



# Aurukun Shire Council

**MINUTES**

**ORDINARY MEETING**

**9:00am**

**Tuesday 20 November 2018**

**Venue:**

**Council Chambers**

**39 Kang Kang Road, Aurukun 4892, QLD**



## ORDINARY MEETING

### MINUTES OF ORDINARY MEETING OF THE AURUKUN SHIRE COUNCIL, HELD AT AURUKUN SHIRE COUNCIL CHAMBERS, 39 KANG KANG ROAD AURUKUN, ON TUESDAY 20 NOVEMBER 2018

#### Present:

**Councillors** Cr. Dereck Walpo (Mayor)  
Cr. Edgar Kerindun (Deputy Mayor)  
Cr. Ada Woolla  
Cr. Doris Poonkamelya

*Via Videoconference  
from ASC Board  
Room Cairns:* Cr. Vera Koomeeta (late)

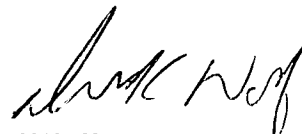
**Leave of Absence** Nil.

**Officers:** Ron Fenner – Director Corporate Services (DCOR)  
Jim Foody – Acting Director Technical Services (A/DTS)  
Steph Atkinson – Executive Assistant and Minute Secretary (EA)  
Eloise Yunkaporta – Secretariat Assistant (SA)

*Via Videoconference  
from ASC Board  
Room Cairns:* Bernie McCarthy – Chief Executive Officer (CEO)  
Peter Chapman – Acting Director Community Services (A/DCOM)  
Marina Schaefer – Finance Manager (FM)  
Fintan O'Mahony – IT Support Officer (ITS)  
Anne Boundy – Accounts Payable Officer (APO)  
Russell Wheeler – Purchasing Officer (PO)  
Lisa Edwards – Technical Services Support Officer (TSSO).

#### Guests:

- (1) Arna Brosnan, Regional Executive Director and Michael Abbott, Principal Project Officer, Department of Child Safety, Youth and Women (DCSYW)
- (2) Jimilla Dix, Project Support Officer, Infrastructure and Coordination – Aurukun, Department of Aboriginal and Torres Strait Islander Partnerships (DATSIP) and Jayden Marrot of Queensland Health both attending as representatives of the Aurukun Youth Advisory Council
- (3) Scott Goodson, Glencore Bauxite Resources Pty Ltd.



## 1. Opening

The Mayor opened the Meeting with prayer at 9:09am.

## 2. Declaration of Material Personal Interests (MPI)

Nil declared.

## 3. Declaration of Conflict of Interest (COI)

Nil declared.

## 4. Condolences

None recorded.

## 5. Leave of Absence for Approval

Nil requested.

## 6. Previous Minutes

### 6.1 Previous Minutes of Ordinary Council Meeting 23 October 2018

#### **Item 11.5 – Appointment of Councillor Ada Woolla OAM to Queensland First Children and Families Board**

Following her first Board Meeting on 1 and 2 November 2018 at Brisbane, Councillor Woolla advised that the Board had discussed housing, education and child safety. She had also raised the practice of Apunipima Cape York Health Council workers flying in and out of community, rather than being based here.

Mick Gooda (First Nations Advisor on Housing) and both Ron Weatherall (Executive Director) and Ian Mackie (Deputy Director-General) from Department of Aboriginal and Torres Strait Islander Partnerships) were also in attendance.

The next meeting of the Board will be in February 2019.

#### **Item 17.3 Resolution 18.6128 – Behaviour of ASC Contracted Staff**

Discussion of this matter was deferred to Item 12.10.3 of the Agenda.



## Item 19.2 Resolution 18.6133 – Chief Executive Officer Request for Annual Leave

CEO thanked Councillors for leave to attend his school reunion. He advised the trip had been most worthwhile and interesting.

### Resolution 18.6134

That Council receives and adopts the Minutes of the Ordinary Council Meeting of 23 October 2018 and confirms these as a true and correct record.

**MOVED:** Councillor Doris Poonkamelya **SECONDED:** Councillor Ada Woolla  
**CARRIED**

*Councillor Koomeeta entered the Meeting at 9:26am.*

### 7. Procedural Matters

Nil.

### 8. Presentation of Petitions

Nil.

### 9. Consideration of Notified Motions

Nil Notified.

### 10. Reception and Consideration of Committee and/or Delegates Reports


Nil received.

### 11. Mayor's Report

#### 11.1 Queensland Police Service Indigenous Mayor's Summit

Mayor attended the Queensland Police Service Indigenous Mayor's Summit on 8 November 2018 at Cairns. The Summit was an opportunity for Mayors to gather and discuss policing issues in our communities. The Summit had a focus on Alcohol Management Plans and how to deliver these in the communities. It was agreed that more direct community contact regarding the Liquor Accord was needed.

**NOTED**



## 11.2 Farewell for Brendon McMahon, Former Senior Government Coordination Officer

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Mayor attended the farewell for Brendon McMahon in Cairns on the evening of 9 November 2018. He reported that Council has written to Brendon to wish him well for his retirement and it was good to pass on our best wishes in person. A copy of the letter sent was provided to Councillors in the Agenda.

### **Resolution 18.6135**

That Council endorses the letter dated 7 November 2018 to Brendon McMahon, former Senior Government Coordination Officer and Officer in Charge, Aurukun Police, thanking him for his years of service to Aurukun community and wishing him well on his retirement.

**MOVED:** Councillor Edgar Kerindun    **SECONDED:** Councillor Doris Poonkamelya  
**CARRIED**

## 11.3 Torres and Cape Indigenous Councils Alliance (TCICA)

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Mayor attended the Torres and Cape Indigenous Councils Alliance (TCICA) on 9 November 2018. There were a number of issues discussed and visiting presenters. TCICA has agreed to advertise for a part-time Executive Officer to be based in Cairns.

