



MINUTES

ORDINARY MEETING Tuesday 13 October 2020



Venue

Council Chambers
506 Kang Kang Road
Aurukun Qld 4892

**MINUTES OF ORDINARY MEETING OF THE AURUKUN SHIRE COUNCIL
HELD AT AURUKUN SHIRE COUNCIL OFFICE
506 KANG KANG ROAD, AURUKUN ON TUESDAY 13 OCTOBER 2020**

1. Present

Councillors	Mayor Keri Tamwoy Deputy Mayor Craig Koomeeta Councillor Delys Yunkaporta
Leave of Absence	Councillor Kemuel Tamwoy
Officers	Bernie McCarthy, Chief Executive Officer (CEO) Alan Neilan, Director Community Services (DCOM) David Charlton, Acting Director Corporate Services (ADCOR) Amanda Ray, Executive Assistant (EA)/Minute Taker
Via videoconference	Gus Yates, Director Technical Services (DTS) Lucy Deemal, Finance Manager (FM)

2. Guests

- Ben Hemphill, Customer Service Manager, Peter Domenighini, General Manager and David Pollak, Commercial Manager from Sea Swift
- Senior Sergeant Geoff Stockall OIC, Queensland Police Service (Aurukun)
- Sidonie Berke and Jayd Copelin from Cape York Land Council in person. Kristine Malyon via Zoom.

3. Opening

Meeting opened at 9.00am with the Mayor acknowledging the Custodians of the land, the five Clans of Aurukun and to the Elders past, present and emerging.

4. Declaration of Material Personal Interests (MPI)

Nil

5. Declaration of Conflict of Interest (COI)

Nil

6. Condolences

Nil

7. Leave of Absence for Approval

Resolution 20.6763

That Council approves Cr Kemuel Tamwoy's leave of absence.

**MOVED: Cr Craig Koomeeta
CARRIED**

SECONDED: Cr Delys Yunkaporta

8. Previous Minutes

Resolution 20.6764

That Council receives and adopts the Minutes as amended of Ordinary Council Meeting held on 15 September 2020 and confirms these as a true and correct record.

**MOVED: Cr Craig Koomeeta
CARRIED**

SECONDED: Cr Delys Yunkaporta

7 Procedural Matters

Nil

8. Presentation of Petitions

Nil

9. Consideration of Notified Motions

Nil

10. Reception and Consideration of Committee and/or Delegates Reports

Nil

11. Mayor's Report

11.1 Meetings and Community Events

Past

14 September 2020	Stefan Le Roux, Executive Officer, WCCT
17 September 2020	Attended Koolkan Aurukun State School Assembly
18 September 2020	Josh Mene, Katherine Logan, Sandi Mitchell (Apunipima Sexual Health Projects Team)
23 September 2020	Joanne Houghton, Creative Consulting (NDIS)
23 September 2020	Hon. Stirling Hinchliffe MP, Minister for Local Government, Racing and Multicultural Affairs via teleconference
24 September 2020	Elected Member Update Workshop, LGAQ

28 September 2020	Charmaine Ingram, ALPA interview for website story
29 September 2020	Island and Cape Board Meeting
29 September 2020	Tim Poole, Department Housing and Public Works
8 October 2020	Cape York School and Community Engagement Initiative Summit - Cairns
Future	
14 October 2020	Aurukun Interagency Meeting
26 October 2020	Ken Wyatt, Minister for Indigenous Australians via teleconference
29 October 2020	Aurukun Technical Working Group
31 October 2020	Aurukun By-Election

NOTED

11.2 New School Principal Interview Panel

In previous years, the Mayor has been invited to sit on the interviewing panel for appointment of School Principal at Koolkan Aurukun State School.

Resolution 20.6765

That Council requests Director-General, Department of Education to invite Mayor Keri Tamwoy or appointed delegate to participate on the selection panel for new School Principal of Koolkan Aurukun State School.

**MOVED: Cr Craig Koomeeta
CARRIED**

SECONDED: Cr Delys Yunkaporta

11.3 Review of Aurukun Service Providers

Mayor suggests that DATSIP appoints a consultant to conduct a review of Aurukun Service Providers to verify there are no duplications of community services in Aurukun Township.

Resolution 20.6766

That Council requests Director General of DATSIP to appoint a consultant to conduct a review of Aurukun Service Providers to confirm there are no duplications of community services in Aurukun Township.

**MOVED: Cr Delys Yunkaporta
CARRIED**

SECONDED: Cr Craig Koomeeta

11.4 Island & Cape Board Meeting

Mayor provided a verbal summary of the Board Meeting to Council. She advised that Island & Cape is starting to source and bring into Aurukun Supermarket better quality products especially meat packages. Island & Cape is negotiating with Bunnings Hardware to supply products at Cairns based prices.

Island & Cape stressed again that they do not source or enter into agreements with suppliers that trade in child slavery or forced labour, favouring suppliers who practice the right to freedom from slavery and forced labour.

NOTED

11.5 TCICA Annual General and Ordinary Meeting

Council was represented at the Annual General Meeting and the Ordinary Meeting on 7 October 2020 in Cairns.

The new TCICA Officers for 2020/21 are:

Chair, Mayor Wayne Butcher (Lockhart River Aboriginal Shire Council)

Deputy Chair, Mayor Robert Sands (Kowanyama Aboriginal Shire Council)

Treasurer, Mayor Peter Scott (Cook Shire Council)

Job Guarantee

Noel Pearson, Cape York Partnership (Cape York Institute) gave a presentation on Job Guarantee policy proposal via videoconference.

Job Guarantee policy is that the government would make an unconditional job offer at a minimum wage to anyone willing and able to work. There would be no need for the JobSeeker unemployment benefit (formerly called Newstart).

Noel proposed that such a scheme would be administered through local governments across the country, which would allocate job hosting functions to organisations within their communities.

Cape York Institute would work in partnership with TCICA if the Job Guarantee Policy proceeded.

After discussion TCICA agreed that further consideration and discussion is required before any decision could be formalised.

Allen Cunneen from LGAQ discussed State Election Campaign

LGAQ is progressing its 2020 State Election campaign based on priorities endorsed by the Policy Executive in June. It includes six key themes, consistent with LGAQ's 2020 Advocacy Action Plan and include:

- Sustaining Local Jobs
- Strengthening our Regions
- Keeping Communities Safe
- Protecting the environment
- Supporting the Bush
- Advancing First Nations Councils

Next proposed TCICA Ordinary meeting will be held 11 November 2020.

NOTED

11.6 Cape York School and Community Engagement Initiative Summit

Mayor advised that the summit provided a good platform to discuss different strategies on engaging more community involvement and awareness on the importance of education.

Another summit will be held later in the year or early next year to discuss how to promote a strong educational message to community, as student attendance is below average.

NOTED

11.7 Correspondence

11.7.1 Flyer received from Cook Town & Cape York Expo 2021 promoting 'The Rising Tide' expo for June 2021.

NOTED

11.7.2 Letter received from Cris Dawes, CEO and Founder of Imfree (Find Happiness).

Imfree reimagines the connection between mobile technology and local community mobility through real time and space with a Mobile App to outmanoeuvre the COVID-19 conditions enabled by Councils as a free to use community platform.

