



# **Aurukun Shire Council**

**MINUTES**

**ORDINARY MEETING**

**9.00am**

**Thursday 20 April 2017**

**Venue:**

**Council Office, 200 McLeod Street  
Cairns North Qld 4870**



**Aurukun  
Shire Council**

[aurukun.qld.gov.au](http://aurukun.qld.gov.au)

## ORDINARY MEETING

### MINUTES OF ORDINARY MEETING OF THE AURUKUN SHIRE COUNCIL, HELD AT THE COUNCIL OFFICES, 200 MCLEOD ST, CAIRNS NORTH ON THURSDAY 20 APRIL 2017

#### Present:

**Councillors** Cr. Dereck Walpo (Mayor)  
Cr. Ada Woolla  
Cr. Edgar Kerindun  
Cr. Doris Poonkamelya  
Cr. Vera Koomeeta

**Officers** Bernie McCarthy - Chief Executive Officer (CEO)  
Ron Fenner - Director Corporate Services (DCOR) on leave  
Jenny Browne – A/ Finance Manager (A/FM)  
Karen Nangle - Minute Secretary – Executive Assistant (EA)

#### **Via V/Conference**

Alan Neilan – A/Director Community Services (A/DCOM]

#### **Apology**

Jayne Gilbert – Director Community Services (DCOM)  
Perry Gould - Director Technical Services (DTS)  
Marina Schaefer – Finance Manager (FM)

#### Guests:

09:50 am	Damian Blunden – Senior Adviser Department of Prime Minister and Cabinet
10:30 am	Timothy Cronin, CEO Cook Shire Council
12:00 noon	Warren Entsch MP, Federal Member for Leichhardt
12:00 noon	Assistant Commissioner Brett Schafferius, Queensland Police Service
12:00 noon	Michael Thinee, CEO Skytrans
12:00 noon	Rebecca Hyde, Business Development Manager Skytrans
12:00 noon	Liz Inglis, Media Officer, Aurukun Shire Council
13:30 pm	Paula Arnol, A/CEO Apunipima CYHC
	Michel Lok, CEO Torres and Cape Hospital and Health Service
By teleconference:	Mayor Peter Scott, Cook Shire Council Heath Jones, ERSCON Consulting Engineers

#### 1. Opening

Mayor declared meeting open at 9:27 am with a prayer.

Confirmed 16 May 2017



..... Mayor

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## 2. Condolences

Nil

## 3. Leave of Absence

Jayne Gilbert, Director Community Services  
Perry Gould, Director Technical Services  
Marina Schaefer, Finance Manager

## 4. Previous Minutes – Business Arising

### 4.1 Minutes of Ordinary Council Meeting 21 February 2017

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#### Item 8 **New Cemetery (Resolution 17.5486)**

Director Community Services has been directed to provide a report to this Council on 20 April 2017. Historically, Council has spoken to Wik Way Clan and discussed the new cemetery. Reasons for the proposed move are to be communicated before it is put to a community meeting. Director Community Services is now to be requested to provide a report to Council at the first meeting after her return to duty.

#### Item 13.11.2 **Chivaree Centre Funding Opportunities**

Director Community Services to present a full report to the March Council Meeting. As this report was not forthcoming, a report is required to be presented to the April Council Meeting. Director Community Services is now to be requested to provide a report to Council at the first meeting after her return to duty.

#### Item 13.11.1 **Community Centre Research (Resolution 16.5460)**

Director Community Services has twice failed to provide the required report. Noting that the Community Centre which is due to be refurbished soon, research is required from a Community Services perspective about use of community centres in other towns.

These ideas need to be gathered and then expressions of interest sought as to the operation of the Centre. CEO is aware that a local retailer has expressed interest in the site. Community meetings could be held in the Centre as an alternative to the Town Square. Director Community Services is required to provide research on this matter to the April Council Meeting.

Director Community Services is now to be requested to provide a report to the first Council meeting after her return to duty.



- Item 14.7 Community Police Vehicles (Resolution 17.5524)**  
 A request had been submitted to the Department of Prime Minister and Cabinet (DPMC) and DATSIP. Funding enquiries have commenced within DPMC. Director Technical Services is currently looking at prices in the event that Council is required to pay.
- Item 15.4 Survey ASC Services (Resolution 17.5532)**  
 A survey document has been prepared and is discussed in the CEO report for this meeting.

#### 4.2 Minutes of Ordinary Council Meeting 21 March 2017

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- Item 13.10.1 Chivaree Centre Funding Opportunities Report**  
**Item 13.11.1 Community Centre Research**

Director Community Services is to be requested to provide these reports at the first council meeting after her return to duty.

- Item 9.7 Queensland Music Festival Flyers (Resolution 17.5535)**  
 The A/Director Corporate Services will follow up the request as soon as possible.
- Item 10.6 Community Engagement (Resolution 17.5538)**  
 CEO suggested the following venues as best for community engagement:
- Town Square
  - Refurbished Wo'uw Ko'alam Community Centre
  - Winchanam Ngench Thayan Sports Centre
  - Aurukun Training Centre (for smaller groups)
- The Mayor noted that the Church Revival meetings represent a further opportunity to engage with the community
- Item 10.13 Cook Shire – Sealing of Aurukun Access Road**  
 Council is to meet today 20 April 2017 with the Mayor and CEO of Cook Shire Council. Items listed for discussion:
- Sealing of the Aurukun Access Road from Shire Boundary to the Peninsula Development Road
  - Waste depot within Cook Shire
  - Required realignment of boundaries
- Item 11.7 Related Parties Disclosure**  
 Aurukun Shire Council Financial team will hold two meetings with elected council members and Key Management Personnel to complete the required

tasks of Related Parties Disclosure. Meetings to be face to face in Aurukun or by video conference.

