



Aurukun Shire Council

MINUTES

ORDINARY MEETING

9:00am

Tuesday 19 June 2018

Venue:

**Council Chambers, 39 Kang Kang Road,
Aurukun Qld 4892**



ORDINARY MEETING

MINUTES OF ORDINARY MEETING OF THE AURUKUN SHIRE COUNCIL, HELD AT AURUKUN SHIRE COUNCIL CHAMBER, 39 KANG KANG RD, AURUKUN ON TUESDAY 19 JUNE 2018

Present:

Councillors

Cr. Dereck Walpo (Mayor)
Cr. Edgar Kerindun (late)
Cr. Ada Woolla
Cr. Doris Poonkamelya (late)
Cr. Vera Koomeeta

Officers

Bernie McCarthy – Chief Executive Officer (CEO)
Ron Fenner – Director Corporate Services (DCOR)
Alan Neilan – Director Community Services (DCOM)
Perry Gould – Director Technical Services (DTS)
Steph Atkinson – Executive Assistant and Minute Secretary (EA)

Via Videoconference from
ASC Cairns Support Office: Marina Schaefer – Finance Manager (FM).

Guests:

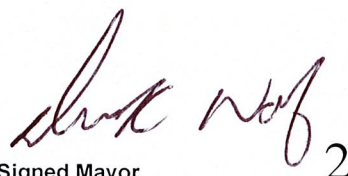
Guests

At Aurukun Council Chambers:

- (1) Chris Davey, Site Manager – Aurukun, Cape York Partnerships

Via videoconference from Cairns Office:

- (2) Ed Yasso, Indigenous Engagement Officer, Australian Bureau of Statistics
(3) Brendan McMahon, SGCO, Department of Aboriginal and Torres Strait Islander Partnerships
(4) Biannka Brannigan, Principal Engagement and Planning Officer, Department of Aboriginal and Torres Strait Islander Partnerships.



1. Opening

Mayor opened the Meeting at 9:16am with prayer.

2. Condolences

Mayor and Councillors expressed condolences for the recent sudden passing in Cairns of Sue Phillips who was an employee of ASC for seven years. Condolences were also expressed for Kristine Japp, former employee and wife of John Japp (former CEO).

It was agreed to hold a memorial gathering for Sue Phillips concurrently by videoconference for the Cairns and Aurukun Offices. Councillors will be invited to attend.

Mayor then held a minute of silence in memory for those who have passed.

3. Leave of Absence for Approval

Nil for today's Meeting.

4. Previous Minutes

4.1 Actions Arising from Previous Minutes

4.1.1 Resolution 17.5836: Relocation of GEH Houses

CEO advised that an updated letter was sent to Marshal Morison who has replaced Craig Carpenter at Employee Housing, Department of Housing and Public Works.

4.1.2 Resolution 18.5940: Insufficient Notice for Planned Ergon Power Outages

No further outcomes at this time.

Deputy Mayor Kerindun and Councillor Poonkamelya entered the Meeting at 9:23am.

4.1.3 Resolution 18.5978: Public Seating for Elderly at Post Office and Bank

CEO has requested Director Corporate Services to erect a sign that says 'Elderly People Only' for the seats which are at the entrance to the Bank/Post Office.

4.1.4 Resolution 18.5986: Topics for Inclusion at Elected Member Update on 18 July 2018

CEO advised additional topics for inclusion have been noted including:

- Better understanding of the Budget and Financial reports
- Councillor Portfolio Responsibilities
- Conflicts of Interest
- Code of Conduct
- Fraud and Forgery.



Resolution 18.5987

That Council receives and adopts the Minutes of the Ordinary Council Meeting of 15 May 2018 and confirms these as a true and correct record.

MOVED: Councillor Doris Poonkamelya
CARRIED

SECONDED: Councillor Edgar Kerindun

5. Procedural Matters

Nil.

6. Presentation of Petitions

Nil.

7. Consideration of Notified Motions

Nil.

8. Reception and Consideration of Committee and/or Delegates Reports

Nil.

9. Mayor's Report

9.1 Reminder for Councillors to provide updated contact details

No updated details notified.

NOTED

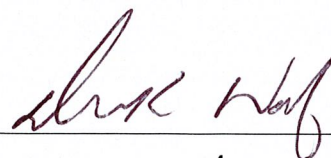
9.2 Condolences

Mayor noted that Council has sent a letter of condolence to former Aurukun CEO John Japp on the recent passing of his wife Kristine Japp.

Mayor also noted that Council observes and expresses deep regret at the sudden passing of Sue Phillips, former ASC Purchasing and Administration Officer at the Cairns Office, and offers its condolences and sympathy to family, friends and colleagues.

NOTED

9.3 Wik v Queensland Documentary Screening 30 May 2018



Mayor advised that the Wik v Queensland documentary was screened at the newly opened Wo'uw Ko'alam Community Centre on the evening of 30 May 2018. The screening was attended by many community members and their families. A report on the screening was broadcast on Black Star Radio, NITV and SBS Television.

NOTED

9.4 TCICA AGM 31 May 2018

Mayor reported on the Torres Cape and Indigenous Mayor's Alliance (TCICA) AGM which was held at Weipa on Thursday 31 May 2018. Vonda Malone, Mayor of Torres Shire Council was elected the new Chairperson and Eddie Newman Mayor of Northern Peninsula Area Regional Council was elected Deputy Chairperson. The interim Secretary is Peter Scott, Mayor of Cook Shire Council.

NOTED

9.5 Roads Development and ADS Meeting 1 June 2018

Mayor reported on the Regional Development Australia meeting on 1 June 2018 at Weipa where it was advised that the Peninsula Development Road will be sealed from the Telecom Tower to Archer River. The section from Fairview Station to Kennedy has already been completed. The Department of Transport and Main Roads (TMR) will also be providing scholarships for high school and tertiary students. There is a ten year plan for Peninsula Development Road sealing.

NOTED

9.6 Indigenous Leaders Forum 5 & 6 June 2018

Mayor reported on the Indigenous Leaders Forum in Cairns on 5 and 6 June 2018. The meeting discussed realignment of Council boundaries and LGAQ has provided support for further lobbying to federal and state governments. At the Mayor's Yarn Session, the Mayor spoke about the Aurukun 40 Years Concert, Photo Competition and seeking support for sealing of the last 26kms of the Aurukun Access Road.

