



Aurukun Shire Council

MINUTES

ORDINARY MEETING

9:00am

Tuesday 23 October 2018

Venue:

**Council Chambers
39 Kang Kang Road, Aurukun 4892**



ORDINARY MEETING

MINUTES OF ORDINARY MEETING OF THE AURUKUN SHIRE COUNCIL, HELD AT AURUKUN SHIRE COUNCIL CHAMBERS, 39 KANG KANG ROAD AURUKUN, ON TUESDAY 23 OCTOBER 2018

Present:

Councillors Cr. Dereck Walpo (Mayor)
Cr. Edgar Kerindun (Deputy Mayor)
Cr. Ada Woolla
Cr. Doris Poonkamelya
Cr. Vera Koomeeta

Leave of Absence Nil.

Officers Bernie McCarthy – Chief Executive Officer (CEO)
Ron Fenner – Director Corporate Services (DCOR)
Alan Neilan – Director Community Services (DCOM)
Jim Foody – Acting Director Technical Services (A/DTS)
Steph Atkinson – Executive Assistant and Minute Secretary (EA)
Eloise Yunkaporta – Secretariat Assistant (SA) (later)

Via Videoconference Marina Schaefer – Finance Manager (FM)
from ASC Aurukun
Council Chambers:

Guests:

1. Michael Thinee, CEO Skytrans, Rebecca Hyde, Business Development Manager Skytrans and Westwing Aviation (via videoconference from Cairns Support Office)
2. Peter Domenighini, General Manager Queensland Operations, Greg Elkins, Queensland Operations Manager and Sasha Sanson, Fuel Services Manager of Sea Swift Pty Ltd
3. Dr Michael Limerick, Louise Limerick, Philip Venables, and Sonia Shortjoe of Michael Limerick and Associates.



2

1. Opening

Mayor declared the Meeting open at 9:00am and led with a minute's silence for those who have passed followed by an opening prayer.

2. Declaration of Material Personal Interests (MPI)

Nil declarations.

3. Declaration of Conflict of Interest (COI)

Nil declarations.

4. Condolences

Mayor offered condolences to the families of those that have passed including the families of Walwal Georgina Norman and Walwal Natasha Ngakyunkwokka.

5. Leave of Absence for Approval

Nil requests.

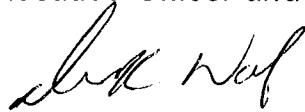
6. Previous Minutes

6.1 Previous Minutes of Ordinary Council Meeting 18 September 2018

6.1.1 Amendment to Minutes Page 32

The reference to 'Acting Director Human Resources' was corrected to read 'Acting Human Resources Manager' as set out below.

Director Community Services, Director Corporate Services and Executive Assistant left the Meeting at 2:26pm and the next item of business was conducted with only the Councillors, Chief Executive Officer and



Acting Human Resources Manager present at the Meeting.

6.1.2 Resolution 18.6103, Item 17.1 Disposal of Surplus Vehicles and Equipment

Acting Director Technical Services noted that this process is now underway and will be reported on at the next Council Meeting.

Resolution 18.6104

That Council receives and adopts the Minutes of the Ordinary Council Meeting of 18 September 2018 as amended and confirms these as a true and correct record.

MOVED: Councillor Edgar Kerindun
CARRIED

SECONDED: Councillor Ada Woolla

7. Procedural Matters

Nil.

8. Presentation of Petitions

Nil.

9. Consideration of Notified Motions

Nil.

10. Reception and Consideration of Committee and/or Delegates Reports

Nil.



11. Mayor's Report

11.1 Meetings Attended and Community Update


Mayor provided the following update on Meeting and Community Activities:

- Koolkan Aurukun State School Principal vacancy has been advertised
- Koolkan Aurukun State School has been named as one of top 25 improved schools
- Queensland Police Service is working towards phasing out FIFO staff and replacing them with 20 staff permanently based in Aurukun
- Mens Shed is engaging in positive projects such as the Market Garden
- CYE/CDP providing a small workshop on tyre repairs
- PCYC has around 48 children attending and are advertising for a local youth worker
- DJ training will be held on 27 October 2018 at the Wo' Ko'alam Community Centre.
- Minister for Housing and Public Works the Hon. Mick de Brenni MP has discussed setting up a half-day session with Mayors and CEOs to discuss home ownership and public housing in Aboriginal communities.
- Minister for Child Safety, Youth and Women and Minister for the Prevention of Domestic and Family Violence the Hon. Di Farmer MP (Ministerial Champion) has provided me with application information for the Queensland Youth Engagement Panel. I have arranged for this information to be passed on to potential applicants to represent Aurukun and Indigenous communities on this panel.

Resolution 18.6105

That Council contacts the Director-General of Education advising that in line with the previous appointment to this position, it wishes that Mayor Dereck Walpo be appointed to the selection panel for the new Koolkan Aurukun State School Principal.

