



MINUTES

ORDINARY MEETING

9:00am

Tuesday 18 September 2018

Venue:

Council Chambers
39 Kang Kang Road, Aurukun 4892



ORDINARY MEETING

MINUTES OF ORDINARY MEETING OF THE AURUKUN SHIRE COUNCIL, HELD AT AURUKUN SHIRE COUNCIL CHAMBERS, 39 KANG KANG ROAD AURUKUN, ON TUESDAY 18 SEPTEMBER 2018

Present:

Councillors

Cr. Dereck Walpo (Mayor)
Cr. Edgar Kerindun (Deputy Mayor)
Cr. Ada Woolla
Cr. Doris Poonkamelya
Cr. Vera Koomeeta

Leave of Absence

Officers

Bernie McCarthy – Chief Executive Officer (CEO)
Ron Fenner – Director Corporate Services (DCOR)
Alan Neilan – Director Community Services (DCOM)
Steph Atkinson – Executive Assistant and Minute Secretary (EA)
Eloise Yunkaporta – Secretariat Assistant (SA)

Via Videoconference
from ASC Aurukun
Council Chambers:

Marina Schaefer – Finance Manager (FM)
Peter Chapman – Acting Human Resources Manager (A/HRM)

Guests:

1. Fred Morris Kerindun, retiring long-term employee (for morning tea)
2. ASC Young Leaders guests (for morning tea):
Ross Wolmby
Heston Korkaktain
Nicholas Pootchemunka
3. ASC Young Leaders guests from Aurukun State School and boarding schools (for morning tea)
4. Rio Tinto Operations Weipa staff Troy McNamara (Manager Amrun Operations) and Lucy Warren, Specialist, Communications & Communities.



1. Opening

Mayor opened the Meeting at 9:06am with prayer and a minute's silence for those that have recently passed.

2. Condolences

2.1 Local Families and Friends

Mayor expressed condolences to families and friends for the passing of Wolwol Arthur Shortjoe and Wolwol Tarmoowa Woolla.

2.1 Martine Care, Partner Preston Law

Council has also sent a letter of condolence to Martine Care, on the recent passing of her father Ron Care.

3. Leave of Absence for Approval

Nil.

4. Previous Minutes

4.1 Previous Minutes of Ordinary Council Meeting 21 August 2018

4.1.1 9.8.4 Resolution 18.6056 - Amendment

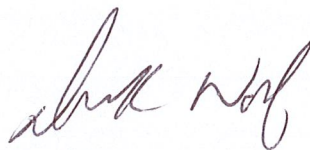
Amend to include the full name of the Summit "*Queensland Police Service Indigenous Mayor's Summit*".

4.1.2 9.8.7 Resolution 18.6058 Update from Federal Government on Remote Indigenous Housing Negotiations.

No response yet received.

4.1.3 10.10 Aurukun women and NAIDOC 'Because of Her We Can'

Nominees have been invited to a morning tea to be held on 19 September 2018.



4.1.4 Guest: Andrew Packer, Health Promotion Officer, Apunipima Cape York Health Council

Andrew Packer has provided Council with the draft signage. Council officers will meet with him on 19 September 2018. The walks will start from one point of reference.

4.1.5 14.1.2 Council Buildings/Staff Housing Upgrades and Maintenance

Mayor noted that he had requested the CEO to refer this item to the Technical Services Supervisors' Meeting on the 21 September 2018.

4.1.6 10.14.5 Request by NAK and APN Cape York for Meeting with Council – Amendment

Amend title of Item 10.14.5 to read *"Request by NAKAC and APN Cape York for Meeting with Council"*.

4.1.7 14.1.2 Council Buildings/Staff Housing Upgrades and Maintenance – Amendment

Capitalise 'S' in *"services"*.

4.1.8 Item 15.2 Offer to Settle – Container Engineering Pty Ltd and Supply & Resources Pty Ltd – Resolution 18.6074

This matter is with solicitors and awaits a response.

4.1.9 Item 15.3 Report on Commercial Accommodation Management – Resolution 18.6075

The commissioned financial review is almost complete.

4.1.10 Item 16.2 Aurukun Shire Council Fluoridation Equipment

ASC is still to make a decision about the future of the fluoridation equipment, pending advice from Aurecon Engineering Australia. Yvonne Mangan of Queensland Health has advised she is investigating interest from interstate agencies.

4.1.11 Item 16.5 Wuungkam Lodge Weekend Trading – Resolution 18.6079

All three Aurukun food service operators have been advised that Sunday trading is now permitted for all operators.

4.1.12 Item 15.3 Report on Commercial Accommodation Management – Resolution 18.6073

This matter is with solicitors and under ongoing management.
The financial review is almost complete.

Resolution 18.6081

That Council receives and adopts the Minutes of the Ordinary Council Meeting of 21 August 2018 as amended and confirms these as a true and correct record.

MOVED: Councillor Vera Koomeeta
CARRIED

SECONDED: Councillor Ada Woolla

5. Procedural Matters

Nil.

6. Presentation of Petitions

Nil.

7. Consideration of Notified Motions

Refer Item 15.1.

8. Reception and Consideration of Committee and/or Delegates Reports

Nil.

9. Mayor's Report

9.1 Reminder for Councillors to provide updated contact details

Mayor reminded Councillors to advise of any updated contact details.