NOTED



9.7 Aurukun Street Repairs

Mayor noted that the Council road crew has now completed some tarring on patched pot holes and street repairs in town and those roads are now in a much better state.

NOTED

9.8 Aurukun Shire Council Have Your Say / Information Day

Mayor reported on plans for a whole of community Have Your Say and Information Day on 2 August 2018 at the Wo'uw Ko'alam Community Centre. This was first raised at the May Ordinary Council Meeting. The community will be invited to provide ideas for improving the community and future town planning. The Aurukun Master Plan will be on display as well as information stalls on working for Council, the services Council provides and the major projects underway.

NOTED

9.9 Letters of Support for Local Festivals

Mayor reported that in the past month, ASC has provided letters of support for both the Mapoon Paanja Festival and the Napranum Ruchook Festival.

NOTED

9.10 Encouraging Responsible Sale of Alcohol

Mayor advised that at the request of Police, ASC has written to the Weipa Liquor Outlets asking them to responsibly manage their alcohol sales to Aurukun residents.

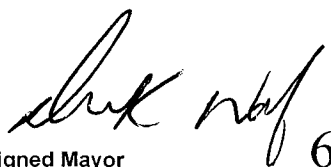
NOTED

9.11 Correspondence

9.11.1 Nature Conservation (Estuarine Crocodile) Conservation Plan 2007

Letter dated 14 May 2018 from Nick Weinert, Acting Deputy Director-General Conservation and Sustainability Services, Department of Environment and Science advising proposed legislative amendments to crocodile egg harvesting and a pilot harvest program at Pormpuraaw Aboriginal Shire.

NOTED



9.11.2 Appointment of Ministerial and Government Champions

Letter dated 29 May 2018 from Premier Palaszczuk advising the appointment of Ministerial and Government Champions.

NOTED

9.11.3 Update on Remote Housing Funding – Queensland

Letter date 29 May 2018 from The Hon. Mick de Brenni MP advising actions taken by the Queensland Government to lobby for continued federal funding for remote Aboriginal Housing in Queensland.

NOTED

9.11.4 Response to Invitation to Attend ILF 2018 – The Hon. Stirling Hinchcliffe

Letter dated 1 June 2018 from The Hon. Stirling Hinchcliffe MP advising he was unable to attend the Indigenous Leaders Forum 4-6 June 2018.

NOTED

9.11.5 Correction to Letter Advising Appointment of Government Champion

Letter dated 1 June 2018 from Jim Murphy, Acting Director-General, Department of the Premier and Cabinet correcting letter of 29 May 2018 and advising that the Government Champion for Aurukun is Ms Rachel Hunter, Director-General of the Department of State Development, Manufacturing, Infrastructure and Planning.

NOTED

9.11.6 Updated Letter Advising Appointment of Ministerial and Government Champions

Letter received 16 June 2018 from Deputy Premier Jackie Trad advising the appointment of Ministerial and Government Champions for Aurukun Shire Council.

Mayor noted that this letter summarised previous letters and advised the appointment of Ms Di Farmer MP as Ministerial Champion, Mrs Brittany Lauga MP Assisting the Ministerial Champion, and Ms Rachel Hunter as Government Champion.

NOTED



Resolution 18.5988

That Council receives and adopts the Mayor's Report.

MOVED: Councillor Doris Poonkamelya
CARRIED

SECONDED: Councillor Edgar Kerindun

10. Chief Executive Officer's Report

10.1 Action from previous Council Meetings

Resolution 17.5836

Letter of Offer Concerning Relocation of the Council ex-GEH Units

Still in negotiation, ASC awaits response from Marshal Morison, GEH

Open

Resolution 18.5940

Insufficient Notice for Planned Ergon Power Outages

CEO still awaiting further advice from Ergon.

Open

NOTED

10.2 Future Meetings / Events

- 21 June – Technical Working Group (Aurukun/Cairns)
- 26 June – Local Disaster Management Group Meeting
- 27 June – Interagency Meeting
- 28 June – Opening Splash Pad: to be opened by Ministerial Champion. CEO advised the Government Champion will also be visiting and both will meet with Council and community members and local service providers. ASC is awaiting further detail.
- 29 June – Ministerial and Government Champions Visit
- 30 June – Close of Aurukun Photo Competition
CEO advised there had a very positive response and a large number of entries. The Competition closes 30 June 2018.
- 8 July – Wik v Queensland Documentary NITV
- 12/14 July – Cairns Indigenous Arts Fair
- 16 July – ASC Councillors Video Recording (Cairns)
- 17 July – ASC Ordinary Council Meeting (Cairns)
- 18 July – Elected Members Update (Cairns)
- 20 July – Aurukun Show Holiday
- 27 July – ASC 2018/19 Budget Meeting
- 2 August – Aurukun Have Your Say / Information Day
- 6 August – Aurukun Day and Community BBQ, Aurukun Photo Competition Display/Winners Announced

- 8 August – TCICA Meeting Cairns
- 18 - 26 August – Seniors Week
- 21 August – ASC Ordinary Council Meeting
- 25 August – ASC 40 Years Concert
- 18 September – ASC Ordinary Council Meeting
- 23 October – ASC Ordinary Council Meeting
- 25 October – Aurukun Waterfront Evening
- 29 October – LGAQ Annual Conference

NOTED

10.3 Meetings / Conferences Attended

Cairns:

10.3.1 Indigenous Leaders Forum – 5-6 June 2018.

CEO noted that this was a useful Forum and had included discussion on common issues such as waste strategy, Indigenous housing, and the need to get Indigenous people enrolled to vote.

Mayor noted that there had been discussion about getting the Australian Electoral Commission to go to communities to get Indigenous people enrolled prior to elections.

CEO advised Kirsten Pietzner spoke on Indigenous tourism and the Director Community Services was to follow up with her on any opportunities that could be found for Aurukun.

CEO noted it was disappointing that no State Ministers had attended, nor the Member for Cook.

10.3.2 Leasing Meeting – Preston Law

Aurukun:

10.3.3 Proposed Aurukun Freight Depot - Seaswift Pty Ltd

CEO advised that it's in discussions with Seaswift regarding a future freight depot, Council had advised that a depot would not be permitted on the Water Front and suggested an allotment within the industrial estate, with Seaswift to pay development and rental costs.