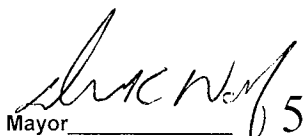
### **NOTED**

## 11.4 Ministerial and Government Champions

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Mayor advised he and the CEO had met with the Ministerial Champion the Hon. Di Farmer MP and the Government Champion Rachel Hunter via videoconference on 25 October 2018. The Ministerial and Government Champions also visited Aurukun for a Roundtable on 6 November 2018, meeting with Council for some time in the morning before the Roundtable. These Meetings continue to be of significant benefit for Council and the Aurukun community.

Council has written to Minister Farmer to thank her for her visit to community and will also be writing to Rachel Hunter to also express our thanks for their visit and time with Council and community members.



## **Resolution 18.6136**

That Council endorses the letter dated 8 November 2018 to the Hon. Di Farmer MP, thanking her for her visit to Aurukun and meetings with Council and community members.

**MOVED:** Councillor Doris Poonkamelya **SECONDED:** Councillor Edgar Kerindun  
**CARRIED**

## **11.5 Correspondence**

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### **11.5.1 My Pathway Community Development Program Proposal**

Letter received by email on 30 October 2018 from Paul Synott, Chief Executive Officer My Pathway outlining their proposal to provide Community Development Program services in Aurukun in partnership with Ngan Aak-Kung Aboriginal Corporation.

### **NOTED**

### **11.5.2 Release of 2019-21 Local Government Grants and Subsidies Program (LGGSP)**

Letter received 31 October 2018 from the Hon. Stirling Hinchcliffe MP, Minister for Local Government, Minister for Racing and Minister for Multicultural Affairs announcing release of the 2019-21 Local Government Grants and Subsidies Program (LGGSP) which supports delivery of priority infrastructure projects.

## **Resolution 18.6137**

That Council refers this letter to Management for further investigation and return to the December Council Meeting with recommended projects to apply for.

**MOVED:** Councillor Edgar Kerindun **CARRIED:** Councillor Vera Koomeeta  
**CARRIED**

### 11.5.3 National Summit on Drought – Australian Local Government Association Response

Letter received 9 November 2018 from Mayor David O'Loughlin, President Australian Local Government Association reporting on his attendance on the National Summit on Drought, convened by the Prime Minister to review short and long-term help for drought affected farmers and communities.

#### **NOTED**

### 11.5.4 Appointment of Mayor to Koolkan Aurukun State School Principal Selection Panel

Letter dated 13 November 2018 from Tony Cook, Director-General Department of Education advising that per Council's request, Mayor Dereck Walpo has been appointed to the selection panel for appointment of the new Aurukun State School Principal. Interviews have taken place and a final decision has been made.

#### **Resolution 18.6138**

That Council receives and adopts the Mayor's Report.

**MOVED:** Councillor Doris Poonkamelya **SECONDED:** Councillor Ada Woolla  
**CARRIED**

*IT Support Officer entered the Meeting at 9:44am.*

## **12. Chief Executive Officer's Report**

### **12.1 Action from Previous Council Meetings**

Discussion and advice on actions from previous Council Meetings was provided in Item 6 (Previous Minutes).

### **12.2 Future Meetings / Events**

- |              |  |
|--------------|--|
| 6 December – | Staff Christmas Party Wo'uw Ko'alam Community Centre |
| 7 December – | Fourth Quarter Deadly Employee Awards                |

7 December –	2018 Deadly Employee & Volunteer of the Year Awards Annual Presentation
8 December –	Aurukun Christmas Event / Christmas Lights Competition
11 December –	ASC Ordinary Council Meeting
24 December –	until 1 January 2019 – Aurukun Offices Closed
26 January 2019 –	Australia Day Ceremony
19 February 2019 –	ASC Ordinary Council Meeting
19 March 2019 –	ASC Ordinary Council Meeting
16 April 2019 –	ASC Ordinary Council Meeting

**NOTED**

**12.3 Meetings / Conferences Attended**

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**NOTED**

**12.4 Facebook Report for October 2018**

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CEO advised that the new Aurukun Housing and Public Works Seniors Units was the most popular post for the month with a reach of 3,800 assisted by 24 shares, 14 comments and 175 likes. Second most popular was Aurukun's 51st Regiment on patrol with a reach of 2,738 through 21 shares and six comments.

**NOTED**

**12.5 Tenancy Management Update Report, Department of Housing and Public Works**

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A Report for October 2018 was received from the Department of Housing and Public Works.

**NOTED**

**12.7 Operational Plan**

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CEO advised that the 2018/19 ASC Operational Plan will be provided to the December Ordinary Council Meeting for review.

**NOTED**



## 12.8 ASC Corporate Plan

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CEO advised that the proposed ASC Corporate Plan will be provided to the December Ordinary Council Meeting for possible adoption.

### NOTED

## 12.9 LGAQ Annual Conference 29 – 31 October 2018

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CEO noted that it was a pleasure to attend with the Mayor as ASC delegates at the LGAQ Annual Conference. There were many topics discussed including waste and Financial Assistance Grants. The LGAQ conference was attended by 830 delegates and was a testament to the hard work of Queensland's 77 councils to deliver better councils and better communities.

The Indigenous Leaders Forum continues to be a real focus for ASC and the other Indigenous councils as we all fully discuss very similar issues.

Solar energy seems to be becoming an increasingly popular project that numerous councils are pursuing. I am raising this at the next ASC Management meeting with a view to investigating and following up with a report to Council in early 2019. Cost saving seems to be the common goal for these solar projects.

Councillor Koomeeta noted that Yarrabah community has solar panels. After discussion it was agreed that ASC will investigate the feasibility of solar power for Council infrastructure and include in ASC Corporate Plan for planning of all new and major facilities for Council. It was also agreed to raise this matter with the Ministerial and Government Champions at next videoconference virtual meeting in 2019.

Next year's conference LGAQ Conference will be held in Cairns on 14 to 16 October 2019. This may be a great opportunity for all Councillors to attend. The Mayor and CEO recommended that the 2019 Council meeting be held in Cairns during the same week as LGAQ Conference in 2019 rather than July as currently scheduled. The Mayor also suggested that all Councillors be offered the opportunity to attend the LGAQ Conference.