### **Ngan Aak Kunch Aboriginal Corporation (NAKAC) Chalco Trust Fund**

There is a significant amount of funds in trust entitled the BPO Trust, subject to specific documentation regulating access and use. Noting the documentation is dated 2009, Council needs to check with its solicitors the current validity of the Trust. Council notes further that Kevin Wone Consultants holds a smaller amount in its Trust funds. Council asserts that before further discussion can be held with NAKAC on accessing these funds, it will seek sound legal advice on the current regulatory provisions of the Trust.

#### **Item 13.8 Indigenous Drivers Licensing (Resolution 17.5559)**

CEO and A/Director Corporate Services will action this resolution through contact with the Indigenous Licensing Unit and suggest that future licensing activities be conducted at the Themp St Offices (TSO) or the Aurukun Training Centre.

#### **Item 13.11.3 BBQ Usage Policy**

Noting the current absence of the Director Community Services, the Mayor requested that she provides the BBQ Usage policy at the first Council meeting after her return to duty.

#### **Item 15.3.3 Aurukun School Bus Pickup Points**

Noting that no issues have been raised by Local Government Association of Queensland (LGAQ) on Resolution 17.5567, the Mayor, Director Technical Services and School Principal will undertake an inspection of the proposed bus pickup points and when agreed upon, Council will provide and erect the signage.

*Damian Blunden left the meeting at 09:54*

*Council goes into committee at 09:55 am for the reason of Local Government Regulations S275 (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.*

#### **Resolution 17.5572**

That Council goes into committee pursuant to Local Government Regulations 2012 Section 275 (h)

**MOVED: Cr Vera Koomeeta  
CARRIED**

**SECONDED: Cr Edgar Kerindun**

Discussions were held on Minute items.



**Resolution 17.5573**

That Council comes out of committee pursuant to Local Government Regulations 2012 Section 275 (h).

**MOVED: Cr Doris Poonkamelya  
CARRIED**

**SECONDED: Cr Vera Koomeeta**

*Damian Blunden re-joined the meeting at 10:17 am*

**Resolution 17.5574**

That Council receives and adopts the Minutes of the Ordinary Council Meeting of 20 March 2017 as amended and confirms them as a true and correct record.

**MOVED: Cr VERA KOOMEETA  
CARRIED**

**SECONDED: Cr DORIS POONKAMELYA**

**5. Procedural Matters**

Nil

**6. Presentation of Petitions**

Nil

**7. Consideration of Notified Motions**

Nil

**8. Reception and Consideration of Committee and/or Delegates Reports**

Nil



## 9. Mayor's Report

### 9.1 Aurukun Round Table

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The Mayor spoke to the issues discussed at the Aurukun Round Table meeting on 23 March 2017. Points discussed included:

- Apunipima CYHC to put up a Child nurse at the school
- Queensland Police numbers to remain the same

**NOTED**

### 9.2 Aurukun Tourism Action Group (ATAG) Meeting

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The Mayor chaired the meeting in Aurukun on 24 March 2017.

- Noted the success of the Art Exhibition at Pandanus Gallery, Palm Cove which is being well received. Mayor proposed a discussion with the School Principal regarding the undertaking of art classes at the Art Centre

**NOTED**

### 9.3 Aurukun Interagency and Working Group Meeting

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- Next meeting 27 April 2017
- Prime issue of Working Groups was discussed
- Mayor updated the Interagency Meeting on Aurukun Shire Council activities

**NOTED**

### 9.4 Aurukun Shire Council Service Delivery Survey of Residents and Stakeholders

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The Mayor spoke to the survey.

- Councillors are encouraged to participate in the survey and in particular at the stall to be held Saturday mornings outside alternately the Supermarket and Business Precinct. Council requires feedback to ascertain what our community requires of us.
- The survey correlates with Have Your Say Day which enables the community to ask us questions. Councillors are to ensure the community is aware that Council meeting papers are in the public domain and should be encouraged to visit the Council Office and read these.

**NOTED**



## 9.5 Correspondence – Minister for Local Government and Infrastructure

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- 9.5.1 The Mayor received a letter dated 29 March 2017 from the Minister for Local Government and Minister for Aboriginal and Torres Strait Islander Partnerships regarding the Council's request to access funding allocated under the Indigenous Local Government Sustainability Program 2016-2018.

A grant from the Department of Local Government of \$510K has been allocated to Aurukun, this is the first project within that allocation. To be allocated to IT and also CCTV to council buildings.

### NOTED

*Councillor Ada Woolla left the meeting at 10:25 am.*

- 9.5.2 The Mayor received an email from the Department of Aboriginal and Torres Strait Islander Partnerships (DATSIP) requesting attendance at or awareness of the Disaster Management Conference, 9 to 11 May 2017 in Mackay.

