



**MINUTES**

**ORDINARY MEETING**

**9.00am**

**Tuesday 21 February 2017**



[aurukun.qld.gov.au](http://aurukun.qld.gov.au)

**Venue:**  
Council Chambers, 39 Kang Kang Road,  
Aurukun Qld 4892

## ORDINARY MEETING

### MINUTES OF ORDINARY MEETING OF THE AURUKUN SHIRE COUNCIL, HELD AT THE COUNCIL CHAMBERS, 39 KANG KANG ROAD, AURUKUN ON TUESDAY 21 FEBRUARY, 2017

#### Present:

**Councillors** Cr. Dereck Walpo (Mayor)  
Cr. Ada Woolla  
Cr. Edgar Kerindun  
Cr. Doris Poonkamelya

**Apology** Cr. Vera Koomeeta

**Officers** Bernie McCarthy - Chief Executive Officer (CEO)  
Ron Fenner - Director Corporate Services (DCOR)  
Perry Gould - Director Technical Services (DTS)  
Jayne Gilbert – Director Community Services (DCOM)  
Marina Schaefer – Finance Manager (FM)

#### Via V/Conference

Kerrie Stanley - Minute Secretary – Executive Assistant (EA)  
Alan Neilan – Business Development Grants Officer (BDGO)

#### Guests:

10:15 am	Robbie Corrie – SGCO, Apunipima Cape York Health Council Cleveland Fagan – CEO, Apunipima Cape York Health Council Michael Lok – CEO, Torres & Cape Hospital & Health Service
11:45 am	Brett Jenkins – OIC Aurukun Police
12:00 noon	Brendon McMahon – SGCO, DATSIP
12:15 pm	Michael Ennis – Principal, Aurukun State School
1:30 pm	Sonia Minniecon – GM, Cape York Employment Lynda Verevis – Cape York Employment John Huntly – Cape York Employment

#### 1. Opening

Mayor declared meeting open at 9:30am with a prayer.

#### 2. Condolences

Minute's silence was held in respect to the recent passing.

#### 3. Leave of Absence

Nil



#### 4. Previous Minutes – Business Arising

##### 4.1 Minutes of Ordinary Council Meeting 13 December, 2016

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**Item 9.5 ASC Goals for 2016 (Resolution 16.5435)**

The final report is ready and the Mayor has requested that it be made available to the community via household drop.

**Item 10.6.10 PCYC Proposal (Resolution 16.5442)**

CEO to follow up on above Resolution

**Item 13.11.3 Community Celebration – Wet Season Activities**

Director Community Services to complete letter to DATSIP and submit to the CEO. This letter was due to be completed by Director Community Services prior to 17 February, 2017.

**Item 15.3 Men’s Shed – Lack of Activity (Resolution 16.5467)**

Director Corporate Services reported the lease has been signed and the key collected. Director Corporate Services to get a definite answer to Resolution 16.5467.

##### 4.2 Minutes of Special Council Meeting 19 December, 2016

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**Item 4.2 Aurukun Access Road (Resolution 16.5478)**

CEO to follow up Rio Tinto in respect to the condition of Amban Road.

##### 4.3 Minutes of Special Council Meeting 24 January, 2017

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**Item 8 New Cemetery (Resolution 17.5486)**

In response to the above resolution – Director Technical Services advised that Danette McLean (Aurecon) will visit the community for follow up on the senior units and whilst here will organise some holes to be bored, also awaiting a soil report.

Community Consultation – Director Community Services is requested to design some flyers and submit them to the Mayor for his approval before distributing them around the Community/FB and email networks in February for discussion on the topic in March.

**5. Procedural Matters**

Nil

**6. Presentation of Petitions**

Nil

**7. Consideration of Notified Motions**

Nil

**8. Reception and Consideration of Committee and/or Delegates Reports**

Nil



## 9. Mayor's Report

### 9.1 Health Action Meeting (5 clan groups)

On 8 February, 2017 there was a discussion to resolve that the first point of contact is Apunipima Cape York Health Council for the Health Action Committee. Apunipima has to be accountable for how it delivers services to the Aurukun Community. It was suggested that there be an introduction of a complaints form and that there be regular meetings. Apunipima's role is to establish protocols and support for the new program.

The Wellbeing Centre will also come under this umbrella from April 2017. The QLD Health Clinic will also be under Apunipima as at 1 July, 2017.

**NOTED**

### 9.2 WCCCA Workshop

The workshops were beneficial. The three items on the ASC wish list were accepted and will be proposed at their financial meeting June for approval.

**NOTED**

### 9.3 Correspondence

All items 9.3.1 through to 9.3.4 noted

#### 9.3.5 Royal Flying Doctors

Advised that their management team is working on various funding bodies to minimise the service gap.

#### **Resolution 17.5496**

That Council

1. thanks RFDS for its Wellbeing Centre, Men's Shed and contributions to the Aurukun Community;
2. advises RFDS that the cessation date of its contract for the Wellbeing Centre is 31 March 2017; and
3. looks forward to its ongoing medical evacuation service to the Aurukun Community.