NOTED



9.2 Condolences

Refer Item 2: Condolences.

NOTED

9.3 Torres and Cape Indigenous Councils Alliance (TCICA)

The next Meeting date has been set for Thursday 18 October 2018 at Cooktown. The Mayor will be representing Aurukun Shire Council.

NOTED

9.4 Invitation to Government House for Reception in Honour of 2019 Queensland Music Festival

An invitation was received from His Excellency the Honourable Paul de Jersey AC for the Mayor to attend a reception on 24 October 2018 in honour of the forthcoming 2019 Queensland Music Festival.

NOTED

9.5 Ministerial and Government Champions

The next Roundtable and visit by Ministerial and Government Champions has now been set for Tuesday 6 November 2018. Ongoing videoconference meetings with the Mayor and CEO have been arranged for 27 September, 25 October and 22 November 2018.

9.6 Third Quarter ASC Deadly Employee Awards

The Deputy Mayor Edgar Kerindun presented the Third Quarter ASC Deadly Employee Awards with the assistance of Councillors Woolla and Poonkamelya at the Joint Staff Meeting held on Friday 24 August 2018.

The winners were:

George Warusam (Winner)
Heston Korkaktain (Second – Runner-Up)
Patrick Bell (Third)

Other Nominees for Commendation:

Abel Pamtoonda
Angus Pambegan
Carol Marpoondin
Chris Peter Woolla (Jr)
Daisy Wolmby

Giles Ngakyunkwokka
James (Ralph) Yusia
Jaye-lea Whiteman
Katheryn Dallachy
Rex Ngakyunkwokka
Robert Woolla
Ross Wolmby
Roxanne Yunkaporta
Scott Mills
Shaynon Bright
Smithy Kepple
Terri-Lee Mills
Tracey Wolmby
Tyson Kerindun.

The fourth quarter ASC Deadly Employee Nominations will open 15 October 2018 and will close on 15 November 2018.

CEO thanked Deputy Mayor Kerindun who presented the Awards in the Mayor's absence, and also Councillor Woolla and Councillor Poonkamelya who assisted.

NOTED

9.7 Western Cape Communities Trust Meetings

Mayor noted that he attended the Western Cape Communities Trust Meetings on 22 – 24 August 2018. The Meetings of 23 – 24 August 2018 will be dealt with in Confidential Item 15.2. The 22 August 2018 meeting included discussions on appropriate use of boats and the upcoming re-opening after refurbishment of the Western Cape Cultural Centre - Achimbun.

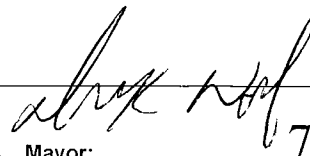
NOTED

9.8 ASC 40 Years Busby Marou Concert

The ASC 40 Years Concert was a great success with local support acts and Busby Marou giving a great concert for the community. The stalls run by local businesses and agencies also added to the carnival feel of the night. Thanks to everyone who participated, especially ASC and community staff and volunteers. It was a positive and welcoming event.

NOTED

9.9 Correspondence



9.9.1 Future of SGCO Role – Minister for Aboriginal and Torres Strait Islander Partnerships

Letter received 28 August 2018 from the Hon. Jackie Trad MP, Deputy Premier, Treasurer and Minister for Aboriginal and Torres Strait Islander Partnerships, advising current and future known plans for two positions; the Senior Government Coordinator (SGCO) role which is being performed by Senior Sergeant Brett Jenkins, and also the Manager, Government Coordination position which is currently vacant.

An appointment to be sought with the Minister when Mayor and CEO are in Brisbane for the Local Government Association of Queensland (LGAQ) Conference on 29 – 31 October 2018. Topics for discussion to include waterfront improvement and proposed caravan park.

NOTED

9.9.2 Request for Assistance with Research Project – James Cook University Student

Email received 30 August 2018 from Lauren Reynolds-Evans, student at James Cook University requesting assistance with information on experiences of Aurukun health services for a nursing studies project.

Resolution 18.6082

That Council advises that the Mayor is willing to talk to Lauren Reynolds-Evans, student at James Cook University via a videoconference to discuss the issues in respect of Aurukun health services for her nursing studies project.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Edgar Kerindun
CARRIED

9.9.3 Changes to Local Government Legislation and New Code of Conduct and Councillor Complaints System

Letters dated 31 August 2018 from the Hon. Stirling Hinchcliffe MP, Minister for Local Government were sent via email to Mayor and Councillors outlining changes to Local Government Legislation and the introduction of a new Councillor Complaints system and Code of Conduct which are expected to commence in December 2018. Councillors were provided with a printed copy of this letter in their pigeon holes and the CEO asked them to advise him if they did not receive their copy.



NOTED

9.9.4 Australia Day Ambassadors – Invitation from Premier

Letter dated 31 August 2018 from the Hon. Anastacia Palaszczuk MP, Premier of Queensland inviting Council to participate in the 2019 Australia Day Ambassador program or host a Great Australian Bites event.

NOTED

9.9.5 Expressions of Interest Sought for Membership of LGAQ Waste Management Strategy Steering Group

Email received 3 September 2018 from Tony Goode, Workforce Strategy Executive, Local Government Association of Queensland (LGAQ) inviting the Mayor or a nominated Councillor to participate in a Steering Group which will oversee a project which will feed into the State Waste Management Strategy of the Queensland Government. The Mayor will advise CEO of his decision regarding participation in this Steering Group.