### NOTED

- 9.5.3 The Mayor received emails from Tara Wardrop, Production Manager and Helen Morrison, Producer of Bacon Factory Films seeking permission to film documentary for NITV entitled *Wik vs Queensland* in Aurukun from 3 to 11 May 2017. The production crew have spoken with Uncle Jonathan, Auntie Phyllis, traditional owners and Philippe Savidis of Ngan Aak-Kuunch (NAK). Seven crew members will visit Aurukun for the filming which will take place at the IKC, with aerial shots and the town, surrounding areas and possibly a trip to the outstation of Barbara Bandicootcha. They have secured Priscilla Blanco as the local liaison to facilitate communication with the community and have provided supporting documentation about the production.

Mayor expressed concern that the local community cited by the production crew were too young to have first-hand knowledge of these issues and suggested that the producers talk to people who were part of the debate at the time. Council cited Anthony Kerindun, Clarence Peinkinna, Tiger Woolla, Maureen Karyuka, Mavis Ngallametta and Martha Koowarta as older people with knowledge of the issue at the time.

*Councillor Ada Woolla re-joined the meeting at 10:30 am.*



### **Resolution 17.5575**

That Council supports the filming of *Wik vs Qld* documentary by Bacon Factory Films subject to the following conditions:

1. Indigenous Knowledge Centre (IKC) services are not disrupted during the documentary filming
2. IKC Coordinator does not incur any extra work hours in her assistance with the documentary project
3. Aurukun Shire Council being provided with copies of the documentary for ongoing showing at the IKC
4. Council suggesting that there may be other Aurukun residents to be interviewed in respect of this documentary

**MOVED: Cr Edgar Kerindun  
CARRIED**

**SECONDED: Cr Doris Poonkamelya**

### **Resolution 17.5576**

That Council receives and adopts the Mayor's Report.

**MOVED: Cr Vera Koomeeta  
CARRIED**

**SECONDED: Cr Doris Poonkamelya**

*Tim Cronin (CEO Cook Shire Council) joined the meeting at 10:35 am.*

*Peter Scott Mayor Cook Shire Council joined the meeting by teleconference at 10:36 am.*

*Heath Jones, (ERSCON Engineering Consultants) joined the meeting by teleconference at 10:37 am.*

*CEO left the meeting at 10:38 am.*

Mayor noted that on his recent trip to Weipa, a section of the Peninsula Development Road was being graded. The Aurukun Access Road is currently in a poor condition and heavily rutted for the last 30 kms. Significant delays are currently being incurred in travel.

Tim Cronin informed the meeting that historically Cook Shire does not start the roadworks until the wet season is completed, noting recent rains.

Mayor Cook Shire advised:

- road work is funded by National Disaster Road Recovery Arrangements (NDRRA) funding
- application is to be submitted for road recovery funding in greater amount owing to recent adverse weather conditions
- once approved by NDRRA it will then let to contract

*CEO re-joined the meeting 10:41 am*

Confirmed 16 May 2017



..... Mayor

- Cook Shire Council relies on NDRRA funding for management of the Peninsula Development Road, they cannot proceed with road repair
- should clarification be received from NDRRA that funding is not forthcoming, suggest approach Aurukun's Government Champion for special consideration.

Mayor Walpo advised that funds will be allocated in the ASC 2017/18 Budget to seal the last 26 kms of the road. In that case, he suggests extending ASC boundary to incorporate the entire Aurukun Access Road.

The remaining length of unsealed Aurukun Access road in Cook Shire Council is 26 kms,

Cook Shire has an agreement with Rio Tinto for maintenance on the Aurukun Access Road. They also receive funding from Financial Assistance Grant to Local Government (FAG) which supports funding of access roads to indigenous communities in Cook Shire. Hence giving up ownership of the road may pose issues in terms of the FAG funding.

Heath Jones noted:

- the potential for legal ramifications in boundary realignment in view of the funding sources, Rio Tinto and the Torres Cape Indigenous Mayors Alliance (TCIMA) package
- preliminary advice is that some of the Cook Shire funds could be reallocated.
- potentially additional funds could be sought
- the Rio Tinto MOU in Cook Shire, could be extended to maintain and top up the gravel for preparing the road for sealing.

This view contrasts with Cook Shire's belief that the funding is only for maintenance and will not extend to sealing of the road. Cook Shire noted Rio's intention to run more trucks in the near future and the consequent implications on the road. They are not keen to seal while Rio's additional activity might compromise this. Timing of the potential seal is end 2018 when Rio activity will be lesser. The new NDRRA model form of funding will include betterment, Council day labour and Council equipment. This has not been formally notified, expecting confirmation later in the year.

*Councillor Ada Woolla left the meeting at 11:03 am.*

Cook Shire suggests Aurukun Shire source alternate source of funding. CEO (Aurukun Shire Council) proposes a joint approach. Parties agreed that a joint letter to the Aurukun Government Champion is to be sent from Cook Shire and Aurukun Shire Councils, given their advocacy role for the community. Rio Tinto will not be included at this stage.

Cook Shire will endeavour to use the NDRRA funding with other stakeholders to maximise the use of funding.



**Resolution 17.5577**

That Council supports a joint letter from Mayor Scott and Mayor Walpo being forwarded to Michael Schaumberg, Aurukun Government Champion, to request funding of a joint project to seal the 26 kms of the Aurukun Access Road to the Peninsula Development Road which is currently located within Cook Shire Council area.