**MOVED: Edgar Kerindun**  
**CARRIED**

**SECONDED: Doris Poonkamelya**

**9.4 Phone call – Damien Blunden**

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**NOTED**

**9.5 P&C Meeting – Aurukun State School**

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There was discussion around the constitution. The Annual General Meeting is to be held in March. Interim President of P&C is Stuart Marquardt until the AGM.

**NOTED**

**9.6 Myall Creek – Video Camera**

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ASC is in discussions with Cook Shire Council to consider the installation of a video camera at Myall Creek for motorists to keep updated on the flooding issue. Cook Shire Council needs to apply for funding for the installation. DDMG meeting on 14 February 2017 discussed this matter.

**NOTED**

**9.7 Letter Michael Schaumburg ASC Government Champion – Wo'uw Ko'alam Community Centre Refurbishment**

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**NOTED**

**Resolution 17.5497**

That Council receives and adopts the Mayor's Report.

**MOVED: Cr Edgar Kerindun  
CARRIED**

**SECONDED: Cr Doris Poonkamelya**

## Guests – Apunipima & THHSC

Cleveland Fagan – CEO, Apunipima, Michael Lok - CEO

Cleveland Fagan – CEO Apunipima Cape York Health Council presented the following. Positive impact / excited about the new project.

Apunipima wants to identify what are the chronic diseases, ie diabetic high blood pressure that the Aurukun Community is faced with. The program that they will design is based on the needs of the people in the Community. Both Apunipima and THHSC believe that the end result is a better health outcome.

Three key stages to achieve this are:

Transition of the Wellbeing Centre will be 1 April 2017 – (RFDS) – transfer of the Wellbeing Centre is amicable as it was decided eight years ago when the original contract was written that the Centre would transition back to the Community once Community control was established. In the process of assessing what the needs are of the local community and ensuring that they deliver such a service.

They have identified that it is best to have staff living in the Community to ensure that the service is always available. Housing... At this stage they are still establishing what level of workforce is needed. To begin with they will utilise the RFDS housing and then look at other options. Confidentiality is a big concern, they want the Community to feel comfortable coming to the clinics. Brendon McMahon (SGCO) wants to ensure that no one falls through the gaps whilst in transition phase with RFDS.

The idea of the Community being in control of the health care facilities was identified eight years ago. The model need to be expanded to meet the needs of Community – for example what is the real burden of disease in Aurukun, for example at Coen its cancer, Lockhart River its Cardio problems and Hopevale is diabetes and dialysis. Realigning the workforce to align with the Community. Demonstrate that there is community mandate for the Community control. Working closely with the other stakeholders.

Providing specialists services for the Community eg paediatrician. Working closely with Qld Health during transition phase. Using baselines to identify areas of improvement.

Working closely with the Aurukun Health Action Team – being held accountable for their service. The Action Team has recommended that 24 hour service be provided.

Michael Lok – TCHHS want to ensure that the clinic is a success. Qld Health is not the right model for the Community. Apunipima's program is suited for Aurukun. The main building is being extended and some accommodation provided but nothing is decided yet.

Healthy lives means a Healthy Community. A lot of work to still do over the next four months. Infrastructure works are to be done to enable both teams to work closely together on a day to day basis. Identify their roles with each other. Qld Health – acute and evacuation stuff, Apunipima does all the rest. During 2018 they want half of their staff to be locally situated.

Mayor – agrees that it would be great to have two doctors in Community to facilitate the 24 hour service.

Bernie McCarthy ASC CEO advised – accommodation is a very important issue. ASC needs to be advised on how Apunipima intends to bring in contractors, what land do you plan to put these new developments on is important. Apunipima CYHC advised that they will sit down with ASC CEO and Council to discuss opportunities. Aurukun Shire Council is not in a position to provide accommodation. Fly in fly out staff is not the preferred option. Cr Woolla spoke about the importance of the confidentiality when attending the Health Clinic/Wellbeing Centre.

Message is not out in the community yet... It was suggested that Apunipima and TCHHS consult with Council on how to get the message out to the community, ASC is happy to assist with this. ASC believes that health is very important to the community. Apunipima will start to ramp up the communication in the near future.

What are the projected figures for on the ground staff? Cleveland Fagan to get the current figures and supply to ASC. Michael Lok will supply the timelines on the proposed developments. Apunipima will submit a report to Bernie McCarthy ASC for him to distribute to necessary staff.

*Council adjourned for morning tea 10.56am*

## 10. Chief Executive Officer's Report

Council meeting resumes at 11:22am

Alan Neilan (BDGO) joined the meeting at 11:25am

### 10.1 Business Development and Grants Officer Report (Business Development)

#### 10.1.1 200 McLeod Street Tenancy 1 Improvements and Leasing (Refer 10.1.4 Ordinary Meeting 27.10.16)

NOTED

#### 10.1.2 Sport and Recreation Master Plan Review (Res 16.5475)

NOTED

#### 10.1.3 ASC Annual Report (Res 16.5475)

NOTED

#### 10.1.4 Public Service Medal Nomination (Res 17.5489)

NOTED

#### 10.1.5 Expression of Interest – Vacant Retail Space at Business Precinct and Themp Street Offices. Tender 001/17

A public notice called for Expressions of Interest in the lease of vacant offices/retail outlet, which closed on 20 January, 2016. The following vacant spaces were advertised:

1. Business Precinct office space 39m<sup>2</sup>.
2. Business Precinct office space 32m<sup>2</sup>.
3. Themp Street Office space 8.23m<sup>2</sup>.