MOVED: Councillor Vera Koomeeta **SECONDED:** Councillor Edgar Kerindun
CARRIED



11.2 Torres and Cape Indigenous Councils Alliance (TCICA)

The next TCICA meeting date has been changed to Friday 9 November 2018 in Cairns. A draft Agenda includes Department of Aboriginal and Torres Strait Islander Partnerships (DATSIP) community master planning, and presentations by Department of State Development, Torres and Cape Hospital and Health Services Board and Reconciliation Australia. Lower case for meetings

NOTED

11.3 Ministerial and Government Champions

The next Aurukun Roundtable and visit by Ministerial and Government Champions have now been set for Tuesday 6 November 2018. Ongoing videoconference meetings with the Mayor and CEO have been arranged for 25 October and 22 November 2018. These meetings continue to be of significant benefit for Council and the Aurukun community.

NOTED

11.4 Upcoming Conferences / Meetings

29 – 31 October	Local Government Association of Queensland Conference (Brisbane)
8 November	Queensland Police Service Summit (Cairns)
9 November	TCICA Meeting (Cairns)
12-14 November	Apunipima Cape York Health Council Workshop (Weipa)
21 November	Western Cape Communities Trust (WCCT) Meeting.

NOTED

11.5 Appointment of Councillor Ada Woolla to Queensland First Children and Families Board

Councillor Ada Woolla has been appointed to the Queensland First Children and Families Board and will attend her first meeting of the Board on 1-2 November 2018 in Brisbane. We congratulate Councillor Woolla on this important appointment and wish her well in her work for the Board.

NOTED



11.6 Correspondence

11.9.1 Australian Local Government Advocacy Associations – Federal Advocacy Kit

Letter received 26 September 2018 from Australian Local Government Associations providing materials for local government advocacy and a federal advocacy kit to use for promotion of Council local government issues at the federal government level.

NOTED

11.9.2 Qcoast 2100 Program: Revised Project Completion Date

Letter received 10 October 2018 from Greg Hallam, Chief Executive Officer, Local Government Association of Queensland (LGAQ) advising that the Qcoast 2100 Program will now have a completion date of 31 October 2020. The closing date for project applications remains unchanged at 31 October 2018.

NOTED

11.9.3 Request for Research Project – Post-Schooling Transitions/Pathways of Cape York Boarding School Graduates

Email and supporting documents received 3 October 2018 from Katrina Rutherford, Research Student Central Queensland University, requesting permission to conduct research into outcomes for Aurukun boarding school graduates.

Resolution 18.6106

That Council approves Katrina Rutherford, Central Queensland University, undertaking research with past boarding school graduates in regards to their past schooling experiences.

MOVED: Councillor Ada Woolla
CARRIED

SECONDED: Councillor Vera Koomeeta

11.9.4 Australian Citizenship Ceremonies Code

Letter received 3 October 2018 from the Hon David Coleman MP, Minister for Immigration, Citizenship and Multicultural Affairs

reminding Council that it must comply with the Australian Citizenship Ceremonies Code, and in particular dates on which they are held.

NOTED

11.9.5 Round Three – Federal Government’s Building Better Regions Fund (BBRF)

Letter received 10 October 2018 from Senator the Hon. Ian Macdonald regarding the opening of applications on for the BBRF and offering assistance and offering advocacy with the application process. Applications close 15 November 2018.

Resolution 18.6107

That Council requests the Director Community Services raise the possibility of three projects with Regional Development Australia namely:

- (1) Airport Terminal Development
- (2) Aurukun Access Road (remaining 26km completion)
- (3) Aurukun Waterfront Development.

MOVED: Councillor Doris Poonkamelya
CARRIED

SECONDED: Councillor Ada Woolla

11.9.6 Invitation to the Unveiling of 75th Anniversary of the Torres Strait Light Infantry Battalion Statue on Thursday Island

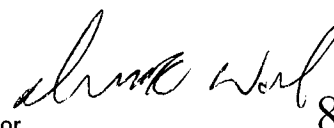
Letter of invitation received via email 16 October 2018 from Vanessa Seekee, Thursday Island, to the unveiling of the Torres Strait Light Infantry Battalion statue in Anzac Park, Thursday Island on Saturday 10 November 2018.

Resolution 18.6108

That Council thanks the Committee of 75th Anniversary of the Torres Strait Light Infantry Battalion Statue on Thursday Island for its invitation on the important occasion of the unveiling of the statue on 10 November 2018 and congratulates them on this occasion and wishes them well.