NOTED

11.7.3 Letter received from Distinguished Professor Louis Schofield, James Cook University.

Enclosed with the letter was a copy of Australian Institute of Tropical Health and Medicine (AITHM) Annual Report, highlighting the activities and achievements for 2019.

NOED

11.7.4 Letter received from Greg Hallam AM, CEO, LGAQ regarding Election of LGAQ President.

LGAQ has received two nominations for the role of President of the LGAQ. The nominated candidates are: Mayor Mark Jamieson and Mayor Jenny Hill.

NOTED

11.8 Cultural Endorsement for Housing Allocations

On 6 October 2020, Cr Delys Yunkaporta, CEO and I had a meeting via teleconference with Penny Guthrie and Chantal Cora from Housing Tenancy to discuss and approve the below housing allocations as culturally appropriate.

Resolution 20.6767

That Council approves the following housing allocations as culturally appropriate.

- (1) 241 Bartlett Street, 2-bedroom house – Helen Karyuka
- (2) 235 Bartlett Street, 5-bedroom house – Gertie Koonutta and Cedric Wolmby
- (3) 236 Bartlett Street, 2-bedroom house – Sharon Bandicootcha
- (4) 153 Po-al Street, 2-bedroom house – Wilfred Ngakkawokka
- (5) 160 Po-al Street, 2-bedroom house – Suzette Pootchemunka
- (6) 82 Pikkuw Street, 4-bedroom house – Esther Tybingoompa
- (7) 174 Apalech Street, 4-bedroom house – Esther Wolmby
- (8) 139 Pikkuw Street, 3-bedroom house – Perry Yunkaporta and Marion Pootchemunka
- (9) 180 Muttich Street, 2-bedroom house – Justine MacDonald

**MOVED: Cr Craig Koomeeta
CARRIED**

SECONDED: Cr Delys Yunkaporta

11.9 Council By-Election – 31 October 2020

Council By-Election for one Councillor is proposed to be held on 31 October 2020 in conjunction with State Election.

I wish all candidates' good luck in the forthcoming By-Election.

NOTED

Resolution 20.6768

That Council receives and adopts the Mayor's Report.

**MOVED: Cr Craig Koomeeta
CARRIED**

SECONDED: Cr Delys Yunkaporta

12. Chief Executive Officer's Report

12.1 Actions from Previous Council Meetings

Aurukun Community Safety Plan

Resolution 20.6731

That Council

- (1) appoints Culture V8 Consultants (Dr Chris McLaughlin) to develop a draft Aurukun Community Safety Plan

- | |
|---|
| (2) accepts the quote under the Local Buy Agreement (Culture V8 Local Buy arrangement / Legal Services BUS 282-1116). |
|---|

CEO Update: Culture V8 Consultants has recommended the following suggestions for undertaking Stakeholder and Community Engagement consultation.

Public consultation will consist of two surveys:

- (1) Stakeholder Engagement Questions (for stakeholder organisations)
- (2) Community Engagement Questions (for residents)

Answers to stakeholder engagement questions will be compiled in a number of ways:

- (1) via face to face (Aurukun or Cairns) or via Zoom session
- (2) via online survey

Answers to community engagement questions will be compiled in a number of ways:

- (1) via online survey
- (2) via paper completion at the Aurukun Office (staff to scan and email to Culture V8 Consultants)

NOTED

ASC Organisational Structure and Operations Review

Resolution 20.6745

That Council

- | |
|--|
| <ol style="list-style-type: none">(1) appoints Culture V8 Consultants (Dr Chris McLaughlin) to undertake an ASC Organisational Structure and Operations review(2) accepts the quote under Local Buy Agreement (Culture V8 Local Buy arrangement / Legal Services BUS 282-1116). |
|--|

CEO Update: This review will be undertaken from mid-October to December 2020.

NOTED

Council By-Election

Resolution 20.6736

That Council

- | |
|--|
| <ol style="list-style-type: none">(1) resolves to fill the vacancy of one Councillor through a by-election pursuant to <i>Section 166, Local Government Act 2009</i>(2) requests the Electoral Commission of Queensland to conduct the by-election. |
|--|

CEO Update: Advice has been received from Electoral Commission of Queensland. Commissioner's approval for the Aurukun by-election will be held on 31 October 2020, in-conjunction with State election.

Timetable

3 October – Notice of Election

10 October – Close of roll

12 October – Nominations
30 October – Early Voting
31 October – Election Day

CEO advised that two people, Jayden Marrott and Dereck Walpo had nominated for the By-Election.

NOTED

12.2 Meetings / Events

Past

3 September 2020	Aurukun Interagency Meeting
4 September 2020	LGMA ILF Conference - Cairns
7 September 2020	Aurukun Supermarket Advisory Meeting
8 September 2020	Special Council Meeting
8 September 2020	Ministerial and Government Champions video meeting
11 September 2020	Sodexo Australia Review Meeting
6 October 2020	ASC Integrity Act Online Workshop
7 October 2020	TCICA Annual General and Ordinary Meeting - Cairns

Future

14 October 2020	Aurukun Interagency Meeting
15 October 2020	Newcomers Welcome Function
19, 20, 21 October 2020	LGAQ Annual Conference
31 October 2020	Council By-Election
9 November 2020	Councillor Township Tour
17 November 2020	Ordinary Council Meeting
19 November 2020	Review ASC Corporate/Operational Plans
3 December 2020	Aurukun Community Christmas Function
10 December 2020	ASC Staff Christmas Party
15 December 2020	Ordinary Council Meeting

NOTED

12.3 Councillor and Officer's Register of Interest

Councillors and Officers were requested to review their Register of Interests and advise the Finance Manager of any changes which need to be recorded.

NOTED

12.4 Councillor Attendance

CEO advised that attendance at the monthly ASC Ordinary meeting is the major event on each Councillor's program.

A lot of work is put into preparing the meeting agenda papers. The CEO, EA, Directors, Managers and Supervisors all contribute to the agenda that is provided to you. It is most important that you read this document before you attend the meeting. The agenda is emailed to you each Friday.

If you are unable to attend any meeting you must seek Leave of Absence by previously advising the Mayor or CEO.

If you are in Cairns for personal reasons, you are reminded that you should attend the meeting via videoconference at the ASC Council Office, 200 McLeod Street, Cairns North.

But you must advise in advance so that the Board Room is booked for you.

NOTED

12.5 Strategy WCCT Funding for ASC Projects

Possible projects for consideration and prioritisation by Council for WCCT Funding.

- Airport Terminal Stage 2 (Overall) including Airport Memorial Park upgrade/improvements
- Old Cemetery improvements and Historical validation
- Waterfront improvements
- Bicentenary Park improvement (table, chairs and playground)
- Renewal/new playgroup equipment and shading
- Quad Motor Bike park (On hold until further discussion held regarding safety and insurance)
- Skateboard park improvements

Resolution 20.6769

That Council prioritises the following ASC Projects for application for WCCT Funding:

- (1) Airport Terminal Stage 2 and Memorial Park upgrade/improvements
- (2) Old Cemetery improvements and Historical validation
- (3) Bicentenary Park improvements

**MOVED: Cr Craig Koomeeta
CARRIED**

SECONDED: Cr Delys Yunkaporta

12.6 Community Meeting – ‘Have Your Say Day’

When Council has a full complement of elected members it is suggested that a Community ‘Have your Say Day’ meeting be held at Wo’uw Ko’alam Community Centre. This will enable the Council to advise the Community on what they are doing and seek feedback on any issues.