Pursuant to the Local Government Regulation 2012; Council closes the meeting to the public to discuss "In Committee" certain matters for the following reason:

- (e) contracts proposed to be made by it; or
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### Resolution 17.5498

That Council goes into committee.

**MOVED: Cr Doris Poonkamelya  
CARRIED**

**SECONDED: Cr Edgar Kerindun**

Discussion was held on the submitted tenders – Tender 001/17.

**Resolution 17.5499**

That Council comes out of Committee.

**MOVED: Cr Edgar Kerindun  
CARRIED**

**SECONDED: Cr Doris Poonkamelya**

**Resolution 17.5500**

That following consideration of all compliant Expressions of Interest – Tender 001/17 Council:

1. executes a lease agreement with the State Government for the vacant office space in the Sam Kerindun Business Centre, being 39m<sup>2</sup> in accordance with the Aurukun Shire Council schedule of fees and charges;
2. advises Mr Tim Jones that the current space of 32m<sup>2</sup> is available from the date of offer until 30 June, 2017 in accordance with the Aurukun Shire Council schedule of fees and charges; and
3. investigates the reconfiguration of the Themp Street Offices with a view to making the larger space more useable and commercial.

**MOVED: Cr Ada Woolla  
CARRIED**

**SECONDED: Cr Doris Poonkamelya**

**10.1.6 MacKenzie Drive Contractors Accommodation**

**Resolution 17.5501**

That Council advises Strategic Builders that the existing arrangement for use of accommodation at Lot 322 will expire on 30 June, 2017.

**MOVED: Cr Ada Woolla  
CARRIED**

**SECONDED: Cr Doris Poonkamelya**

**Resolution 17.5502**

That Council advises the Department Housing and Public Works (Building and Asset Services) that

1. the contractor accommodation at Lot 322 on MacKenzie Drive will be made available from 1 July, 2017 under a Licence Agreement for an annual charge of \$430,080;
2. the Licensee will be responsible for cleaning; and
3. the Licensee will responsible for electricity, gas, water and sewerage and domestic refuse charges as per the ASC Fees and Charges.

**MOVED: Cr Ada Woolla  
CARRIED**

**SECONDED: Cr Doris Poonkamelya**

**Resolution 17.5503**

That Council supports Stage 2 of the MacKenzie Contractors Accommodation being progressed on Lot 320 utilising the Working for Queensland project allocation with the following conditions applying:

1. future licence agreement fees for Lot 320 be in accordance with the NPHARI recommended charge, as per Stage 1 on Lot 322; and
2. ASC give consideration in the 2017/18 Budget, to quarantine the net revenue from Lot 322 Licence fees for the completion of Stage 2 and other associated infrastructure costs in future developments.

**MOVED: Cr Edgar Kerindun  
CARRIED**

**SECONDED: Cr Doris Poonkamelya**

**Resolution 17.5504**

That Council appoints an Electricity Consultant to undertake the following scope of works in relation to Lot 322 and 320 as follows:

1. audit electrical supply required for proposed MacKenzie Camp Stage 2;
2. source a Quotation from Ergon for electricity supply to MacKenzie Camp Stage 2; and
3. confirm a commitment from Ergon for electricity supply to Lot 322 to be completed by 30 November, 2017.

**MOVED: Cr Doris Poonkamelya  
CARRIED**

**SECONDED: Cr Ada Woolla**

*Alan Neilan (BDGO) departed the meeting 12:31pm*

**10.2 Meetings/other in Cairns**

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- Andrew Hewitt, Regional Manager - DPMC and Don Elphick - DPMC
- HR Consultant, Peter Chapman
- Mark Webb, Rick Parmenter - BAS
- M. England - My Pathways
- Rob Bass, Surveyor
- Martine Care, Mal Skipworth – Preston Law
- Robert Zigterman – RILIPO
- David Snowman – Telstra
- Noelene Selke, Renae Todd (DHPW)
- John O'Halloran, Rachel O'Sullivan (DILGP)

**NOTED**

### 10.3 Future Meeting/Events

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- 28 February (Tuesday) Joint Staff Meeting
- 2 March (Thursday) Welcome to Newcomers Function
- 7 March (Tuesday) Technical Working Group
- 23 March (Monday) Proposed Aurukun Round Table
- 21 March (Tuesday) Ordinary Council Meeting
- 20 April (Thursday) Ordinary Council Meeting
- 19 April (Wednesday) Elected Members Update, Cairns
- TBA Visit by Weipa Town Authority
- May Amrun Tour
- May ASC Organisation Structure Review

**NOTED**

### 10.4 Rainfall Observations

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Rainfall for the month of December was 406.7 millimetres over 16 days.

Rainfall for the month of January was 500.6 millimetres over 22 days.