10.3.4 Aurukun Health Promotion & Education – Local Agencies

10.3.5 Indigenous Television & Film - NITV

NOTED



10.4 Facebook Report May 2018

CEO noted a great increase in Facebook traffic for the month of May which had been really pleasing. This had been motivated primarily by the 'Why I Love Aurukun' Photo Competition and also the Wik v Queensland documentary. The announcement of Busby Marou as the headliner act for the Aurukun 40 Years Concert has also been a talking point and of interest outside of Aurukun.

During the month, 16,470 people were reached and 10,322 were engaged. The most talked about item was the 'coffee cart' at the School. CEO postings of Photo Competition entries and people and events around town had greatly increased engagement and he urged staff to continue to contribute in this way.

NOTED

10.5 Tenancy Management Update Report, Department of Housing and Public Works

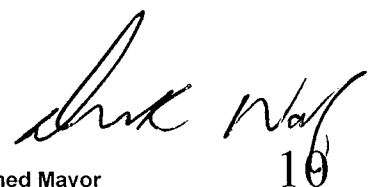
CEO spoke to the Report for April 2018 received from the Department of Housing and Public Works. He noted in particular that there were two Seniors Housing Units still to be allocated and that the Department had provided a table outlining the criteria for allocation to differing types of accommodation. The Department of Housing Officers will be visiting Aurukun:

JUNE

19-22, 25-28

JULY

9- 13, 23- 27.



Resolution 18.5989

That Council endorses as culturally appropriate

(1) the allocation of the residences at Enyan Circuit, Aurukun as follows:

- | | |
|---------------------------------|--------------------------------------|
| (a) CLI 292 Enyan Court: | Shavon Woolla |
| (b) CLI 295 Enyan Court: | Shirley Wolmby and Murray Korkatain |
| (c) CLI 289 Enyan Court: | Ena Koongotema |
| (d) CLI 285 Enyan Court: | Derek Coconut and Melinda Koonqotema |
| (3) CLI 153 Po-AI Street: | Gibson Pootchemunka |
| (4) CLI 262 Archewald Crescent: | Stephanie Taisman |

(2) the allocation of Senior's Unit 4 to Danny Landis

and advises the Department of Housing and Public Works accordingly.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Vera Koomeeta
CARRIED

10.6 Naming of Splash Park

CEO advised that a recommendation was received from Terri Page, Director Government Coordination, Department of Aboriginal and Torres Strait Islander Partnerships (DATSIP) to name the new Splash Park the Aak Ing'an Muunchan (A Place for Swimming) Splash Park. DATSIP had consulted with the Aurukun State School as part of its process to provide this recommendation. After discussion, the Councillors nominated the name Aak Muunchanak Splash Park with the English translation of 'A Place of Refreshment'.

Resolution 18.5990

That Council approves the naming of the new Splash Park to be opened on 28 June 2018, the Aak Muunchanak (A Place of Refreshment) Splash Park.

MOVED: Councillor Vera Koomeeta **SECONDED:** Councillor Ada Woolla
CARRIED



10.7 Aurukun Master Plan

This Item was deferred for discussion during DATSIP attendance at 1:30pm.

10.8 Correspondence

10.8.1 Expansion of Local Government Team – Preston Law

Letter dated 15 May 2018 from Mal Skipworth and Andrew Kerr of Preston Law advising recruitment of Eleanor Scott and Julianna Cuda to Preston Law.

NOTED

10.8.2 Notice to Use Aurukun Transitional Housing for Five Years

Letter received 17 May 2018 from Allan Linnemann, Manager, Remote Asset Management, Department of Housing and Public Works giving notice of its election to use the Transitional Housing Buildings for a further period of five years.

NOTED

10.8.3 Cancellation of Business Name – CAPEBANKS

Letter dated 18 May 2018 from Margaret Boothman, Senior Manager Registry Services, Australian Securities & Investments Commission advising cancellation of the business name CAPEBANKS from 14 days of date of letter.

NOTED

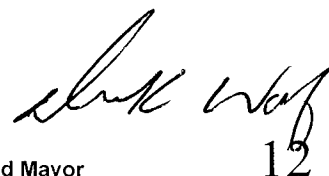
10.8.4 Advocacy for Continuing Federal Housing Funding

Letter dated 21 May 2018 from Cynthia Lui, Member for Cook, advising ongoing Queensland Government advocacy for Indigenous housing in remote areas.

NOTED

10.8.5 New Legislation – Local Government Including Councillor Complaints

Letter dated 18 May 2018 from Greg Chemello, Acting Director-General Department of Local Government, Racing and Multicultural Affairs advising new legislation affecting local government and directions for accessing bulletins containing information about these updates.



CEO noted that Department has advised that online training will be provided for Councillors on the new Code of Conduct legislation.

NOTED

10.8.6 Release of 'Local Government entities: 2016-17 results of financial audits'

Letter dated 24 May 2018 from Greg Chemello, Acting Director-General Department of Local Government, Racing and Multicultural Affairs providing a link to the recently tabled Report *Local Government entities: 2016-17 results of financial audits*.

NOTED

10.8.7 QFCC 'Growing Up in Queensland' Project

Letter received 1 June 2018 from Cheryl Vardon, Principal Commissioner Queensland Family and Child Commission announcing the 'Growing up in Queensland' project which aims to capture the perspectives and opinion of children and young people through online surveys, focus groups and school and library activities.

CEO requested that a copy of this letter be sent to the Aurukun State School and the Indigenous Knowledge Centre.

NOTED

10.8.8 Unauthorised Access of Aurukun Lands

Letter received 1 June 2018 from Barbara Bandicootcha, Chairperson, Ngan Aak-Kunch Aboriginal Corporation RNTBC seeking Council's assistance to address the increasing problem of unauthorised visitors accessing land and waterways under control of the Corporation.
(This letter and supporting documents was tabled)

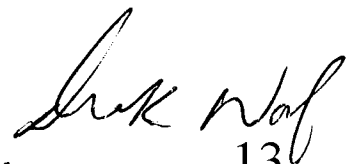
Councillors were provided with a copy of the NAKAC letter and prepared draft ASC response. The CEO spoke to both documents and the following Resolution was agreed.

Resolution 18.5991

That Council provides a response to NAKAC correspondence of 25 May 2018 regarding unauthorised access of Aurukun lands as per the tabled draft letter, with final planning advice from DATSIP to be inserted.