Council agreed with the proposed meeting and December was suggested as a suitable time.

NOTED

12.7 Council Operational Plan

I suggest the Operational Plan be deferred until there is a full complement of elected members to attend either Ordinary Council or Special Council meeting.

In the meantime, I recommend that Councillors read the current Operational Plan.

NOTED

12.8 Minutes of Ministerial and Government Champions Meeting

Meeting was held on Tuesday 8 September 2020 and was attended by:

- The Honourable Di Farmer MP (Ministerial Champion, Minister for Child Safety, Youth and Women and Minister for the Prevention of Domestic and Family Violence)
- Rachel Hunter (Government Champion, Under Treasurer, Queensland Treasury)
- Councillor Keri Tamwoy (Mayor, Aurukun Shire Council)
- Bernie McCarthy (CEO, Aurukun Shire Council)
- Gayle Walters (Senior Policy Advisory to Minister Farmer)

There were several issues of concern raised during the meeting which included:

- Council By-Election
- Fishing Charters – recent drowning incident involving a fishing charter boat
- Airport Terminal Upgrade – Tenders to upgrade the airport will close in two weeks
- Waste Management Facility – works should be completed in November 2020
- Sly Grogging coming into Community via Homelands – QPS now have a presence on Country and have intercepted six vehicles
- Tenancies in Aurukun
- Community Safety Plan – development of safety plan is a priority for Council (Rachel Hunter also noted the links to the values of Wik Kath Min)

Full minutes of meeting are attached.

NOTED

12.9 Tenancy Management Update Report, Department of Housing and Public Works

NOTED

12.10 Facebook Report for September 2020

For the month of September there were 20 posts, 26 notices and 4,287 followers.

A massive 69 shares made the post announcing the LGAQ had launched the Alison Woolla Memorial Award for Local Leadership in Preventing Domestic and Family Violence the most popular for the month. It reached 9,672 people with 1,259 engagements.

The post about Leonard Yusia starting a lawn mowing business reached 4,869 people with 1,728 engagements and many positive comments.

NOTED

12.11 Correspondence

12.11.1 Letter received from Stirling Hinchliffe, MP Minister for Local Government, Minister for Racing and Minister for Multicultural Affairs.

Exemption from the requirement to undertake a competitive tender for the lease of the Aurukun Supermarket due to complexities associated with site inspection given the COVID-19 pandemic.

The exemption is granted in order to enable the Council to undertake an appropriate procurement process for the disposal of the asset when site inspections can occur in a safe manner.

NOTED

12.11.2 Letter received from Warwick Agnew, Director General, Department of Local Government, Racing and Multicultural Affairs.

Honourable Stirling Hinchliffe, MP has approved funding to the Aurukun Shire Council under the 2020/21 State Government Financial Aid (SGFA), Indigenous Economic Development Grant (IEDG) and the Revenue Replacement Program (RRP)

NOTED

12.11.3 Letter received from Martin Wright, Associate, Preston Law regarding Native Title Determination Application QUD 673/14 – Cape York United #1 – Update.

A proposed report to the Court that identifies parcels included within the present Native Title Determination Application but not within any report area. The relevant pages are Pages 6 to 11 titled 'Report Area – Frank McKeown (Aurukun)'. These pages list those parcels of land identified by the Applicant that will be subject to tenure considerations over Council's local government area.

NOTED

12.11.4 Letter received from Warwick Agnew, Director General, Department of Local Government, Racing and Multicultural Affairs.

As you may know, the *Electoral and Other Legislation (Accountability, Integrity and Other Matters) Amendment Act 2020 (Integrity Act)* received assent on 30 June 2020. This includes amendments that come into effect on 12 October 2020 relating to conflicts of interest, registers of interests, Councillor Advisors and Councillor administrative support staff.

Following extensive consultation with Councils and other stakeholders since 2018, the changes introduce an improved framework for conflicts of interests including:

- removing the subjective 'material personal interest' test and replacing it with a clearer list of prescribed interests
- requiring Councillors to declare other interests that could affect public trust
- empowering Councillors to manage declarable interests based on their circumstances, allowing participation if it is in the public interest
- setting a clear \$500 floor to give certainty about small donations
- requiring Councillors to declare interests outside of meetings to the Chief Executive Officer (CEO)
- clarifying that interests do not need to be re-declared every time the same matter is considered, unless the interest or matter changes
- improving integrity by restricting an ordinary business exception to new planning schemes or amendments applying to the whole local government area
- allowing Councillors to voluntarily declare an interest in an ordinary business matter where appropriate to build community trust in the outcome of the decision
- improving rules for quorums to allow a minority of Councillors to decide on the participation of Councillors with a declarable interest and allowing all Councillors to vote on any decision to delegate the matter.

NOTED

12.11.5 Letter received from Martin Wright, Associate, Preston Law regarding review of Local Laws.

Letter summarises the Local Laws review to date and the steps required to move this project forward.

- We have provided draft Local Laws based on Council's existing Local Laws with some amendments that does not alter the intent of the Local Laws but makes them easier to read.
- We have provided Subordinate Local Law No. 7 (Indigenous Community Land Management) 2020 as per Council's initial request however we have also previously provided advice that if Council were to adopt this Local Law that would allow it to restrict people living in the area, the Local Law would be required to go through a State Interest Check and may be difficult to adopt given that the Local Law is not consistent with any legislation allowing Council to make such a Local Law. It is also inconsistent with the legislative drafting principles. Despite that, it may be possible to make such a Local Law, but it will take some negotiation. If Council does not wish to proceed with this Local Law, we will revert the Local Law back to Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) that will be consistent with the existing Local Laws.

- Before we settle this draft, we ask you to consider whether any Council staff or Council have any specific amendments or has a specific interest in any parts of those Local Laws. If we are not making any substantive amendments, we will proceed to get the Local Laws ready for adoption.
- If Council or Council staff wish to be further involved in the Local Law review process, we suggest that a one day meeting is organised in Cairns with the relevant parties to review each of the Local Laws to ensure we have an understanding of the amendments required.
- We suggest that on Friday, we consider Local Law No. 7 and whether it is appropriate to pursue such a Local Law and seek advice on whether we should continue with settling the Local Laws or if a meeting to review the Local Laws in their entirety should be scheduled.

Resolution 20.6770

That Council:

- (1) agrees to a one-day meeting with Preston Law to review each of the Local Laws to ensure Council understands the amendments required
- (2) organises this meeting when Council has a full complement of elected members to attend.

**MOVED: Cr Craig Koomeeta
CARRIED**

SECONDED: Cr Delys Yunkaporta

Resolution 20.6771

That Council receives and adopts the Chief Executive Officer's Report.