**NOTED**

### 10.5 Why I Love Aurukun - Photo Competition

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- A photo competition has been organised. Sponsorship was secured from Black Star Radio to the value of \$500.00
- Skytrans has offered sponsorship with a return flight from Aurukun to Cairns. Closing date extended to 14 March, 2017

**NOTED**

### 10.6 Correspondence

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All items for Correspondence 10.6.1 through to 10.6.7

**NOTED**

## 10.7 Department of Aboriginal and Torres Strait Islander Partnerships

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Refurbishment Wo'uw Ko'alam Community Centre

**Resolution 17.5505**

That Council agrees to the occupation by DATSIP and its contractors of the Wo'uw Ko'alam (Three Rivers) Community Centre for refurbishment from the 1 March 2017 to 30 September 2017

**MOVED: Cr Doris Poonkamelya  
CARRIED**

**SECONDED: Cr Edgar Kerindun**

## 10.9 Aurukun Master Plan

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Robert Zigterman (RILIPO) discussed future planning needs for Aurukun Township with Ron Fenner (DIRCOR), Perry Gould (DTS), Alan Neilan (BDGO), and Bernie McCarthy (CEO).

**Resolution 17.5506**

That Council requests RILIPO to undertake a master plan development process for Aurukun township on the basis of:

1. some concepts that have been identified by ASC;
2. future needs as determined by ASC and Community consultation; and
3. ASC submitting a plan of proposed development areas with description of preferred usage.

**MOVED: Cr Ada Woolla  
CARRIED**

**SECONDED: Cr Doris Poonkamelya**

## 10.10 Department of Housing and Public Works

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Proposed allocations for housing in Aurukun.

**Resolution 17.5507**

That Council confirms that the proposed housing allocations as submitted by DHPW are all culturally appropriate for all except Marie Yunkaporta, for whom further information is needed.

Address	Bedrooms	Proposed applicant
CLI 120 Muttich Street	4	Helen Walmbeng
CLI 191 Wel Street	4	Marie Yunkaporta
CLI 86 McKenzie Drive	4	Leonie Pootchemunka
CLI 137 Muttich Street	4	Judy Wolmby
CLI 156 Wel Street	4	Mary Bell
CLI 168 Gladys Close	3	Gloria Koonutta and Gabriel Bowenda
CLI 65 Wel Street	4	Christina Koowarta

**MOVED: Cr Ada Woolla  
CARRIED**

**SECONDED: Cr Edgar Kerindun**

**Resolution 17.5508**

That Council receives and adopts the Chief Executive Officer's Report.

**MOVED: Cr Doris Poonkamelya  
CARRIED**

**SECONDED: Cr Edgar Kerindun**

## Aurukun Police and DATSIP Guests

*Sgt Brett Jenkins (OIC, Aurukun Police) and Brendon McMahon (SGCO, DATSIP) joined the meeting at 12:25pm*

### Points raised were:

- Indigenous Licencing available on Monday 27 February, 2017 at the IKC – There will be a representative there from the Federal Court, a Police officer and Trevor Adcock from Aurukun Mediation Project to sign documents.
- Overview CCTV – Tyson Swarbrick (Sape Industries) is currently in the community if ASC wants a brief on what cameras are working and which ones are not. Do we want to look at a new x-ray camera at the airport – to monitor who/what is coming in and going out of Aurukun. Combined effort on submission. Brendon recommends tighter security at the airport.
- Interagency (once a month) – Full day on Thursday 2 March 2017 – Director General has a performance measurement base for the agencies, he wants to brief the other agencies how they have to support the Council. Lunch will be provided.
- Holiday Program – a brief on the DATSIP wet activities event. They would like to identify what they can do better next year. Time is required for Council and Officers to do a debrief of the event.
- Media Release CYE – quotes from Brendon McMahon and Dereck Walpo. The Mayor feels that the content must be a true statement. SGCO to suggest CYE to speak to ASC before the statement is released. The Mayor questioned if the ASC has eight job seekers. SGCO suggested that they approach CYE Coordinator to clean up the road intersection (100km out of Aurukun) by way of landscaping, signs inviting them into the community to visit the arts centre etc. John Huntly (CYE Coordinator) to increase his communication with ASC and attend meetings.

### Police

- Community Police Officers need new vehicles – Financing for the two vehicles was raised – Brendon will take it to Brisbane for discussion.
- Community Values Statement – a year long project, signs are the first stage of the project. Part of the Wet Season Funding has been allocated to this project. Eg a child is out walking the streets at the age of 10 years old. The Police want the community to give their ideas on what should be done in this instance. CEO proposed Black Star Radio to promote the program through commercials.
- Who is on the Aurukun Director General Group – all DG have to have a plan for Aurukun. Up to 20 people sit around the table every month. Brendon McMahon attends and happy to table any ASC concerns.
- Quad Bikes – seized one that was causing trouble. Education and management is the key. There are no current permits for quad bikes. Police are being gentle with their approach to ensure not to cause harm to the riders. Brett will address this with the contractors regarding quad bike issues.
- Minor incident at the Principal's house last night – bad communication issue – a couple of kids had caused a little trouble and run off. Security will now contact police directly and then the issue will be dealt with locally first.

