



MINUTES

ORDINARY MEETING

9:00am

Tuesday 19 March 2019



Venue:
Council Chambers
39 Kang Kang Road, Aurukun 4892

ORDINARY MEETING

MINUTES OF ORDINARY MEETING OF THE AURUKUN SHIRE COUNCIL, HELD AT AURUKUN SHIRE COUNCIL CHAMBERS, 39 KANG KANG ROAD AURUKUN, ON TUESDAY 19 MARCH 2019

Present:

Councillors

Cr. Dereck Walpo (Mayor)
Cr. Edgar Kerindun (Deputy Mayor)
Cr. Vera Koomeeta
Cr. Doris Poonkamelya

Leave of Absence

Cr. Ada Woolla

Officers:

Bernie McCarthy (CEO)
Steph Atkinson, Executive Assistant and Minute
Secretary (EA)

*Via Videoconference
from ASC Board
Room Cairns*

Alan Neilan – Director Community Services (DCOM)
Marina Schaefer – Finance Manager (FM)

Guests:

- 12:00pm:** Michael Thinee, CEO Skytrans, Rebecca Hyde, Business Development Manager Skytrans and Westwing Aviation (via videoconference from Cairns Support Office).
- 12:00pm:** Veera Judin, Accommodation Manager, Simon Cassetari, Relief Project Manager, Esther O'Dea, Integrated Services Manager, Jarlan Capell, Head Chef, of Sodexo Remote Sites Australia Pty Ltd.
- 1:30pm:** Julian Farrugia and Scott Goodson, Glencore Bauxite Resources Pty Ltd (via videoconference from Cairns Support Office)
- 2:00pm:** Martin Wright, Associate, Preston Law.

1. Opening

The Mayor declared the Meeting open at 9:12am and opened the Meeting with prayer.

2. Declaration of Material Personal Interests (MPI)

"A Councillor has a MPI in a matter if any of the following individuals/entities stand to gain a benefit or suffer a loss, depending on the outcome of the Council decision:

- *the Councillor*
- *spouse of the Councillor*
- *parent, child or sibling of the Councillor*
- *person in partnership with the Councillor*
- *employee, other than a government entity, of the Councillor*
- *entity, other than government, that the Councillor is a member, of*
- *another entity prescribed by regulation.*

3. Declaration of Conflict of Interest (COI)

"A Councillor has a COI if there is a conflict between their personal interest in a matter and the public interest that might lead to a decision that is contrary to the public interest."

4. Condolences

The Mayor led the Meeting in a minute's silence for those who have passed including Waal-Waal Marrybelle Ngallametta, Waal-Waal Laurie Ngallametta, and also those who have lost their lives in recent events in Christchurch, New Zealand.

5. Leave of Absence for Approval

The Mayor advised that Councillor Woolla has taken leave for personal reasons.

Director Corporate Services Ron Fenner is absent on sick leave. Finance Manager Marina Schaefer is Acting Director Corporate Services in his absence.

6. Previous Minutes

6.1 Previous Minutes of Ordinary Council Meeting 19 February 2019

6.1.21 Resolution 19.6205 Item 6.4 Ford Hearse for Sale

The hearse remains unsold. Further options are now being considered including advertising direct to Queensland Funeral Directors and through other sales outlets.

Resolution 19.6256

That Council receives and adopts the Minutes of the Ordinary Council Meeting of 19 February 2019 and confirms these as a true and correct record.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Edgar Kerindun
CARRIED

7. Procedural Matters

Nil.

8. Presentation of Petitions

Nil.

9. Consideration of Notified Motions

Nil.

10. Reception and Consideration of Committee and/or Delegates Reports

Nil.

11. Mayor's Report

11.1 Meetings and Community Events

Meeting with Ms. Cynthia Lui MP Member for Cook – 20 February 2019
Interagency Meeting – 27 February 2019
Western Cape Communities Trust (Weipa) – 5-7 March 2019
Meeting with the Hon. Warren Entsch MP Member for Leichardt
– 12 March 2019
Opening of Ngoyngk Min Senior Units – 13 March 2019.

NOTED

11.2 Funeral of Waal-Waal Ngallametta

The funeral of respected elder and artist Waal-Waal Ngallametta was held on 20 February 2019. A number of visitors also attended to pay their respects to Waal-Waal Ngallametta and the community, including local representative Ms. Cynthia Lui MP. ASC provided assistance with arrangements and support for this important funeral.

NOTED

11.3 Correspondence

11.3.1 Apunipima Breakthrough Our Way Project

Email received 1 March 2019 from Julie Williams and Dwayne Savo, Addiction and Recovery Educators, Apunipima Cape York Health Council seeking Council's consent and acknowledgement of their attendance at Aurukun to engage with community Elders and service providers on how their program can support families and community.

Resolution 19.6257

That Council consents and acknowledges Apunipima Cape York Health Council's attendance in Aurukun community to deliver the Apunipima Breakthrough Our Way Program.

MOVED: Councillor Vera Koomeeta **SECONDED:** Councillor Doris Poonkamelya
CARRIED

11.3.2 LGAQ Request for Letter of Support to Premier of Queensland Regarding Proposed Changes to Local Government Electoral Laws

Letter dated 1 March 2019 from Mayor Mark Jamieson, President of the Local Government Association of Queensland asking for ASC support in requesting that the state government provide opportunity for more extensive community and council consultations prior to the introduction of the proposed changes to local government electoral laws. The changes are planned to be in place prior to the 2020 local government elections.