NOTED

9.9.6 Thankyou from New DATSIP Director-General and Update on SGCO Role

Letter received 3 September 2018 from Dr Chris Sarra, Director-General, Department of Aboriginal and Torres Strait Islander Partnerships (DATSIP) thanking Council for its letter welcoming him to the new position and advising that Council would be consulted on the future arrangements for both the Senior Government Coordinator (SGCO) role and the Manager, Government Coordination position (which is currently vacant).

Resolution 18.6083

That Council nominates Mayor Dereck Walpo to sit on the selection panel to recruit a Manager, Government Coordination Officer who will best serve the community and government's needs.

MOVED: Councillor Edgar Kerindun
CARRIED

SECONDED: Councillor Ada Woolla

9.9.7 Letter of Congratulations on 40 Year Anniversary- The Hon. Jackie Trad MP, Deputy Premier

Letter received 7 September 2018 from Jackie Trad MP, Deputy Premier and Minister for Aboriginal and Torres Strait Islander Partnerships (DATSIP) congratulating Aurukun Shire Council on its 40th anniversary.

NOTED

Resolution 18.6084

That Council receives and adopts the Mayor's Report.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Ada Woolla
CARRIED

10. Chief Executive Officer's Report

10.1 Action from Previous Council Meetings

Resolution 17.5836

Letter of Offer Concerning Relocation of the Council ex-GEH Units

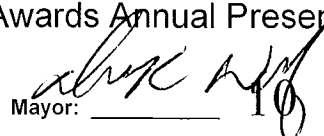
The six ex-GEH units have been allocated new locations and some are now relocated. Works are proceeding.

Open

NOTED

10.2 Future Meetings / Events

- 1 October – Queen's Birthday Holiday
- 23 October – ASC Ordinary Council Meeting
- 25 October – 40 Years Celebration Waterfront Evening
- 29 October – LGAQ Annual Conference
- 6 November – Aurukun Round Table
- 8 November – Queensland Police Service Summit
- 11 November – Remembrance Day
- 20 November – ASC Ordinary Council Meeting
- 8 December – Aurukun Christmas Event / Christmas Lights Competition
- 11 December – ASC Ordinary Council Meeting
- 13 December – 2018 Deadly Employee of the Year Awards Annual Presentation



NOTED

10.3 Meetings / Conferences Attended

NOTED

10.4 Facebook Report August 2018

The ASC 40 Years Busby Marou Concert on 25 August 2018 was a focus of Facebook activity in August. The best performing post was a video of Busby Marou performing at the Concert which reached 5,748 people and had 234 reactions, comments and shares.

There was also a lot of activity around the last game for Johnathan Thurston with 4946 people reached and 381 reactions, comments and shares. The notice for the ASC 40 Years River to Ramp Run was also very popular and well shared and commented on. In total there were 32 posts for the month which included 19 notices and 2 videos.

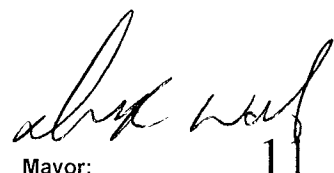
NOTED

10.5 Tenancy Management Update Report, Department of Housing and Public Works

A Report for July 2018 was received from the Department of Housing and Public Works.

There were no properties referred for cultural recommendation this month (September).

NOTED



10.6 List of 2019 Council Meeting Dates for Approval:

Council approved the meeting dates for 2019 Ordinary and Budget Council Meetings as follows:

Tuesday 19 February
Tuesday 19 March
Tuesday 16 April
Tuesday 21 May
Tuesday 18 June
Tuesday 16 July (Cairns)
Thursday 18 July Special Budget Meeting (Cairns)
Tuesday 20 August
Tuesday 17 September
Tuesday 15 October
Tuesday 19 November
Tuesday 10 December.

Resolution 18.6085

That Council adopts the proposed 2019 Council Meeting dates set out in Item 10.6 of this Agenda.

MOVED: Councillor Ada Woolla
CARRIED

SECONDED: Councillor Doris Poonkamelya

10.7 Aurukun Shire Council Deadly Staff Volunteer of the Year Award

Council agreed to implement an award for volunteers which will be bestowed at the same event as the Deadly Employee of the Year Awards, and run in a similar manner. It is proposed that Council will call for nominations of staff volunteers to recognise the hard work done by them in supporting the many community events run by Council throughout the year.

Resolution 18.6086

That Council approves the creation of an annual ASC Deadly Staff Volunteer Award and supports this recognition of volunteerism within the community.

MOVED: Councillor Edgar Kerindun
CARRIED

SECONDED: Councillor Doris Poonkamelya

10.8 Aurukun Master Plan

The Master Plan continues to be developed by ASC and the Department of Aboriginal and Torres Strait Islander Partnerships (DATSIP) in conjunction with Cardno consultants.

NOTED

10.9 Compulsory Leave Days / Christmas Closure

Resolution 18.6087

That Council:

- (1) closes for regular business from 5:00pm Friday 21 December 2018 to 8:00am Wednesday 2 January 2019 inclusive
- (2) requires that ASC staff takes non-public holiday days Monday 24 December, Thursday 27 December, Friday 28 December and Monday 31 December as annual leave or Leave Without Pay (LWOP) days
- (3) provides emergency services with skeleton staff during the holiday period as stated in Clause 1 above.
- (4) opens the bank and post office on non-public holiday dates within this period (24, 27, 28, 31 December 2018).