- The police station compound has changed dramatically. Forfeited cars have been offered to ASC to be stripped for parts. ASC may work with the QPS to remove these vehicles.
- No tolerance policy - no knives on anyone, three persons were flown out this morning.
- Magistrate has requested to meet with the Mayor as they want to build a whole new court justice precinct in Aurukun. Consisting of a new court house, justice group and facility. She will be revisiting the community on 16/17 March 2017. CEO to follow up with Brendon in regards to a meeting the Mayor.

*Council meeting adjourned for Lunch at 1.23pm  
Brett Jenkins and Brendon McMahon left the meeting at 1:55pm*

### **Aurukun State School – Michael Ennis**

*Michael Ennis, Principal, joined the meeting at 1:45pm*

He is making a big effort to be a part of the community. Michael and his wife walk home from community events without concern.

Secret ballot of staff – to support or not to support direct instruction. The way is with the Australian Curriculum being adjusted to suit Aurukun. Cr Woolla advised that she did not like direct instruction at Broadbeach, but stated they are taught better there.

Year 6 child getting put back to year 1. Humiliating for the younger and the older student together. Aurukun kids perform best when the child has a good relationship with the teacher. Michael would like Council support with the decisions that he makes. He wants the Aurukun children to be boarding school ready at the end of grade 7.

Improving student attendance. 165 students attended last Tuesday opposed to last year they were getting down to between 40-50 students etc. Bus goes out to collect all kids for multiple runs. Aurukun State School is encouraging attendance

Social and Emotional Wellbeing – kids acting out. It helps to understand the circumstances/history that the child has endured.

Building staff capacity through ongoing quality professional development.

#### Parents & Citizens

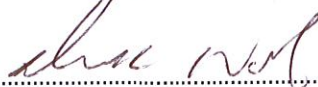
- School logo – Koolkan Aurukun State School – Water Lily – young bud and grown into the flower.
- AGM – possibly the third week in March.
- Permission to access the ASC Facebook page was granted.

School vision – respectful of the traditional language and culture and respectful of Aurukun  
Getting kids boarding school ready

Every child to transition ready for boarding school

Secondary students 16-20 (academic performance low) – program is based on life activities and then focus on numeracy and literacy

Every child will have a career plan and work towards that.



## Requests

- Shipping containers spare for the secondary kids to learn about enterprise management etc. Located in the back yard of the school grounds. Investigate using the church as an alternative option. Clothes to be stored at the school. ASC supports the idea.
- Recruitment of older staff opposed to younger teachers.
- Bus stops and pick up points within the community – ten bus stops were proposed. After Council discussion 4-6 bus stops to be proposed by Michael with discussion with the community.
- Thank you for the road fill for the entrance of the school. A little more near the tuckshop would be welcome.
- Wik Kath Newsletter – back page of the newsletter – CEO advised this is not possible.
- School oval – there is a bore on the school property – proposal is to have the oval open for the Community and keep it watered and mowed by the school groundsman. ASC agrees with this proposal. DTS to supply a map with clear boundaries to Michael.

Jayne Gilbert to circulate asap the invitation flyer for New Comers event 2017 on 2 March 2017.

*Michael Ennis departed the meeting 2:39pm.*

## Cape York Employment

*Cape York Employment – Sonia Minniecon, Lynda Verevis and John Huntly join the meeting at 2:41pm*

### Issues raised

- January – 75% participation since August, 2016
- July 1 – Nov 30
- ASC Employees are three child care/ three grounds/ two roadworks – Lynda to supply names of the employees to Council.
- Ramp up the skills for locals for Amrun – no one currently engaged
- Ensuring that once staff are placed that they remain in the position
- Sudexo looking at trainees
- Work for the dole – includes the maintenance of community areas

Rules within the group that there is no differentiation between clans. Focus on areas like the cemetery etc.

Wik Kugu Art Centre is a concern. Arrangement needs to be implemented in regards to the hosting agreement. Work together to make it a safe place.

*Sonia Minniecon, Lynda Verevis and John Huntly departed the meeting at 3:15pm.*



## 11. Financial Performance Report and Budget Review

Marina Schaefer (FM) joined the meeting at 3:26pm

### 11. EXECUTIVE SUMMARY

#### 11.1 Cash and Investments

##### 11.1.1 Cash on hand as at 31 January 2017

**NOTED**

##### 11.1.2 Funds constraint by Grants, QTC Loan and other Council obligations

**NOTED**

#### 11.2 Adoption of 2016-17 budget amendments as proposed at the 24 January, 2017 Special Council Meeting

Bound copies of budget documents were circulated.

#### **Resolution 17.5509**

That Council adopts the amended budget as proposed at the Special Council Meeting held on 24 January, 2017.

**MOVED: Cr Doris Poonkamelya  
CARRIED**

**SECONDED: Cr Edgar Kerindun**

#### 11.3 Assets write off

Asset	WDV	Reason for write off
IEQIN -0001 Practical Computer System	Nil	Old server housing the Practical System software that were disposed of prior to 2013
IEQIN – 0004 Computer Upgrade	Nil	Old server that were disposed of prior to 2013

#### **Resolution 17.5510**

That Council approves the write off of old servers housing the Practical System software that were disposed of prior to 2013 and the old server that were disposed of prior to 2013.