Resolution 19.6258

That Council responds to the Department of Local Government, Racing and Multicultural Affairs regarding the proposed Local Government Reforms circulated in March 2019 as follows:

- (1) ASC does not support the following proposed changes:
 - (a) Voters' experience (all parts)
 - (b) Councillor vacancies (all parts)
 - (c) Counting votes (all parts).
- (2) ASC has no current position on the following proposed changes and seeks more information from the Local Government Association Queensland on its stance on these two issues:
 - (a) Conflicts of interest (all parts)
 - (b) Discretionary funds (all parts).
- (3) ASC does support all parts of the following proposed changes:
 - (a) Multi-member divisions
 - (b) Postal ballot elections
 - (c) Candidate training
 - (d) Groups of candidates
 - (e) Electoral finance records
 - (f) Caretaker
 - (g) Dual candidacy
 - (h) Registers of interest for candidates
 - (i) Prohibited campaigning techniques
 - (j) Postal voting applications
 - (k) Real time financial disclosures
 - (l) Disclosure requirements in relation to gifts
 - (m) Election expenditure caps

- (n) Public campaign funding
- (o) Electoral finance returns
- (p) Register of interests
- (q) Intervention powers
- (r) Committee minutes
- (s) Councillor access to information
- (t) Mayoral powers

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Vera Koomeeta
CARRIED

11.3.3 Advice from Minister for Local Government About Planned Changes to Local Government Electoral Laws

Email received 2 March 2019 from the Hon. Stirling Hinchcliffe MP, Minister for Local Government, Racing and Multicultural Affairs, advising of proposed changes to local government regulations and the planned release on 6 March 2019 of a document outlining all key amendments. Council was also advised that structured webinars will be scheduled over coming weeks to support direct communication with Mayors and Councillors.

NOTED

11.3.4 Provision of Information Paper Outlining Proposed Legislation Amendments for Local Government

Letter dated 5 March 2019 from Warwick Agnew, Director-General of the Department of Local Government, Racing and Multicultural Affairs, enclosing an information paper on proposed changes to local government regulations. The full paper was provided to Councillors in their Agenda Attachments.

NOTED

11.3.5 Torres Cape Indigenous Council Alliance: National Partnership on Remote Housing

Email dated 5 March 2019 from Melinda Eades, Executive Officer Torres Cape Indigenous Council Alliance (TCICA) Inc. providing Minutes of the 5 March Special Meeting regarding Indigenous Housing and also copies of letters sent to the Prime

Minister, Opposition Leader and Katter's Australia Party Leader Bob Katter on this issue.

NOTED

11.3.6 Local Government Association of Queensland Notice of General Meeting Regarding Local Government Regulation Changes

Email received 7 March 2019 from Greg Hallam AM, Chief Executive Officer of Local Government Association of Queensland (LGAQ) advising that a General Meeting of the Association is called for 2 April 2019.

Council has been allocated two votes for the Meeting which will be held in Brisbane.

The Meeting has been called to enable members to fully discuss and debate the proposed changes to local government regulations which were circulated to councils on 5 March 2019.

Following discussion on this issue, Council declined to send a representative or to vote by proxy, but will continue to monitor LGAQ correspondence on this matter.

Resolution 19.6259

That Council forwards an apology for non-attendance at the Local Government Association Queensland General Meeting on 2 April 2019.

MOVED: Councillor Vera Koomeeta **SECONDED:** Councillor Edgar Kerindun
CARRIED

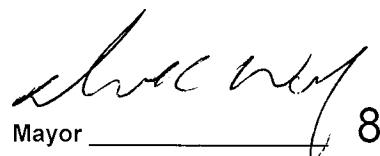
Resolution 19.6260

That Council receives and adopts the Mayor's Report.

MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Doris Poonkamelya
CARRIED

Mayor left the meeting at 10:19am.

Mayor returned to the meeting at 10:21am.



12. Chief Executive Officer's Report

12.1 Action from Previous Council Meetings

12.1.1 Item 19.2 from 19 February 2019 Ordinary Council Meeting:

"Councillor Woolla raised the issue of a silver Council vehicle being parked in an employee's yard. She did not consider that it was a safe place to park."

CEO advised that Council vehicles are locked up overnight in the Council Workshop with the exception of vehicles used for management of after-hours flights at the airport which are then stored at an employee home until the next day.

NOTED

12.2 Future Meetings / Events

21 March 2019 –	First Quarter Deadly Employee Awards Presentation
28 & 29 March 2019 –	TCICA Meetings (Cairns)
3 April 2019 –	Technical Working Group
16 April 2019 –	ASC Ordinary Council Meeting
25 April 2019 –	ANZAC Day Commemorations
17 & 18 May 2019 –	Onchan Min Festival
21 May 2019 –	ASC Ordinary Council Meeting
18 June 2019 –	ASC Ordinary Council Meeting
16 July 2019 –	ASC Ordinary Council Meeting (Cairns)
17 July 2019 –	Elected Member Update (Cairns)
18 July 2019 –	ASC Budget Meeting (Cairns)
19 July 2019 –	Aurukun Show Day Holiday
6 August 2019 –	Aurukun Day Celebrations.