**MOVED: Mayor Keri Tamwoy
CARRIED**

SECONDED: Cr Craig Koomeeta

10.11am Lucy Deemal Finance Manager joined the meeting via videoconference in Cairns

13. Finance Manager's Report

13.1 Cash and Investments

NOTED

13.2 Revenue and Expenses Summary

NOTED

13.3 Private Works

NOTED

13.4 Capital Works

NOTED

13.5 External Audit – Interim Report to the Mayor

The Queensland Audit Office conducts an annual audit of Council's financial statements and corresponds with Council at planning, interim and final intervals of the audit review.

Management expects to table the auditors Final Management Letter at the November meeting after the Financial Statements are signed and reviewed for the Annual Report.

Resolution 20.6772

That Council receives and notes the 2020 Interim Report to the Mayor as submitted by Queensland Audit Office.

**MOVED: Cr Delys Yunkaporta
CARRIED**

SECONDED: Cr Craig Koomeeta

13.6 Portfolio of Investments

NOTED

13.7 Grants Schedule

NOTED

Resolution 20.6773

That Council receives and adopts the Finance Manager's Report.

**MOVED: Mayor Keri Tamwoy
CARRIED**

SECONDED: Cr Craig Koomeeta

10.23am Lucy Deemal, Finance Manager left the meeting

14. Acting Director Corporate Services Report

14.1 Actions from Previous Council Meeting

Resolution 20.6744

That Council

- | | |
|-----|---|
| (1) | calls for Expressions of Interest for leasing of the ex-Parenting Centre to be effective from 1 November 2020 |
| (2) | agrees to rename the centre when ASC takes up the lease from 1 November 2020. |

Acting Director Corporate Services: Refer to report included in the Confidential Section.

NOTED

14.2 Leasing Update

Nil

14.3 Human Resources Report

Recruitment during September 2020

Local Recruitment
• EOI Traineeships • EA Trainee • Receptionist • Cleaners • Grounds Person • Garbage Truck Driver • Assistant Animal Control Officer • Stores Assistant

NOTED

Cape York Employment (CYE)

I met with Charlie Street (CYE) to discuss continued arrangements for employing local people to assist in maintaining community projects. Charlie agreed to engage two casual employees to oversee operations at both Art Centres (female and male centres).

As part of the town beautification project the outside of the toilets at the waterfront have been cleaned however, he is waiting for a new gurney so the inside of the toilets can be cleaned.

NOTED

14.4 Workplace Health and Safety

NOTED

14.5 Administration Managers Report

NOTED

14.6 Treasury

NOTED

14.7 Staff Accommodation/Cleaning Team

NOTED

14.8 Arts Centre Manager's Report

Recruitment of permanent Arts Centre Manager is progressing. Currently the centre is open for several hours a day and supervised by Gabriel Waterman.

NOTED

14.9 Information Technology Report

Email Hacking incident – 21 September 2020

21 September 2020 Aurukun Shire Council computer user account 'IKC' was accessed remotely by an unknown person who used it to send scam emails to multiple internal and external users.

The hacker also tried to cover their tracks by deleting emails from the Sent and the Deleted Items folders and by setting up email forwarding rules in order to delay the genuine user for as long as possible from becoming aware the account was compromised. Internal users who received the scam email raised the alarm with the ICT Officer.

The following corrective action steps were immediately taken

- the IKC user account password was changed
- an Office 365 logoff process for the IKC account was initiated
- traffic from the suspect remote IP address was blocked

Later that day the ICT Officer sent an email to all 426 creditor email addresses to alert them to the scam email in case they had received it, and the Queensland Office of the Information Commissioner were alerted to the security breach.

It is not known how the hacker gained access to the IKC user account, but the ICT Officer suspects the genuine user had been tricked by an earlier phishing email.

Of the internal users who received the scam email, two admitted to falling for the scam and giving their computer passwords to the hacker. Both of these passwords were immediately changed by the ICT Officer and no suspicious activity was seen on these accounts.

The ICT Officer is currently investigation how Council's computer user accounts can be made more secure without disrupting current business practices. A proposal will be presented to the Finance Manager before the end of October 2020.

NOTED

14.10 Records Management and Stores

NOTED

Resolution 20.6774

That Council receives and adopts the Acting Director Corporate Services Report.

MOVED: Mayor Keri Tamwoy
CARRIED

SECONDED: Cr Craig Koomeeta

10.35am meeting adjourned for morning tea

10.58am meeting resumed

10.59am Ben Hemphill, Customer Service Manager, Peter Domenighini, General Manager and David Pollak, Commercial Manager from Sea Swift entered the meeting.

Peter Domenighini presented a PowerPoint presentation on Sea Swift's services to remote communities of Northern Australia.

He spoke about the new event that Sea Swift was looking at starting within the Cape York Region that would hopefully bring in tourism to the area. The provision of an 'adventure passenger service' onboard the *M.V. Trinity Bay* carrying 35 passengers weekly to the area. Sea Swift will consult with tour operators so they can combine and total tour package to customers.

In addition to providing local employment opportunities, Sea Swift also contributes to cultural and sporting events including the arts.

Future opportunities:

- Mining Expansion on the Western Cape, with Sea Swift securing land to establish a fully manned Depot in Aurukun to service the community as well as provide employment and training.
- Increased Tourism opportunities into Cape York & Torres Straits with packages across the two vessels.

11.35am Ben Hemphill, Peter Domenighini and David Pollak from Sea Swift left the meeting

11.45am Senior Sergeant Geoff Stockall OIC, Queensland Police Service (Aurukun) entered the meeting and sat in the Public Gallery

15. Director Community Services Report

15.1 Actions from previous Council Meeting

Nil

15.2 Funerals

House Openings: Kenneth Taisman, 17 Kang Road

NOTED

15.3 Events

Events Held –September 2020

Date	Event Details
5 September	River to Ramp Fun Run
5 September	Tidy Yards Competition Judging
5 September	Ngangk Min Festival

Upcoming Events – October to December 2020

Date	Event Details
15 October	Newcomers Welcome
31 October	Um Thurpak Festival
11 November	Remembrance Day Ceremony
3 December	Community Christmas Function
10 December	ASC Employee Christmas Function
18 December	Christmas Lights Judging and Winners Presentation

Isaiah Firebrace – Spirit and Beyond 2021

HIT Productions are planning a Cape Tour with Isaiah Firebrace in July 2021. The tour involves a workshop with youth and then an evening concert. A letter of support has been provided to HIT Productions for the Australian Contemporary Music Touring Program.

NOTED

15.4 Community Police, Safety and CCTV

Patrol Schedule and Locations

Patrol areas for Community Police have remained focussed on the Town Square. ASC Security are assisting CPOs at the Business Precinct with respect to social distancing and closure times at the supermarket. Due to lack of vehicles, patrols have focussed on the Town Square with foot patrols and CCTV monitoring.

Incident Reports

CPO vehicle damaged by vandalism 19 September 2020 and taken out of service. The second vehicle had a significant electrical problem, considered unsafe and taken out of service.

CCTV Operations – User Activity

Total Number: 230
Queensland Police: 24
Aurukun Shire Council: 206

Security Services

Roster change occurred on 6 October 2020. Current day guard is Muneer Sataar. Night guard is Malik Sataar. Daniel Dowling has been retained for a further three weeks to assist at the Business Precinct. The next roster change is due on 27 October 2020.