**MOVED: Cr Doris Poonkamelya  
CARRIED**

**SECONDED: Cr Edgar Kerindun**



11.4 Report on Actions from January Special Council Meeting

11.4.1 Related Parties Disclosure training for elected members.

NOTED

11.4.2 Utilities connection and annual charges for planned development of Tal Tal Street, Aurukun

NOTED

**DEBTORS**

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**Resolution 17.5511**

That Council approves the write off of the debt for Tim and Anamarie Jones of \$1,104.64 and Teresa Button \$300.00

**MOVED: Cr Edgar Kerindun  
CARRIED**

**SECONDED: Cr Doris Poonkamelya**

**Resolution 17.5512**

That Council receives and adopts the Finance Manager's Report for the period ended 31 January, 2017.

**MOVED: Cr Edgar Kerindun  
CARRIED**

**SECONDED: Cr Ada Woolla**

*Marina Schaefer departed the meeting at 3:53pm*

## 12. Director Corporate Services Report

*Alan Neilan (BDGO) joined the meeting at 3:54pm*

### 12.1 Business Development and Grants Officer Report

All items for the Business Development and Grants Officers Report 12.1.1, 12.1.3, 12.1.4, 12.1.5, 12.1.7 and 12.1.8

#### **NOTED**

#### 12.1.2 Queensland Women's Week 2017

##### **Resolution 17.5513**

That Council approves

1. the conduct of a Qld Women's Lunch during the 6-12 March, 2017 with funds to be allocated from the ASC Community Events Budget; and
2. Director Community Services and Arts Centre Manager coordinating this event.

**MOVED: Cr Doris Poonkamelya  
CARRIED**

**SECONDED: Cr Edgar Kerindun**

#### 12.1.6 Building Our Regions – Round 3 (Department of State Development)

##### **Resolution 17.5514**

That Council supports the application being submitted for Building Our Regions Round 3 for the following projects:

1. bulk fuel upgrade – Council Depot \$165,000 with a Council contribution of \$25,000; and
2. concrete hard stand and access – Council Depot \$493,000 with a Council contribution of \$25,000

**MOVED: Cr Doris Poonkamelya  
CARRIED**

**SECONDED: Cr Ada Woolla**

#### 12.1.7 Building Better Regions – (Commonwealth Government)

##### **Resolution 17.5515**

That Council supports an Application to Building Better Regions, Aurukun Access Road Pavement and Sealing for \$1,215,000.

**MOVED: Cr Edgar Kerindun  
CARRIED**

**SECONDED: Cr Doris Poonkamelya**

*Alan Neilan (BDGO) departed the meeting at 4:02pm*

## 12.2 Human Resources Managers Report

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All items for the Human Resources Managers Report.

**NOTED**

## 12.3 Aurukun Administration Managers Report

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All items for the Administration Managers Report 12.3.1 through to 12.3.6

**NOTED**

## 12.4 Art Centre Manager's Report

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All items for the Art Centre Managers Report 12.4.1 through to 12.4.5.

**NOTED**

## 12.5 Information Technology Report

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No report tabled.

**NOTED**

## 12.6 Commercial Accommodation Report

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All items for the Accommodation Report 12.6.1 through to 12.6.5

**NOTED**

## 12.7 Council Stores Report

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All items for the Council Stores Report 12.7.1 through to 12.7.4.

Stocktake will be done next month by Mead Perry.

**NOTED**

## 12.8 Leasing Update

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Updated Leasing Table

**NOTED**

## 12.9 Follow up Resolution 16.5394 November Council Meeting

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Initial discussions have been held with Apunipima CYHC regarding new lease agreements from 1 April, 2017. RFDS has committed to paying rental until this date.

**NOTED**

## 12.10 ASC TOIL Policy

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This ASC TOIL Policy has been prepared for adoption by Council. The policy has been vetted by LGAQ to ensure it complements the award provisions.

### **Resolution 17.5516**

That Council adopts the Aurukun Shire Council TOIL Policy as amended and a copy be made available to all employees.

**MOVED: Cr Doris Poonkamelya**  
**CARRIED**

**SECONDED: Cr Ada Woolla**

### **Resolution 17.5517**

That Council receives and adopts the Director Corporate Services Report.

**MOVED: Cr Edgar Kerindun**  
**CARRIED**

**SECONDED: Cr Ada Woolla**

### 13. Director Community Services Report

#### 13.1 Recruiting Update

NOTED

#### 13.2 Funerals

Organised Funerals: Three

- 9 December, 2016 Danny Kepple
- 13 January, 2017 Leo Wikmunea Yunkaporta
- 20 January, 2017 Napalia Wolmby

Upcoming Funerals: Nil

Home Openings: Nil

NOTED

#### 13.3 Community Events

##### Events Held:

Date	Time	Meeting/Event Details	Where
14 December 2016		Opening PCYC	PCYC
15 December 2016		Staff Christmas Party	Pikkuws
12-18 January 2017		Wet Season Activities	Various/IKC
21 January 2017		Wet Season Concert	PCYC
26 January 2017		Australia Day	Town Square
31 January 2017		School Fun Day	School Grounds

##### Upcoming Events:

Date	Time	Meeting/Event Details	Where
2 March 2017	6.00pm	New Comers Event/Welcome	Pikkuws
5 March 2017		Clean Up Australia Day	Town Square

NOTED

#### 13.4 Community Police and Safety

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All items for Community Police and Safety Report 13.4.1 through to 13.4.4.