NOTED

12.3 Meetings / Conferences Attended

NOTED

12.4 Tenancy Management Update Report, Department of Housing and Public Works

A Report for February 2019 was received from the Department of Housing and Public Works. There were no properties referred for cultural recommendation this month.

NOTED

12.5 ASC Corporate Plan

The updated 2020/25 ASC Corporate Plan was tabled and the CEO led discussion on the contents and the process for completion.

Resolution 19.6261

That Council adopts the Aurukun Shire Council 2020/25 Corporate Plan as tabled.

MOVED: Councillor Vera Koomeeta **SECONDED:** Councillor Doris Poonkamelya
CARRIED

12.6 Rainfall Report

The month of February had 253.4 mm in rain, with a cumulative total from 1 January 2019 of 753.98 mm.

NOTED

12.7 Facebook Report for February 2019

In February 2019, there were 20 posts, 14 notices and 3 shares. A post paying tribute to a respected elder on the day of her funeral was the most popular for the month. It reached 18,200 people with an extraordinary 4110 engagements including 64 comments celebrating her life and 112 shares. The post was a respectful and effective way to communicate the news of the passing of a public figure who had played an integral role in preserving Aurukun's culture.

Council's Media Officer suggested extending the same respect to other families in the community who wish others to remember the contributions made by their loved ones. These will be published at the appropriate time for the family. Facebook can also be used to communicate other family

news such as a birth, birthday milestone, engagement or marriage. Community members wishing to share their news can contact Liz Inglis at liz@lizinglismedia.com or bring their information and photos to the Council office.

NOTED

12.8 Amendment and Final Adoption of 2019 Meeting Dates

It was recommended to amend the 2019 Meeting Dates schedule to show a change of location to the Cairns Support Office for the July Ordinary Council Meeting and July Budget Meeting.

Local Government Association Queensland has now agreed to provide Elected Member Update training in Cairns on 17 July 2019 and so Council will now need to add this change of location to its meeting schedule. The Cairns Indigenous Arts Fair will open on the weekend immediately prior to these dates.

Resolution 19.6262

That Council adopts the 2019 Meeting Dates and locations as set out below:

Tuesday 19 February
Tuesday 19 March
Tuesday 16 April
Tuesday 21 May
Tuesday 18 June
Tuesday 16 July (Cairns)
Thursday 18 July Budget Meeting (Cairns)
Tuesday 20 August
Tuesday 17 September
Thursday 17 October (Cairns)
Tuesday 19 November
Tuesday 10 December.

MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Doris Poonkamelya
CARRIED

12.9 Indigenous Local Government Chiefs Forum

CEO attended the full day ILG (Indigenous Local Government) Chiefs Forum on 14 March 2019 in Cairns. Local Government Managers Australia (Queensland) conducted the forum for CEOs at Preston Law.

One of the presentations by Scott Mead of Mead and Perry Group was on how ASC and two other councils undertake their management team procedures and how they follow up on outcomes and actions.

NOTED

12.10 Director Technical Services Recruitment

Applications have closed for this position. The applicants have been shortlisted and one applicant was interviewed in Cairns and by videoconference to Aurukun. This matter was further discussed at Confidential Item 17.3.

NOTED

12.11 Trial Alcohol Event Discussion with Stakeholders 20 March 2019

A meeting with Aurukun stakeholders to discuss a possible Trial Alcohol Event has been set for Friday 22 March 2019 at 2pm. An options paper on this matter was considered in Confidential Item 17.1.

NOTED

12.12 ASC Presentation at Finance Officers Network

ASC Finance Manager Marina Schaefer made a presentation to the 8 March 2019 meeting of the Finance Officers Network which is convened by the Department of Local Government, Racing and Multicultural Affairs. The topic of her presentation was "Learning from a Serious Incident of Fraud" and outlined the systems which Aurukun Shire Council has put in place to detect and prevent fraud, with particular emphasis on electronic transmissions and records.

CEO noted that he had received feedback that the presentation was well received.

NOTED

12.13 Renaming of Pikkuws Restaurant

ASC is meeting with Sodexo to discuss renaming and relaunching of this important community facility. There was discussion on the best approach to renaming the restaurant, with a community competition agreed as the favoured option.

Councillor Poonkamelya left the Meeting at 10:47am.

Resolution 19.6263

That Council considers a competition for renaming of Pikkuws restaurant, with a suitable Wik name of up to ten characters, and discuss this option with the leaseholder Sodexo Remote Sites Australia Pty Ltd and other interested stakeholders.

MOVED: Councillor Vera Koomeeta **SECONDED:** Councillor Edgar Kerindun
CARRIED

Councillor Poonkamelya returned to the Meeting at 10:50am.

12.14 Assessment of Use of the 'Furniture Factory'

ASC is investigating the use of the 'Furniture Factory' as a workshop for developing locally made products by locally employed staff. A feasibility study is being undertaken by Council staff and will be presented to a future Council Meeting.

NOTED

12.15 Aurukun Interagency Meetings

Following a gradual change and purpose of the monthly Aurukun Interagency Meetings, ASC has met to discuss possible future improvements to the meetings. The recommendations by ASC were discussed and adopted by resolution as follows:

Resolution 19.6264

That Council

- (1) requests new terms of reference be developed for Interagency Meetings
- (2) requests member agencies identify key senior representatives to regularly attend Interagency Meetings
- (3) requests a full circle of documentation including noted actions with responsible officers and follow-up at subsequent meetings
- (4) notes that the Interagency Meetings contact list needs to be updated and it is happy to assist with this process
- (5) requests that each agency representative be accompanied by a local colleague
- (6) meets with Emma Burchill, Manager Remote Services Delivery to discuss improving the conduct of Aurukun Interagency Meetings and raise the above.