MOVED: Councillor Edgar Kerindun
CARRIED

SECONDED: Councillor Doris Poonkamelya



Resolution 18.6109

That Council receives and adopts the Mayor's Report.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Ada Woolla
CARRIED

12. Chief Executive Officer's Report

12.1 Action from Previous Council Meetings

NOTED

12.2 Future Meetings / Events

- 6 November – Aurukun Round Table
- 11 November – Remembrance Day
- 20 November – ASC Ordinary Council Meeting
- 6 December – Staff Christmas Party
- 7 December – Fourth Quarter Deadly Employee Awards
- 7 December – 2018 Deadly Employee & Volunteer of the Year Awards Annual Presentation
- 8 December – Aurukun Christmas Event / Christmas Lights Competition
- 11 December – ASC Ordinary Council Meeting
- 24 December – until 1 January 2019 – Aurukun Offices Closed
- 26 January 2019 Australia Day Ceremony

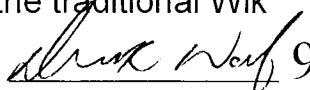
NOTED

12.3 Meetings / Conferences Attended

NOTED

12.4 Facebook Report September 2018

There were 13 posts, 21 notices, 9 shares and 2,593 followers in September. The most popular post was the historic cattle mustering photos which had an engagement of 5,200 with 237 reactions, comments and shares. The second most popular post was the traditional Wik

 9

dancers at a house opening and the third most popular post was photos of the 'Because of Her We Can' awards.

NOTED

12.5 Tenancy Management Update Report, Department of Housing and Public Works

Councillors reviewed the Report for September 2018 from the Department of Housing and Public Works, noting in particular the Housing Register of Need and the Summary of Vacant Properties.

NOTED

12.6 Proposed Housing Allocation for Cultural Recommendation

The Department of Housing and Public Works proposed nine housing allocations and tenants for review. Councillors considered the proposed properties and tenants and proposed an allocation for all nine properties.

Resolution 18.6110

That Council endorses as culturally appropriate the allocation of tenants for the residences listed below and advises the Department of Housing and Public Works accordingly:

- (1) 192 Muttich Street – Desmond Kawangka & Florence Panuel –Southward.
- (2) 236 Bartlett Street – Christopher Woolla & Rita Pootchemunka.
- (3) 141 Pikkuw Street – Sandy Koonutta
- (4) 106 Muttich Street – Dudley Yunkaporta & Elfreda Yunkaporta
- (5) 75 Pikkuw Street – Sarmina Kawangka & Clinton Yunkaporta
- (6) 113 Muttich Street – Marita Yunkaporta & George Nawakie
- (7) 124 Kor' Street – Danny Bowenda & Shanne Taisman
- (8) 30 Kor' Strett – Renata Pamtoonda & Tyson Kerindun
- (9) 68 Wel Street – Sherima Poonkamelya & Brian Pamtoonda.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Edgar Kerindun
CARRIED

12.7 Operational Plan

CEO advised that the 2018/19 ASC Operational Plan will be provided to the November Meeting for review.

NOTED

12.8 ASC Corporate Plan

CEO advised that the proposed 2019/24 ASC Corporate Plan will be provided to the December Ordinary Council Meeting for possible adoption.

NOTED

12.9 Aurukun Walkway Signage 10,000 Steps Project

CEO noted that planning is now complete for this 10,000 steps project. Signage will calculate steps to locations around the community, emanating from a main sign at the Airport. There will be four main routes:

- Town Square to Health Clinic
- Town Square to Airport
- Town Square to the Waterfront
- Airport Loop.

The final draft proposal from Apunipima Cape York Health Council was reviewed by Councillors.

Resolution 18.6111

That Council approves the Aurukun Walkway Signage 10,000 Steps Project and ASC provides the necessary installation assistance as requested.

MOVED: Councillor Ada Woolla
CARRIED

SECONDED: Councillor Vera Koomeeta

Secretariat Assistant Eloise Yunkaporta entered the Meeting at 9:50am.

12.10 Correspondence

12.10.1 Local Government Change Commission Process for Change Proposals

Letter received 26 September 2018 from Pat Vidgen PSM, Electoral Commissioner of the Electoral Commission of Queensland advising process for requesting local government change including change of boundaries, divisions, the number of councillors, name, or the local government's classification.

NOTED

12.10.2 Approval for Further Funds for Sealing Aurukun Access Road

Email received 26 September 2018 from Sandra Burke, District Director (Far North) Program Delivery and Operations, Department of Transport and Main Roads advising of approval for a further \$500,561 from the 2018/19 Transport Infrastructure Development Scheme (TIDS) funding program towards completion of the Aurukun Access Road site 33/35B.

Acting Director Technical Services advised that the sealing will be completed within next two weeks.

Resolution 18.6112

That Council requests Mayor, CEO, Acting Director Technical Services and Erscon Consultants to discuss this matter and determine a strategy for lobbying to obtain the required funding to complete the sealing works of Aurukun Access Road within Aurukun Shire Council.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Vera Koomeeta
CARRIED

12.10.3 Local Government Electoral (Implementing Stage 1 of Belcarra) and Other Legislation Amendment Act 2018; Local Government (Councillor Complaints) and Other Legislation Amendment Act 2018

Letter dated 3 October 2018 from Warwick Andrew, Director-General Department of Local Government, Racing and Multicultural Affairs advising that the *Local Government Electoral (Implementing Stage 1 of Belcarra) and Other Legislation*

Amendment Act 2018 was given assent on 21 May 2018 to provide for improved integrity and accountability in Local Government. The Local Government (Councillor Complaints) and Other Legislation Amendment Act 2018 was also given assent to deal more effectively with Councillor complaints.