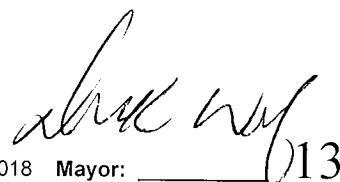
MOVED: Councillor Ada Woolla
CARRIED

SECONDED: Councillor Doris Poonkamelya

10.10 Joint Meeting Regarding Access to NAKAC Controlled Country

Philippe Savidis, Senior Solicitor Cape York Land Council Aboriginal Corporation has contacted Council about a meeting with ASC and local agencies/organisations to consider a united approach to educating locally based staff and guests and also visitors to community, on appropriate access to country and rules to be followed. The meeting is now scheduled for Wednesday 19 September 2018 at 11:30am.

NOTED



10.11 Councillor and Officers Register of Interests

Councillors and Officers are requested to review their register of interests and advise the Finance Manager of any changes which need to be recorded.

NOTED

10.12 ASC 40 Years Concert

With the support of sponsors, staff and community volunteers, the Concert was a great success with many strong and positive stories coming out of this event. The sponsors appreciated a different experience of the community and the media continue to promote good stories which were collected on the day. ASC supported activities such as the Indigenous Knowledge Centre's Flexischool program and the Wik Kugu Arts Centre were widely covered by the ABC in online and audio pieces as well as great articles in the Cairns Post and Herald Sun. Photos were also published in the Cairns Post where Aurukun was featured on social pages.

NOTED

10.12 LGMA Annual Conference 2018

This excellent conference was held at Twin Waters, 11-13 September 2018.

There was a theme "Regenerate – Our People, Our Organisation, Our Community and Our Land".

There were many interesting speakers and the trade stands were again very informative. As always, the opportunity to network with colleagues from across Queensland was most positive and worthwhile.

CEO thanked Council for permitting him to attend the conference.

NOTED

10.13 'Because of Her We Can' Morning Tea 19 September 2018

The 'Because of Her We Can' women who were nominated for their significant community contributions, have been invited to a morning tea with Councillors on Wednesday 19 September at 10:30am. New ASC employee Eloise Yunkaporta is assisting with coordination of this event.

NOTED

10.14 Cook Shire Council Indigenous Tourism Promotion

Cook Shire Council has a number of Indigenous and local tourism opportunities and strategies outlined in its Reconciliation Action Plan (RAP) which is tabled for information. ASC might benefit from incorporation of strategies such as these in its future planning and also their inclusion in its Corporate Plan.

NOTED

10.15 Correspondence

10.15.1 Kang Kang Café Outdoor Dining Area

Email received 22 August 2018 from Tim Jones, Kang Kang Café advising he no longer wishes to pursue plans for an outdoor dining area.

NOTED

10.15.2 State Library of Queensland Public Library Grant

Letter received 3 September 2018 from Vicki McDonald, State Librarian and Chief Executive Officer, State Library of Queensland advising of financial support available for Indigenous Knowledge Centre (IKC) resources and services in 2018 – 19 which are being offered to Council by the Queensland Government. Director Community Services noted that the grant will provide books and resources which will be sent direct to IKC.

NOTED

10.15.3 Indigenous Councils – Valuations for Rateable Land Not to be Issued for 2019

Email received 5 September 2018 from Max Barrie, Director Strategic Policy, Strategy and Governance, Department of Local Government, Racing and Multicultural Affairs advising that the Valuer-General has agreed to the Department's request not to issue valuations to Indigenous Councils for 2019.

NOTED

10.15.4 Naming of Seniors Units – Further Two Names Provided as Requested

Letter received 11 September 2018 from Renae Todd, Area Manager, Cape York Housing Service Centre, Far North Queensland Region, Department of Housing and Public Works advising of the two other names which were considered for the Aurukun Seniors Units and also listing the tenants consulted.

Resolution 18.6088

That Council advises Renae Todd, Area Manager, Cape York Housing Service Centre, Far North Queensland Region, Department of Housing and Public Works that **Ngoyngk Min** (Lovely Shade) is a suitable name for the Aurukun Senior Units.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Edgar Kerindun
CARRIED

Resolution 18.6089

That Council receives and adopts the Chief Executive Officer's Report.

MOVED: Councillor Ada Woolla **SECONDED:** Councillor Vera Koomeeta
CARRIED

The Mayor, Ron Fenner and Alan Neilan left the meeting at 10:08am.

Ron Fenner , Mayor and Alan Neilan returned to the Meeting at 10:10am.

Finance Manager entered the Meeting at 10:10am.

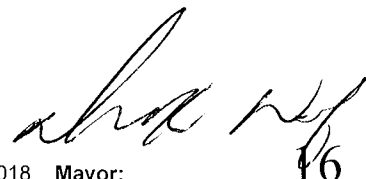
11. Finance Manager's Report

11.1 Cash and Investments

NOTED

11.2 Liabilities

NOTED



11.3 Capital Works Update (provided with attachments to the Agenda)

NOTED

11.4 Related Parties Disclosure (provided with attachments to the Agenda)

There were 84 family members of Councillors who were employed in 2017-18, out of 181 (including casuals).