MOVED: Councillor Vera Koomeeta **SECONDED:** Councillor Edgar Kerindun
CARRIED

12.16 Correspondence

12.16.1 Commencement of New Public Interest Disclosure Standards on 1 March 2019

Letter dated 27 February 2019 from Phil Clarke, Queensland Ombudsman advising of three new standards regarding Public Interest Disclosure. The new standards were attached to the letter and were provided to Councillors in their Agenda Attachments. The new standards commenced on 1 March 2019.

NOTED

12.16.2 Island & Cape Resupply Issues During Weather Events

Letter received 6 March 2019 from Paul Abbenbroek, Manager Island & Cape Retail outlining the conditions which led to a low supply of food for the Aurukun community during February weather events and steps being taken to prevent further shortfalls in similar conditions.

NOTED

Resolution 19.6265

That Council receives and adopts the Chief Executive Officer's Report.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Edgar Kerindun
CARRIED

The Mayor adjourned the Meeting for Morning Tea at 10:55am.

The Mayor reconvened the Meeting at 11:19am.

13. Finance Manager's Report

13.1 Cash and Investments

NOTED

13.2 Liabilities

NOTED

13.3 Revenue as at 11 March 2019

NOTED

13.4 Expenses March 2019

NOTED

13.5 SynergySoft Implementation

Implementation of the core Financial Modules was successful. Other modules to be implemented commencing November 2019 when the 2018-19 Financial Statements have been completed and signed off.

NOTED



13.6 2018-19 Budget Review

Proposed amendments to 2018 - 19 Revenue and Expenses and Capital Works budget were presented to Council at the Council Meeting in February 2019. Finance Manager requested that the adoption of 2018 - 19 Budget review be deferred to Council's May 2019 Meeting.

Resolution 19.6266

That Council approves the deferment of 2018 - 19 Budget Review adoption until the 21 May 2019 Ordinary Council Meeting.

MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Vera Koomeeta
CARRIED

13.7 2018-19 External Audit

The processes for 2018-19 audit have commenced. On 18 - 20 March 2019, the Finance team will meet with the external auditors to plan the audit.

NOTED

13.8 Workshops Attended

Finance Manager and the Financial Accountant attended the Tropical Workshop and Finance Managers' Forum on the 7 - 8 of March 2019.

NOTED

ATTACHMENT 1: Portfolio of Investments

NOTED

ATTACHMENT 2: 90-Day Debtors Report – as at 11 March 2019

Director Corporate Services to follow-up on the issue of serving the required document in respect of the proposed bankruptcy process.

NOTED

ATTACHMENT 3: Monthly Grants Schedule

NOTED

Resolution 19.6267

That Council receives and adopts Finance Manager's Report.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Vera Koomeeta
CARRIED

14. Director Corporate Services Report

14.1 Actions from Previous Council Meetings

Discussion and advice on actions from previous Council Meetings was provided in Item 6 (Previous Minutes). Nil items for additional reporting this month.

NOTED

14.2. Human Resources Manager's Report

- Three employees attended induction in February.
- 2019 Deadly Employee Awards quarterly nominations closed Monday, 11 March 2019. Presentations scheduled for Thursday, 21 March 2019.

Councillor Koomeeta left the Meeting at 11:43am.

Councillor Koomeeta returned to the Meeting at 11:57am.

Vacancies

Local Recruitment

Group Leader – Koolkan Childcare

Group Leader – Koolkan Playgroup

Carer – Chivaree Centre

Cleaners – various positions.



External Recruitment

Director Technical Services – closed 6 March 2019

Manager Chivaree Centre – contract offered

Manager Wo'uw Ko'alam Community Centre – Temporary casual appointed.

NOTED

14.3 Administration Manager's Report

- No records of incidents and abusive behaviour towards staff at the Bank and Post Office.
- Local Fare Scheme extended to June 2019. Number registered to date 512.
- Local Fare Scheme (LFS) eligibility has changed to enable residents who have relocated from one LFS eligible community to another.
- ATM to remain open while Post Office is open on Wednesday 1:00pm to 3:00pm.
- Ongoing cleaning at the Business Centre, Council Office, Council Depot, Training Centre and Airport.

NOTED

14.4 Arts Centre Manager's Report

- "Belonging" Workshop in preparation for a national touring exhibition (Indigenous Art Centre Alliance – IACA).
- The National Indigenous and Torres Strait islanders Art Award (NATSIAA), Darwin 2019. Ku' carvings will be entered.
- ARTNOW FNQ 2019: Application for selection submitted for the works of Jennifer Woolla and Alair Pambegan to the Cairns Art Gallery Biennial Exhibition 2019.

NOTED

14.5 Information Technology Report

- Creation of seven-year laptop and desktop replacement plan. As approved in the 2018-19 Budget Review in January 2019, 32 desktops computers and four laptops will be purchased in March to replace the oldest computers in the fleet.
- Document & Records Management System (DRM) – Microsoft Share Point.

- Apple push-service certificate required for the current iPhone email system has been renewed. By end of February 2019, 25 Apple iPhone and iPad devices had been released from the old ICT Apple ID Account, allowing them to be setup with a new Apple ID Account.
- An Uninterruptible Power Supply (UPS) powered by lithium batteries was installed in the Aurukun server room. It will be connected at a suitable down-time period.