MOVED: Councillor Edgar Kerindun
CARRIED

SECONDED: Councillor Ada Woolla



10.8.9 Regional Export Distribution Centre Pilot - EOI

Letter dated 30 May 2018 from Rachel Hunter, Director-General
Department of State Development, Manufacturing, Infrastructure and
Planning advising that an invitation for an Expression of Interest to develop
the Regional Export Distribution Pilot is scheduled for release in July 2018.

NOTED

10.9 CEO Annual Leave

CEO advised that he will be on Annual Leave from 30 June to 9 July 2018.
Arrangements for acting duties for Executive staff in July are set out below.

Resolution 18.5992

That Council approves

- (1) Bernie McCarthy, CEO taking annual leave from 30 June until 9 July 2018
- (2) Alan Neilan being appointed as Acting CEO from 30 June until 6 July 2018
- (3) Peter Chapman being appointed as Acting Director Community Services for the period 6 July to 23 July 2018
- (4) Marina Schaefer being appointed Acting Director Corporate Services for the period 27 June to 6 July 2018
- (5) Brett Doolan being appointed Acting Director Technical Services 30 June to 16 July 2018.

MOVED: Councillor Ada Woolla
CARRIED

SECONDED: Councillor Edgar Kerindun

Resolution 18.5993

That Council receives and adopts the Chief Executive Officer's Report.

MOVED: Councillor Edgar Kerindun
CARRIED

SECONDED: Councillor Vera Koomeeta



11. Finance Manager's Report

11.1 Cash and Investments

11.1.1 Cash on hand as 12 June 2018

NOTED

11.3 Grants Received Update

11.3.1 Capital Grants

11.3.2 Operating Grants

NOTED

11.4 Amendment to Purchasing Policy

Finance Manager explained that the delegate authorities in the tabled and distributed updated Purchasing Policy required updating to bring them in line with the current ASC organisational structure.

Resolution 18.5994

That Council approves the amendment to the Purchasing Policy as tabled.

MOVED: Councillor Edgar Kerindun
CARRIED

SECONDED: Councillor Doris Poonkamelya

11.5 Interim Audit

Finance Manager advised the Interim Audit by BDO Australia was held on 4 to 8 June 2018 in the Cairns office.

NOTED

The Meeting adjourned for morning tea at 10:59am.

The Meeting resumed at 11:17am with Councillors Woolla and Kerindun absent from the Meeting.



11.6 Auditors visit to Aurukun 25-26 June

Finance Manager advised that BDI Australia (Auditors) will be visiting the Aurukun Council offices on 25 and 26 June to continue their audit at Aurukun sites.

NOTED

11.7 Report on Finance Officers' Networking – 1 June 2018

Finance Manager Marina Schaefer and Financial Accountant Jenny Browne attended the Finance Officers' Networking on Friday, 1 June 2018.

NOTED

*Councillor Woolla returned to the Meeting at 11:19am.
Councillor Kerindun returned to the Meeting at 11:22am.*

11.8 Related Parties Disclosures

Finance Manager asked to meet with Councillors when she is in Aurukun for the week beginning 2 July 2018. The purpose of the meetings is to assist with completion of their Related Parties disclosures.

Mayor noted he will be in Cairns for agency meetings that week and he will work with the Finance Manager to complete at other times to be arranged.

Resolution 18.5995

That Council approves the Finance Manager's request to meet with the Councillors to finalise the Related Parties Disclosures from 2 to 6 July 2018, and the Mayor on other dates with agreed times to be set.

MOVED: Councillor Ada Woolla
CARRIED

SECONDED: Councillor Vera Koomeeta

11.9 SynergySoft Implementation

Finance Manager advised further discussions had taken place regarding implementation of the SynergySoft new software.

NOTED



11.10 2018-19 Budget Preparation Update

NOTED

11.11 Amendment to Fees and Charges (refer following pages)

Finance Manager noted the supply of potable water is currently charged at 25 cents per litre. After consultation with other Councils similar in location and size to Aurukun Shire Council, it was noted that their potable water charges are between 2 to 5 cents a litre.

Resolution 18.5996

That Council approves the following new water charges:

- (1) potable water charge from 25 cents per litre to 4 cents per litre
- (2) non potable water charge from 10 cents per litre to 4 cents per litre.

MOVED: Councillor Edgar Kerindun
CARRIED

SECONDED: Councillor Doris Poonkamelya

11.12 Cameron Herbert Construction Water Charges

Resolution 18.5997

That Council approves:

- (1) the issuing of Credit Note to Cameron Herbert Construction for Invoice Number 3017874 for \$18,246.50 (GST Free), use of 72,986 litres
- (2) the issuing of Credit Note to Cameron Herbert Construction for Invoice Number 3018276 for \$5,620.25 (GST Free), use of 22,481 litres
- (3) the raising of an invoice to Cameron Herbert Construction for the use of 95,467 litres of water at 4 cents per litre to the value of \$3,818.68.

MOVED: Councillor Edgar Kerindun
CARRIED

SECONDED: Councillor Ada Woolla



17

Resolution 18.5998

That Council receives and adopts the Finance Manager's Report.

MOVED: Councillor Vera Koomeeta
CARRIED

SECONDED: Councillor Doris Poonkamelya

12. Director Corporate Services Report

12.1 Actions from Previous Council Meetings

Resolution 18.5857: *MacKenzie Camp Expression of Interest Progress Review Current Model of Operation*
Longer term options still being considered.

12.2. Human Resources Manager's Report

NOTED

12.2.9 Staff Appointments, Recruitment, Vacancies Update

New Staff

Christine Bowenda – Cleaner Lodge/Guesthouse
Anita Thompson – Playgroup
Coralie Wikmunea – Childcare
Russell Miller – Trades Mechanic
Abel Pamtoonda – Garbage Truck
Brian Maka – Road Crew
Jayden Marrott – Road Crew
Natalie Green – Post Office Customer Service

Vacancies Update

Mechanic (interviewing)
Art Centre Manager – re-advertise
Chivaree Centre – Ongoing
Community Police – Ongoing
Cleaning Supervisor
Assistant Cook

12.2.10 Workplace Health and Safety

Work Health and Safety Officer provided updates on various issues.

NOTED

CEO noted that to fully utilise the defibrillators, staff would need training and support.