The ASIC reports show that no Key Management Personnel has interest in any agency that has had dealings with ASC, except the Aurukun Community Foundation which has now been deregistered.

Councillor Kerindun left the meeting at 10:32am.

Councillor Kerindun returned to the meeting at 10:34am.

11.5 Update on SynergySoft Implementation

NOTED

11.6 Portfolio of Investments

NOTED

11.7 Outstanding Debtors

NOTED

11.8 2017/18 Draft Financial Report and Financial Statements

The 2017/18 Draft Financial Statements and were provided to Councillors with the attachments to the Agenda. The 2017/18 Draft Financial Report was included within the Agenda. The Finance Manager reviewed both the 2017/18 Draft Financial Statements and the Draft Financial Report with Councillors.

Resolution 18.6090

That Council adopts the unaudited financial statements for the year ending 30 June 2018 inclusive of note 21 Transactions with related parties.

MOVED: Councillor Vera Koomeeta **SECONDED:** Councillor Edgar Kerindun
CARRIED

Resolution 18.6091

That Council receives and adopts the Finance Manager's Report.

MOVED: Councillor Vera Koomeeta **SECONDED:** Councillor Ada Woolla
CARRIED

Mayor adjourned the Meeting for morning tea at 10:48am.

As part of Council's developing young leaders program, staff members Heston Korkaktain, Ross Wolmby, Nicholas Pootchemunka and students from Aurukun State School and boarding schools joined the Councillors for morning tea. The Councillors answered questions about their roles and the opportunities for work at Council.

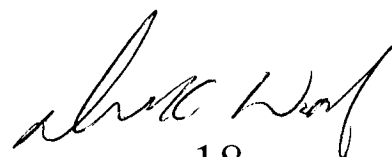
At the morning tea, Mayor Walpo presented retiring long-term staff member Fred Morris Kerindun with a framed certificate and gift from Aurukun Shire Council. Fred had been an employee with ASC since it's beginning in 1978, and contributed to the community through other organisations prior to that time. Councillors thanked Fred for his many years of dedicated service to Aurukun Shire Council. Fred's colleagues also attended and joined Councillors and staff in wishing him well.

Mayor reconvened the Meeting at 11:37am.

12. Director Corporate Services Report

12.1 Actions from Previous Council Meetings

NOTED



12.2. Human Resources Manager's Report

Human Resources Manager, Gina Jenkins resigned effective 10 August 2018. Peter Chapman, Council's Human Resources Consultant, will be relieving in the position until a replacement is found and advertising continues for a permanent replacement.

NOTED

12.3 Administration Managers Report

NOTED

12.4 Art Centre Managers Report

NOTED

12.5 Information Technology Report

NOTED

12.6 Commercial Accommodation

NOTED

12.7 Council Stores

Work continues on a list of obsolete stock for write-off. The 30 June 2018 stocktake revealed there were \$47,369.55 of stores write-ons and \$55,382.59 of write-offs making an overall adjustment to the 30 June stock level of \$8,013.04.

Resolution 18.6092

That Council approves \$47,369.55 of write-ons and \$55,382.59 of write-offs relating to Council Stores Stocktakes of 30 June 2018.

MOVED: Councillor Edgar Kerindun
CARRIED

SECONDED: Councillor Ada Woolla

12.8 Leasing Update

NOTED

Resolution 18.6093

That Council receives and adopts the Director Corporate Services Report.

MOVED: Councillor Vera Koomeeta
CARRIED

SECONDED: Councillor Ada Woolla

Guests

Rio Tinto Operations Weipa staff Troy McNamara (Manager Amrun Operations) and Lucy Warren, Specialist, Communications & Communities presented a report to Council on operations at the Amrun site. They advised Council that because of safety and other considerations, it would most likely not be feasible for Councillors to attend the launch of the first shipment, but that Councillors would be invited to attend with other visitors at a suitable time in the future.

In response to questions from Councillors they advised that water at the site is supplied from six artesian bores and a dam which is about to become operational. They also advised that a cultural heritage survey had identified scar trees, some of which had been relocated and some retained to put down as animal habitat during rehabilitation. Uncle Tony Kerindun had provided expert advice during this process.

Mayor adjourned the Meeting for lunch at 12:46pm.

Mayor reconvened the Meeting at 1:34pm.

13. Director Community Services Report

13.1 Actions from previous Council Meetings

Resolution 18.6057 Funding – Visitor Accommodation

Director of Community Services raised the issue of the need for new visitor accommodation to replace Wuungkam Lodge, with representatives from

the Department of State Development on 22 August 2018. Currently awaiting feedback on possible funding streams for the planning and design phase for a new facility.

Resolution 18.6066 Enrolment – Koolkan ECCC

The Koolkan staff are still assisting parents and guardians with enrolment processes. Notifications have been forwarded to 15 parents who have not commenced any MyGov business online.

13.2 Funerals

13.2.1 Organised Funerals: Nil.

13.2.2 Upcoming Funerals: Nil.

13.2.3 House Openings:
Jerry Ngakyunkwokka
Donovan Walmbeng
Iris Yunkaporta
Michael Pootchemunka 22 September 2018.

NOTED

13.3 Events

NOTED

13.3 Community Police, Safety and CCTV

NOTED

13.4 Koolkan Childcare and Playgroup Report

13.4.1 Department of Education Visits

13.4.2 Staffing

13.4.3 Enrolment Report



13.4.4 BAS Works

All works have been reported.