CEO noted that this important training was delivered to Council and Officers on 15 October 2018 by Officer from the Department of Local Government, Racing and Multicultural Affairs.

NOTED

12.10.4 Round Two Transport and Tourism Connections (TTC) Call for Nominations from Local Governments Outside of South East Queensland

Letter received 12 October 2018 from Stephen Mallows, A/Regional Director North Queensland, Department of Transport and Main Roads enclosing guidelines for Round Two Transport and Tourism Connections (TTC) Call for Nominations from Local Governments Outside of South East Queensland.

Resolution 18.6113

That Council refers this Consultation Paper to the Mayor and CEO, Acting Director Technical Services and Director Community Services for any possible follow up action and submission if deemed appropriate.

MOVED: Councillor Vera Koomeeta **SECONDED:** Councillor Vera Koomeeta
CARRIED

12.10.5 The Queensland Plan Consultation Paper

Letter received 17 October 2018 from Marguerite Taylor, Acting Executive Director Strategic Policy and Intergovernmental Relations, Department of Premier and Cabinet inviting Council's response to the Consultation Paper on The Queensland Plan (submissions by 7 November 2018).

NOTED

12.10.6 Lease of Splash Park – DATSIP

Letter received 17 October 2018 from Dr Chris Sarra, Director-General Department of Aboriginal and Torres Strait Islander Partnerships (DATSIP) advising that DATSIP has entered a Service Level Agreement with Cape York Partnerships to operate the Splash Park and kiosk facility for a period of 12 months. DATSIP also proposes to work in partnership with the Council to secure a lease between ASC and Cape York Partnerships.

Director Corporate Services advised that he has referred this correspondence to Council's solicitors Preston Law for advice.

NOTED

12.10.7 Legal Basis for Controlling Access Upon Wik Determined Lands

Letter received 17 October 2018 from Philippe Savidis, Senior Solicitor, Cape York Land Council addressed to Brett Jenkins (Acting Senior Government Coordination Officer) and copied to Council advising the legal basis for controlling access upon Wik Determined Lands and enclosing supporting documents.

Resolution 18.6114

That Council notes the correspondence received 17 October 2018 from Philippe Savidis, Senior Solicitor, Cape York Land Council and refers the letter to Council's solicitors Preston Law for further advice.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Edgar Kerindun
CARRIED

Resolution 18.6115

That Council receives and adopts the Chief Executive Officer's Report.

MOVED: Councillor Vera Koomeeta **SECONDED:** Councillor Ada Woolla
CARRIED

13. Finance Manager's Report

13.1 Cash and Investments

13.1.1 Cash on hand as at 30 September 2018

Finance Manager spoke to this item and the provided tables.

NOTED

13.2 Liabilities

Finance Manager spoke to this item.

NOTED

13.3 Capital Works Update (see attachment)

Finance Manager spoke to this item.

NOTED

13.4 Update on SynergySoft Implementation

Finance Manager spoke to this item and advised that the SynergySoft 'go live' is scheduled for 3 December 2018.

NOTED

13.3 Porfolio of Investments

Finance Manager spoke to this item and the provided tables.

13.4 Outstanding Debtors

Finance Manager spoke to this item and the provided tables.

Resolution 18.6116

That Council receives and adopts the Finance Manager's Report.

MOVED: Councillor Ada Woolla **SECONDED:** Councillor Doris Poonkamelya
CARRIED

Mayor adjourned the Meeting for morning tea at 10:39am.

Mayor reconvened the Meeting at 11:02am, with Councillor Woolla and the Secretariat Assistant Eloise Yunkaporta absent from the Meeting.

14. Director Corporate Services Report

12.1 Actions from Previous Council Meetings

NOTED

12.2. Human Resources Manager's Report

Acting Human Resources Manager noted that he had been conducting a review of the Human Resources department as well as maintaining day to day operations.

In the preceding month, 12 staff had attended an induction presentation on 4 October 2018 and nominations opened on 15 October 2018 for the Deadly Employee of the Quarter as well as the Deadly Volunteer of the Year award.

Council is currently recruiting for:

Local Recruitment

Cook – Chivaree Aged Care Centre

Airport Assistant

Assistant Stores Person

Groundsperson/Cleaner – Wo'uw Ko'alam Community Centre.

External Recruitment

Director Technical Services

Technical Services Support Officer

Mechanic

Plumber

Human Resources Manager
Assistant Cleaning Supervisor
Head Cook
Manager Wo'uw Ko'alam Community Centreuw Ko'alam
Community Centre

Acting Work Health and Safety Officer Peter Chapman has been attending relevant department meetings and has been available for advice as needed. There were no incidents requiring absence from the workplace.

NOTED

12.3 Administration Manager's Report

The Local Fare Scheme has now been extended until 2019. The Administration Manager has been conducting ongoing promotion to residents to join the scheme. The number registered to date is 492 and it is hoped to register 500 before the end of November.

Forklift training has been completed by the Cleaning Supervisor and chemical handling training will be completed by relevant cleaning staff.

NOTED

Councillor Woolla entered the Meeting at 11:06am.