NOTED

14.6 Commercial Accommodation

- Kondo Korp's management contract with Council terminated on 28 February 2019.
- The lease with Sodexo Remote Sites Australia Pty Ltd will soon be finalised with Council.

NOTED

14.7 Leasing Update

NOTED

Resolution 19.6268

That Council receives and adopts the Acting Director Corporate Services Report.

MOVED: Councillor Vera Koomeeta **SECONDED:** Councillor Doris Poonkamelya
CARRIED

15. Director Community Services Report

15.1 Actions from Previous Council Meetings

15.1.1 Resolution 18.6158 - Aurukun Events and Functions

The ASC stage is being relocated to the Wo'uw Ko'alam Community Centre. Arrangements for the community concerts

are under way with a planning committee meeting to be held for the Onchan Min Festival on 13 March, 2019.

**15.1.2 Furniture Factory Use – Production of Furniture
(Item 6.2.7, 19 February, 2019)**

Director of Community Services met with the Building Services Manager, Brett Doolan and Electrical Supervisor, Ruben Kooiman on site on 28 February, 2019. The building is currently being used by the carpenters for general use and some materials storage. Some equipment is in operation; but one table saw is still new and not unpacked. The building is utilised by the Electricians for storage only. The building could be co-shared if ownership of materials and other shared use were detailed. Building Services Manager would like to further develop one section for window framing and security screens. If the building were to be leased as a separate entity, electrical storage and carpenters work spaces would need to be relocated.

15.1.3 Resolution 19.6213 – Works for Queensland 2019-21, Projects

There is a number of projects requiring funding already acknowledged by Council. The Works for Queensland projects must be completed by 30 June, 2021. Variations can be submitted to the Department of Local Government, Racing and Multicultural Affairs during the funding period. Council can also partner with other funding bodies to supplement the Works for Queensland allocated funding.

Resolution 19.6269

That Council endorses the following Works for Queensland Projects, totalling \$2,160,000 for the 2019-21 Round:

- (1) Aurukun Waterfront Development and Public Facilities (\$1,160,000)
- (2) Aurukun Airport Terminal Upgrade (\$1,000,000).

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Vera Koomeeta
CARRIED

15.2.4 Resolution 19.6247- Cape York Employment, Food License

Cape York Employment has requested and been forwarded a further Food License Application on 6 March, 2019. The completed application had not been received at the time of preparing this report.

15.2 Funerals

15.2.1 Organised Funerals: Waal-Waal Mavis Ngallametta
20 February 2019

15.2.2 Upcoming Funerals: Waal-Waal David Bell
15 March 2019
Waal-Waal Marrybelle Ngallametta
26 March 2019.

15.2.3 House Openings: Nil.

NOTED

15.3 Events

15.3.2 Upcoming Events: March-April

Date	Time	Meeting/Event Details	Where
25 April	9.00am	Anzac Day Ceremony	Town Square

NOTED

15.4 Community Police, Safety and CCTV

- There have been increased requests for Community Police presence at the Supermarket and Town Square.
- Nil Incident Reports.
- Certificate II in security officer course delivery is being planned for all Community Police Officers who have not completed their mandatory training qualification.
- Ergon has advised the works will be completed prior to the end of March, 2019. Delays are due to Ergon teams being redirected during the cyclone season.

NOTED

15.4 Koolkan Childcare and Playgroup Report

- Regular meetings are held with the Principal of Koolkan Aurukun State School, with the aim to work together with a common goal for all students and to make transition smoother.
- The Creche and Kindergarten College of Early Childhood continue to work with employees who are enrolled in Cert III in Early Education and Care. Support is also being provided by the RATEP tutor from the State School.
- Nil Incident Reports.
- Some staff attended the ASC Newcomers Welcome dinner.
- Child Care delivered six First Five Forever bags containing books, activities and pencils to some families who are currently not engaging in any programs. These packs are well received by both the children and parents. Parents are currently being supported with some specialised parenting support. Assistance is also being provided to some Grandparents who are trying to meet requirements to become kinship carers.
- Playgroup and Family Support services have transitioned to the Wo'uw Ko'alam Community Centre. These programs will now operate from that location.

NOTED

GUEST: Skytrans

Michael Thinee, CEO Skytrans, and Rebecca Hyde, Business Development Manager Skytrans and Westwing Aviation presented via videoconference from the Cairns Support Office.

Michael Thinee thanked Council for its invitation to speak and provided an update as follows:

Reliability Challenges

- Difficulty recruiting crew rather than maintenance or weather conditions is the primary cause of cancellation or delay of flights. This is a sector-wide issue.
- Following a suggestion by Council CEO Bernie McCarthy, an SMS alert system has now been adopted by Skytrans to advise of delays or changes to flights. Accurate and up to date mobile numbers will need to be placed in the booking for this system to work.



Schedule

- The Aurukun flight schedule is currently combined with Lockhart River.
- There have been 9,953 passengers on the Aurukun route over the previous 12 months.
- If Aurukun had a separate schedule, it is possible a same day return service could be set up several days a week. Skytrans will provide Council with a proposed schedule which includes this. Council is requested to provide feedback, including best departure times out of Cairns and Aurukun.