### **Resolution 18.6139**

That Council changes the Cairns 2019 Meeting Date to be a date adjacent to the LGAQ Conference and facilitate attendance of Councillors to that Conference.

**MOVED:** Councillor Vera Koomeeta  
**CARRIED**

**SECONDED:** Councillor Ada Woolla



## **12.10 Queensland Police Service Indigenous Mayors Summit**

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Mayor and CEO attended the Queensland Police Indigenous Leaders Summit hosted by Commissioner Ian Stewart at the Cairns Convention Centre. The program included topics such as Alcohol Management Plan, Drugs in Communities and Sly Grog. Approximately 100 people attended.

### **NOTED**

## **12.11 Torres and Cape Indigenous Council's Alliance (TCICA)**

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CEO advised that he and the Mayor attended the Torres and Cape Indigenous Council's Alliance (TCICA) Meeting in Cairns on 9 November 2018.

The Meeting set out its strategic priorities as follows:

- National Partnership on Remote Indigenous Housing - Update
- Replacement of Diesel Power Generation with Community Owned Renewables – Proposal
- Duplicate successful Guest House Accommodation Model (Pormpuraaw) – Proposal
- LGAQ Conference & ILF, Letters, Representations & Media Communique
- Other Issues/General Business.

Guest speakers included Member for Cook Cynthia Lui MP; Bob McCarthy, Chair of Torres and Cape Hospital and Health Services Board; Mick Gooda, First Nations Advisor, Queensland State Indigenous Housing Director; Bill Buchanan, Reconciliation Australia; Darren Cleland, Department of State Development (Projects).

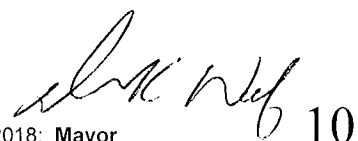
### **NOTED**

## **12.12 2019 Australia Day Awards**

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CEO advised that nominations are open for Senior Citizen and Junior Citizen (under 26 years). The flyer will be circulated through ASC media outlets by 30 November 2018 seeking nominations. Please note nominations are to be submitted by closing date Friday 11 January 2019.

### **NOTED**



## 12.13 Development Application for Reconfiguration of Lot 323

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Council received an application from Robert Zigterman of the Remote Indigenous Land and Infrastructure Program Office (RILIPO) for reconfiguration of Lot 323 on SP267943 (1 into 2) to provide for the construction of a Manager's Residence on the site of the former 'Tree House' (tabled).

Council is the Local Government Authority for the Aurukun Shire Council and is the grantee for the land as Aurukun Shire Council hold the lands in trust for the benefit of Aboriginal people particularly concerned with the land and their ancestors and descendants, under the *Aboriginal Land Act 1991*. As the Local Government Authority and Trustee for the land the Council has the responsibility of deciding what is in the best interest of the community and we consider that this action will facilitate improved land administration.

### Resolution 18.6140

That Council as Local Government Authority:

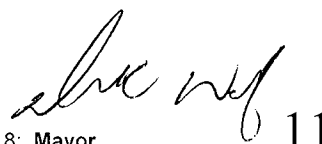
- (1) resolves to approve the development application lodged on Council's behalf by the Remote Indigenous Land and Infrastructure Program Office (RILIPO)
- (2) notes the development application is for a Reconfiguring a Lot to subdivide one (1) lot (Lot 323 on SP267943) within the Aurukun Township (MacKenzie Drive and Tal Tal Street) as shown on SP302420. Lots to be created are 2 and 323 on SP302420.

**MOVED:** Councillor Edgar Kerindun    **SECONDED:** Councillor Ada Woolla  
**CARRIED**

### Resolution 18.6141

That Council forwards a letter to Robert Zigterman of the Remote Indigenous Land and Infrastructure Program Office (RILIPO) thanking him for his assistance with Council's planning issues over the past years and wish him well in his pending retirement.

**MOVED:** Councillor Doris Poonkamelya    **SECONDED:** Councillor Ada Woolla  
**CARRIED**



**12.10.1 Request for Permission to Use Photographs for Research Publications**

CEO advised he had received an email from Professor Olga Artemova, social anthropologist from Moscow, Research Fellow at the Institute of Ethnology and Anthropology (Russian Academy of Sciences), and Professor at the Moscow State University for Humanities (also Deputy Director of the Department of Social Anthropology in this University). She requested permission to use photographs gathered during her time as a researcher in Aurukun. The photographs requested for were included in the Councillor Agenda Attachments and Councillor assessed the photographs for suitability for publication. It was agreed to allow publication with some conditions and to also request by letter permission to use the provided electronic images for use in ASC media promotion and reports.

**Resolution 18.6142**

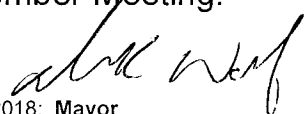
That Council grants permission for Professor Olga Artemova to use in her two nominated publications the photographs as requested with the following conditions:

- (1) photographs Council identifies which contain deceased persons are excluded from publication in full or in part as advised
- (2) copies of both publications are to be provided to the Aurukun Indigenous Knowledge Centre, the Aurukun Shire Council and the Koolkan Aurukun State School.

**MOVED:** Councillor Edgar Kerindun    **SECONDED:** Councillor Vera Koomeeta  
**CARRIED**

**12.10.2 75th Anniversary of the Torres Strait Light Infantry Battalion (TSLIB) 2018**

Email received 2 November 2018 from Vanessa Seekee, Secretary of 75th Anniversary of the TSLIB 2018, Torres Strait Light Infantry Battalion Committee thanking Mayor Walpo for his letter of 26 October 2018 sending apologies for Councillors not being able to attend the statue unveiling on 10 November 2018, but advising Council has purchased T-shirts and wishes the Committee and Torres community a successful event. CEO advises that the purchased T-shirts have arrived and will be distributed to Councillors at the December Meeting.



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It was agreed that Councillors would gather at the War Memorial for a photograph wearing the T-shirts during a break in the next Council Meeting.