13.4.5 Incident Reports:

A child was bitten by another child. Both parents were informed.

13.4.6 Community Engagement:

Community engagement is currently focussed on increasing the number of children enrolled. Manager and Assistant Manager volunteered at the Busby Marou concert.

13.4.7 Service Closures

No full service closures; although on two occasions we did only take working parents children due to staff absenteeism.

13.4.8 Good News Stories

Koolkan is continually working towards compliance and all staff are conscious of this – each week we work on a new goal – All staff are welcoming and this has resulted in parents wanting to stop and meet with staff.

13.4.9 Family Support Worker

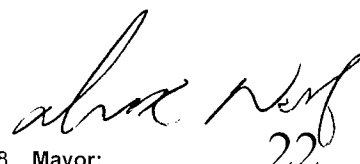
13.4.10 Playgroup Activities

National Aboriginal & Torres Strait Islander Children's day was celebrated on Aurukun Day. Playgroup provided face painting and distributed activity bags from SNAICC. Almost 100 bags were given out to children and almost as many smiling faces were painted.

NOTED

13.5 Chivaree Community Aged Care Centre

NOTED



13.6 Animal Control

13.6.1 Feral and Animal Pest Control

Pest Control is now being managed by Technical Services.

13.6.2 Visiting Vet Program

The new vet, Dr Duncan Smith, of Sea Dog Vet Services Cooktown, commenced his first surgery in Aurukun on 14-15 August 2018. The next vet visit is intended for late October but the date has not yet been confirmed.

13.6.3 Dog Pound

The pound was managed by the Director Community Services whilst the ACO was on leave.

13.6.4 Community Awareness and Engagement

Public notices continued to be placed on notice boards and Facebook regarding lost puppies and impounded dogs as well as future vet visits. Registration renewal notices are being forwarded to registered pet owners.

13.6.5 Excess Dog Applications

Nil.

13.6.7 Domestic Animals

13.6.8 Additional Incident Reports

13.6.9 Training

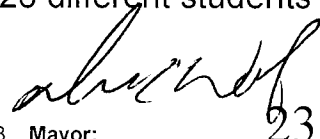
13.6.10 Leave

NOTED

13.7 Indigenous Knowledge Centre and Community Broadcasting

13.7.1 Flexible Learning Program

The Flexi Program now has 14 students enrolled with August averaging nearly 7.5 students per day. 26 different students (some



Koolkan Aurukun State School enrolled or out of town and/or ex-boarding) attended the program during the month.

13.7.2 IKC Borrowing and Membership Program

13.7.3 STEM (Science, Technology, Engineering and Maths Engagement) Project.

Students from the Flexi Program continue to be highly engaged with digital resources. Additional I pads and a Laptop have been purchased for this program

13.7.4 Keeping Culture Program

IKC Flexi students visited Chivaree recently to watch video footage launching the final product of the Keeping Culture Program run with Elders and Artists at Chivaree. Great interaction between young people and their Elders.

13.7.5 Community Engagement

The Dugout Canoe Project and the Seed Collection Program continue to attract lots of interest at the IKC. IKC also attended NAIDOC celebrations at Aurukun State School where we erected a traditional shade structure in the school grounds after collecting the bush materials. Lots of Aurukun State School students got involved.

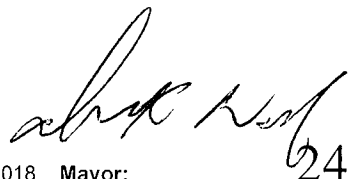
13.7.6 First Five Forever Program

The Flexi students continue to visit Koolkan Early Childhood Centre and a Play Group visit to the IKC is planned for early September.

13.7.7 Good News

ABC TV did a great piece on the IKC whilst in for the free Community Concert.

13.7.8 Remote Indigenous Broadcasting – Radio



24

Resolution 18.6094

That Council approves Vision Christian Media broadcasting in Aurukun on 88.0 FM frequency and that the Director Community Services requests a Host Site Agreement for execution by the Chief Executive Officer and Vision Christian Media.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Vera Koomeeta
CARRIED

13.8 Environmental Health

13.8.1 Notifiable Diseases Report

Nil received.

13.8.2 Food Licenses and Assessments

13.8.3 Illegal Dumping

Nil Reports.

NOTED

13.9 Grants Development and Lobbying

13.9.1 Grant Application Status

NOTED

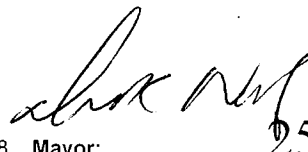
13.10 Wo'uw Ko'alam Community Centre

13.10.1 Operational Status

13.10.2 Bookings – August

Defence Recruiting Session 1 August 2018
'Have Your Say Day' 2 August 2018
NAIDOC Event 15 August 2018
WCCCA Board Meeting 22 August 2018

13.10.3 Bookings – Forward



13.10.4 Community Engagement

Promotion of the centre for family functions, meetings and forums continues.