**MOVED: Cr Edgar Kerindun  
CARRIED**

**SECONDED: Cr Vera Koomeeta**

*Councillor Ada Woolla re-joined the meeting 11:09 am.*

Meeting agreed that further discussion take place on boundary re-alignment and also to approach Rio Tinto for their support, noting that the proposed realignment would not impact on the Amrun mining project.

Cook Shire Council noted they currently cover the whole of Rio Tinto's mining lease and introducing a second local government into the Rio Tinto lease may not be one which Rio would accept. Council recommends that Mark Furner MP (Minister for Local Government) be engaged in this process.

Mayor ASC proposed a future meeting with Mayors and CEOs of both Cook Shire and Aurukun Shire Councils.

**Resolution 17.5578**

That Council agrees to a meeting with Cook Shire in the near future to discuss the possibility of progressing any boundary re-alignments.

**MOVED: Cr Vera Koomeeta  
CARRIED**

**SECONDED: Cr Edgar Kerindun**

*Heath Jones left the teleconference meeting at 11:15 am.  
Peter Scott, Cook Shire Council left the meeting at 11:15 am.*

*Council adjourned for morning tea at 11:16 am.  
Council resumed the meeting 11:35 am.*

**Resolution 17:5579**

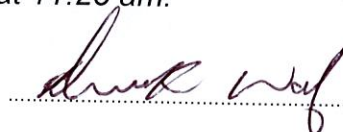
That Standing Orders be adjourned.

**MOVED: Cr Doris Poonkamelya  
CARRIED**

**SECONDED: Cr: VERA KOOMEETA**

Council adjourned Standing Orders to enable consideration of Finance Manager's Report.  
*Jenny Browne (AFM) joined the meeting at 11:25 am.*

Confirmed 16 May 2017



..... Mayor

## 11. Financial Performance Report

### 11. EXECUTIVE SUMMARY

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#### 11.1 Cash and Investments

Revenue variances in Engineering Services arise from BAS Works and Road Works and sewerage services suspended due to the wet season

**NOTED**

#### 11.2 Summary of Council Operations

**NOTED**

##### 11.3.1 Grants Received Update

**NOTED**

##### 11.3.2 Capital Grants

**NOTED**

#### **Resolution 17.5580**

That Council requests Director Technical Services, Director Corporate Services and Arts Centre Manager to finalise the Arts Centre Refurbishment scope of works and the works be completed as soon as practicable.

**MOVED: Cr Doris Poonkamelya  
CARRIED**

**SECONDED: Cr Edgar Kerindun**

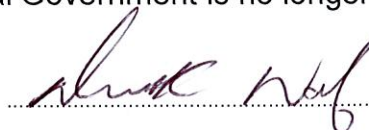
#### 11.4 2017-18 Audit

Milestones identified to meet Audit timeframes

#### 11.5 Related Parties Disclosure

New accounting standard from which Local Government is no longer exempt.

Confirmed 16 May 2017



..... Mayor

Finance staff to speak to Councillors on a 1:1 basis at Finance Manager's next visit to Aurukun.

**NOTED**

**11.6 Changes to Superannuation**

Expected from 1 July 2017 whereby Council employees can elect a choice of destination Superannuation funds. LGIA will remain the default fund. Additional changes to additional contributions regulations also come into effect from 1 July 2017.

**NOTED**

**11.7 Asset Management Plan**

Peter Savage expects to complete plan by 30 April 2017.

**NOTED**

**11.8 2017-18 Insurance**

Tenders need to be numbered as per existing arrangements. Local Buy will conduct it as a public tender but will not use existing standard agreements.

**NOTED**

**Resolution 17.5581**

That Council receives the Finance Manager's Report for the period ended 30 March 2017.

**MOVED: Cr Edgar Kerindun  
CARRIED**

**SECONDED: Cr Ada Woolla**

*Jenny Browne departed the meeting at 12:10 pm.*

**12. Director Corporate Services Report**

**12.1 Business Development and Grants Officer Report (Grants)**

**12.1.1 Queensland Seniors Week: 19-27 August 2017**

To become part of Events Calendar.

**12.1.2 Koolkan Child Care Centre**

A/Director Corporate Services is liaising with Child Care Centre Manager to ensure that surpluses are all spent.

Confirmed 16 May 2017

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..... Mayor

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**12.1.3 Community Police Vehicles (Resolution 17.5524)**

A/Director Corporate Services recently discussed the matter with Damian Blunden (DPMC) who has finalised the submission to support the supply of two replacement vehicles for Community Police.

**12.2. Human Resource Manager Report**

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ATM generally working well and proving of benefit to consumers

**NOTED**

*Guests entered the meeting at 12:10 pm including Michael Thinee (CEO Skytrans), Rebecca Hyde (Skytrans), Liz Inglis (Aurukun Shire Council Media Officer).*

**12.4 Art Centre Manager's Report**

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All items for the Art Centre Managers Report 12.4.1 through to 12.4.5 noted.

Next year budget will require closer attention to the actual incentive payment impact. Arts Centre Manager and Director Corporate Services are to propose a budgeting way forward.

**NOTED**

*Guests entered the meeting 12:15pm including Assistant Commissioner Brett Schafferius, Queensland Police Service, Warren Entsch MP (Federal Member for Leichhardt).*

**12.5 Information Technology Report**

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**NOTED**

**12.6 Commercial Accommodation Report**

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Occupancy Rate rising. With all the contract work coming on board, accommodation is fully booked. This will improve overall occupancy rate.