NOTED

15.5 Koolkan Early Childcare Centre (Koolkan ECC)

Department of Education Visits and Liaison

Timothy Toogood, Senior Advisor, State Delivered Kindergarten, Far North Queensland Region.

Accredited Training

First Aid Training was provided to ensure all staff are compliant.

Enrolment Report

Total Enrolment:	15
Babies Room:	3 plus 1 non-CCS enrolment
Kindy Room:	5
Toddlers Room:	6

Waitlist Applications: Babies Room: 1

Capital Works – Funded by Education Queensland

Soft fall replacement due for completion in October 2020.

Service Closures – Notifications to Department of Education (Commonwealth)

- 17 September 2020 due to Town water stoppage
- 21/22 September 2020 due to lack of qualified staff
- 2 October 2020 due to lack of qualified staff

NOTED

15.6 Chivaree Community Aged Care Centre

Service Provision

Home Care Package (HCP): 15

Level 2 - 5

Level 4 – 10

Community Care Program (CHSP): 23

National Disability Insurance Scheme (NDIS): 4

Queensland Community Support Scheme (QCSS): 4

Good News and Visitors

- Chantal Cora and Penny Guthrie from Housing Tenancy Team visited Chivaree Centre on the 15 September 2020 and spoke to Beverly Hamson (Client Services Coordinator).

- Tracey Jia from ExtremeCare visited Chivaree Centre and spoke to Beverley Hamson (Client Services Coordinator) on 17 September 2020.
- A meeting with Annette McPherson (Aurukun Primary Health Care), Paula Fisher and Robyne Bowie (Apunipima Cape York Health Council) on 22 September 2020.
- Shannon Andrejic, Occupational Therapist (Cains Base Hospital) visited to review Henry Peinkinna progress on 22 September 2020
- Sherlana Wolmby who grew up in Aurukun and is now a year 12 Student at Stuartholme School in Brisbane and is doing her work experience at Chivaree Centre working with us and our Community Clients.
- Seniors Luncheon was held 24 September 2020, and everyone enjoyed themselves. Olive Kepple sang grace and the clients spontaneously sang along in their language. Some of our clients are stayed afterwards to paint on canvas while others listened to local language songs and watched archived videos.

Assistance with Client Yard Maintenance

Yusia Lawn Care is maintaining client yards.

Total Number of eligible clients: 38

Number of yards mowed by in September: 24

NOTED

National Disability Insurance Scheme (NDIS)

The following table has been provided by Apunipima Cape York Health Council and indicates the status of applications and program delivery.

Status	Number of residents
NDIS Access Met (eligible)	25
NDIS Plans in Place	19
Waiting for a planning meeting with NDIA remote planners to identify their goals	6
New NDIS Applications submitted for decision	10
New referrals	13
ARF's signed waiting further evidence	3

Of the 19 NDIS plans in place, Chivaree Centre is providing core services to only four clients.

Clients nominate their Support Coordinators. Xtreme Care and Creative Consulting are currently operating in Aurukun. Clients who are under the Office of the Public Guardian, have Mercy Care Services as their Support Coordinator. Director Community Services has confirmed with all Support Coordinators, the core services which can be provided.

The value of NDIS packages is different for each resident.

Resident	Funded Package (prior to NDIS)
-----------------	---------------------------------------

Warwick Yunkaporta	HCP 2
Desmond Koongotema	CHSP
Geraldine Wolmby	QCCS
Sidney Wolmby	HCP 4

The core service delivery from the Chivaree Centre, includes meals, transport, social support, planned activities, laundry and house/yard maintenance.

Apunipima Cape York Health Council has received specific funding for the employment of a contact officer, Robyn Bowie, in Aurukun to support residents in the application process. This position did not commence until August 2020, due to COVID-19 and is only for a period of one year.

Resolution 20.6775

That Council notes the status of National Disability Insurance Scheme (NDIS) clients and recommends the following actions be undertaken to provide clarity on the process and activation of approved NDIS plans.

- (1) advises NDIS that whilst not limiting client choice, the number of Support Coordinators be limited to ensure sustainability and viability of the program and would not support any further Support Coordinators being identified for Aurukun.
- (2) requests Apunipima Cape York Health Council confirm itinerary for Robyn Bowie, NDIS Program Coordinator for Aurukun with a view to increasing presence in Aurukun
- (3) confirms itinerary for Remote Planners based in Weipa and their attendance in Aurukun.

**MOVED: Mayor Keri Tamwoy
CARRIED**

SECONDED: Cr Delys Yunkaporta

15.7 Animal Control

Registrations

Flyers have been circulated to encourage dog owners to register their animals and apply to Council where there are more than two adult dogs in a single residence.

The Animal Control Officer will be commencing a door to door process to of the annual inspection to improve registrations being completed and collect data on breeding animals.

NOTED

Vet Clinic

The visiting vet clinic was conducted at the Wo'uw Ko'alam Community Centre from 6/10 October 2020. CPO Patrick Bell assisted the team. Emphasis was on de-sexing, euthanising unwanted dogs and puppies and parasite medication.

SeaDog Vets were engaged under an Expression of Interest (003/18) for a period of two years. This term has now expired. This team work well in the community and are prepared to dedicate their efforts on the continuation of existing service.

Resolution 20.6776

That Council approves SeaDog Veterinary Services be extended for a period of two years to 30 June 2022, as per the terms and conditions of the provision of veterinary services agreed in Expression of Interest 003/18.

**MOVED: Cr Craig Koomeeta
CARRIED**

SECONDED: Cr Delys Yunkaporta

Dog Bite Incidents – September 2020

Resolution 20.6777

That Council continues to promote responsibility of dog ownership in the community by stressing dogs are to always be kept under control on their property and outside property.

**MOVED: Mayor Keri Tamwoy
CARRIED**

SECONDED: Cr Craig Koomeeta

15.8 Indigenous Knowledge Centre and Community Broadcasting

Flexible Learning Program

Flexi attendee numbers continue to fluctuate with the Top End/Bottom End divide still impacting students. Enrolment still stands at 15. Home visits are maintaining some contact with non-attendees, and some students are showing interest in the multi-media activities.

The “Wik Seasons” mural at the school has generated a lot of interest and engagement from quite a few students too. Re-engaging some “under-age” Flexi attendees with the main school is starting to gain momentum with visits to the “Welcome Back Room” becoming more frequent. Flexi is also slowly chipping away at the current dugout canoe work, hopefully launching in November.

Special Priority Project

The Woyan Min Bio/Cultural Project and the Outdoor Living Classroom activities continue to engage Elders with their younger family members On-Country and at the Koolkan Aurukun State School. The Bio/Cultural Catalogue and associated digital resources are progressing well and the School has enthusiastically welcomed the at-school Cultural activities and Walking-On-Country excursions led by Brother Perry, Elders and the IKC. A presentation of the project’s progress was made to the teaching staff at the school and a presentation is also planned for the next Council meeting.

Keeping Culture Program

Louise Ashmore continues to populate the archive and work towards community engagement with the software via the Deadly Digital Communities Project and the Tech Savvy Seniors project (see below).