NOTED

Resolution 18.6095

That Council receives and adopts the Director Community Services Report.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Vera Koomeeta
CARRIED

14. Director Technical Services Report

14.1 Building Construction and Maintenance

14.1.1 Community Housing Maintenance and Upgrades (BAS)

14.1.2 Council Buildings/Staff Housing Upgrades and Maintenance.

Resolution 18.6096

That Council endorses the accepted estimate from Bryant Qld Pty Ltd and the placement of the purchase order placed with Building and Asset Services for the relocation of six GEH donga buildings from Kor Street to four lots identified as 425 War Street, 416 Pikkuw Street and MacKenzie Camp Two and Three at a cost of \$263,085 GST inclusive.

MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Doris Poonkamelya
CARRIED

14.1.3 Good News Story from Building and Maintenance

Carpenter Ross Wolmby commenced working on his own three weeks ago and is doing an outstanding job. He is keeping up with his work load, working in a timely manner, working extremely keen providing excellent paperwork and has an outstanding attitude. He has proved himself to be a fantastic role model for other young

local people. Ross is only the second local person to complete his apprenticeship.

NOTED

14.2 Civil Construction and Maintenance / Parks and Gardens

Extensive road works have been undertaken on Aurukun Access Road in the past month with buildup of material raising finished surface level of existing road by approximately one metre in low lying sections with sealing of 4.8 km section now complete.

NOTED

14.3 Plumbing

14.3.1 Water Supply/Infrastructure.

Water sampling is being undertaken on a daily basis at five test points with one sample per week being sent to Cairns Regional Council for testing for Ecoli as per regulation. Chlorination testing is also undertaken by ASC and records forwarded through to Department of Natural Resource and Energy as per legislation.

14.3.2 Garbage Waste Facility

Maintenance and clean-up of solid waste facility continues with correct disposal of waste into cells 3 and 4.

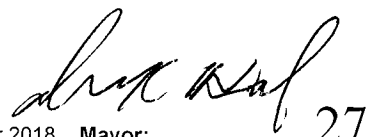
14.3.3 Sewerage

Nil breakdowns for the month of August.

14.3.4 Garbage Collection

Local residents are responding well with weekly collection service and getting behind the routine. A local ASC employee is assisting the contract driver with any issues regarding bin placement.

NOTED



14.4 Workshop / Depot

New Mechanical/Workshop Manager Tony Harriden commenced on 5 September 2018 and advised his objectives for the next few months.

NOTED

14.5 Airport Operations

Airport and surrounding infrastructure is compliant. Designated carparks at airport has kept cars from interfering with traffic on Airport Road.

NOTED

14.6 Electrical

Aurukun Access Road Camp is now compliant. Generators to be installed in Administration Building, Business Precinct and the Wuungkam Lodge.

NOTED

14.7 CCTV

NOTED

14.8 Training for August

NOTED

Resolution 18.6097

That Council receives and adopts the Director Technical Services Report as updated by Technical Services Managers and Supervisors.

MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Doris Poonkamelya
CARRIED

15. Confidential Business

Resolution 18.6098

That in accordance with Local Government Regulation 2012, Chapter 8 Administration, Part 2 Local government meetings and committees, Council closes the meeting to the public for the following reasons:

Clauses:

- (b) industrial matters affecting employees
- (e) contracts proposed to be made by it
- (f) starting or defending legal proceedings involving the local government
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

MOVED: Councillor Vera Koomeeta
CARRIED

SECONDED: Councillor Ada Woolla

15.1 Interim Manager Commercial Accommodation 1 December 2018 to 31 January 2019

Director Corporate Services advised that the current manager has since indicated an interest to continue until 28 February 2019 and revised his position regarding Council purchase of his business assets and required trips away.

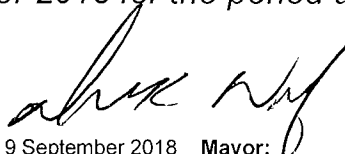
After discussion, it was agreed to accept this offer undertake the necessary actions to put these arrangements into place until 31 January 2019.

Council therefore agreed that it would rescind **Part 4** only of its previous motion 18.6075 which is quoted in full below:

Resolution 18.6075

That Council

- (1) *appoints Crowe Horwath to undertake a financial review of Councils' Commercial Accommodation Business and the Restaurant and provide recommendations to management concerning the preferred operational management model by 30 September 2018.*
- (2) *requires Crowe Horwath to prepare the tender documentation including prospectus for tender on 8 October 2018*
- (3) *recruits an interim manager to run the accommodation business from 1 December 2018 for the period until 31 January 2019*



- (4) *seeks employees to clean the commercial accommodation from the period 1 December 2018 to 31 January 2019.*

15.2 WCCCA Meeting Weipa 23 – 24 August 2018

The Mayor provided a briefing to Council on matters raised at these meetings and the agreed outcomes.

NOTED

Acting Human Resources Manager entered the Meeting via videoconference from Cairns at 2:25pm.

Director Community Services, Director Corporate Services and Executive Assistant left the Meeting at 2:26pm and the next item of business was conducted with only the Councillors, Chief Executive Officer and Acting Human Resources Manager present at the Meeting.

15.3 Staffing Matter

Chief Executive Officer and Acting Human Resources Manager provided a briefing to Councillors on this matter. There was discussion on the issues raised and progress and planned actions were noted.

NOTED

Director Community Services, Director Corporate Services and Executive Assistant returned to the meeting at 3:05pm.

15.4 Request for Temporary Use of Laydown Area – Bryant (Qld) Pty Ltd

CEO noted that a request had been received from Bryant (Qld) Pty Ltd to make use of a temporary laydown area at the Council Waste Management facility during the demolition and removal of Queensland Government housing.