**NOTED**

**12.7 Council Stores Report**

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Stocktake being undertaken with a trial stocktake in May and full stocktake in June 2017

Confirmed 16 May 2017

..... Mayor

**NOTED**

**12.8 Leasing Update**

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**NOTED**

**12.9 Policies for Review**

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Council considered and reviewed the policies presented to it.

**Resolution 17.5582**

That Council adopts the following reviewed and new policies as presented to the Ordinary Meeting, 20 April 2017:

A001	Asset and Services Management Policy
A002	Customer Service Policy
A003	Enterprise Risk Management Policy
A004	Incoming and Outgoing Mail Policy
A005	Records Management Policy
A006	Staff Housing Policy
A007	Travel Policy
A008	Customer Service Charter
A009	Fraud & Corruption Prevention Management
A010	Records Management - Retention & Destruction
A011	Records Management - Email Policy
A012	Council Correspondence/Communications Policy
A013	Council CCTV Policy
F001	Accounts Receivable Policy
F002	Cash Handling Policy
F003	Credit / Debit Card Policy
F004	Council Non-Current Asset Accounting Policy
HR001	Employee Code of Conduct
HR002	Community Disturbance Policy
HR003	Disciplinary Policy and Procedures
HR004	Drug and Alcohol Policy
HR005	Employee Assistance Programme Policy
HR006	Grievance Policy
HR007	Internet, Email and Computer Use Policy
HR008	Council Isolation Leave Policy
HR009	Leave Policy
HR010	LGW Corporate - Rehabilitation Policy
HR011	Media Policy

Confirmed 16 May 2017

  
..... Mayor

HR012	Recruitment and Retention Policy
HR013	Relocation Policy
HR014	Social Media Policy
HR015	Staff Use of Pool Car Policy
HR016	Training & Development Policy
HR017	Uniform Policy
HR018	Use of Councils Mobile Phone Policy
HR019	Work Health & Safety Policy
HR020	Work Vehicles( Inc. Boats, Barges and Trailers) Policy
HR021	Workplace Behaviour Policy
HR022	Workplace Bullying Policy
HR023	Council Gift Policy
HR024	Council Workplace Violence and Aggression Policy
HR025	Council TOIL Policy
HR026	Council Parental Leave Policy
HR027	Council Induction Policy
HR028	Council Smoke Free Workplace Policy
HR029	Council Childcare CCTV Policy
HR030	Isolation Leave and Remote Airfare Allowance
S001	Acceptable Request Guidelines
S002	Administrative Action Complaints Process Policy
S003	Advertising Policy
S004	Community Engagement Policy
S005	Councillor Remuneration Policy
S006	Debt (Borrowing) Policy
S007	Entertainment & Hospitality Policy
S008	Grants to Community Organisations Policy
S009	Investment Policy
S010	Non Funding of Depreciation Charges Policy
S011	Procurement Policy
S012	Reimbursement of Councillor Expenses Policy
S013	Revenue Policy
S014	Public Interest Disclosure Management Policy
S015	Council Related Party Disclosure Policy

**MOVED: Cr Ada Woolla  
CARRIED**

**SECONDED: Cr Vera Koomeeta**

## 12.10 Contractor Lease Rental December 2016 and January 2017

Confirmed 16 May 2017

..... Mayor

**Resolution 17.5583**

That Council adjusts the invoices issued for the Airport Contractors Camp by 50% for the months of December 2016 and January 2017 subject to the contractors accepting this offer in writing within five working or otherwise this offer expires.

**MOVED: Cr Doris Poonkamelya  
CARRIED**

**SECONDED: Cr Edgar Kerindun**

**Resolution 17.5584**

That Council writes off the debt for the storage centres at the old CDEP depot for Laurie Lindner Construction and Envisage Pty Ltd until 3 April 2017 in view of the fact the areas were not in a fit state for storage until that date.

**MOVED: Cr Vera Koomeeta  
CARRIED**

**SECONDED: Cr Ada Woolla**

**Resolution 17.5585**

That Council receives and adopts the Director Corporate Services Report.

**MOVED: Cr Doris Poonkamelya  
CARRIED**

**SECONDED: Cr Edgar Kerindun**

*The Meeting adjourned for lunch at 12:45 pm.*

*The Meeting resumed 13:55 pm.*

*Guests Warren Entsch, Brett Schafferius, Michael Thinee, Rebecca Hind, Liz English left the meeting at 13:55 pm.*


*Guests Paula Arnol, Apunipima CYHC and Michel Lok, Cape York Health Service joined the meeting at 13:55 pm.*

**GUESTS: Apunipima Cape York Health Council (CYHC)**

Paula Arnol, A/CEO Apunipima CYHC thanked Council for the opportunity to attend the meeting and noted the following points:

- Apunipima is keen to secure doctors permanently in community
- provided handouts on Aurukun health data including service matrix
- focus will be on chronic disease management noting the considerable percentage of persons with multiple chronic conditions
- noting low percentage of Aurukun residents over 65 using service, intend to promote to that group. Services to be directed appropriately.
- large population of children in the community, this also drives health promotion.
- twelve births in Aurukun this year to date.