**NOTED**

**12.10.3 Response to Letter of Apology to Weipa Caravan Park**

Email received 7 November 2018 from Brooke Barton, Owner/Manager Weipa Caravan Park, thanking Council for its letter and the way in which ASC has dealt with the incident. CEO advises that he has personally spoken to Brooke Barton following the forwarding of ASC's letter of apology for misconduct of a contracted employee.

**NOTED**

**12.10.4 Online Interactive Code of Conduct Course for Councillors**

Email received 8 November 2018 from Local Government Learning Centre outlining Councillor responsibility to undertake an online Councillor Code of Conduct Course prior to 3 December 2018 through the Local Government Learning Centre portal.

Councillors also received this reminder through their Council email addresses and a printed copy is provided in their Agenda Attachments.

CEO will provide Councillors with opportunities to undertake the required online training at Council offices in early December.

**Resolution 18.6143**

That Councillors undertake required online training at Council Offices at a date to be advised in early December.

**MOVED:** Councillor Ada Woolla    **SECONDED:** Councillor Doris Poonkamelya  
**CARRIED**

**12.10.5 Whole-of-Government Review of Grants to Local Government**

Letter dated 12 November 2018 from Warwick Agnew, Director-General Department of Local Government, Racing and Multicultural Affairs regarding the Implementation Plan to inform development of the new model for grants.



Council is invited to nominate a representative to act as a key point of contact for future engagement. A survey will also be sent to Council to gain additional insights and inform the review.

**Resolution 18.6144**

That Council nominates CEO and Director Community Services as ASC representatives for the Whole of Government Review of Grants to Local Government.

**MOVED:** Councillor Edgar Kerindun **SECONDED:** Councillor Doris Poonkamelya  
**CARRIED**

**12.10.6 Adoption of Annual Report 2017/18**

The Annual Report 2017/18 has been prepared and forwarded to Council's External Auditors BDO Australia. The Report is provided in the Councillor Agenda Attachments.

**Resolution 18.6145**

That Council

- (1) notes and adopts the Aurukun Shire Council Annual Report 2017/18
- (2) endorses Council's submission of the Aurukun Shire Council Annual Report to its Auditors BDO Australia.

**MOVED:** Councillor Edgar Kerindun **SECONDED:** Councillor Vera Koomeeta  
**CARRIED**

**Resolution 18.6146**

That Council receives and adopts the Chief Executive Officer's Report.

**MOVED:** Councillor Doris Poonkamelya **SECONDED:** Councillor Vera Koomeeta  
**CARRIED**

The Meeting adjourned for morning tea at 10:41am

*IT Officer left the Meeting at 10:41am.*

The Meeting reconvened at 11:05am.



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*The following ASC staff joined the Meeting:  
Finance Manager (at Aurukun)  
Secretariat Assistant (at Aurukun)  
Accounts Payable Officer (at Cairns)  
Purchasing Officer (at Cairns).*

## **13. Finance Manager's Report**

### **13.1 Cash and Investments**

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**NOTED**

### **13.2 Liabilities**

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Finance Manager spoke to this item.

**NOTED**

### **13.3 Grants Update**

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**NOTED**

### **13.4 SynergySoft Implementation**

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Finance Manager advised that full SynergySoft implementation has now been put forward to early 2019.

**NOTED**

### **13.5 Portfolio of Investments**

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**NOTED**

### **13.6 Outstanding Debtors**

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*Secretariat Assistant left the Meeting at 11:29am.*

*Secretariat Assistant returned to the Meeting at 11:31am.*

**NOTED**



## **Resolution 18.6147**

That Council receives and adopts the Finance Manager's Report.

**MOVED:** Councillor Edgar Kerindun **SECONDED:** Councillor Doris Poonkamelya  
**CARRIED**

## **14. Director Corporate Services Report**

### **14.1 Actions from Previous Council Meetings**

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Discussion and advice on actions from previous Council Meetings was provided in Item 6 (Previous Minutes). Director Corporate Services also noted that the tender of Council owned accommodation was still outstanding.

**NOTED**

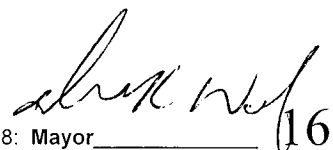
### **14.2. Human Resources Manager's Report**

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- Ongoing review of systems and updating employee files.
- Reviewed Annual Performance Review forms and process for employees. It is being trialled in Technical Services.
- Commenced preparing training plan by department for 2019.
- Reviewed National Police check procedures.
- Reviewed and implemented streamlined local job application process with Directors. It is important to note that no application proceeds to an interview without a National Police check.

A new report was introduced to show the total staff numbers with percentages of Indigenous staff and non-Indigenous staff and divided between Full/Part Time and Casual positions. The October statistics showed 80 Indigenous employees (71.43%) and 32 non-Indigenous employees (28.57%).

**NOTED**



### 14.3 Administration Manager's Report

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No records of incidents and abusive behaviour towards staff at the bank and Post Office. This is a good statistic as this has continued the trend at the Business Precinct agencies for several months now

Local Fare Scheme has been extended until 2019. Ongoing promotion for residents to join the scheme. Number registered to date is 511 which is a great achievement and shows the system is being well utilized.

**NOTED**

### 14.4 Arts Centre Manager's Report

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Director Corporate Services advised that the production of five *Law Poles*, commissioned by Queensland Police for the Aurukun Station, is completed. The installation of the *Law Poles* is currently awaiting DEWNR approval.

Queensland Police has also commissioned a 'Hall of Fame' timber board painted with designs by Aurukun artists. The final price for the project will be set in November.

CEO requested advice on how the promotion of women artists and their work will be done by the Arts Centre and for the Arts Centre Manager to speak to Councillors Koomeeta and Woolla on how their art is promoted and developed for sale. Arts Centre Manager to report back to the December 2018 Meeting.

IACA, with funding from Australia Council for the Arts, has committed to running a three-week 'Painting and Art Development Masterclass' at the Art Centre in February 2019. The generated works will be presented in 'Belonging', a major IACA exhibition project in 2020, showcasing Indigenous art in Far North Queensland.