12.4 Arts Centre Managers Report

Director Corporate Services noted that there was no Wik and Kugu Arts Centre Report for September as the new Manager, Ms. Sabine Hoeng has only just commenced employment. Gabe Waterman has completed his contract and Council has commenced recruiting for the identified position of Indigenous Arts Assistant at the Arts Centre.

NOTED

12.5 Information Technology Report

Director Corporate Services noted that there was no Information Technology report for the month of September as the position has been vacant and the new IT Officer Fintan O'Mahony will commence employment on 29 October 2018.

NOTED

12.6 Commercial Accommodation

Director Corporate Services advised that occupancy had been lower than expected for this time of year. MacKenzie Two Camp income has increased, but the conclusion of major projects and rehousing of some agency employees has led to an overall decrease across accommodation.

The employment and retention of Indigenous Staff continues to be an area for attention. The Mayor noted that support and long-term supervision by the contractor was needed for local staff to develop.

Secretariat Assistant Eloise Yunkaporta returned to the Meeting at 11:11am.

NOTED

12.7 Council Stores

Work continues on a list of obsolete stock for write-off. Advertising for the Storeperson's position closed on 5 October 2018.

NOTED

12.8 Leasing Update

Director Corporate Services provided an update on outstanding leases being negotiated by Council.

NOTED

12.9 Council Policy Requirement Section 48A of Crime and Misconduct Commission Act "Policy for Handling Complaints Against the Chief Executive Officer".

Director Corporate Services noted that Council had adopted a policy on this matter in May of this year, however following a review, the Crime and Corruption Commission had requested further changes to the Policy.

The subsequent draft updated Policy included in the Agenda was reviewed by Councillors and agreed for adoption.

Resolution 18.6117

That Council adopts the Policy "Investigation of Corruption Complaints Against the Chief Executive Officer Policy" as set out in Item 12.9 of this Agenda.

MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Doris Poonkamelya
CARRIED

Resolution 18.6118

That Council receives and adopts the Director Corporate Services Report.

MOVED: Councillor Ada Woolla **SECONDED:** Councillor Vera Koomeeta
CARRIED

15. Director Community Services Report

15.1 Actions from previous Council Meetings

NOTED

15.2 Funerals

Organised Funerals: Walwal Tarmoowa Woolla 27 September 2018.

Upcoming Funerals: Walwal Natasha Ngakyunkwokka 2 November 2018

House Openings: Walwal Ruska Riley, Walwal Jerry Ngakyunkwokka,
Walwal Michael Pootchemunka.

Director Community Services noted that there was a balance of \$28,539.54 remaining in a Trust Account managed by Aurukun Shire Council. This account was used some time ago to assist with the cost of funerals. As the Western Cape Communities Trust now provides assistance for families to conduct funerals, feasting and house openings, the fund has remained with the same balance for a considerable time. There was discussion about allocating these funds towards toilet facilities at the new Aak Ngench Thayan Cemetery.

Resolution 18.6119

That Council

- (1) allocates \$28,539.54 from the Funerals Trust Account to be utilised towards the purchase of a men's and women's toilet to be erected at the Aak Ngench Thayan Cemetery
- (2) seeks the balance of funding from an appropriate organisation.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Edgar Kerindun
CARRIED

15.3 Events

Upcoming Events: October – December

Date	Time	Event Details	Where
11 November	10.40am	Remembrance Day Ceremony	Town Square
22 November	TBA	New Comer's Welcome	Pikkuws
8 December	6.00pm	Community Christmas Function and Christmas Lights Competition Winners announced	Town Square

NOTED

15.3 Community Police, Safety and CCTV

Director Community Services noted there were no changes to Priority Areas and no incidents to report. Weekly reports continue to be provided to the Director Technical Services and Electrical Supervisor.

NOTED

15.4 Koolkan Childcare and Playgroup Report

Director Community Services advised that absenteeism and non-notification of absence continues to impact service delivery. A number of staff is enrolled in Certificate level training and this continues. There are 32 children enrolled with PRODA but birth certificates for documentation validation on My.Gov remains an issue. A list has been provided to Births, Deaths and Marriages unit, who are following up on who needs to register the births and who needs certificates. Parents are receiving confirmation

via MyGov of their Child Care Subsidy and approved hours. Birth certificates will be sent to Koolkan Early Childhood Centre for copying and distribution by Births, Deaths and Marriages unit.

Resolution 18.6120

That Council notes

- (1) fees and charges for children enrolled at Koolkan Early Child Care Centre is \$25.97 per day effective from 1 August, 2018;
- (2) parents and guardians can apply for the Child Care Subsidy from the Commonwealth Government to assist them to pay these fees;
- (3) it is estimated that most parents and guardians will be responsible for a gap (Day Fee less Child Care Subsidy entitlement) of approximately \$5 per day; and
- (4) fees and charges schedule 2018/19 be amended to reflect the new daily fee of \$25.97.