Confirmed 16 May 2017

..... Mayor

- 59% of the community over the age of 15 smokes
- significant number of pregnant women continue to smoke
- obesity levels are of concern, although Aurukun averages less than other Cape York Communities.
- alcohol consumption remains a health issue
- cultural protocols recognised. Health Action Team to promote the message that the health precinct is for all Aurukun residents and cultural sensitivities are observed with a single point of entry
- Apunipima services aim to cover the full spectrum of health services, working in partnership with allied health providers
- Program of Works will take 9 – 10 months likely to cause some disruption. Apunipima is considering alternatives including use of temporary accommodation to minimise impact on services.
- potential for leasing of Council facilities pending refurbishment, noting Council's
- engaging and enabling traditional healing involving contemporary and traditional practices – making it among the first in the Cape to achieve this
- integration process is progressing well. Paula Arnol plans to visit Aurukun soon.

*Michael Lok and Paula Arnol left the meeting 14:25 pm.*

Council to resume Standing Orders

**Resolution 17:5586**

That Standing Orders be resumed

**Moved: Cr Doris Poonkamelya  
CARRIED**

**Seconded: Cr Vera Koomeeta**

**10. Chief Executive Officer's Report**

**10.1 Business Development and Grants Officer Report (Business Development)**

**10.1.1 Aurukun Waterfront Project (Resolution 17.5548)**

Alan Neilan spoke to the item. The cost of the Waterfront development is approximately \$54K

**NOTED**

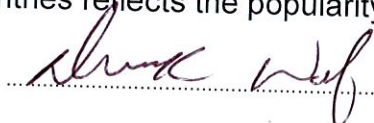
**10.2 Why I Love Aurukun Photographic Competition**

Bernie McCarthy spoke to the Item.

- volume and high calibre of entries reflects the popularity of the competition

Confirmed 16 May 2017

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..... Mayor

- 7697 People's Choice votes were received for Noel Waterman's "Aurukun elder in Headdress" photograph making it a clear and runaway winner in the category
- the entries are to be placed on display around the Community

**Resolution 17.5587**

That Council:

1. acknowledges the success of the "*Why I love Aurukun Photographic Competition*"
2. awards prizes to the winners selected by the judges and the wider community
3. thanks the competition sponsors Skytrans, BlackStar Radio and APN
4. conducts a 2018 Aurukun Photographic Competition
5. displays the award-winning photographs within the community over the next month

**MOVED: Cr Edgar Kerindun  
CARRIED**

**SECONDED: Cr Ada Woolla**

**10.3 Anzac Day**

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- to follow the same format as previous years
- Councillors are requested to wear their Order of Australia medals

**NOTED**

**10.4 Correspondence**

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- 10.4.1 Queensland Reconstruction Authority dated 15 March 2017 regarding Natural Disaster Relief and Recovery Arrangements (NDRRA) for NW Qld Tropical Low event.


**NOTED**

- 10.4.2 Queensland Department of Infrastructure, Local Government and Planning dated 29 March 2017 approval of funding \$160,000 – previously discussed under Mayor's Correspondence.

**NOTED**

- 10.4.3 Queensland Reconstruction Authority dated 3 April 2017 regarding Natural Disaster Relief and Recovery Arrangements, plant and equipment costs.

Confirmed 16 May 2017

..... Mayor

**NOTED**

10.4.4 Senior Sergeant Peter Banaghan, Queensland Police email of 6 April 2017 regarding disorder in Cairns of itinerant persons from Aurukun

Discussion points:

- persons unable to return to Aurukun as insufficient funds for airfares
- Mayor has invited some itinerants to return to Aurukun with him, many are not interested due to absence of alcohol
- CEO notes similar problems in Northern Territory, not just an Aurukun issue
- some come to Cairns as PTS patients or escorts and do not wish to return
- Bendigo Bank staff unskilled in dealing with community

**NOTED**

*Councillor Ada Woolla left the meeting 14:42 pm.*

10.4.5 Community Have Your Say Day Mapoon 13 April 2017. Aurukun Shire Council is keen to undertake a similar event in Aurukun.

**NOTED**

10.4.6 Damian Blunden Department of the Prime Minister and Cabinet email dated 11 April 2017 outlining Rotary Australia Peace and Conflict Vocational Training Team project in Aurukun.

Damian Blunden (DPMC) addressed the meeting and advised:

- outlined the purpose and functions of Rotary as an international NFP Service organisation
- the Qld chapter was concerned about the conflict in Aurukun
- the essence of the proposal is to use peace practitioners in setting up local teams in conflict resolution
- Rotary has spoken with the Justice Group Coordinator in Aurukun

*Councillor Ada Woolla re-joined the meeting 14:47*

- opportunity for people in Aurukun to train as conflict mediators
- funds available to take persons to USA
- keen to present to the Family Responsibilities Commission (FRC) when next in Cairns
- project envisages that local people are trained in peace practices in their own community



Mayor questioned project key performance indicators and the nature of projected outcomes, what the benefits will be for Aurukun, noting that the Justice Group is in place.

Council is happy for Rotary to address the FRC in Cairns in May 2017

**Resolution 17.5588**

That Council supports in principle discussion of the proposal by Rotary and supports the presentation to Family Responsibilities Commission members who are elected ASC members and further invites Rotary to present to the Mayor at a suitable time in the future.