**NOTED**

#### 13.5 Koolkan Childcare Report

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New Childcare Director is starting 3 April, 2017. Ms Claire Murphy is from Fitzroy Crossing in WA.

All items for the Koolkan Childcare Report 13.5.1 through to 13.5.6.

**NOTED**

#### 13.6 Chivaree Community Aged Care Centre

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**All items for the Chivaree Community Aged Care Centre Report 13.6.1 through to 13.6.7.**

The Councillors raised the issue that scooters are still being driven by children. Director Community Services required to address the situation again and report back to the March Council meeting.

Cr Woolla advised that her brother requires a newer mobile scooter. Director Community Services to investigate and rectify this situation. She is to report back to the Ordinary March Council meeting.

**NOTED**

#### 13.7 Environmental Health and Animal Control

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**Items for the Environmental Health and Animal Control Report 13.7.1, 13.7.4 and 13.7.5.**

**NOTED**

CEO recommended that the family who will not surrender the dog – which has bitten a person - are required to come to the Council to discuss the surrender of the dog for termination. Council agreed with this action.

**Resolution 17.5518**

That Council requests that the Animal Control Officer investigates the incident of the three year old child and if owners are found to be responsible then they be ordered to surrender the dog.

**MOVED: Cr Edgar Kerindun  
CARRIED**

**SECONDED: Cr Ada Woolla**

**13.7.2 Activities****Resolution 17.5519**

That Council considers holding a Community Meeting to discuss the unacceptable behaviour of some dog owners towards the ASC Animal Control Staff.

**MOVED: Cr Edgar Kerindun  
CARRIED**

**SECONDED: Cr Ada Woolla**

**13.7.3 Veterinary Services****Resolution 17.5520**

That Council requires the Director Community Services to fully investigate the charging of veterinary costs at a commercial rate to all non-local animal owners and then provide a full report to the March Council Meeting.

**MOVED: Cr Ada Woolla  
CARRIED**

**SECONDED: Cr Doris Poonkamelya**

**13.8 Indigenous Knowledge Centre**

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All items for the IKC Report 13.8.1 through to 13.8.2.

**NOTED**

**13.9 Interagency Liaison**

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**NOTED**

## 13.10 Events

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### 13.10.1 New Comers Welcoming Function – 2 March 2017

Flyers/FB/Website and email networks will be distributed with updated materials on 15 February 2017. The event will be held at Pikkus Restaurant on 2 March 2017.

### 13.10.2 Clean Up Australia Day – 5 March 2017

Flyers/FB/Website and email networks will be distributed with updated materials on 15 February 2017. The event will be held on 5 March 2017.

**NOTED**

## 13.11 Outstanding Items from Previous Minutes

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### 13.11.1 Community Centre Research – Resolution 16.5460

Director Community Services and IKC Coordinator are preparing a questionnaire to determine the best usage of the refurbished facility. Director Community Services to collate the ideas and present a full report at the February Council meeting.

Due to this action not being completed, CEO advised that Director Community Services must present a full report to the March Council Meeting.

### 13.11.2 Chivaree Centre Funding Opportunities – Resolution 16.5357

Conditions to funding changes are still being filtered through. At this stage we have established that no longer is the centre being funded per client, the client is being funded directly and decides what services they require, which means, at the end of the year, there will be no fund reconciliation between funding body and the Centre.

Due to this action not being completed, CEO advised Director Community Services must present a full report to the March Council Meeting.

**NOTED**

## 13.12 Required Report Items

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### 13.12.1 BBQ Usage Policy

The policy to be provided at the February Council Meeting.

As this policy was not provided, CEO advised Director Community Services must present a full report to the March Council Meeting.

**NOTED**

**13.12.2 Chivaree Centre Funding Research**

A comprehensive report to be provided to the February Management / Council meetings on all funding opportunities for the Centre.

Program Manager and Director Community Services were to provide further funding information for services delivered to Home Care and report to February Management Meeting.

As this report was not provided, CEO advised Director Community Services must present a full report to the March Management/Council Meetings.

**NOTED**

**13.12.3 New Cemetery**

From 1 to 31 March, 2017 - Consultation with the community on the New Cemetery – Director Community Services must provide a report to the March Council Meeting on how this consultation is being done. The results are to be tabled at the April Council meeting. Agreed that Councillors are to also consult with the Community.

**NOTED**

**Resolution 17.5521**

That Council receives and adopts the Director Community Services Report.