Resolution 18.5999

That Council requires Director Corporate Services to:

- (1) advise location of four defibrillators
- (2) advise to the All Staff email group, instructions on how to operate defibrillators
- (3) have Work Health and Safety Officer provide demonstration of defibrillators at the next Joint Staff Meeting

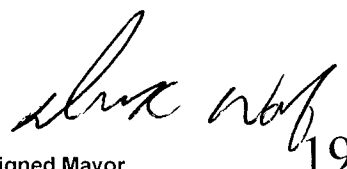
MOVED: Councillor Edgar Kerindun
CARRIED

SECONDED: Councillor Ada Woolla

NOTED

12.3 Administration Manager's Report

12.3.1 Customer Service - Bank



12.3.2 Customer Service – Post Office

Director Corporate Services advised that the Local Fare Scheme has been extended until 2019. There has been ongoing promotion for residents to join the Scheme and there are now 445 residents registered.

12.3.3 Customer Service – Reception

Director Corporate Services noted that Council Front Office opens daily from 8:00am to 12:00pm and 1:00pm to 4:15pm Monday to Friday.

12.3.4 Treasury

12.3.5 Staff Accommodation/Cleaning Crew

12.3.6 Sam Kerindun Business Centre

NOTED

Visitors

Ed Yasso and Darren Pyke, Australian Bureau of Statistics

Ed Yasso provided an overview of Census data for Aurukun. She also provided a short video on the upcoming Aboriginal and Torres Strait Islander Health Survey. The Bureau of Statistics sought permission from Council to conduct the Survey in Aurukun and also advice on promotion and conduct of the Survey.

CEO offered to promote the Survey through running the video on the ASC information screen in the Business Precinct and also through Facebook and email networks. Bureau of Statistics to provide a short story about the Survey for promotional use by ASC.

Mayor suggested Bureau of Statistics contact Kelvin Coleman of Apunipima Cape York Health Council to assist with local interpreting and cultural liaison for interviewers. Executive Assistant to provide contact details.

Council gave permission for the Bureau to conduct the Survey in Aurukun and the Bureau undertook to meet with Council on arrival in the community prior to commencement of operations.

Chris Davey, Cape York Enterprises (CYE)

Chris Davey advised that CYE is now also a Department of Human Services agent and that they have 450 movements per month.

The other main area of their work is case managing people to get them ready for work. They have a large cohort with non-vocational barriers. There are four streams to this work:
Stream 1 – People who are currently working and being supported
Stream 2 – People who are work ready
Stream 3 – People who may lack foundation skills but turn up to activities and try to find work
Stream 4 – People with health and wellbeing barriers.

Mayor left the Meeting at 12:37pm.

The majority of clients fall into Streams 3 and 4, and CYE are aiming to swap the numbers in Streams 2 and 3.

Deputy Mayor adjourned the Meeting for Lunch at 12:43pm.

Mayor reconvened the Meeting at 1:27pm.

NOTED

12.4 Art Centre Manager's Report

12.4.1 Artists Sales and Purchases

Director Corporate Services noted that there will be a painting workshop in Cairns in late June at Kick Arts for our ladies. Three ladies from Aurukun will be attending.

NOTED

12.5 Information Technology Report

12.5.1. Projects

Director Corporate Services noted that there are significant IT Network Upgrades and Financial System changes in coming months.

12.5.2 DILGP Grant Installation Estimate

Director Corporate Services discussed the recent Air Bridge installation on the ASC Aurukun Administration Building and other IT upgrades and changes including the installation of larger viewing screens for Council Chambers.

12.5.3 Business as Usual

12.5.4 Upcoming Site Visit to Aurukun

Director Corporate Services noted ITS Officer is visiting 11 to the 22 June 2018.

NOTED



12.6 Commercial Accommodation

12.6.1 Occupancy Rates

Director Corporate Services noted that accommodation demand is continuing to rise in May and that MacKenzie Two Camp has been included for the first time.

12.6.2 Revenue Figures

12.6.3 Employment of Indigenous staff

Director Corporate Services noted this continues to be an issue.

12.6.4 Training of local Indigenous staff

NOTED

12.7 Council Stores

NOTED

12.8 Leasing Update

NOTED

12.9 Revised Staff Use of Pool Vehicle Policy

Director Corporate Services outlined the proposed changes to the Staff Pool Vehicle Policy including amendment to clarify use of the vehicle for overnight use.

Resolution 18.6000

That Council adopts the amended Staff Use of Pool Vehicle Policy as tabled.

MOVED: Councillor Ada Woolla
CARRIED

SECONDED: Councillor Doris Poonkamelya

Resolution 18.6001

That Council receives and adopts the Director Corporate Services Report.

MOVED: Councillor Edgar Kerindun
CARRIED

SECONDED: Councillor Ada Woolla

Visitors (Continued)

Brendon McMahon, SGCO, Department of Aboriginal and Torres Strait Islander Partnerships

Brendon McMahon advised that he has prepared a final report on his role which includes his assessment of the agencies in Aurukun and their status. He noted that the role was not likely to continue and that it might be covered by the vacant Government Coordination Officer position. He will provide Council a copy of his report for review prior to submission.

Brendon noted he had just left a Ngan Aak-Kunch Aboriginal Corporation (NAKAC) meeting at which he had spoken. He advised that NAKAC will write to managers of agencies to tell them that residents of Aurukun will be able to go out on land to fish and hunt, if it is not a closed area. Non-residents will need to apply for a permit. Friends of permanent residents who are visiting will also need to apply for a permit.

CEO noted that Council had received correspondence from NAKAC and approved by resolution a response to be sent in the near future. He also advised the SGCO that ASC was not an employer or frequent user by contract of the services of Rob Raglus and had no management of this person or other government contractors.

Councillor Ada Woolla left the Meeting at 2:01pm.

CEO advised that NAKAC has a standing invitation to meet with Council.

Councillor Ada Woolla returned to the Meeting at 2:05pm.

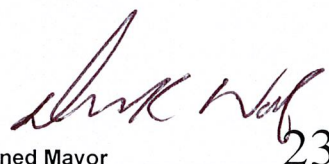
10.7 Aurukun Master Plan (Deferred from CEO Report)

Biannka Brannigan, Principal Engagement and Planning Officer, Department of Aboriginal and Torres Strait Islander Partnerships (DATSIP) then joined the Meeting.