**MOVED:** Cr Ada Woolla      **SECONDED:** Cr Doris Poonkamelya  
**CARRIED**

Damian Blunden also briefed the Council on:

1. Cadet recruitment
  - four Cadets
  - several local members are still to complete level Two
  - Major Bob Varcoe to visit Aurukun 2 May 2017 and is keen to meet with the Mayor
2. New school attendance team
  - Started strongly. Team has been attending training and further attending school every day. Two buses engaged

*Damian Blunden left the meeting 15:05 pm.*

- 10.4.7 LGAQ letter of 21 March 2017 regarding Review of the Land Protection Fund local government contribution calculation methodology

**NOTED**

- 10.4.8 Queensland Department of Transport and Main Roads letter dated 12 April 2017 Notice of Change of Local Fare Scheme

**NOTED**

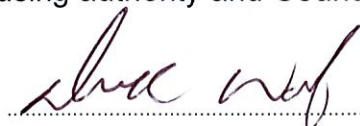
*Councillor Edgar Kerindun left the meeting 15:03 pm.*

- 10.4.9 Letter from Aurukun Community Justice Group dated 31 March 2017 seeking support for the Coordinator position. Points determined were:

*Councillor Edgar Kerindun re-joined the meeting 15:08 pm.*

- Council is not the housing authority and Council does not have surplus housing.

Confirmed 16 May 2017



..... Mayor

- Council can provide assistance under conditions similar to other organisations
- future housing will be identified as surplus to Government requirements and the Community Justice Group may wish to apply for one residence

**Resolution 17.5589**

That Council advises Aurukun Community Justice Group (ACJG) that :

1. Council is unable to provide housing for the ACJG Coordinator
2. Council can provide land for lease for the erection of a house subject to annual rental and service fees and water and sewerage connection fees
3. Council suggests that an approach be made to the State Government of Queensland on the possibility of ACJG acquiring surplus government accommodation when the Government Employees Housing project is completed

**MOVED: Cr Doris Poonkamelya  
CARRIED**

**SECONDED: Cr Ada Woolla**

**Resolution 17.5590**

That Council receives and adopts the Chief Executive Officer's Report.

**MOVED: Cr Ada Woolla  
CARRIED**

**SECONDED: Cr Vera Koomeeta**

**13. Director Community Services Report**

Report presented by the CEO

**13.1 Funerals**

<b>Organised Funerals:</b>	Nil
<b>Upcoming Funerals:</b>	Nil
<b>Home Opening:</b>	Nil

**NOTED**

**13.2 Community Events**

Confirmed 16 May 2017

.......... Mayor

**NOTED**

**13.3 Community Police and Safety**

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All items for Community Police and Safety Report 13.3.1 and 13.3.2

**NOTED**

**13.4 Koolkan Childcare Report**

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Alain Neilan has met regularly with the Director Koolkan Childcare Centre.

CCTV policy as it relates to childcare to be provided to Director

Family support worker position filled

Childcare building is on Education Queensland land and owned by Queensland Education.

**13.5 Chivaree Community Aged Care Centre**

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All items for the Chivaree Community Aged Care Centre Report 13.6.1 through to 13.6.6 noted

Mayor requested verification of:

- meal charges in relation to a client and
- verification that power cards are provided to persons with motorised mobility scooters

Concern noted over inappropriate use of motorised scooters by children.

**NOTED**

**13.6 Animal Control**

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All items for the Animal Control report 13.6.1 and 13.6.2

Council noted that current Environmental Health officers are undertaking Cert IV and with respect to attending the national conference, no obligation rests on the council to send officers to this. The Service Agreement for Aboriginal and Torres Strait Islander Public Health Program provides at point 6.2 for attendance at bi-annual workshops conducted by Queensland Environmental Health and Animal Management Workshops.



**Resolution 17.5591**

That Council requests the CEO to check what training should be attended by Environmental Health and Animal Control Officers in accordance with the Funding Agreement between Aurukun Shire Council and Queensland Health.

**MOVED: Cr Doris Poonkamelya  
CARRIED**

**SECONDED: Cr Ada Woolla**

*Councillor Vera Koomeeta left the meeting at 14:40 pm.*

**Resolution 17.5592**

That Council requests that a new Environmental Health/Animal Control trailer be included in the Community Services 2017/18 budget.

**MOVED: Cr Edgar Kerindun  
CARRIED**

**SECONDED: Cr Doris Poonkamelya**

*Councillor Vera Koomeeta re-joined the meeting 14:45.*

**13.6.3 Waste**

**Resolution 17.5593**

That Council requests the Environmental Health/Animal Control Officer discuss the issue of a crushing/steel compactor unit with Director Technical Services

**MOVED: Cr Ada Woolla  
CARRIED**

**SECONDED: Cr Vera Koomeeta**

**13.6.4 Pest and Weed Control**

**Resolution 17.5594**

That Council requires formal quotes be obtained by the Environmental Health/Animal Control Officer for a weed spraying unit and this be included in the Community Services 2017/18 Budget.

**MOVED: Cr Doris Poonkamelya  
CARRIED**

**SECONDED: Cr Vera Koomeeta**



### 13.7 Indigenous Knowledge Centre

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Alan Neilan spoke to the Aurora Report which tracks by computer the loans and memberships of the IKC. Discussion points:

- membership has grown over the past six months
- Council concerned at reduced borrowing activities
- it is hoped that every school age child is enrolled.