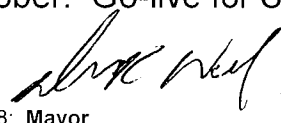
**NOTED**

### 14.5 Information Technology Report

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IT Network Upgrade and Financial System:

- Eight new servers have been built and configured
- Testing of the Work Resources portal (as per image below) has commenced with eight users. Access to work resources will be displayed via the portal, including MS Office Apps, Google Chrome, Synergy Soft and Practical. Synergy and Practical are test databases at this stage.
- Synergy Soft testing continued during October. Go-live for Synergy Soft system in planning.



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- Future Computers has been providing ICT Support during the month to the council.
- Damir Lovrinevic (ex ASC ICT Officer) has been providing ongoing advice to ASC.
- Fintan OMahony commenced in the position of ICT on 29 October 2018 and is currently working with Damir Lovrinevic on a handover.
- Upcoming work visit to Aurukun on 3–14 December 2018.

## NOTED

### **14.6 Commercial Accommodation**

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Number of hours worked by trainees – Nil.  
Rio Tinto investigating partnership but concerned about age of applicants.  
Sodexo have asked for a meeting concerning these applicants.

The continued break ins have meant the locks and doorframes have suffered substantial damage and now need major works to get them back in proper working order.

## NOTED

### **14.7 Council Stores**

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Work continues on a list of obsolete stock for write off. Advertising for the Storeperson's position closed on 12 November 2018 and interviews have been held.

## NOTED

*Arna Brosnan, Regional Executive Director, Department of Child Safety, Youth and Women (DCSYW) and Michael Abbott, Principal Project Officer entered the Meeting at 12:01pm.*

### **14.8 Leasing Update**

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Director Corporate Services provided the following a status update on outstanding leases being negotiated by Council. He also noted that the Uniting Church still wishes ASC to build a Minister's residence on John Koowarta Drive.

*Purchasing Officer left the Meeting at 12:04pm.*

*Jimilla Dix, Project Support Officer, Infrastructure and Coordination – Aurukun, Department of Aboriginal and Torres Strait Islander Partnerships (DATSIP) and*



Jayden Marrott, Queensland Health entered the Meeting at 12:06pm. Jimilla and Jayden attended the Meeting as members of the Aurukun Youth Advisory Council.

**NOTED**

**Resolution 18.6148**

That Council receives and adopts the Director Corporate Services Report.

**MOVED:** Councillor Ada Woolla  
**CARRIED**

**SECONDED:** Councillor Doris Poonkamelya

*Accounts Receivable Officer left the Meeting at 12:07pm.*

**GUEST: Arna Brosnan and Michael Abbott, Department of Child Safety, Youth and Women**

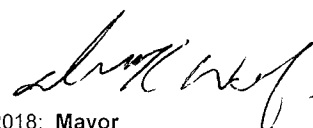
Mayor and CEO welcomed Arna Brosnan and Michael Abbott to the Meeting and asked them to provide a more detailed update on the Aurukun Youth Strategy which has been developed by their Department and which was discussed at the recent Ministerial Roundtable in Aurukun on 6 November 2018.

Arna Brosnan provided the following advice in response to questions from Council:

- The Aurukun Youth Strategy has been developed to enable young people to actively contribute to life in Aurukun
- There are five 'building' blocks to the Strategy which are:
  - (1) enable young people in Aurukun to live in and contribute to a safe community
  - (2) enable young people in Aurukun to fully participate in education and employment
  - (3) enable young people in Aurukun to access integrated and effective youth services
  - (4) enable young people in Aurukun to engage in cultural learning and expression
  - (5) enable young people in Aurukun to have a strong and empowered voice.
- There is currently one funded position to implement the strategy, with a second one to be advertised in January. The positions will be based in Aurukun. The second position will be more actively involved with youth. The senior position will be less 'hands on'.

*CEO left the Meeting at 12:15pm.*

*CEO returned to the Meeting at 12:18pm.*



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- PCYC has offered a co-share office arrangement.

CEO and Director Corporate Services noted that the PCYC building is a Council owned asset and the terms of the lease will need to be discussed.

Arna Brosnan then undertook to provide Council with monthly updates on progress of the Strategy.

*Councillor Woolla left the Meeting at 12:25pm.*

**GUEST: Jimilla Dix and Jaydon Marrott – Aurukun Youth Advisory Council**

Mayor and CEO welcomed Jimilla Dix, Project Support Officer, Infrastructure and Coordination – Aurukun, Department of Aboriginal and Torres Strait Islander Partnerships (DATSIP) and Jaydon Marrott, Queensland Health to the Meeting and asked them to provide an outline of the work of the Aurukun Youth Advisory Council which had been discussed at the recent Ministerial Roundtable on 6 November 2018.

Jamilla provided the following information:

- The Aurukun Youth Advisory Council doesn't have a governing body. It was formed by local youth who wanted to see more responsibility taken by young Aurukun residents.
- The group was also formed because a lot of elders were consulted about mine leases and town planning but young people who it will affect were not.

*Councillor Woolla returned to the Meeting at 12:30pm.*

- The Council is trying to do as much communication as possible with young people in the community.

*Director Corporate Services left the Meeting at 12:32pm.*

- Youth Council members hope to start doing volunteer work in the Wik classroom at Aurukun Koolkan State School and also other ways of giving back to the community.

*Secretariat Assistant left the Meeting at 12:36pm.*

- There is now a Youth Group held every Wednesday which is supported by Cape York Enterprises whose staff also attend.

Mayor and CEO thanked Jimilla Dix and Jaydon Marrott for attending the Meeting and providing Council with the outline of their work.



*Director Corporate Services returned to the Meeting at 12:39pm.*

The Mayor adjourned the Meeting for lunch at 12:40pm.

The Mayor reconvened the Meeting at 1:32pm.