Director Community Services noted that enrolments have increased from 20 to 32 children over the last month and it is expected that this will continue to increase as more birth certificates and MyGov links are provided. Family Support Worker has assisted with ABSTUDY applications, birth registrations and is currently working with some parents to develop parenting skills.

While engaging in playgroup at the landing, children and parents enjoyed watching the IKC flexi-students launch their dugout canoe to check that it floats.

NOTED

Councillor Koomeeta left the Meeting at 11:40am.

15.5 Chivaree Community Aged Care Centre

Director Community Services advised that the Centre is providing meal services by delivery. The dining room has been closed due to carer staff absenteeism and terminations. Some staff have now been recruited. All clients are informed when the dining room is closed and laundry and personal support services are still provided.

The last quality review report was provided in February 2018. The Centre will receive a visit from the agency on 6 December, 2018. A report will then be provided with respect to 'met' or 'unmet' outcomes.

NOTED

15.6 Animal Control

Director Community Services noted that he has been responding to enquiries regarding animal control while the Animal Control Officer has been on leave. No dog bite or incident reports has been received and the next Vet Clinic will be conducted on 27-28 November 2018.

NOTED

15.7 Indigenous Knowledge Centre and Community Broadcasting

Director Community Services advised that the Flexi Program still has 14 students enrolled with September averaging nearly seven school aged students per day. This was made up of many different students (some Koolkan Aurukun State School enrolled or out of town and/or ex-boarding) who attended the program during the month.

The Aurora Cloud desktop application for lending library materials has now been reactivated by State Library of Queensland and ASC IT support (Future Computers). Informal loans have been mainly magazines and DVD's with some art books finding their way to the Arts Centres (and back again). Total loans for September was 12 items with 10 of those being informal.

Flexi students have continued to maintain high levels of engagement with artists and Elders around the Dugout Canoe Project and the Arts Centre. The Dugout Canoe has had a trial launch to test for buoyancy and list. It floated beautifully and will now be fitted with an outrigger in readiness for the official launch event.

NOTED

Councillor Koomeeta returned to the Meeting at 11:45am.

15.8 Environmental Health

Notifiable Diseases Report: Nil received.
Food Licenses and Assessments: Nil received.
Illegal Dumping: Nil reports.

NOTED

15.9 Grants Development and Lobbying

NOTED

15.10 Wo'uw Ko'alam Community Centre

Director Community Services advised that he is responding to all enquiries with respect to the Community Centre. A relief Manager has commenced from 22 October until 21 December 2018, whilst the recruitment of a permanent Manager continues.

A proposal has been received from CDP to undertake a graffiti art workshop with young adults. CDP will meet all costs and manage the workshop which will be conducted by Luke Donnelley.

Resolution 18.6121

That Council

- (1) supports the Graffiti Art Workshop to be conducted and managed by CDP Aurukun and approves the following sites for the art work:
 - (a) Island and Cape Supermarket
 - (b) Water Treatment Plant wall facing Ku' Street
 - (c) Toilet Block facing Tal Tal Street
 - (d) Toilet Block at the Waterfront, and
- (2) advises CDP to coordinate all works with the Director Community Services.

MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Doris Poonkamelya
CARRIED

Resolution 18.6122

That Council receives and adopts the Director Community Services Report.

MOVED: Councillor Ada Woolla **SECONDED:** Councillor Edgar Kerindun
CARRIED

GUEST: Skytrans (via Videoconference from Cairns Support Office)

Michael Thinee, CEO Skytrans, Rebecca Hyde, Business Development Manager Skytrans and Westwing Aviation entered the Meeting at 11:40am via videoconference from the Cairns Support Office. They provided a proposed flight schedule from February 2019 and outlined current Skytrans operational issues impacting Aurukun. In particular they discussed provision of mobility equipment to assist Aurukun passengers with mobility issues to board their flights. They noted

that a piece of suitable equipment had been identified and were now investigating transport options to Aurukun and will provide these to ASC before 26 October 2018.

Michael Thinee also noted that he is pursuing government subsidisation for all fares to Cape communities. He will provide ASC with talking points on this for raising with the Ministerial and Government Champions. Michael Thinee and Rebecca Hyde left the Meeting at 12:15pm.

GUEST: Sea Swift Pty Ltd.

Peter Domenighini, General Manager Queensland Operations, Greg Elkins Queensland Operations Manager and Sasha Sanson, Fuel Services Manager from Sea Swift Pty Ltd entered the Meeting at 12:17pm. They spoke to their presentation on current Sea Swift operations in the Cape and their proposed augmentation of land routes and expanding services.

CEO spoke to ASC's proposed response to Sea Swift's request for information on a depot site and services. He noted that Council was nearing completion of a response to their request and that as previously discussed, the project would need to be implemented in stages based on existing and planned infrastructure to the site. The guests then joined Councillors for lunch and left prior to resumption of the Meeting at 1:30pm.

The Mayor adjourned the Meeting for lunch at 12:43pm.

The Mayor reconvened the Meeting at 1:30pm.

16. Director Technical Services Report

16.1 Building Construction and Maintenance

Acting Director Technical Services advised that building maintenance and emergency work continues for BAS and is showing continued improvement in service delivery and revenue returns to ASC.