Community Engagement

The IKC collaborated with the State School's Art teacher to support the recent Students' Art Exhibition at the Church community space, the opening night being very well attended. The dugout canoe project continues to attract interest and the collaboration with the school for the "Wik Seasons" mural has also seen a lot of local artists enthusiastically engaged and guiding the younger budding artists.

Deadly Digital Media Project (DDC)/Tech Savvy Seniors Project (TSS)

Louise Ashmore continues to roll out these two projects at various locations across the community, offering digital literacy support to the older residents and interested community members incorporating her Keeping Culture Archive.

School Vacation Program – 21 September to 2 October 2020

Tina Van Bekkum (Family Support) ran the Under Eights' activities at the Koolkan Early Childhood Centre and Sergeant Chris Le Ray (PCYC) and staff hosted the older children with assistance from AFL Queensland including BBQ's, the Splash Park and lots of AFL. The IKC and Flexi was closed for the term break.

NOTED

15.9 Environmental Health

Container Refund Program

<u>Visit Date</u>	<u>Containers collected</u>
9 September 2020	6,700
23 September 2020	7,301

Future visits: 7 and 21 October

A flyer has been circulated to encourage residents and organisations to register for a vendor number. This means that the bags just need to be identified with your vendor number at the refund point and your payment will be processed and paid online.

NOTED

15.10 Grants Development and Lobbying

Grant Application Status

NOTED

15.11 Wo'uw Ko'alam Community Centre

Operational Status

The Community Centre is open subject to COVID-19 Safety Plans being documented where necessary.

15.11.2 Bookings

Ngangk Min Festival	5 September
ASC Movie Night	11 September
Aurecon Group	16 September
ASC Movie Night	25 September
Aurukun All Sports Association AGM	30 September
Cape York Land Council	13/14 October
Queensland Health Staff Social Club	17/18 October
Um Thurpak Festival	31 October
Electoral Commission of Queensland/State Election	31 October

Community Engagement and Promotion

Use of the Centre is promoted in the community and with organisations. The movie nights have been quite popular. The NRL grand final will be promoted and the game will be played on the big screen event.

Expression of Interest – Community Event Food and Drink Stalls

This expression of interest is to encourage any individuals or groups to contact the Manager and confirm arrangements.

COVID-19 Safety Plans

These plans are completed in accordance with current Chief Health Officer (CHO) directives. Changed guidelines were announced effective from 1 October in relation to outdoor venues and attendance numbers.

NOTED

15.12 Family Support Worker and Playgroup

Engagement with Parents

Family support attended a meeting at the Koolkan Aurukun State School Kindergarten to discuss the transition program and enrolment process for 2021. Family Support will assist with information sessions and families will be invited to attend the Kindy to meet the teacher and engage in activities each week for the duration of term four. Assistance is also provided in sourcing birth certificates and filling out enrolment forms.

Playgroup Attendance

Seven children attended playgroup regularly and an additional nine children attended the school holiday activities.

Staffing (Completion of Accredited Training)

Naomi Kepple and Tina Van Bekkum completed HLTAID004 (Specific First Aid Training for employees in an educational setting).

NOTED

15.13 Aak Muunchanak Splash Park

Operations

The facility was open during the school vacation period with extended hours of operation from 1.00 pm to 6.00pm. The attendance was good with up to 30 children attending during the session.

The opening times will revert to 2.30pm to 5.30pm during school days and 1.00pm to 5.30pm on weekends.

Management and Operation

The provision of staff over the weekends has been problematic and Bill Rodgers has offered to rotate weekend rosters with the supervisor.

NOTED

Funding Agreement

Following negotiations with DATSIP, a funding agreement has been drafted for the 2020/21 Financial year. The agreement details the reporting responsibilities and opening times for the facility.

There has been a 2019/20 surplus of \$127,000 identified, which will be added to the budget of \$350,000. This will provide a total of \$477,000 for the operation, maintenance and capital upgrades required in 2020/21. It is anticipated that the budget will revert to \$350,000 per annum for the following financial years.

Resolution 20.6778

That Council endorses the execution of the Funding Agreement with the Department of Aboriginal and Torres Strait Island Partnerships for the sum of \$477,000 being for the maintenance, operation and capital improvements in 2020/21 financial year for the Aak Muunchanak Splash Park.

**MOVED: Mayor Keri Tamwoy
CARRIED**

SECONDED: Cr Delys Yunkaporta

15.14 Expression of Interest – Cleaning Services (002/20)

Please refer to Confidential Section

Resolution 20.6779

That Council receives and adopts the Director Community Services Report.

**MOVED: Cr Craig Koomeeta
CARRIED**

SECONDED: Cr Delys Yunkaporta

12.03pm Senior Sergeant Geoff Stockall OIC, Queensland Police Service (Aurukun) updated Mayor and Councillors on Police activities within Aurukun Township for the previous two months.

Geoff advised that two Sergeants are commencing at Aurukun Station shortly, Mack Downing and Vasili Kallergeris. For the vacant position of one Police Liaison Officer (PLO) he has received 11 applications from local residents. A short list is being compiled and interviews will begin soon.

He advised that Queensland Police Service is monitoring when residents would be paid stolen wages as with the increase of money coming into community there was the risk of increase of sly grog being brought into the Township.

Police trialled mobile patrols along the road entering Aurukun by stopping vehicles and conducting random vehicle checks for sly grog and alcohol. The trial is completed, and it is decided to re-implement the roadblock outside the entrance to Aurukun Township (within Aurukun Shire).

Aurukun Police Officers have all completed boat training which will assist them in patrolling the waterways.

Inspector Henderson, Acting Superintendent Monique Ralph and Chief Superintendent Brian Huxley visited Aurukun on 1 October to award and present Geoff with a 30-year pin for Service to Queensland Police.

Mayor and Council congratulated Geoff on 30 years' service.

12.38pm meeting adjourned for lunch

1.17pm Geoff Stockall left the meeting

1.18pm meeting resumed

16. Director Technical Services Report

Resolution 20.6756

That Council:

- (1) resolves to have the asset components listed in the below table be removed from Council's asset register.
- (2) requests that Council's Finance Team complete all relevant tasks necessary to remove these asset components from Council's asset register.

DTS Update: Finance Team has completed all tasks required to remove the assets identified above from Council Asset Register.

Resolution 20.6712

That Council seeks discussions with Tim Poole, Director Partnerships and Engagement, Aboriginal and Torres Islanders Housing on:

- (1) the allocation amount of \$7,180,640 for construction of social housing in Aurukun
- (2) availability of funding for land development
- (3) project management
- (4) consultation of local people on housing design
- (5) provision of several possible house designs for Council Consideration

DTS Update:

Mick Gooda (First Nations Housing Advisor, HPW) and Zachariah Benjamin and Joe Thompson, Housing and Public Works met with the Mayor, and three Directors on 29 September 2020 to discuss funding allocation.

The following items were confirmed:

- (1) Aurukun's allocation is \$7,180,640 a confirmation letter will be forwarded to Council
- (2) funds can be used for developing land if required, to provide houses
- (3) Project management costs are an eligible expense
- (4) Community consultation costs are eligible; Housing and Public Works staff have offered assistance with the community consultation as they want to work with Council to develop a housing management plan for the Aurukun Township
- (5) Housing Public Works staff will assist Council where possible with locating design options that are suitable to the Aurukun conditions.