*Technical Services Support Officer joined the Meeting at 1:32pm.*

**GUEST: Scott Goodson, Glencore Bauxite Resources Pty Ltd**

*Councillor Kerindun left the Meeting at 1:33pm.*

Mayor welcomed Scott Goodson of Glencore Bauxite Resources Pty Ltd to the Meeting. Scott spoke to his powerpoint presentation and provided Council with an update on the Aurukun Bauxite Project.

*Councillor Kerindun returned to the Meeting at 1:35pm.*

*Executive Assistant left the Meeting at 1:36pm.*

Scott Goodson advised that Glencore is continuing to assess the viability of developing the Coconut bauxite resource and has been focusing on:

- Assessment of coastal loading facility
- Alignment and options for haulage of product
- Water supply security and options
- Mine planning options
- Environmental baseline studies.

*Executive Assistant returned to the Meeting at 1:39pm.*

Glencore are developing their local Aurukun participation strategy to maximize opportunities and expect to consult with ASC in early 2019.

Mayor thanked Scott Goodson for his presentation and update to Council.

*Director Corporate Services left the Meeting at 1:52pm.*

## **15. Director Community Services Report**

### **15.1 Actions from previous Council Meetings**

**From 23 October 2018 Ordinary Council Meeting:**

- (1) Round Three – Federal Government’s Building Better Regions Fund (BBRF)**

### **Resolution 18.6107**

*That Council requests the Director Community Services raise the possibility of three projects with Regional Development Australia namely:*

- (1) Airport Terminal Development*
- (2) Aurukun Access Road (remaining 26km completion)*
- (3) Aurukun Waterfront Development.*

Follow up is required on a possible Aurukun Access Road application with Jim Foody (Acting Director Technical Services) and Ben Faith (Erscon).

### **(2) Round Two Transport and Tourism Connections (TTC) Call for Nominations from Local Governments Outside of South East Queensland**

#### **Resolution 18.6113**

*That Council refers this Consultation Paper to the Mayor and CEO, Acting Director Technical Services and Director Community Services for any possible follow up action and submission if deemed appropriate.*

No further action required at this time.

### **(3) Funerals**

#### **Resolution 18.6119**

*That Council*

- (1) allocates \$28,539.54 from the Funerals Trust Account to be utilised towards the purchase of a men's and women's toilet to be erected at the Aak Ngench Thayan Cemetery*
- (2) seeks the balance of funding from an appropriate organisation.*

The Finance Manager has been advised and quotations are being sought. Director Community Services is sourcing funding for the shortfall.

### **(4) Koolkan Childcare and Playgroup Report**

#### **Resolution 18.6120**

*That Council notes*

- (1) fees and charges for children enrolled at Koolkan Early Child Care Centre is \$25.97 per day effective from 1 August, 2018;*

- (2) *parents and guardians can apply for the Child Care Subsidy from the Commonwealth Government to assist them to pay these fees;*
- (3) *it is estimated that most parents and guardians will be responsible for a gap (Day Fee less Child Care Subsidy entitlement) of approximately \$5 per day; and*
- (4) *fees and charges schedule 2018/19 be amended to reflect the new daily fee of \$25.97.*

Finance Manager has been requested to amend Council's Fees and Charges Schedule.

**(5) Wo'uw Ko'alam Community Centre**

**Resolution 18.6121**

*That Council*

- (1) *supports the Graffiti Art Workshop to be conducted and managed by CDP Aurukun and approves the following sites for the art work:*
  - (a) *Island and Cape Supermarket*
  - (b) *Water Treatment Plant wall facing Ku' Street*
  - (c) *Toilet Block facing Tal Tal Street*
  - (d) *Toilet Block at the Waterfront, and*
- (2) *advises CDP to coordinate all works with the Director Community Services.*

Cape York Employment have agreed to coordinate the activity. The theme of each mural is to be reviewed and approved by Council prior to commencement and the locations will be per Resolution 18.6121.

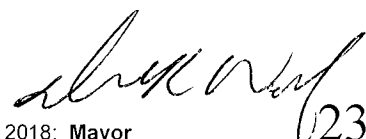
**NOTED**

**15.2 Funerals**

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**NOTED**

*Director Corporate Services left the Meeting at 1:59pm.*



## 15.3 Events

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### 15.3.2 Upcoming Events: November/December

Date	Time	Event Details	Where
11 November	10.30am	Remembrance Day Ceremony	Town Square
19-25 November	All week	Aurukun Get Ready Pre-Cyclone Clean Up	Township
22 November	6.00pm	New Comers Welcome Function	Pikuuws Restaurant
6 December	10.00am	Scripture Union Christmas Carols – Chivaree Centre	Chivaree Centre
6 December	6.00pm	Employee Christmas Function	Pikuuws Restaurant
8 December	6.00pm	Community Christmas Function and Christmas Lights Competition	Town Square

### NOTED

## 15.5 Community Police, Safety and CCTV

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### NOTED

## 15.4 Koolkan Childcare and Playgroup Report

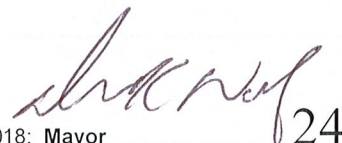
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A total of 33 children is enrolled through PRODA and others are still awaiting confirmation of enrolment. Attendance peaked at 25 over the last month with five new enrollments this week.

The Koolkan Manager has arranged for a Speech Pathologist to visit in the next fortnight. Pre-prep students are attending Pre-Prep once a fortnight. There will be a joint Christmas party in week eight.

There have also been excursions to the Splash Park which was enjoyed by the children and Cape York Employment has generously offered to make the Splash Park available to Playgroup and the Childcare Centre on weekday mornings. The children have taken advantage of this and had a successful excursion in October. It is planned to make this a regular occurrence during the warmer months.

### NOTED



## 15.5 Chivaree Community Aged Care Centre

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The Centre Manager commenced late October. Chivaree Centre now has a Manager, Assistant Manager and Chef. Daily meal services are now served regularly in the dining room for clients who visit the Centre and by delivery to clients who stay at home. New staff commenced including two groundsman, one bus, one cleaner and two carers. Two clients received their own scooters.