CEO noted ASC had provided DATSIP with feedback on both versions of the Master Plan provided and still requested a number of changes be made and some new items be added. CEO undertook to provide Biannka with requests previously provided to DATSIP.

Biannka advised that Cardno could travel to Aurukun for the Have Your Say/Information Day on 2 August 2018.

There was discussion about the provision of concept drawings and possible components for an Aurukun waterfront development. CEO outlined the need to involve the local community in discussing and choosing options for inclusion and the overall design as the area was one of some significance for the community. It was agreed that DATSIP provide concept drawings of a range of components that might be included in a waterfront development as well as any ideas for an overall design.



13. Director Community Services Report

13.1 Actions from previous Council Meetings

Resolution 18.56957: *Building Our Regions Round 4 Funding*
Industrial Precinct Application has been submitted.

NOTED

13.2 Funerals

Organised Funerals:	Wolwol Desley Marpoondin	31 May 2018
Upcoming Funerals:	Nil	
House Openings:	Hudson Comprabar	
	Donovan Walmbeng	
	Teddy Koonutta	

NOTED

13.3 Events

13.3.1 Events Held:

Date	Time	Event Details	Where
30 May	5.00pm	Wik V Queensland Film Launch	Wo'uw Ko'alam Community Centre
21 May	6.00pm	ASC 40 Years Anniversary Function	Wo'uw Ko'alam Community Centre

NOTED

13.2 Community Police, Safety and CCTV

13.2.2 Patrol Schedule and Locations

13.2.3 Incident Reports

13.2.4 CCTV

13.2.4 Training and Licensing

13.2.5 Street Lights

NOTED

13.3 Koolkan Childcare Report

13.3.1 Department of Education Visit

Director Community Services advised that Facilities Management staff visited the Centre on 11 June 2018. Issues raised included outside soft fall areas, internal and external painting, guttering and air conditioning system maintenance.

13.3.2 Staffing

Director Community Services congratulated Katherine Dallachy on the successful completion of her Diploma in Early Childhood Education.

13.3.3 BBF (Budget Based Funding)

Director Community Services advised assistance is being provided to parents and carers to complete the required My Gov details. This will provide an assessment for parents and carers as approved hours for their child. Any additional hours will attract a payment of fees.

13.3.4 Utilisation Report

Nil to report.

13.3.5 Soft Fall Areas

13.3.6 Incident Reports

13.3.7 Community Engagement

Director Community Services advised Apunipima Cape York Health Council is conducting weekly visits. Flu vaccinations have also been offered to all staff. A vacation care program has been planned for the July school vacation break. The program will run from 9am to 1pm. The PCYC will conduct an afternoon program.

13.3.8 Service Closures

13.3.9 Good News Stories

Director Community Services advised the Aurukun Good Stories Project team visited the Centre and conducted some engagement activities with children, staff and parents.

NOTED

13.4 Chivaree Community Aged Care Centre

13.4.1 National Disability Insurance Scheme

13.4.2 Queensland Community Care Program (State Funded DSQ)

13.4.3 Community Home Support

13.4.4 Home Care Packages

13.4.5 Good News Stories

Director Community Services advised the client monthly BBQ was well attended. Mavis Ngallametta celebrated receiving the Red Ochre Award. The next BBQ lunch will be held on Friday, 22 June 2018.

13.4.6 Aged Care and Disability Program – General

13.4.7 Allied Health Visits

Director Community Services noted that Australian Hearing Services provided hearing checks and hearing aid servicing for clients. The Podiatrist, Dietician and Diabetes Educator are planning to visit in September. The Queensland Health continence nurse also visited. The Queensland Health Occupational Therapist visited from 5 to 7 June, 2018.

NOTED

13.5 Animal Control

13.5.1 Feral and Pest Animal Control

13.5.2 Visiting Vet Program – EOI 003-18 Closing 27 April, 2018

Director Community Services advised that he and the Animal Control Officer reviewed proposals for veterinary services.

Resolution 18.6002

That Council

- (1) accepts the proposal submitted by SeaDog Vets for the provision of Veterinary Services from 1 July 2018 to 30 June 2020 at a daily rate of \$2800 (GST incl.) per day
- (2) provides accommodation to SeaDog Vets during their visits
- (3) accepts charges of \$370/hr for air travel per their submitted proposal.

MOVED: Councillor Doris Poonkamelya
CARRIED

SECONDED: Councillor Edgar Kerindun

13.5.3 Community Awareness

Director Community Services advised that:



- Impoundment Notices are placed on community notice boards and Facebook.
- Community Notices are being announced on BlackStar Radio.
- Awaiting advice from Koolkan State School in relation to the AMRICC School Curriculum program relating to animal health, care and responsibilities.

13.5.4 Dog pound

13.5.5 Excess Dog Applications

Nil received.

13.5.7 Domestic Animals

13.5.8 Workplace Health and Safety

13.5.9 Good News Stories

Director Community Services advised that Happy Tails Shelter in Brisbane accepted two dogs for rehoming. This was with the generous assistance of donors.

NOTED

13.6 Indigenous Knowledge Centre and Community Broadcasting

13.6.1 Flexible Learning Program

Director Community Services noted that attendance has ranged from 9 to 14 with some students now being assisted to transition to Secondary School for the Boarding School Readiness Program. Apunipima and Queensland Health are continuing to offer health talks and checks. The students delivered their May Winchan seeds to the Seed Collection Program and intend purchasing some fishing gear with their proceeds. The timber log for the Dugout Canoe Project has been brought to IKC from the Landing.

13.6.2 IKC Borrowing and Membership Program

13.6.3 STEM (Science, Technology, Engineering and Maths Engagement) Project

13.6.4 Keeping Language Program

13.6.5 Community Engagement

Director Community Services noted that visitor numbers have been between 16 and 32. Many community members are interested in watching any historical videos of Aurukun. Some also read or draw and utilise the internet for Centrelink and online banking.

13.6.6 First Five Forever Program

13.6.8 Good News

Director Community Services spoke about a number of good news stories at IKC including:

- Drama for Change team had a full morning session at the IKC and some Secondary students also attended. The session was based on community values.
- Flexi students had a successful fishing trip to Obon.
- Whilst not an IKC project, the IKC coordinator has been assisting with AFL training for all ages on Monday and Friday. The School Bus has been provided to assist with transport. Some flexi students are attending.