Resolution 20.6660 – Master Plan

That Council advises Cardno Pty Ltd of identified cultural locations and requests the Master Plan to be updated.

DTS Update:

A site visit with Councillors was undertaken on 15 September 2020 to clearly identify these locations on a Map. This information has not been shared with DATSIP and Cardno staff.

Resolution 20.6663 – Aurukun Airport Terminal Upgrade

That Council:

- (1) endorses the building construction works for Stage 1 and holds the external works (carpark) for future project
- (2) requests that the Director Technical Services engages a suitably qualified Project Manager through Local Buy to manage the tendering and construction of the Aurukun Airport Terminal Upgrade project
- (3) requests that a tender report is brought to a future Council Meeting to allow a suitable contractor to be engaged to construct the new Aurukun Airport Terminal Building.

DTS Update: A Tender report with recommendations will be presented in Confidential Section.

NOTED

16.2 Housing Maintenance

Grant Funded Projects

Waterfront renewal (W4Q R3)

Works have commenced on the waterfront renewal / upgrade project with the following works being completed to date.

- Installing concrete slabs under the existing shade structure
- Installing park benches in the shade structure
- Installing roof of one shade structure
- Installing small BBQ shelters to each shade structure. Including a concrete floor.

Works ongoing throughout October

- Installing a concrete path starting opposite the toilets and finishing at the Cairn
- Installing link paths to the three existing structures to provide wheelchair accessibility to these three shade structures
- Fabricating and installing six wood fired BBQ's -
 - Three at bench level (800mm – 900mm)
 - Three at ground level
 - Bins and bin clamps at / near each shade structure.

NOTED

Interim Capital Works Program

Department of Housing / QBuild advertised a tender for these works on 25 September 2020, with the tender expected to close on 21 October 2020.

Whilst the successful tenderer will be selected prior to the 2020/21 wet season, the successful tenderer is not expected to be given possession of site until after the 2020/21 wet season.

A replacement building for 27 Kor Street can be added to this contract as a variation if Council can confirm the size and or configuration of the replacement building.

Looking at the existing wait list options, that can be considered for this site are as follows:

- A three-bedroom standalone building
- A two x two-bedroom duplex

Resolution 20.6780

That Council:

- (1) resolves to have a two x two-bedroom duplexes built on the vacant lot at 27 Kor Street
- (2) requests that the Director Technical Services advises Housing and Public Works and QBuild of Council's preference
- (3) requests that construction be included as a variation of the housing tender currently being run by Housing and Public Works and QBuild.

**MOVED: Cr Craig Koomeeta
CARRIED**

SECONDED: Cr Delys Yunkaporta

Staffing

Howard Winton commenced work with Council as Building Supervisor on 21 September and arrived in Aurukun on 24 September 2020.

A Carpenter tendered his resignation during September and recruitment has commenced for a replacement.

NOTED

16.3 Roads Construction and Maintenance

Works commenced/completed

Road Construction and Maintenance works in progress:

- Council has applied to have residual funds from previous TIDs funded works reallocated to repairing the 450 diameter pipes on Airport Drive that were fire damaged earlier this year.
- Works on the Airport Drive drainage pipes were completed in September with both sections of the road reopened to traffic in late September 2020.
- Amban Road DRFA rehabilitation works are progressing well.
- Aurukun Access Road (DRFA) betterment project to repair and stabilise existing shoulders and drain batter slopes is programmed to be commenced and hopefully completed prior to the Christmas closedown. A tender report with recommendations relating to these works will be presented in Confidential Business.

NOTED

16.4 Works

Water supply/infrastructure

Council's Plumbing Team continues to supply compliant potable water to the community, there have not been any exceedances reported from the samples submitted to Cairns Water for testing.

Sewerage

There have been no significant blockages in Councils sewerage reticulation system. All issues reported have been rectified within reasonable timeframes.

ICCIP Sewer Project

A tender is currently open in Tenderlink for the works associated with this project which will closed on Friday 2 October 2020. A report will be brought to a future Council meeting for awarding to a suitable contractor.

Solid Waste Management

Kerbside collection services have continued throughout September.

ICCIP Solid Waste Project

Bama Civil Pty Ltd established to site on 7 September 2020 and commenced works.

Access to the landfill will be restricted to Bama Civil staff and Council waste collection team during the construction phase. A skip bin has been made available for the public to dispose of waste in during the construction period.

During the clean-up of the site significantly more waste and contaminated soil has been unearthed. This will require a variation to the original scope of works with Aurecon to confirm the quantity / size of the variation.

Parks and Gardens Team

The reduced Parks and Gardens Team continues to deliver general maintenance activities around the community.

Additional Parks and Garden staff have been engaged to backfill the positions of those staff currently working on the road's projects.

Annual Pre-Cyclone Clean-Up

This year's pre-cyclone clean-up around the Aurukun Township is planned for the following dates:

- 30 November to 4 December 2020
- Collection of larger items such as furniture, white goods, metals etc
- 7/11 December 2020 - Garden waste

Cape York Employment (CYE) and the Department of Housing have offered to assist with the 2020 clean-up. CYE with physical assistance if it can source some funding. Department of Housing will inform and encourage their tenants to participate.

NOTED

16.5 Workshop/Depot

Works in progress

Full servicing and mechanical repairs are continuing in the Aurukun workshop.

Workshop staffing and training

Colin (David) Harris commenced work as the workshop mechanic on Monday 21 September 2020.

Fleet Capital Purchases

NOTED

Removal of Vehicle Asset from Councils Asset Register

Councils asset 10079 Toyota Hilux dual cab 2WD utility was stolen and driven to Weipa on the 12 August 2020. Councils insurers have since assessed the vehicle and have advised Council that by letter that the vehicle is a "Total Loss".

The vehicle needs to be removed from Councils asset register. A replacement vehicle will need to be sought to continue to provide services within the Aurukun Township.

Resolution 20.6781

That Council:

- (1) resolves to have the vehicle asset listed in the below table be removed from Councils asset register.

Asset ID	Asset Description	Written Down Value	Dispose %	Dispose \$
10079	2006 Hilux D/C 2wd 043JVN (plant # 672)	\$1,822.00	100%	\$1,822.00
	Total	\$1,822.00		\$1,822.00

- (2) requests that Councils Finance Team complete all relevant tasks necessary to remove this asset from Councils Asset Register
- (3) requests that the Director Technical Services seeks quotes for a new replacement vehicle and brings a report to the November 2020 meeting to have the 2020/21 capital budget amended to include the replacing of this vehicle.

MOVED: Cr Craig Koomeeta
CARRIED

SECONDED:

Cr Delys Yunkaporta

16.6 Airport Operations

Annual Safety Inspection

Staff from Aerodrome Management Services Pty Ltd will be visiting the Aurukun Airport on Wednesday 14 October 2020, to undertake the Annual Safety Inspection as required by CASA regulations.

NOTED

Airport Terminal Upgrade Project

A tender report with recommendation relating to this project will be presented in Confidential business.

As part of the Airport Terminal upgrade project the two memorials currently located within the Airport terminal area, will need to be removed and safely stored until they are reinstalled onto the new terminal building.