The gifted Department of Education dongas are in place at ASC sites with an expected completion date of 30 November 2018 subject to ERGON availability.

NOTED

16.2 Civil Construction and Maintenance

Acting Direct Technical Services advised that the Aurukun Access Road restoration work is continuing with an expected completion date of 30 November 2018 and bitumen sealing of a 4.5 km section Aurukun access Road – 9 November 2018.

Tender 005/18 Boat Ramp Concrete Hardstand has now closed for the Barge Ramp and Hard Stand (refer Confidential Item 17.2 regarding recommendation of a suitable contractor).

Tender 006/18 Proposed Solid Waste Upgrades closed on 19 October 2018 and is currently being assessed.

NOTED

16.3 Water and Waste

Acting Director Technical Services advised that there were no significant water supply failures to report. Water sampling continues on a daily basis and the testing is done by the Cairns Regional Council laboratory. The test results show the Aurukun water supply completely safe and compliant. Garbage collection is proceeding satisfactorily. Water restrictions continue at this time.

NOTED

16.4 Workshop and Depot

Acting Director Technical Services is working with the Workshop Supervisor to resolve ongoing issues and a new mechanic will start work in the near future.

NOTED

16.5 Parks and Gardens

Parks and Gardens Staff has been active helping with house opening preparations and general town clean up.

NOTED

16.6 Airport Operations

NOTED

16.7 Electrical

NOTED

16.8 CCTV

NOTED

16.9 Training

Acting Director Technical Services noted that five staff have completed a Confined Spaces course which also includes atmospheric testing and breathing apparatus and four staff have successfully completed Forklift training.

NOTED

16.10 ASC Staff

NOTED

Resolution 18.6123

That Council receives and adopts the Acting Director Technical Services Report.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Edgar Kerindun
CARRIED

GUEST: Michael Limerick and Associates

Michael Limerick, Louise Limerick, Philip Venables, and Sonia Shortjoe from Michael Limerick and Associates entered the Meeting at 1:47pm. They spoke to their draft Wik Kath Min Project report. In particular they requested Council

assistance with community requests to re-institute local radio production and messaging and a 'tidy up town' campaign, including issuing of rakes and equipment to residents. The guests left the Meeting at 2:33pm.

17. Confidential Business

Resolution 18.6124

That in accordance with Local Government Regulation 2012, Chapter 8 Administration, Part 2 Local government meetings and committees, Council closes the meeting to the public for the following reasons:

Clauses:

- (a) the appointment, dismissal or discipline of employees;
- (e) contracts proposed to be made by it
- (f) starting or defending legal proceedings involving the local government
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Doris Poonkamelya
CARRIED

17.1 Crowe Horwath Report Concerning Commercial Accommodation Operational Models

Director Corporate Services spoke to his recommendation and the tabled Crowe Horwath report which evaluated operational models for ASC commercial accommodation.

17.2 Boat Ramp Concrete Hardstand Tender 005/18

Acting Director Technical Services spoke to his recommendation and the provided Erscon report "Aurukun Shire Council Boat Ramp Concrete Hardstand Tender Assessment".

Director Community Services, Director Corporate Services, Acting Director Technical Services, Executive Assistant and Secretariat Assistant left the Meeting at 2:49pm and the next item of business was conducted with only the Councillors and Chief Executive Officer present at the Meeting.

17.3 Behaviour of ASC Contracted Staff

CEO outlined recent behaviour issues in Weipa by an Aurukun ASC contracted employee which had led to banning of Aurukun residents staying at the Weipa Caravan Park.

CEO advised that he has contacted the employment agency to require that the contracted employee cease working with ASC immediately.

All staff will be reminded of the need to adhere to the Code of Conduct and further specific clauses will be included in ASC employment contracts and amendments to ASC policies will be introduced.

17.4 Issues – appointment of HR Manager

CEO provided Councillors with a briefing on the recommendation for appointment of a preferred candidate for Human Resources Manager, to be contracted for a six month period.

17.5 Recruitment of Permanent Director Technical Services

CEO explained this process to Councillors and advised a decision will be made in the near future.

17.6 Appointment of Aurukun Government Coordination Officer

Mayor explained that he had participated in the interview process for this position and an appointment will be made in the near future.

Resolution 18.6125

That Council comes out of closed committee and opens the meeting back up to the public.

MOVED: Councillor Ada Woolla

SECONDED: Councillor Vera Koomeeta

CARRIED

Director Community Services, Director Corporate Services, Acting Director Technical Services and Executive Assistant returned to the Meeting at 3:01pm.