**MOVED: Cr Doris Poonkamelya  
CARRIED**

**SECONDED: Cr Ada Woolla**

**14. Director Technical Services Report**

**14.1 Building Construction and Maintenance**

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**14.1.1 Community Housing Maintenance and Upgrades**

**NOTED**

**14.1.2 Council Building and Staff Housing Upgrades and Maintenance**

**NOTED**

**14.2 Civil Construction and Maintenance**

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**NOTED**

**14.3 Water and Sewerage**

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All items for Water and Sewerage 14.3.1 through to 14.3.3.

**NOTED**

**14.4 Workshop**

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**Resolution 17.5522**

That Council adopts circulated policy for ASC Mechanical Private Works as amended.

**MOVED: Cr Edgar Kerindun**

**SECONDED: Cr Ada Woolla**

**CARRIED**

**14.5 Airport Operations**

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**NOTED**

#### 14.6 Electrical

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**Resolution 17.5523**

That Council engages one company to service all ASC owned generators in September 2017.

**MOVED: Cr Doris Poonkamelya  
CARRIED**

**SECONDED: Cr Ada Woolla**

#### 14.7 Human Resource Matters

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**Resolution 17.5524**

That unless any funding assistance can be obtained, Council considers the replacement of both Community Police vehicles with Toyota Hilux automatic vehicles in the 2017/2018 budget.

**MOVED: Cr Ada Woolla  
CARRIED**

**SECONDED: Cr Edgar Kerindun**

#### 14.8 Dump – Waste Separation and Recycling

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**NOTED**

#### 14.9 Training

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**NOTED**

#### 14.10 Proposed Aurukun SES Shed

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**Resolution 17.5525**

That Council adopts the recommendation to locate the SES building within the ASC Council Depot.

**MOVED: Cr Ada Woolla  
CARRIED**

**SECONDED: Cr Doris Poonkamelya**

#### 14.11 Review – Future Arrangements for Roads

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Director Technical Services must provide report to the March Council Meeting.

**NOTED**

#### 14.12 Tenders for Pre-Qualified Suppliers – Tender 005-16

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Pursuant to the Local Government Regulation 2012; Council closes the meeting to the public to discuss “In Committee” certain matters for the following reason:

- (e) contracts proposed to be made by it; or
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Resolution 17.5526**

That Council goes into committee.

**MOVED: Cr Edgar Kerindun  
CARRIED**

**SECONDED: Cr Ada Woolla**

Discussion was held on the tenders for pre-qualified building suppliers.

**Resolution 17.5527**

That Council comes out of committee.

**MOVED: Cr Ada Woolla  
CARRIED**

**SECONDED: Cr Edgar Kerindun**

**Resolution 17.5528**

That Council

1. accepts all five Tender submissions:
  - Laurie Lindner Constructions;
  - Envisage Building Pty Ltd;
  - My Pathways;
  - Cameron Herbert Constructions Pty Ltd;
  - Strategic Builders Pty Ltd;
2. assesses all engaged suppliers, project by project, and asks for pricing only by most suited to specific projects.

**MOVED: Cr Doris Poonkamelya  
CARRIED**

**SECONDED: Cr Ada Woolla**

**Resolution 17.5529**

That Council receives and adopts the Director Technical Services Report.

**MOVED: Cr Doris Poonkamelya  
CARRIED**

**SECONDED: Cr Edgar Kerindun**

## 15. General Business

### 15.1 Queensland Music Festival Concert – July 2017

CEO advised that preliminary meeting on 27 February, 2017 to discuss organisation, venue, on ground assistance, ASC/Community Committee etc. Director Community Services is the local coordinator of this event and committee which is to deal with QMF requirements here in Aurukun. Directors, CEO and Mayor will be on committee as well as other community representatives.

Director Community Services and CEO will report back to the March Council meeting.

**NOTED**

### 15.2 Pest Control

Community Housing – Overgrown properties

#### **Resolution 17.5530**

That Council requests that Cape York Employment discuss an opportunity to service DHPW community houses by implementing a program to regulate all overgrown DHPW properties to ensure that they are maintained on a regular basis to assist ASC with pest control.

**MOVED: Cr Ada Woolla  
CARRIED**

**SECONDED: Cr Doris Poonkamelya**

### 15.3 New Minister for Local Government

#### **Resolution 17.5531**

That Council congratulates new Minister for Local Government and Minister for Aboriginal Torres Strait Islander Partnerships, Mark Furner, MP and invites him to visit Aurukun in the near future.

**MOVED: Cr Ada Woolla  
CARRIED**

**SECONDED: Cr Edgar Kerindun**

### 15.4 Survey/ASC Services

#### **Resolution 17.5532**

That Council requests the Chief Executive Officer and Director Community Services to undertake a brief survey on ASC services via Facebook or other means.

**MOVED: Cr Ada Woolla  
CARRIED**

**SECONDED: Cr Doris Poonkamelya**

## 15. Funding – Work for Queensland

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ASC has secured \$2,500,000 funding for the five projects below:

- MacKenzie Drive Contractors Accommodation;
- Staff Accommodation – new construction;
- Staff Accommodation – Roof Audit and Renovations
- Supermarket Floor Coverings
- Council Administration Centre - Renovation

Works are to be completed by 30 November, 2017.

**NOTED**

### **Closure**

There being no more business, the meeting was closed at 5:29pm.