Due to the staff increases the Centre is now able to provide regular hot meals resulting in clients staying longer, socialising and enjoying activities on a daily basis adding to their quality of life. New beds have been delivered to clients. This is ongoing and all clients will have received a new bed before Christmas. Hearing Australia visited the Centre last month and most clients were tested.

**NOTED**

## 15.6 Animal Control

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The recent Animal Control Officer workshop conducted by the Department of Health, was held on 13 - 15 November, 2018 hosted by Palm Island Aboriginal Shire Council.

**NOTED**

## 15.7 Indigenous Knowledge Centre and Community Broadcasting

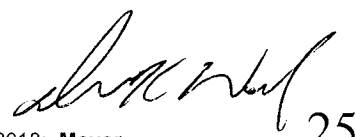
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The Indigenous Knowledge Centre Coordinator has been attending an IKC Workshop in Cairns and will then be taking leave, returning at the commencement of Term 1 on 29 January 2018.

To ensure the IKC is operational, Mr Paul Saver will be supervising the Flexi School program until the end of Term 4 on 7 December 2018. Ms Louise Ashmore is also working at the IKC preparing the culture and language connect room.

All additional iPads are now in place to support the STEM program and other users.

**NOTED**



## 15.8 Environmental Health

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**NOTED**

## 15.9 Grants Development and Lobbying

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**NOTED**

## 15.10 Wo'uw Ko'alam Community Centre

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The Centre is operational and accepting bookings for both indoor function rooms and outdoor areas. Some major kitchen appliances still require compliance checks and the combination oven has been transported to Cairns for assessment. IT/Audio Visual equipment is to be ordered and installed when the ITC Officer visits Aurukun and reviews quotations.

**NOTED**

### **Resolution 18.6149**

That Council receives and adopts the Acting Director Community Services Report.

**MOVED:** Councillor Edgar Kerindun  
**CARRIED**

**SECONDED:** Councillor Vera Koomeeta

## 16. Director Technical Services Report

### 16.1. Building and Construction Maintenance

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Building maintenance and emergency work continues for BAS and is showing continued improvement in service delivery and revenue returns to ASC. Lisa Edwards, the newly appointed Technical Services Support Officer (TSSO) is working closely with the Finance Department to capture all costs and streamline the processing.

Former GEH Dongas are in place with an expected completion date of 10 December 2018, subject to ERGON availability. The Justice Centre is about to undergo refurbishment. Business Precinct repairs are currently being priced. 400 and 422 War St repairs are now complete.

**NOTED**

## 16.2 Civil Construction and Maintenance

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Bitumen sealing will commence approximately 30 November and should be completed by 7 December 2018. Due to a revision of the seal specifications and cost savings with the culvert installation at site 34, we have been able to gain an extra one kilometres of bitumen seal to be completed under the Aboriginal and Torres Straits Islander Transport and Infrastructure Development Scheme (ATSI TIDS) program making a total of 5.3km to be sealed starting on the 20 November 2018, with completion by the end of November.

The recommended contractor in Council Resolution 18.6127 is to be appointed to commence works on the barge ramp and hard stand within the available budget. The cost savings were achieved by revising the work methodology and a partial reduction of contract price by the contractor. The scope of works has not been reduced. The works are scheduled to start late November 2018.

### NOTED

## 16.3 Water and Waste

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Acting Director Technical Services advised he is currently reviewing the Aurukun water supply system to ensure it is sufficient to supply the current and future requirements of the community.

Removal of Vehicles from Road Reserves will occur from 27 November to 3 December 2018. Council will advise residents by distributed flyers and noticeboards in the community. Council will be collecting household and yard rubbish as part of the Pre-Wet Clean-up starting on 4 December 2018.

### NOTED

## 16.4 Workshop and Depot

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### NOTED

## 16.5 Parks and Gardens

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Parks and Garden staff have been active helping with house opening preparations and general clean-up such as:

- Tidy up Bartlett Street
- Remove burnt out car



27

- Tidy up around new cemetery
- Fix pot holes around township.

**NOTED**

**16.6 Airport Operations**

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**NOTED**

**16.7 Electrical**

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- Generator installation is proceeding and is due for completion 30 November 2018
- Ongoing servicing of air conditioners of all leased properties
- Repair electrical issues with water supply bore pumps
- Resolving issues with the SCADA monitoring system.

**NOTED**

**16.8 CCTV**

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- Minor CCTV repairs are being carried out on a daily basis
- S.A.P.E. has visited Aurukun and have repaired the more serious CCTV failures.

**NOTED**

**16.9 Training**

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**NOTED**

**16.10 ASC Staff**

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Acting Director Technical Services acknowledged the ASC Finance staff for their efforts in helping the Technical Services Support Officer and himself to understand and competently use the BAS and Internal Works Orders process.

Acting Director Technical Services is currently reviewing the applications of a number of young locals who are seeking permanent employment with Council.

**NOTED**



## 16.11 Application for Electrical Contractors Licence

Currently ASC employs two licensed electricians, however, because ASC as an entity does not hold an Electrical Contractors License, our employed electricians can only work on ASC's own assets. To carry out works on ASC's non-council assets and charge for our employee's services, ASC is required (as an entity) to hold a valid Electrical Contractors License.

### Resolution 18.6150

That Council requests the Chief Executive Officer and Acting Director Technical Services to make an application to obtain an Electrical Contractors License on behalf of Aurukun Shire Council.