Delivery of Disabled Passenger Lift

Delivery of the disabled passenger lift has been held up by weather and road conditions.

GUEST: Sodexo Remote Sites Australia Pty Ltd

Veera Judin, Accommodation Manager, Simon Cassetari, Relief Project Manager, Esther O'Dea, Integrated Services Manager, and Jarlan Capell, Head Chef of Sodexo Remote Sites Australia Pty Ltd attended the Meeting at Aurukun Council Chambers.

Veera Judin thanked Council for its invitation and provided the following information on the establishment of café and accommodation services at Wuungkam Lodge and Pikkuws Restaurant:

Renaming of Restaurant

There was discussion with Councillors about the possibility of renaming Pikkuws Restaurant through a local competition. Sodexo and Skytrans both offered prizes and joint marketing, including within the Skytrans inflight magazine. It was also suggested that a local artist be engaged to create signage. ASC and Sodexo will meet to progress these initiatives.

Kooth Pach Guesthouse Occupancy

CEO noted that there were low accommodation bookings at the Kooth Pach Guesthouse and ASC would like to see it better promoted and made use of.

Mayor adjourned the Meeting for lunch at 12:28pm.

Mayor reconvened the Meeting at 1:17pm.

GUEST: Glencore Bauxite Resources Pty Ltd

Julian Farrugia and Scott Goodson, Glencore Bauxite Resources Pty Ltd provided a presentation via videoconference from Cairns. The presentation updated Councillors on their proposed Aurukun Bauxite Project.

There was discussion about access to outstations through proposed development areas as well as possible upgrade/use of Aurukun barge landing and facilities development within the Aurukun township.

15.5 Chivaree Community Aged Care Centre

- Four CTM HS-898 scooters have arrived. Awaiting batteries as they did not arrive with them in situ.
- Director of Community Services has met with WCCCA staff and an agreement will be in place for Chivaree Centre to be reimbursed for minor repairs to mobility scooters funded by WCCCA.
- A teleconference was held with the Aged Care Quality and Safety Commission on 7 March 2019 as a follow up to our Quality Improvement Plan. Some outcomes still require completion e.g. Home Care Package Care Plans.
- The monthly luncheon was on the 28 February 2019; 26 clients attended and enjoyed a hot buffet luncheon and desert and a laugh or two. Transport provided to and from centre as usual by staff.
- The Queensland Parliament's Health, Communities, Disability Services and Domestic and Family Violence Prevention Committee is inquiring into the delivery of aged care, end-of-life and palliative care in Queensland. The committee is also considering, and seeking views on, whether voluntary assisted dying should be allowed in Queensland.

Resolution 19.6270

That Council endorses the Director Community Services providing a submission to the Queensland Parliamentary Inquiry detailing the aged care service provision in Aurukun and the challenges facing residents requiring aged and palliative care.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Edgar Kerindun
CARRIED

15.6 Animal Control

Animal Control Officer has submitted his resignation effective on 26 March 2019. The position is currently being recruited.

Resolution 19.6271

That Council thanks Wayne Branden, Animal Control Officer, for his work and dedication and wishes him success in future endeavours.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Vera Koomeeta
CARRIED

15.7 Indigenous Knowledge Centre and Community Broadcasting

- Flexi student numbers continue to fluctuate with an average school age attendance number just over nine per day with 14 being the highest number on one day. Some come later in the day or leave at various times during the day so formal numeracy and literacy support is inconsistent for many of them. This does not detract from the fact that the IKC is a good place of contact for youth support services and a safe place with interesting and engaging activities that sees a core group of six to eight students attending (mostly) regularly at a place offering numeracy and literacy as well as Traditional Cultural activities.
- Digital resources continue to be the preference for Library users and the additional devices installed over the summer holiday season continues to meet strong demand for digital access.
- The Bark Canoe part of the STEM project has begun with the first barks having been harvested as well as the Dugout Canoe launch on the Koolkan Swamp. Video and editing equipment is on its way for the Bio/Cultural Cataloguing.
- A Language and Culture Support project will start in July 2019 which will draw on outcomes from the STEM project. Louise Ashmore will oversee the 12 month project involving the IKC, Chivaree, Men's Art Centre and the Koolkan Aurukun State School.
- Community numbers have started the year off moderately but the Bark Canoe project is expected to generate plenty of excitement. A traditional wet season shelter is hoped to be erected on the IKC grounds which are looking good thanks to Dwayne the groundsman.
- The Flexi students have been supporting the Play Group who visit the IKC on Tuesday and Thursday mornings. Wik Story reading is popular.
- The Dugout Canoe has been launched on Koolkan Swamp and now leads the way for the launching of several Bark Canoes over the next

few weeks. Flexi Students continue to assist the artists in the collection of Traditional Art and Craft materials.

NOTED

15.8 Environmental Health

15.8.1 Notifiable Diseases Report

Nil.

15.8.2 Food Licenses and Assessments

Nil.

15.8.3 Illegal Dumping

Nil reported.

NOTED

15.9 Grants Development and Lobbying

NOTED

15.10 Wo'uw Ko'alam Community Centre

- Bill Rodgers has been employed as Acting Manager, until 26 March 2019, when he will resume his position with RRMCM Pty Ltd. The Manager's position is currently being recruited.
- The Centre is continually promoted as a venue for community use.
- Director of Community Services is the contact for any hire arrangements until recruitment of a Manager is finalised.