Resolution 18.6099

That Council comes out of closed committee and opens the meeting back up to the public.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Ada Woolla
CARRIED

15.1 *Interim Manager Commercial Accommodation 1 December 2018 to 31 January 2019*

Resolution 18.6100

That Council rescinds Part 4 only of its previous motion 18.6075 made on 21 August 2018 and removes the following text:

- (4) seeks employees to clean the commercial accommodation from the Period 1 December 2018 to 31 January 2019.


MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Ada Woolla
CARRIED

Resolution 18.6101

That Council

- (1) accepts the offer by Kondo Korp to remain as Managers until 31 January 2019 on the provisions Council will not be purchasing Kondo Korp's Business assets and will not be arranging flights for the Managers every month until 31 January 2019.
- (2) requires Kondo Korp to arrange any training required for new operators during this time.
- (3) requires Kondo Korp to sign a formal contract for the period 1 December 2018 until 31 January 2019, which incorporates these (1) and (2) first two points as well as others Council may consider adding.

MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Ada Woolla
CARRIED



Nil resolution.

15.3 **Staffing Matter**

Nil resolution.

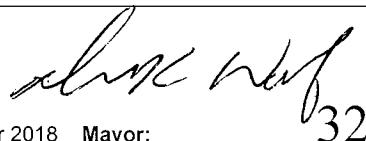
15.4 **Request for Temporary Use of Laydown Area – Bryant (Qld) Pty Ltd**

Resolution 18.6102

That Council

- (1) provides short term use of a laydown area for the demolished houses of the Queensland Government within the ASC Waste Management facility with an agreed removal date to be set before 31 October 2018 and the onset of the 2018/19 wet season
- (2) requires Bryant (Qld) Pty Ltd to conduct further testing for the presence of asbestos materials within the demolished buildings and materials and advise Council of all dates of testing, methods of testing and testing outcomes
- (3) excludes all identified or suspected asbestos contaminated materials from temporary storage by Bryant (Qld) Pty Ltd or any of its contractors or subcontractors at the temporary laydown area provided by ASC
- (4) requires Bryant (Qld) Pty Ltd to remove in compliance with all legislative requirements, all identified or suspected asbestos contaminated materials immediately from the demolition site to a recognised hazardous waste facility outside of Aurukun Shire Council area and to provide to ASC copies of receipted documentation from this facility proving safe and compliant removal of all hazardous waste from Aurukun
- (5) provides temporary storage only in the ASC allocated laydown area and requires Bryant (Qld) Pty Ltd and its contractors and subcontractors to ensure all materials are contained within this area, that the area is maintained in an orderly state, and that the laydown area is completely vacated prior to the date set in point (1) above
- (6) requires Bryant (Qld) Pty Ltd to provide ASC with a copy of the demolition notice it will provide to adjacent householders
- (7) requires Bryant (Qld) Pty Ltd to fence the laydown area at its own cost. Bryant (Qld) Pty Ltd shall provide signage clearly identifying the laydown area under their management and contact details. Council is not responsible for any materials placed by other parties within the laydown area. Bryant must implement appropriate measures to manage this risk.

(Resolution continued next page)



- (8) requires Bryant (Qld) Pty Ltd to agree to reimburse ASC for any costs ASC incurs in rectifying non-compliance by Bryant (Qld) Pty Ltd with points (1) to (7) above.

MOVED: Councillor Edgar Kerindun
CARRIED

SECONDED: Councillor Vera Koomeeta

16. Late Items

16.1 Aurukun State School Display of Language Resources Town Square 19 September 2018

A request was received from Baressa Frazer of Aurukun State School to mount as display of language resources for students in the Town Square on 19 September 2018. Councillors endorsed this proposal.

17. General Business

17.1 Disposal of Surplus Vehicles and Equipment

Councillors asked when the next planned disposal of surplus vehicles and equipment would be conducted.

Resolution 18.6103

That Council requests the Mechanical Workshop Supervisor to investigate the disposal of surplus vehicles and equipment and provide a report to Council by 23 October 2018.

MOVED: Councillor Doris Poonkamelya
CARRIED

SECONDED: Councillor Ada Woolla



17.2 Unsafe Driving by Employees in ASC Vehicles

Councillor Koomeeta raised the issue of vehicles being driven dangerously by ASC staff during their lunch period. She requested that workers stop taking vehicles home at this time.

CEO will raise this matter at the Technical Services Supervisors Meeting and report back to the Ordinary Council 23 October 2018 meeting.

17.3 Speed Restrictions on Obon Road

Councillor Kerindun raised the issue of drivers speeding on Obon Road and requested Council to impose a speed limit and erect signage to warn drivers.

CEO to ask Technical Services Supervisors to investigate possible speed restrictions on Obon Road and report to the 23 October 2018 Ordinary Council Meeting.

17.3 Thankyou from Councillor Koomeeta for Hire of Community Centre Venue

Councillor Koomeeta thanked the Director Community Services and Councillors for assisting in her use of the Community Centre for her family event. The Centre had been a very suitable venue and the day had been a great success.

17.4 Mayor Walpo and Councillor Woolla Invitation to House Opening

Mayor Walpo advised staff that there was an open invitation for staff to come to the house opening for the family of Councillor Woolla.

18. Closure

Mayor declared the meeting closed at 3:26pm.