Resolution 20.6782

That Council:

- (1) authorises the Director Technical Services to have the monuments removed, and the non-reusable items disposed of.
- (2) stores the plaques and other reusable items (propellor) from the monuments at the Aurukun Shire Council office until they are reinstalled on the new Aurukun Airport Terminal building.
- (3) advises families of relatives that monuments will be removed and kept safe at ASC office until they can be reinstalled on the new Terminal building.

MOVED: Mayor Keri Tamwoy
CARRIED

SECONDED: Cr Delys Yunkaporta

16.7 Electrical/CCTV**NOTED****Resolution 20.6783**

That Council receives and adopts the Director Technical Services Report.

MOVED: Cr Craig Koomeeta
CARRIED

SECONDED: Cr Delys Yunkaporta

1.27pm Sidonie Berke and Jayd Copelin from Cape York Land Council entered the meeting and sat in the Public Gallery

1.30pm Lucy Deemal, Finance Manager joined the meeting via videoconference in Cairns

1.46pm Kristine Malyon, Cape York Land Council joined the meeting via Zoom. (due to poor quality of connection it was difficult to hear Kristine)

Kristine Malyon talked to Council about the work being undertaken by Cape York Land Council regarding Cape York United #1 Native Title Claim within the Aurukun Township.

She explained that since 2014 when it was agreed by the people of Cape York to lodge the One Claim in the courts, approx. 19 Anthropologists worked on identifying different land parcels within Aurukun Township. Community meetings with Traditional Owners were held and will continue to be held in establishing ancestral connections to the land for determination in the Native Title Claim.

Work on determination recognition on Native Title Claim will continue for several more years, possibly early 2023 before all research and investigations will be conducted.

Kristine acknowledged that ASC is being represented by Preston Law in the claim and is happy to keep Council updated on Cape York Land Council progress.

CEO agreed that Council would be happy for Kristine to provide regular updates.

2.11pm Sidonie Berke, Jayd Copelin and Kristine Malyon left the meeting

17. Confidential Business

2.11pm Lucy Deemal, Finance Manager joined the meeting via videoconference in Cairns.

Resolution 20.6784

That in accordance with Local Government Regulation 2012, Chapter 8 Administration, Part 2 Local Government meetings and committees, Council closes the meeting to the public for the following reasons:

- (e) contracts proposed to be made by it; or
- (f) starting or defending legal proceedings involving the local government; or
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else or enable a person to gain financial advantage.

**MOVED: Mayor Keri Tamwoy
CARRIED**

SECONDED: Cr Craig Koomeeta

Discussion was held on the following items:

- (1) 90-day Debtors Report
- (2) Ex-Parenting Centre – Expression of Interests
- (3) Cleaning Services – Expression of Interests (002/20)
- (4) Aurukun Airport Terminal Upgrade Tender (T004/20)
- (5) Aurukun Access Road – Shoulder Stabilisation Project (T006/20)
- (6) Councillor Code of Conduct

Resolution 20.6785

That Council comes out of closed committee and opens the meeting back up to the public.

**MOVED: Cr Delys Yunkaporta
CARRIED**

SECONDED: Mayor Keri Tamwoy

2.19pm Lucy Deemal, Finance Manager left the meeting

Detailed Analysis of 90-day Debtors List

Resolution 20.6786

That Council receives the 90-day Debtors Report and undertakes the necessary follow up actions.

**MOVED: Cr Craig Koomeeta
CARRIED**

SECONDED: Cr Delys Yunkaporta

Ex-Parenting Centre – Expression of Interests

Expression of Interests for ex-Parenting Centre close on Friday 16 October 2020. A report will be presented at a future Council meeting.

NOTED

Cleaning Services – Expression of Interest (002/20)

Resolution 20.6787

That Council:

- (1) notes the Expression of Interest for Cleaning Services (002/20) submitted by Sodexo Remote Sites Australia Limited
- (2) seeks further information on how a model of service may progress to nominated sites listed in the Expression of Interest to include local employment.

**MOVED: Mayor Keri Tamwoy
CARRIED**

SECONDED: Cr Craig Koomeeta

Aurukun Airport Terminal Upgrade Tender (T004/20)

Resolution 20.6788

That Council:

- (1) awards tender number 004/20 for Aurukun Airport Terminal Upgrade to Cameron Herbert Constructions Pty Ltd for \$2,272,023.08 (excl. GST), subject to ASC undertaking financial evaluation of Cameron Herbert Constructions Pty Ltd to confirm the financial capacity to enable the successful completion of works.
- (2) authorises the Chief Executive Officer to approve scope and cost variations to the project within approved 2020/21 Capital Budget allocation.

**MOVED: Cr Craig Koomeeta
CARRIED**

SECONDED: Cr Delys Yunkaporta

Aurukun Access Road – Shoulder Stabilisation Project (T006/20)

Resolution 20.6789

That Council awards tender number 006/20 for Aurukun Access Road – Shoulder Stabilisation Works to Koppen Construction Pty Ltd for \$413,200.00 (excl. GST).

**MOVED: Cr Craig Koomeeta
CARRIED**

SECONDED: Cr Delys Yunkaporta

2.50pm Directors and Executive Assistant left the meeting. CEO, Mayor and Councillors remained in meeting.

2.58pm Directors and Executive Assistant returned to the meeting.

Councillor Code of Conduct

Resolution 20.6790

That Council:

- (1) provides a warning to the Councillor that a further breach of the Local Government Act, ASC Code of Conduct and ASC Social Media Policy will result in a more serious action being undertaken.
- (2) advises the Office of the Independent Assessor (OIA) of this action.

**MOVED: Mayor Keri Tamwoy
CARRIED**

SECONDED: Cr Delys Yunkaporta

18. Councillors Portfolio Reports

No reports

19. General Business

3.16pm Lucy Deemal, Finance Manager joined the meeting via videoconference in Cairns

20. Late Items

20.1 Audited Annual Financial Statements 30 June 2020

Council's financial statements have been finalised and are submitted to Council for adoption. Council's external auditors have completed the financial statements audit for the period to 30 June 2020 and have approved the attached version of the financial statements as final. (report tabled)

Finance and the Queensland Audit Office (QAO), through their sub-contractor BDO Audit, will present the findings to Council in the November meeting.

Key points to note include the following:

- The operating deficit for the year is \$4.6M compared to the 2019/20 Amended Budget operating deficit of \$8.26M
- Net result (includes Capital items) is a surplus of \$4.9M
- The cash position at year end is \$16.9M

Resolution 20.6791

That Council:

- (1) adopts the Annual Financial Statements for the year ended 30 June 2020
- (2) authorises the Mayor and Chief Executive Officer to execute the Management Certificate and Financial Sustainability Statements accordingly.

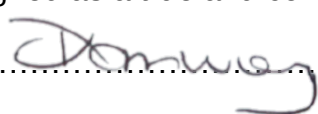
MOVED: Cr Craig Koomeeta
CARRIED

SECONDED: Cr Delys Yunkaporta

21. Closure

Mayor declared the meeting closed at 3.28pm

These minutes are signed as a true and correct record.

Mayor Keri Tamwoy 

Dated: 17 November 2020