**MOVED:** Councillor Doris Poonkamelya    **SECONDED:** Councillor Ada Woolla  
**CARRIED**

## 16.12 Surplus Council Vehicles for Sale by Tender

There are a number of Council owned surplus or sub-standard vehicles which it wishes to dispose of by sale by tender. The list of vehicles is set out below:

Asset No	Vehicle No	Type	Year of manufacture	Condition	Remarks
700	741 LCF	Nissan Navara D22	2004	Stripped for parts	For Disposal by Tender
699	404 TSY	Navara D22 4x4	2009	Requires repair	For Disposal by Tender
719	960 WAM	Foton Tunland	2015	Damaged	For Disposal by Tender
720	961 WAM	Foton Tunland	2015	Damaged	For Disposal by Tender
658	920 LTR	Ford Hearse	2004	Operational	For Disposal by Tender
43	C3124	Yamaha Quad	2002	Damaged	For Disposal by Tender
49	977 WAV	Mitsubishi Fire truck	1994	Damaged	For Disposal by Tender
620	355 JQH	Ford Courier	2006	Damaged	For Disposal by Tender
621	386 JQH	Ford	2006	Damaged	For Disposal by Tender
663	956 JPB	Mitsubishi Canter	2000	Damaged	For Disposal by Tender

638	172 FTA	Landcruiser Trayback	1992	Requires repair	For Disposal by Tender
649	CY1091	Trailer unit water snorter	1998	Damaged	For Disposal by Tender
632	936 VUT	Hilux Dual Cab 4x4	2008	Damaged	For Disposal by Tender
665	675 QJR	Nagano Excavator	2007	Damaged	For Disposal by Tender
635	802IIS	Hilux single cab 4x4	1999	Damaged	For Disposal by Tender
627	722KPQ	Mitsubishi Triton	2004	Damaged	For Disposal by Tender

CEO mentioned that with the upcoming cleanup of abandoned vehicles for the coming wet season, it would unfortunate if any sold vehicles become abandoned and unusable thus exacerbating the ongoing abandoned vehicles problem.

#### **Resolution 18.6151**

That Council advertises

- (1) "For Sale by Tender" a number of unserviceable vehicles and plant as listed in Item 16.12 of this Agenda
- (2) in appropriate media outlets on or by the 1 December 2018 with a closing date of 4 January 2019.

**MOVED:** Councillor Edgar Kerindun  
**CARRIED**

**SECONDED:** Councillor Vera Koomeeta

#### **Resolution 18.6152**

That Council receives and adopts the Acting Director Technical Services Report.

**MOVED:** Councillor Doris Poonkamelya  
**CARRIED**

**SECONDED:** Councillor Ada Woolla

*Technical Services Support Officer left the Meeting at 2.51pm.*



## 17. Confidential Business

Nil items.

## 18. Late Items

### 18.1 Completion of Bitumen Sealing of Aurukun Access Road from Shire Boundary to Township

Aurukun Shire Council has been advised by Department of Transport and Main Roads to make application for an additional \$150,000.00 under the 2019/2020 ATSI TIDS program as accelerated works to complete the bitumen sealing works of the Aurukun access road from the Shire boundary into town. ERSCON Pty Ltd and the Acting Director Technical Services have made the application as advised.

#### Resolution 18.6153

That Council supports the application submission for the \$150,000.00 to complete the bitumen sealing of the Aurukun Access Road within the Shire boundary.

**MOVED:** Councillor Edgar Kerindun  
**CARRIED**

**SECONDED:** Councillor Vera Koomeeta

### 18.2 Invitation to Second Queensland Government Indigenous Themed Cabinet

Letter received 16 November 2018 from Deputy Premier Jackie Trad MP inviting Mayor Walpo to attend the second Queensland Government's Indigenous themed Cabinet to be held on Monday 10 December 2018 from 1 – 2pm at Brisbane.

The Meeting will afford Mayors the opportunity to meet with Queensland's Cabinet Ministers and discuss matters of importance to their communities. Travel arrangements will be made by the office of the Minister for Aboriginal and Torres Strait Islander Partnerships.



## Resolution 18.6154

That Council

- (1) writes to the Hon. Deputy Premier Jackie Trad MP thanking her for the invitation to the Mayor to attend the Indigenous themed Cabinet on 10 December 2018
- (2) explains the logistical requirements, huge expense and the six days required needed for Mayor Walpo to attend this one hour event
- (3) enquires about the possibility of Mayors from remote councils attending via videoconference or teleconference at this meeting or future meetings.

**MOVED:** Councillor Doris Poonkamelya    **SECONDED:** Councillor Ada Woolla  
**CARRIED**

### 18.3 Information on Allocation of Remote Housing Programs Funding

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Email received 16 November 2018 from Amy Mortland, Manager, Office of the Director-General Department of Housing and Public Works attaching a summary of funding allocations for remote housing programs.

#### NOTED

### 18.4 Cancellation of November Ministerial and Government Champions Virtual Meeting

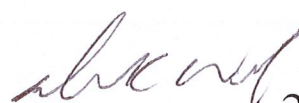
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The Ministerial and Government Champions have requested a cancellation of the next November scheduled videoconference meetings with Mayor and CEO. The next date for this regular meeting is suggested as late January.

## Resolution

That Council agrees to the first Ministerial and Government Champions Meetings for 2019 being held on 24 January.

**MOVED** Councillor Edgar Kerindun    **SECONDED:** Councillor Vera Koomeeta  
**CARRIED**



## 19. General Business

### 19.1 Trial of Controlled Alcohol Use Event

Mayor raised the option of Council investigating the possibility of a controlled alcohol use event in 2019, such as a State of Origin game. Options were discussed and it was agreed that should such an event take place, it would promote responsible drinking with limited alcohol consumption with the purchase of a meal.

#### Resolution 18.6155

That Council requests the Chief Executive Officer and Director Community Services to investigate the feasibility of a controlled alcohol use event and report their findings to Council's 19 February 2019 Meeting.

**MOVED:** Councillor Edgar Kerindun **SECONDED:** Councillor Doris Poonkamelya  
**CARRIED**

### 19.2 Homeless Aurukun Residents in Cairns

Mayor raised the issue of homeless Aurukun residents in Cairns. He suggested that a cross-organisational approach be made to assisting with the resolution of this issue.

#### Resolution 18.6156

That Council consults with Department of Aboriginal and Torres Strait Island Partnerships (DATSIP), Queensland Police Service, Skytrans, Cairns Regional Council and other relevant stakeholders to assist homeless Aurukun residents in Cairns to return to the Aurukun community.

**MOVED:** Councillor Ada Woolla **SECONDED:** Councillor Vera Koomeeta  
**CARRIED**

## 20. Closure

The Meeting closed at 4:23pm.