NOTED

13.7 Environmental Health

13.7.1 Notifiable Diseases Report

Nil received.

13.7.2 Food Licenses and Assessments

13.7.3 Illegal Dumping

Councillors Kerindun and Poonkamelya declared a conflict of interest for this Item and left the Meeting.

Resolution 18.6003

That in accordance with Local Government Regulation 2012, Chapter 8 Administration, Part 2 Local government meetings and committees, Council closes the meeting to the public for the following reasons:

Clauses:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

MOVED: Councillor Ada Woolla
CARRIED

SECONDED: Councillor Vera Koomeeta

Discussion ensued on recent illegal dumping incident.

Resolution 18.6004

That Council comes out of closed committee and opens the meeting back up to the public.

MOVED: Councillor Vera Koomeeta
CARRIED

SECONDED: Councillor Ada Woolla

Councillors Kerindun and Poonkamelya returned to the Meeting but abstained from voting on the following Resolution.

Resolution 18.6005

That Council

- (1) provides Ms T. Wolmby and Mr M. Poonkamelya a Notice of Compliance, identifying the problem of illegal dumping
- (2) requests all items be removed and taken to the designated refuse tip within five working days of the notification.

MOVED: Councillor Vera Koomeeta
CARRIED

SECONDED: Councillor Ada Woolla

13.8 Grants Development and Lobbying

13.8.1 Grant Application Status

NOTED

13.9 Wo'uw Ko'alam Community Centre

13.9.1 Operational Status

Resolution 18.6006

That Council

- (1) forwards a letter of thanks to the Western Cape Communities Trust, Southern Sub-Regional Trust for their funding contribution to the Wo'uw Ko'alam Community Centre
- (2) ensures an invitation is forwarded to the Trust members for the official opening.

MOVED: Councillor Vera Koomeeta
CARRIED

SECONDED: Councillor Ada Woolla

13.9.2 Bookings – May

13.9.3 Bookings – Forward



13.9.4 Community Engagement

Director Community Services noted that contact has been made with most community stakeholders with a range of ideas being discussed. Successful events held to date have allowed the community to be in the Centre and view the improvements and grounds.

Resolution 18.6007

That Council receives and adopts the Director Community Services Report.

MOVED: Councillor Doris Poonkamelya
CARRIED

SECONDED: Councillor Vera Koomeeta

14. Director Technical Services Report

14.1 Actions from previous Council Meeting

Nil provided.

14.2 Building Construction and Maintenance

14.2.1 Community Housing Maintenance and Upgrades

NOTED

14.2.2 Council Building and Staff Housing Upgrades and Maintenance

Director Technical Services noted:

- Council Chambers Roofing and guttering now complete along with new Air Bridge wireless connection antenna installed on roof of chambers.
- Maintenance on staff housing continues as required.
- Building Supervisor Brett Doolan has assessed all Council Assets in preparation for required upgrades and maintenance requirements and this has been submitted for review for 2018/2019 budget.

14.3 Civil Construction and Maintenance / Parks and Gardens

Councillor Woolla raised an issue with depth of plot excavation at the new Cemetery.
Director Technical Services to check excavation heights and report back.

NOTED

14.4 Water supply

Director Technical Services noted that Aurukun Shire Council's updated Drinking Water Quality Management Plan was submitted to DNRME 11 June 2018 for assessment and approval.

CEO left the Meeting at 3:04pm.

14.4.2 Council Solid Waste Facility

Director Technical Services noted that the waste contractor Remondis will not collect bins that are not correctly placed outside the property. Public notices continue to be distributed through Post Office, email groups and social media.

14.4.2 Sewerage

NOTED

CEO returned to the Meeting at 3:06pm.

14.5 Workshop

Director Technical Services advised there had been significant damage to windscreens and windows on ASC vehicles plant and machinery in May. Workshop Supervisor has assessed and called for quotation for replacement and fitting of new glass. This has caused significant delays within Technical Services undertaking slashing of fire breaks usually undertaken at this time of year.

NOTED

14.6 Airport Operations

14.6.1 Director Technical Services noted that non-attendance of Airport Assistants continues to be problematic for ASC airport operations resulting in Technical Services tradesmen being called upon to undertake airport duties.

NOTED

14.7 Electrical

NOTED

14.8 Human Resource Matters

NOTED

14.9 Council Assets

14.9.1 Assets

Director Technical Services advised that at the end of February 2018 50% of the fence located at Aak Ngench Thayan Cemetery was demolished to make way for the new fencing:

Asset ID	Asset Description	Date of Purchase	Gross Value	Accumulated Depr	Written Down Value
OSCF6045	Fence - Aak Ngench Thayan Cemetery	2015/2016	14,206.50	(14,206.50)	12,728.81
	Less 50%		(7,103.25)	7,103.25	(6,364.41)
	Total 50%		7,103.25	(7,103.25)	6,364.41

Resolution 18.6008

That Council approves 50% (\$6,364.41) of Aak Ngench Thayan Cemetery fencing being removed from the Asset Register.

MOVED: Councillor Ada Woolla
CARRIED

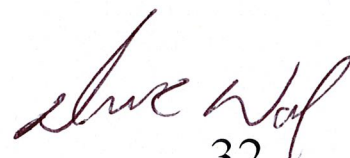
SECONDED: Councillor Vera Koomeeta

Councillor Woolla requested seating and toilet facilities be provided at the new Cemetery. Director Community Services advised that the WCCCA grant had been spent, but he had requested funds from the capital budget for further works at the Cemetery. He also advised that the Chivaree buses were available to transport elderly mourners to the Cemetery for funeral services.

Council is also investigating the use of a shade cover on wheels to be moved over graves during funeral services.

Councillor Poonkamelya advised that children had been burning the grass of the old Cemetery. CEO noted that the old Cemetery would continue to be cared for and well maintained.

Councillor Kerindun advised that his dog had been killed in the street by an ASC vehicle. Director Technical Services noted that the dog had been outside of premises and unrestrained at the time.



Resolution 18.6009

That Council receives and adopts the Director Technical Services Report.

MOVED: Councillor Doris Poonkamelya
CARRIED

SECONDED: Councillor Ada Woolla

15. Confidential Business

Resolution 18.6010

That in accordance with Local Government Regulation 2012, Chapter 8 Administration, Part 2 Local government meetings and committees, Council closes the meeting to the public for the following reasons:

Clauses:

- (b) industrial matters affecting employees; and
- (e) contracts proposed to be made by it; and
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

MOVED: Councillor Doris Poonkamelya
CARRIED

SECONDED: Councillor Ada Woolla

Discussion ensued on various issues.