#### **Resolution 17.5595**

That Council requests the Director Community Services to discuss with the IKC Coordinator:

- 1) the reduction in item loans in the March quarter
- 2) positive actions to be taken by the IKC Coordinator to improve program delivery at this important community facility
- 3) need for consistency of operational hours

**MOVED: Cr Edgar Kerindun  
CARRIED**

**SECONDED: Cr Doris Poonkamelya**

### 13.9 Interagency Liaison

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#### **NOTED**

#### **Item 13.11.3 BBQ Usage Policy**

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The recommended BBQ Usage Policy was not available for circulation.

#### **Resolution 17.5596**

That Council receives and adopts the Director Community Services Report as presented by the CEO.

**MOVED: Cr DORIS POONKAMELYA  
CARRIED**

**SECONDED: Cr ADA WOOLLA**



## 14. Director Technical Services Report

Report presented by the CEO

### 14.1 Building Construction and Maintenance

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#### 14.1.1 Community Housing Maintenance and Upgrades (BAS)

#### 14.1.2 Council Building and Staff Housing Upgrades and Maintenance

Aurecon awarded contract for Project management for Building Services. Other projects include new staff units in Amban Lane

**NOTED**

### 14.2 Civil Construction and Maintenance / Parks and Gardens

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**NOTED**

### 14.3 Water, Waste and Sewerage.

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**NOTED**

### 14.4 Workshop

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**NOTED**

### 14.5 Airport Operations.

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**NOTED**

### 14.6 Electrical.

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**NOTED**

### 14.7 Human Resource Matters

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**NOTED**

Confirmed 16 May 2017

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..... Mayor

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## 14.8 Dump – Waste Separation and Recycling

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**NOTED**

## 14.9 Training

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**NOTED**

### **Resolution 17.5597**

That Council receives and adopts the Director Technical Services Report as presented by the CEO

**MOVED: Cr Ada Woolla  
CARRIED**

**SECONDED: Cr Vera Koomeeta**

## 15. Late Items

### 15.1 **Prospective Venues for Community Engagement**

Previously discussed in Business Arising.

### 15.2 **Councillors Contact details**

To enable Council staff to readily contact elected members, Councillors provided the Executive Assistant with their current mobile telephone numbers and residential addresses.

*Mayor Walpo left the meeting 16:04 pm.*

### 15.3 **Aurukun Shire Council residents and Stakeholders Survey**

### **Resolution 17.5598**

That Council seeks the assistance of elected members, CEO, Directors and Senior Staff to conduct the Aurukun Shire Council Service Delivery Survey stands and to better promote the Survey to all residents and stakeholders by word of mouth and personal delivery of forms to community employers, organisations or stakeholders.

**MOVED: Cr Doris Poonkamelya  
CARRIED**

**SECONDED: Cr Ada Woolla**

*Mayor re-joined the meeting 16:07 pm.*



15.4 **Aurukun Shire Council Organisational Structure Review**

Hayden Wright (Consultant) will be undertaking the Aurukun Shire Council Organisational Structure Annual Review on 8, 9, 10 and 11 May 2017. He will be working at Aurukun on 8, 9 and 10 May then at the Cairns office on 11 May 2017.

**NOTED**

15.5 **Dog Control Meeting**

Record of Minutes of Meeting of 27 March 2017 noted.

**NOTED**

15.6 **Queensland Music Festival (QMF) Dan Sultan Aurukun Performance  
7 July 2017**

Mayor and CEO will speak to Rio Tinto on Friday morning 21 April 2017 regarding sponsorship.

Councillors are happy with the proposed QMF Aurukun program.

In-kind requests agreed to:

- portable stage
- local accommodation
- flood lights
- coordination of security

**Resolution 17.5599**

That Council agrees to the Queensland Music Festival proposal for the Concert to be held on 7 July 2017 in Aurukun and agrees to the conditions and requirements as outlined by Queensland Music Festival.

**MOVED: Cr Ada Woolla  
CARRIED**

**SECONDED: Cr Doris Poonkamelya**

*Councillor Vera Koomeeta left the meeting 16:25 pm.*

**16 CONFIDENTIAL**

Nil

*Councillor Vera Koomeeta re-joined the meeting 16:30 pm.*

**17 GENERAL BUSINESS**

17.1 Survey – Mayor encouraged Councillors to participate on its Aurukun Shire Council Survey stall

Confirmed 16 May 2017

  
..... Mayor

- 17.2 Graffiti on Council Chambers. Council to request police bring offenders to Council Offices to remove the graffiti. Additional vandalism on Council's Kang Kang offices occurred over the Easter break.
- 17.3 Dog Signs – CEO proposes signage at the Business Precinct and at the Supermarket to keep dogs under control.
- 17.4 Notice at Council Offices to people who use benches in front of council areas for eating, to remove rubbish and put it in the bin.

*Councillor Edgar Kerindun left the meeting 16:35pm.*

- 17.5 CCTV signs – CEO proposes to erect CCTV signs at Supermarket and in public areas and council facilities where CCTV is operational.
- 17.6 Elected Members Update (EMU)
- Meeting held 19 April 2017 in Cairns
  - Positive response
  - LGAQ is keen to run the program in communities, not just in Cairns
  - Lockhart River Aboriginal Shire Council is keen to host a future EMU
  - At the next EMU a more formal agenda is required

*Councillor Edgar Kerindun returned to the meeting 16:40 pm.*

### **Closure**

There being no more business, the meeting was closed at 16:45 pm.