NOTED



Resolution 19.6272

That Council receives and adopts the Director Community Services Report.

MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Doris Poonkamelya
CARRIED

16. Director Technical Services Report

16.1 Building Construction and Maintenance

Minor maintenance / emergency work continues for Building and Asset Services.

NOTED

16.2 Roads and Maintenance / Parks and Gardens

- Aurukun Access Road is open to traffic with five tonne load limit on Cook Shire Council section.
- Repairs to Enyan Circuit and Airport Drive have been costed and sent to ERSCON to lodge the project management costs with DATSIP for funding.
- Roads Project Supervisor has been reviewing and inspecting vehicles and plant equipment in Cairns and Mareeba for future works.
- The majority of potholes have been repaired through QRA Emergent works.
- The Parks and Gardens crew has been very busy maintaining town parks and Council infrastructure as the wet season continues.
- Parks and Gardens staff assisted Road Works staff with repairing potholes within the Aurukun township.

NOTED

16.3 Plumbing

- All water samples provided to the Cairns Regional Council laboratory have returned results within government guidelines. All samples have good Ph results and are chlorine and E.coli free.
- All water management infrastructure is running well. A lightning strike affected some switchboards but has had no impact on water supply to community. All replacement parts and programs are due to arrive soon.
- There were nil water main breaks or disruption of supply to report and nil breakdowns of sewer pump stations.
- Aurukun Shire Council's garbage truck has been running very well with the Workshop Supervisor conducting regular checks and pre-starts.
- Building and Asset Services (BAS) job cards, Internal Work Orders and Private Work Authority jobs are being completed within satisfactory timeframes.

NOTED

16.4 Workshop / Depot

- Work has been completed on concrete ramps at the western end of the workshop. Quotes for the replacement of rear roller door is under way as is the relocation of the air compressor from inside the workshop to the western side of the building.
- The workshop has been requested to conduct work on the Aurukun School ride-on mowers, Child Safety's Hilux utility and numerous tyre changes. This work is managed on a priority basis when labour and parts are available.
- The Garbage truck required repairs to the lift arms due to cracking around the pin. Welding of this area was conducted on site and the vehicle is again operational.

NOTED

16.5 Airport Operations

The below works have been carried out over February:

- Weed poisoning along fence line is completed.
- Slashing of grass areas at airside is being done as required.
- Daily runway inspections and fuel as required.
- The rain gauge is being read on relevant days.
- Compliance issues will be finalised by the end of March.

NOTED

16.6 Electrical / CCTV

During February 2019, the following electrical work was completed:

- Three Ex-GEH dongas at MacKenzie Two Camp are 95% complete. Buildings are powered up and have been brought up to standard. Installation of additional security lighting and safety checks are done. (5% ongoing, power meters are to be installed on each donga for power bill deductions).
- Test and tag and RCD tests on all Sodexo run buildings are complete.
- Wuungkam Lodge, ASC Administration Office and Business Precinct generator installations are completed.

NOTED

16.7 Civil Construction

Road construction will recommence in May/June 2019 pending favourable weather conditions to complete reconstruction of two sections on the Aurukun Access Road (Boundary and Boyd's sections), and the remaining QRA flood damage repairs on Oban Road and Aurukun Access Road.

As part of the next ERSCON visit to Aurukun in April / May 2019 a walkover with key Council representatives will be coordinated to assist in developing a list of road and infrastructure related projects that can be formalised into a forward works program with priorities assigned in consultation with Council. This visit will be timed to suit attendance by the relevant stakeholders. As part of the forward works program which will commence from 2020 onwards, a suggested maintenance program will be developed.

NOTED

Resolution 19.6273

That Council receives and adopts the Acting Director Technical Services Report.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Edgar Kerindun
CARRIED

17. Confidential Business

Resolution 19.6274

That in accordance with Local Government Regulation 2012, Chapter 8 Administration, Part 2 Local government meetings and committees, Council closes the meeting to the public for the following reasons:

Clauses:

- (e) contracts proposed to be made by it; or
- (f) starting or defending legal proceedings involving the local government; or
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Vera Koomeeta
CARRIED

17.1 Alcohol Trial Event Community Stakeholder Consultation

Further to Item 18.2 of the 19 February Ordinary Council Meeting (Proposed Alcohol Trial Event), ASC has arranged a community stakeholder meeting on Friday 22 March 2019 to discuss a possible Alcohol Trial Event. A draft options paper for presentation at the stakeholder meeting to assist with consultation and discussion was discussed by Council. *(Refer resolution adopted after closed meeting items.)*

17.2 Letter of Offer from Supply and Resources

A letter of offer was received from Bennett and Philp, solicitors for Container Engineering Pty Ltd and Supply and Resources Pty Ltd to settle by payment and costs, the outstanding matter with ASC. Council's solicitors also provided written advice on this matter.

After discussion, it was agreed to accept the advice of Council's solicitors and make a formal offer in the terms suggested by them. *(Refer resolution adopted after closed meeting items.)*

17.3 Extension of ERSCON Contract

Discussions were held with ERSCON Consulting Engineers regarding an extension of their contract for Project Management of the ASC Road Works Program 2019. As a result of these discussions, it was recommended that Council extend the current contract until 31 December 2019. Following discussion, Council agreed to adopt this recommendation. *(Refer resolution adopted after closed meeting items.)*

17.4 Expression of Interest 01-19 Aurukun Airport Terminal Upgrade - Consultant

The Department of State Development has approved a grant for the sum of \$200,000.