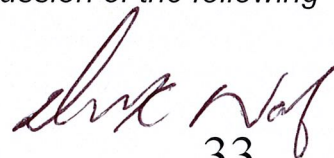
15.1 Confidential Item Tim Jones Proposal May Council Meeting Resolution No 18.5984

15.2 Confidential Item Management Agreement Renewal Commercial Accommodation

15.3 Tender - Building Trades - Register of Pre-Qualified Suppliers for Building Refurbishment Including Labour, Materials and Plant

15.4 Tender 004-18 Aurukun Security Services

CEO, Directors and Executive Assistant left the Meeting prior to discussion of the following two items.



15.5 Chief Executive Officer's Performance Review 2018

15.6 Chief Executive Officer's Contract Amendment

CEO, Directors and Executive Assistant returned to the Meeting.

Resolution 18.6011

That Council comes out of closed committee and opens the meeting back up to the public.

MOVED: Councillor Vera Koomeeta
CARRIED

SECONDED: Councillor Ada Woolla

Resolution 18.6012

That Council

- (1) asks Tim Jones to submit detailed plans for his proposed renovation/extension of 502 Kang Kang Road and adjoining premises including a construction sketch plan
- (2) defers any decision on the lease extension of Business Precinct Premises until three months before the current lease expires in June 2019
- (3) offers 416B Pikkuw Street to Tim Jones at a reduced rate of \$305/week from date of occupation until renovations as per the agreed list for those premises are completed.

MOVED: Councillor Doris Poonkamelya
CARRIED

SECONDED: Councillor Ada Woolla

Resolution 18.6013

That Council

- (1) engages Preston Law to prepare a new management agreement based on the current one and the interim agreement for Mackenzie Two Camp, Wuungkam Lodge and the Kooth Pach Guesthouse and
- (2) offers Management Agreement extension to Kondo Korp Pty Ltd for a further 12 months.

MOVED: Councillor Edgar Kerindun
CARRIED

SECONDED: Councillor Vera Koomeeta



Resolution 18.6014

That Council

- (1) accepts all five Tender submissions:
Bryant's Qld Pty Ltd:
Cameron Herbert constructions:
Envisage Building Pty Ltd:
Dowse & Co:
NQ Detail Cabinetmaking Pty Ltd:
- (2) assesses all engaged suppliers, project by project, and requests pricing only from the most suited to specific projects to the amount of \$200,000.00.

MOVED: Councillor Vera Koomeeta
CARRIED

SECONDED: Councillor Ada Woolla

Resolution 18.6015

That following consideration of Tender 004-18, Council

- (1) approves the engagement of RRM Pty Ltd, to be offered the Contract as per the Invitation to Offer submitted; and
- (2) requests Chief Executive Officer to execute the formal Instrument of Agreement for the period commencing 1 July 2018 and cease on 30 June 2020.

MOVED: Councillor Vera Koomeeta
CARRIED

SECONDED: Councillor Doris Poonkamelya

Resolution 18.6016

That Council

- (1) adopts the Mayor's Report on the Annual Performance Review of B McCarthy as CEO
- (2) approves the Work Plan for year ending 8 May 2019 as signed off by Mayor Walpo and B McCarthy
- (3) continues the employment contract with B McCarthy under terms and conditions as stipulated in the contract which expires on 8 May 2019.

MOVED: Councillor Vera Koomeeta
CARRIED

SECONDED: Councillor Edgar Kerindun



Resolution 18.6017

That Council approves the amendment to the Long Service Leave clause of the CEO's contract of employment dated 19 May 2016.

MOVED: Councillor Vera Koomeeta
CARRIED

SECONDED: Councillor Edgar Kerindun

16. Late Items

16.1 ICCIP Funding

Letter dated 15 June 2018 from The Hon. Stirling Hinchliffe MP, Minister for Local Government, Minister for Racing and Minister for Multicultural Affairs advising a payment of \$642,300 has been made to ASC under the Indigenous Councils Critical Infrastructure Program (ICCIP) for two water and sewerage management projects.

NOTED

17. General Business

17.1 Mayoral Leave – 27 August to 17 September 2018

Resolution 18.6018

That Council grants the Mayor leave from 27 August to 17 September 2018.

MOVED: Councillor Doris Poonkamelya
CARRIED

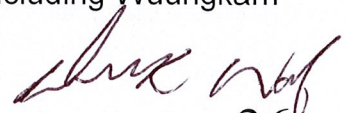
SECONDED: Councillor Vera Koomeeta

17.2 Judges for Aurukun Photo Competition

CEO advised that the Mayor, Michael Ennis (Principal Aurukun School) and he will judge the Aurukun 40 Years Photo Competition.

17.3 Art Sales

CEO noted that purchasing of artwork through the local Arts Centre supports the maintenance of the standing of Aurukun artwork and value. Sales not conducted by the Arts Centre are not permitted on any ASC properties (including Wuungkam Lodge).



17.4 House Leasing – Government Houses on Bowenda Drive

Councillor Woolla enquired about the ownership and leasing arrangements for houses on Bowenda Drive.

CEO advised two houses were leased by Council to Cape York Employment.

Councillor Kerindun left the Meeting at 4:02pm.

There was discussion about leasing arrangements and the need for payment of outstanding rental on these properties.

Councillor Kerindun returned to the Meeting at 4:05pm.

17.5 Damage to Street Lighting and Signs

Councillor Koomeeta noted that street lighting near her house has been damaged by slingshots. She also noted that Give Way signs and other street signage had been damaged.

There was discussion about ways to rectify these issues, including possible installation of a CCTV camera on that corner if coverage does not already exist.

17.6 Safe Driving Within Aurukun Township

Councillor Kerindun noted that there had been problems with unsafe driving within the Aurukun township, including driving at night using high beam and excessive speed within the township. There was discussion about these issues and it was agreed to request Aurukun Police to ensure that all drivers within Aurukun township adhere to Queensland traffic regulations. Council also agreed to trial speed humps in critical areas and remind the public of the need to take care and adhere to speed limits.

18. Closure

The Meeting closed at 4:08pm.

