day
- Chris Street will be Acting Senior Sergeant and Officer in Charge of Aurukun Police Station from 18 April to 17 May 2018
- There has been a large amount of drugs and alcohol seized in Aurukun over the past month.
- The PCYC position has been advertised. There will be relieving managers until June when the position will be permanently filled.

Resolution 18.5954

That in accordance with Local Government Regulation 2012, Chapter 8 Administration, Part 2 Local government meetings and committees, Council closes the meeting to the public for the following reasons:

Clauses:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government, or enable a person to gain a financial advantage.

MOVED: Councillor Doris Poonkamelya
CARRIED

SECONDED: Councillor Vera Koomeeta

9.8.4 Visitors at 66 Wel Street

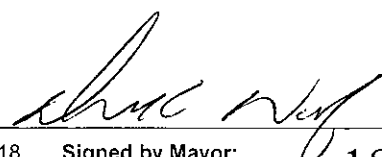
There was discussion about extended visitor stays in social housing and also the conduct of unapproved businesses being conducted from social housing premises.

Resolution 18.5955

That Council comes out of closed committee and opens the meeting back up to the public.

MOVED: Councillor Ada Woolla
CARRIED

SECONDED: Councillor Doris Poonkamelya



Resolution 18.5956

That Council

- (1) meets with the Regional Director, Department of Housing and Public Works, Noelene Selke with respect to visitors who are not approved household members or tenants residing in social housing
- (2) does not support the conduct of any business being established and conducted from a social housing residence
- (3) discusses under-utilisation of social housing intended for Indigenous tenants only
- (4) reminds the Department of Housing that a business cannot be conducted from social housing due to leasing conditions and Aurukun Shire Planning Scheme conditions.

MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Ada Woolla
CARRIED

The Meeting adjourned for lunch at 12:37pm.

The Meeting reconvened at 1:22pm

15. Late Items

15.1 Cape York Sustainable Futures

NOTED

15.2 News on Island and Cape Stores

NOTED

15.3 Acknowledgement of Congratulations on Appointment as Minister by The Hon. Cameron Dick MP

NOTED

15.4 Response from Department of Housing & Public Works Regarding Dog Attacks and Information to Householders

NOTED

15.5 Regional Infrastructure Fund (Building our Regions) Round 4

There was discussion on possible infrastructure projects which ASC might apply for from this Fund.

Director Corporate Services rejoined the Meeting at 1:27pm.

Resolution 18.5957

That Council

- (1) supports an Expression of Interest being submitted to Building Our Regions Round 4 for the establishment of an industrial precinct, with possible sites to be investigated
- (2) commits to delivering the project and acknowledges responsibility for any funding shortfall if costs and or other contributors change
- (3) acknowledges that the total cost will not exceed \$1,000,000.

MOVED: Councillor Doris Poonkamelya
CARRIED

SECONDED: Councillor Ada Woolla

16. General Business

16.1 Letter of Condolence for Family of Wolwol Silas Wolmby

Mayor noted that Wolwol Silas Wolmby was a respected Councillor and Minister in the Community and asked Council to pay respect for his life and work.

Resolution 18.5958

That Council

- (1) sends a letter of condolence to the family Wolwol Silas Wolmby in recognition of his service as a Councillor to which he was elected in 1991, and also his service as an ordained Minister
- (2) provides flowers from the Mayor's discretionary fund for the family.

MOVED: Councillor Vera Koomeeta
CARRIED

SECONDED: Councillor Ada Woolla

16.2 Old CCTV Pole Corner of Kang Kang Road and Themp Street

Mayor requested that this pole be removed as this task was previously requested back in 2017.

16.3 Seating Within the Bank for Elderly Persons

Councillors requested that seating be provided within the Bank for elderly customers waiting to be served, sometimes for a long time.

Director Corporate Services requested to assess and report back to next Council Meeting.

16.4 Locking After-Hours of Toilets at Boat Ramp

Councillors noted that the toilets at the Boat Ramp had in the past been locked at the end of each day and opened in the morning by Community Patrol and that this seems to no longer be happening. They also suggested a notice be placed advising parents to supervise their children when using the toilets.

Director Community Services requested to investigate and report back to next Council meeting.

1.5 Graffiti on Toilets at Boat Ramp and Business Precinct

Councillors noted that the Boat Ramp Toilets and Business Precinct had new graffiti.

18. Closure

The Meeting closed at 1:38pm.