The Project Management Plan has been approved and Council was advised that the next step in having the funds released was for Council to engage a consultant. Expressions of Interest were forwarded to nine companies on Local Buy Arrangement BUS262-0317 (Engineering and Environment) who had experience in aviation projects. The scope of work required to be undertaken has been referenced from the approved Project Management Plan.

Six submissions were received and from those submissions, two companies were shortlisted and invited to make presentations on Friday, 15 March. Presentations were made by RECS Consulting Engineers and Building Design; and PDR/SMEC.

Following discussion, Council agreed to adopt the recommendation to accept the Expression of Interest of PDR/SMEC for appointment as the Aurukun Terminal Upgrade Consultant. *(Refer resolution adopted after closed meeting items.)*

18. Late Items

18.1 NAKAC: Response of Aurukun Shire Council to Cape York United #1 Native Title Determination Application

Further to discussions at February 2019 Ordinary Council Meeting regarding Ngan Aak-Kunch Aboriginal Corporation, Item 17.2 (Confidential Items), Martin Wright of Preston Law solicitors spoke to his recent written advice, from the Cairns Support Office via videoconference.

There was discussion with Councillors who sought clarification of the written advice and its effect on the Council administered lease.

Martin Wright explained why descriptions need to be consistent with Wik Determinations and that this matter needs to be resolved by May 2019. Council agreed to request further clarification and advice on this matter for presentation at its next ordinary meeting. *(Refer resolution adopted after closed meeting items.)*

Councillor Poonkamelya left the meeting at 3:12pm.

Councillor Poonkamelya returned to the meeting at 3:14pm.

18.2 Options for Capital Housing Program Funding Allocation Methodology

A request was received from Tim Poole, Aboriginal and Torres Strait Islander Housing Unit, Department of Housing and Public Works requesting Council's preference for distribution of Capital Housing Program funds. Three funding methodology options were presented for consideration.

Following discussion, Council agreed to support 'Option C' as presented.

Resolution 19.6275

That Council comes out of closed committee and opens the meeting back up to the public.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Vera Koomeeta
CARRIED

17.1 Aurukun Alcohol Trial Event Community Stakeholder Consultation

Resolution 19.6276

That Council agrees to the Aurukun Alcohol Trial Event Options Paper being presented to the meeting with invited stakeholders on Friday 22 March 2019.

MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Doris Poonkamelya
CARRIED

17.2 Letter of Offer from Supply and Resources

Resolution 19.6277

That Council adopts the recommendation of Preston Law Solicitors for the action to be pursued in respect of the damages claim contained in correspondence dated 5 March 2019 from Bennett and Philp, solicitors for Container Engineering Pty Ltd and Supply and Resources Pty Ltd.

MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Vera Koomeeta
CARRIED

17.3 Extension of ERSCON Contract

Resolution 19.6278

That Council extends the current contract for the Project Management of the ASC Road Works Program 2019 with ERSCON Consulting Engineers until 31 December 2019.

MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Doris Poonkamelya
CARRIED

17.4 Expression of Interest 01-19 Aurukun Airport Terminal Upgrade - Consultant

Resolution 19.6279

That following consideration of all documentation and proposals in relation to the Expression of Interest 01-19 Aurukun Airport Terminal Upgrade, Council appoints PDR/SMEC as Aurukun Airport Terminal Upgrade Consultant, in accordance with their submission and cost schedule as provided in their Expression of Interest.

MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Vera Koomeeta
CARRIED

18.1 NAKAC: Response of Aurukun Shire Council to Cape York United #1 Native Title Determination Application

Resolution 19.6280

That Council requests Martin Wright of Preston Law solicitors to:

- (1) provide a revised draft to a further report in respect of Claim 1
- (2) attend the next Ordinary Council Meeting to further explain the process for a decision to be made at that Meeting
- (3) provide a letter to the CEO of Ngan Aak-Kunch Aboriginal Corporation (NAKAC) advising the Corporation that Council is in confidential negotiations with the applicant represented by Cape York Land Council and will provide NAKAC with a response to their letter once those negotiations have been finalised.

MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Doris Poonkamelya
CARRIED

18.2 Options for Capital Housing Program Funding Allocation Methodology

Mayor left the meeting at 3:35pm.

Mayor returned to the meeting at 3:37pm.

Resolution 19.6281

That Council agrees to support 'Option C' and the allocation of \$40M (\$2,352,941 per council) for capital housing program distribution as allocated by Department of Housing and Public Works.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Edgar Kerindun
CARRIED

19. General Business

19.1 Visitor Requests for Presentation to Council

CEO advised that all persons/organisations wishing to present to any Council Meeting must submit their request at least 14 days in advance. A maximum of three presenters will be allowed at any Council Meeting for a usual presentation time of 15 minutes.

19.2 Concrete Drain Between 223 and 224 Kleidon Drive

Deputy Mayor Kerindun advised that the concrete drain between 223 and 224 Kleidon Drive is not working.

CEO advised that this matter should be raised with the Department of Housing and Public Works for rectification.

19.3 Councillor Koomeeta Attendance at April Council Meeting

Because of family commitments, Councillor Koomeeta sought and was granted permission to attend the April Council Meeting via videoconference from the Cairns Support Office.

20. Closure

Mayor declared the Meeting closed at 3:45pm.