17.1 Crowe Horwath Report Concerning Commercial Accommodation Operational Models

Resolution 18.6126

That Council

- (1) proceeds to tender its Commercial Accommodation Operations based on the three year variable lease model as contained in the Crowe Horwath Report, with a view to open the tendering by 19 November 2018.
- (2) engages Crowe Horwath to prepare a prospectus as part of the tender documentation.
- (3) instructs its solicitors Preston Law to assist in the preparation of the other tender documentation required including the variable lease agreement, which is to address the risk areas associated with the option outlined in the report.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Edgar Kerindun
CARRIED

17.2 Boat Ramp Concrete Hardstand Tender 005/18

Resolution 18.6127

That Council subject to post-tender negotiations with Bryant (Qld) Pty Ltd

- (1) accepts the tender of Bryant (Qld) Pty Ltd of \$454,000 ex GST to undertake the placement of a reinforced concrete slab to extend the existing concrete hardstand
- (2) if (1) is not successful, applies for additional funding to meet the costs of the Bryant (Qld) Pty Ltd tender bid
- (3) if neither (1) or (2) is successful, then the scope of works be reduced to fit within the existing budget.

MOVED: Councillor Ada Woolla **SECONDED:** Councillor Vera Koomeeta
CARRIED

17.3 Behaviour of ASC Contracted Staff

Resolution 18.6128

That Council

- (1) forwards a letter of apology to Brooke Barton, Owner/Manager, Weipa Caravan Park, for the recent incident caused by an ASC contracted employee provided through an employment agency
- (2) requires an appropriate behavioural clause to be included in the Staff Code of Conduct and any associated workplace behaviour policies
- (3) advises all ASC employees of this clause (see 2) which will be inserted in their contracts
- (4) advises all ASC permanent and contracted employees that they may be dismissed if charged with any assault offence in Weipa or other Cape communities.

MOVED: Councillor Edgar Kerindun
CARRIED

SECONDED: Councillor Ada Woolla

17.4 Issues – Appointment of HR Manager

Resolution 18.6129

That Council appoints Peter Chapman as the Humans Resources Manager for a period of six months from 25 October 2018 to 24 April 2019.

MOVED: Councillor Doris Poonkamelya **SECONDED:** Councillor Edgar Kerindun
CARRIED

18. Late Items

18.1 Certified General Purpose Financial Statements

The Queensland Audit Office has issued certified General Purpose Financial Statements 2017/18 and Current-Year Financial Sustainability

Statement – 2017/18 on 19 October 2018. A copy of the Auditor’s letter is provided to Councillors and the Statements are tabled for information.

Resolution 18.6130

That Council notes the issuing of an unmodified opinion and attached Financial Statements 2017/18 received from the Queensland Audit Office on 19 October 2018.

MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Doris Poonkamelya
CARRIED

1.2 Media Officer Liz Inglis – Winner of Australasian Leisure Management Media Executive Award

Council Media Officer Liz Inglis was awarded the ‘Communications Executive Award (Agency) in the 2018 Leisure Industry Communication and Marketing Awards for her work in the promotion of Tropical North Queensland. The list of Liz’s major community engagement, awards and media campaigns included Aurukun Shire Council for her work since 2016 as “media consultant to the Council to develop positive messaging following global negative media coverage of unrest in the Indigenous community” (since 2016).

The Mayor and Councillors noted this achievement and the excellent work by Ms Inglis for Council and her assistance in promoting positive stories about Aurukun and the Council managed special events.

Resolution 18.6131

That Council congratulates ASC Media Officer Liz Inglis on being the recipient of the Communications Executive Award (Agency) in the 2018 Leisure Industry Communication and Marketing Awards for her work in the promotion of Tropical North Queensland, including positive messages about Aurukun.

MOVED: Councillor Vera Koomeeta **SECONDED:** Councillor Doris Poonkamelya
CARRIED

19. General Business

19.1 Request for Housing for Nancy Ngakyunkwokka

Councillors discussed the housing situation of Nancy Ngakyunkwokka since a change in family circumstances and the subsequent need for her to be allocated new housing as soon as possible.

Resolution 18.6132

That Council forwards a request to the Department of Housing and Public Works to consider Nancy Ngakyunkwokka being allocated a four bedroom residence at 40 Pikkuw Street for cultural and personal reasons.

MOVED: Councillor Ada Woolla **SECONDED:** Councillor Edgar Kerindun
CARRIED

19.2 Chief Executive Officer Request for Annual Leave

Chief Executive Officer requested two days annual leave to attend a 50 years school reunion in Bendigo, Victoria.

Resolution 18.6133

That Council grants permission for the Chief Executive Officer to:

- (1) take two days annual leave from 16 to 19 November 2018 inclusive
- (2) attend the 20 November Ordinary Council Meeting via videoconference from the Cairns Support Office.

MOVED: Councillor Edgar Kerindun **SECONDED:** Councillor Doris Poonkamelya
CARRIED

19.3 Removal of Abandoned Vehicles 223 & 224 Kleidon Drive

Councillor Poonkamelya requested Council assess the abandoned vehicles at 223 and 224 Kleidon Drive. Acting Director Technical Services is to review these vehicles and other possible vehicles approved for removal and report back to the November Ordinary Council Meeting. CEO advised that the funding of abandoned vehicles removal is to be investigated and also advised to the November Ordinary Council Meeting.

NOTED

20. Closure

The Mayor declared the Meeting closed at 3:25pm.